

Commission Meeting Agenda



Mayor

Samuel D. Cobb

City Commission

Marshall R. Newman

Cynthia D. Calderon

Patricia A. Taylor

Joseph D. Calderón

Garry A. Buie

Don R. Gerth

Acting City Manager

Manny Gomez

November 20, 2017



Hobbs City Commission
Regular Meeting
City Hall, City Commission Chamber
200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico

Monday, November 20, 2017 - 6:00 p.m.

Sam D. Cobb, Mayor

Marshall R. Newman
Commissioner - District 1

Cynthia D. Calderon
Commissioner - District 2

Patricia A. Taylor
Commissioner - District 3

Joseph D. Calderón
Commissioner - District 4

Garry A. Buie
Commissioner - District 5

Don R. Gerth
Commissioner - District 6

A G E N D A

*City Commission Meetings are
Broadcast Live on KHBX FM 99.3 Radio
and Available via Livestream at www.hobbsnm.org*

CALL TO ORDER AND ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. November 6, 2017, Regular Commission Meeting

PROCLAMATIONS AND AWARDS OF MERIT

PUBLIC COMMENTS *(For non-agenda items.)*

CONSENT AGENDA *(The consent agenda is approved by a single motion. Any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.)*

None

DISCUSSION

2. Update on CORE Facility *(Lindsay Chism McCarter, CORE Marketing Coordinator)*
3. Reclassification Pay Plan Adjustment for the Lea County Communication Authority of a 4.7% (Average) *(Lea County Representatives)*

ACTION ITEMS (Ordinances, Resolutions, Public Hearings)

4. Consideration of Approval of a Contract with Business Environments in the Amount of \$428,840.26 for the Purchase of Furniture for the CORE Facility *(Ronny Choate)*
5. Resolution No. 6608 - Authorizing Budgetary Adjustment #3 for FY 2017-2018 *(Toby Spears)*
6. Resolution No. 6609 - Authorizing the Purchase of a Brushmaster Type 3 Brush Truck for the Hobbs Fire Department from the Kyrish Government Group in the Amount of \$234,122 Utilizing the Buy Board Cooperative Purchasing Contract *(Barry Young)*
7. Resolution No. 6610 - Proclaiming a Regular Municipal Election on Tuesday, March 6, 2018 *(Jan Fletcher)*
8. Consideration of Approval of a Task Order with Ramirez & Sons, Inc., in the Amount of \$142,146.87 for the Reconstruction of Approximately 850' Feet of Apache Drive at the Southeast Corner of Grimes and Apache *(Todd Randall)*
9. **PUBLICATION:** Proposed Ordinance Amending Hobbs Municipal Code 8.28.040 Regarding Smoking in City-Owned, City-Operated and City-Leased Buildings *(Mike Stone)*
10. **PUBLIC HEARING:** Resolution No. 6611 - Regarding the Transfer of Ownership and Location of Liquor License No. 0324 from Pay and Save, Inc., 403 Aztec, Gallup, New Mexico, to Cimarron, Inc., d/b/a Diamond Lil's, 2600 North Dal Paso, Hobbs, New Mexico *(Mike Stone)*

11. PUBLIC HEARING: Resolution No. 6612 - Regarding the Transfer of Ownership and Location of Liquor License No. 0036 from Cimarron, Inc., d/b/a Diamond Lil's, 2600 North Dal Paso, Hobbs, New Mexico, to Allsup's Convenience Stores, Inc., d/b/a Allsup's 144, 100 East Marland, Hobbs, New Mexico (*Mike Stone*)

COMMENTS BY CITY COMMISSIONERS, CITY MANAGER

12. Next Meeting Date:

- ▶ Regular Meeting - ***Monday, December 4, 2017***, at 6:00 p.m.

ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the above meeting, please contact the City Clerk's Office at (575) 397-9207 at least 72 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 20, 2017

SUBJECT: City Commission Meeting Minutes

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: November 15, 2017
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

The following minutes are submitted for approval:

- ▶ Regular Commission Meeting of November 6, 2017

Fiscal Impact:

Reviewed By: _____
Finance Department

N/A

Attachments:

Minutes as referenced under "Summary".

Legal Review:

Approved As To Form: _____
City Attorney

Recommendation:

Motion to approve the minutes as presented.

