

CITY OF HOBBS

RESOLUTION NO. 7016

A RESOLUTION ESTABLISHING
CERTAIN FEES PERTAINING TO THE COST FOR COPIES
UNDER THE INSPECTION OF PUBLIC RECORDS ACT

WHEREAS, §14-2-9 NMSA 1978 of the Inspection of Public Records Act allows a public body to charge a reasonable copy fee when public records are requested; and

WHEREAS, the public body may take into account the costs of copy paper and other materials when establishing reasonable fees; and

WHEREAS, the City adopted a fee schedule on May 6, 2013, by Resolution No. 5997 which should be updated with the proposed new fee scheduled attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the copy fees shown on Exhibit "A" attached hereto and made a part hereof be and are hereby approved and adopted, to be effective January 5, 2021.

PASSED, ADOPTED AND APPROVED, this 4th day of January, 2021.



SAM D. COBB, Mayor

ATTEST:

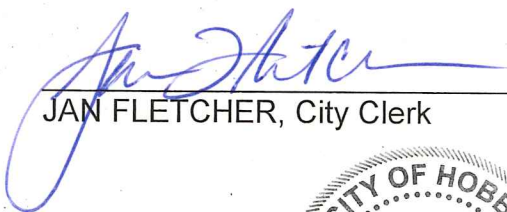

JAN FLETCHER, City Clerk

EXHIBIT "A"
FEE SCHEDULE FOR COPIES OF PUBLIC RECORDS

Service	Description	Fee
Routine Copies of All Documents (11 x 17 or smaller)	May be charged in advance. If mailing is expected, actual costs for postage will also be charged.	.25¢ per page
Drawing Copies (black and white)	May be charged in advance. If mailing is expected, actual costs for postage will also be charged.	\$1.00 for 11 x 17 or smaller \$1.00 per square foot for larger than 11 x 17
Drawing Copies (blueline)	May be charged in advance. If mailing is expected, actual costs for postage will also be charged.	\$1.00 per square foot
GIS Maps (black and white)	May be charged in advance. If mailing is expected, actual costs for postage will also be charged.	\$1.00 for 8½ x 11 \$2.00 for 11 x 17 \$4.00 for 18 x 24 \$6.00 for 24 x 36 \$12.00 for 36 x 48
GIS Maps (color)	May be charged in advance. If mailing is expected, actual costs for postage will also be charged.	\$2.00 for 8½ x 11 \$4.00 for 11 x 17 \$8.00 for 18 x 24 \$10.00 for 24 x 36 \$20.00 for 36 x 48
Police Records	May be charged in advance. If mailing is expected, actual costs for postage will also be charged.	\$10.00 for clearance letter, criminal history or background check \$.25 per page for police reports (no charge if party is named in report)
EMS Records	May be charged in advance. If mailing is expected, actual costs for postage will also be charged.	\$10.00 for medical reports (no charge to patient)
CD/DVD Copy	CD/DVD Format If mailing is expected, actual costs for postage will be charged.	\$1.00 per each CD/DVD copy
USB Flash Drives	May be charged in advance. If mailing is expected, actual costs for postage will also be charged.	8 GB - \$6.00 each 16 GB - \$8.00 each
Electronic Records	E-Mail Format	No Charge
Faxed Document	Fax Transmission	No Charge