Approved For Submittal By:



Department Director



City Manager

**CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN**

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

Minutes of the regular meeting of the Hobbs City Commission held on Monday, November 6, 2017, in the City Commission Chamber, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico.

Call to Order and Roll Call

Mayor Cobb called the meeting to order at 6:00 p.m. and welcomed everyone in attendance to the meeting. The City Clerk called the roll and the following answered present:

Mayor Sam D. Cobb
Commissioner Marshall R. Newman
Commissioner Cynthia Calderon
Commissioner Patricia A. Taylor
Commissioner Joseph D. Calderón
Commissioner Garry A. Buie
Commissioner Don Gerth

Also present:

Manny Gomez, Acting City Manager/Fire Chief
Mike Stone, City Attorney
Efren Cortez, Assistant City Attorney
Chris McCall, Police Chief
Brian Dunlap, Deputy Police Chief
Charles Cunningham, Police Captain
Toby Spears, Finance Director
Todd Randall, City Engineer
Shelia Baker, Assistant City Engineer
Kevin Robinson, Development Director
Raymond Bonilla, Community Services Director
Ben Maynes, Building Official
Ronny Choate, General Services Director
Britt Lusk, Administrative Services Director
Tim Woomer, Utilities Director
Ron Roberts, Information Technology Director
Doug McDaniel, Parks and Recreation Director
Linda Howell, Golf Course Manager
Catherine Vorrasi, C.O.R.E. Facility Director
Matt Hughes, Golf Superintendent
Shannon Arguello, Municipal Court Clerk
Nicholas Goulet, Human Resources Director
Meghan Mooney, Director of Communications
Sandy Farrell, Library Director
Ann Betzen, Risk Manager/Executive Assistant
Mollie Maldonado, Deputy City Clerk
Jan Fletcher, City Clerk
19 citizens

Invocation and Pledge of Allegiance

Commissioner Taylor delivered the invocation and Commissioner Gerth led the Pledge of Allegiance.

Approval of Minutes

Commissioner Joseph Calderón moved that the minutes of the regular meeting held on October 16, 2017, be approved as presented. Commissioner Cynthia Calderón seconded the motion and the vote was recorded as follows: Newman yes, Cynthia Calderon yes, Joseph Calderón yes, Taylor yes, Gerth yes, Buie abstain, Cobb yes. The motion carried.

Proclamations and Awards of Merit

Proclamation Proclaiming Saturday, November 25, 2017, as "Small Business Saturday".

Mayor Cobb proclaimed November 25, 2017, as "Small Business Saturday". He read the proclamation and encouraged residents to shop in Hobbs.

Public Comments

Ms. Helen Houston stated she has received three complaints from CDL drivers regarding State Road 128. She stated there are a lot of accidents on that road. Ms. Houston stated the road needs improvements such as turning lanes, reflectors and wider lanes. Mayor Cobb stated Road 128 is the road West of Jal between Jal and Carlsbad, New Mexico, and is heavily traveled. Mayor Cobb stated he will speak to Legislators to voice the concern. Mayor Cobb stated the City will request its lobbyist, Mr. Luke Otero, to address this concern to Legislators as well.

Consent Agenda

Mayor Cobb explained the Consent Agenda and the process for removing an item from the Consent Agenda and placing it under Action Items.

Commissioner Joseph Calderón moved for approval of the following Consent Agenda Item(s):

Resolution No. 6599 - Authorizing Approval to Submit a Grant Application to the New Mexico EMS Local System Improvement Project Grant to Purchase Three (3) Stryker Power Pro XT Gurneys.

Resolution No. 6600 - Approving the FY 2018 First Quarter Financial Report for the New Mexico Department of Finance and Administration for Lodgers' Tax.

Resolution No. 6601 - Approving the City of Hobbs' Fiscal Year 2017 Capital Asset Inventory.

Resolution No. 6602 - Relating to Disposition of Obsolete, Worn-Out and Unusable Personal Property.

Commissioner Cynthia Calderon seconded the motion and the vote was recorded as follows: Newman yes, Cynthia Calderon yes, Taylor yes, Joseph Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution, agreement and supporting documentation are attached and made a part of these minutes.

Discussion

Ms. Angela R. Martinez, Executive Director of the Lea County Communication Authority (LCCA), presented an update to the Commission regarding the Spillman Computer Aided Dispatch Project, which is a multi-jurisdictional software for dispatch, Fire/EMS, Law Enforcement, Corrections and Environmental. Through her PowerPoint presentation, she explained the software which includes jail management, records management, mobile data, field reporting and crime analysis with comstat software that each agency can set up with their own disciplines to create their own reports. Ms. Martinez stated Spillman software will also integrate with the Phoenix G2 software, which will automatically tone out the Fire Department and display the call information on a digital screen throughout the Fire Station. She stated the following departments are utilizing Spillman:

- LCCA
- Lea County Sheriff's Office/Records
- Hobbs Police Department/Jail/Records
- Lea County Detention Facility
- Lea County Emergency Management/Environmental/Fire Departments
- Hobbs Fire Department
- Courts/DA's Office

Ms. Martinez explained the primary functions of the software are as follows:

- Computer Aided Dispatch
- Records Management
- Mobile
- Corrections

- Pin Mapping
- NCIC (National Crime Information Center)
- AVL Mapping (Advance Vehicle Location)
- Civil Process
- Fire Integration
- Sex Offender Tracking
- Inventory Management
- Pawns Property Evidence

Ms. Martinez explained the selection and negotiations process and training for Spillman and stated the total cost for the software is \$1,552,437.00.

Hobbs Fire Captain Kevin Shearer explained the Phoenix G2 system and stated when a call comes in for Fire, the software will tone out a message to the Fire Departments.

In response to Commissioner Newman's question, Fire Captain Shearer stated when a 911 call is for the Fire Department, the system will tone out a call to the designated Fire Station and display the call information on a digital screen throughout the Fire Station.

Police Chief Chris McCall thanked the Commission for its support of the Spillman Project. As an example of the system capabilities, he explained an armed robbery situation which occurred earlier during the day on North Turner in Hobbs was resolved more quickly with instant data from the LCCA. Without the Spillman and Eagle IC programs, the crime would still be under investigation opposed to it already being resolved with the criminal in custody.

Ms. Martinez also thanked the Commission for its support of the Spillman Project. She also thanked the Hobbs Police Department and the Lea County Sheriff's Department for working together throughout this process.

Acting City Manager/Fire Chief Manny Gomez thanked Ms. Martinez for her presentation on the Spillman Project and for the collaboration of all agencies working well together. He stated there is a vast improvement in dispatch time. Acting City Manager/Fire Chief Gomez expressed appreciation for the monetary support from the City Commission and County Commission.

Commissioner Newman thanked and expressed his appreciation to Ms. Martinez for her service.

In reply to Commissioner Buie's inquiry, Ms. Martinez stated new employees will be trained on site by a training group.

In response to Commissioner Newman's question, Ms. Martinez stated the Hobbs Police Department was the first to receive its accreditation in the State. She stated it is currently working on its re-accreditation process for March 2018.

Mayor Cobb thanked Ms. Martinez for her presentation.

Action Items

Consideration of Approval and Acceptance of an Agreement with the J. F Maddox Foundation for the Acceptance of Donated Public Art for Display Inside the CORE Facility.

Mayor Cobb acknowledged Mr. Dennis Holmberg and Mr. Bob Reid with the J. F Maddox Foundation, Mr. Daniel Russell and Dr. Charley Smith with the Art Committee who were present at the meeting.

Mr. Ronny Choate, General Services Director, stated the J. F Maddox Foundation desires to provide art to the City, specifically five separate wildlife bronze structures and four separate bronze plaques that are individually and collectively identified as "Vida del Llano Estacado", by the artist Curtis Fort. He displayed photographs of the public art to the Commission. Mr. Choate stated the City desires to accept the public art for display inside the CORE Facility and agrees to the terms as stated in the agreement. He stated the City will pay for preparation of the site for installation of the public art, a display table, protective enclosure, lighting and signage, up to a maximum of \$75,000 of which will be eligible for reimbursement from the Maddox Foundation. Mr. Choate stated the Artist will provide information and assistance during the design, construction and installation of the display table, protective enclosure, lighting and signage. He stated the art will be retained at the site for a minimum of 25 years. Mr. Choate stated the City Park was originally the site for these bronze structures; however, they are not made for outdoors, so the CORE was selected as the display facility.

Dr. Charley Smith stated the J. F Maddox Foundation coordinated with the Art Committee regarding the bronze structures. He stated the Committee reviewed and recommends the wildlife bronze structures to be displayed at the CORE.

There being no further discussion, Commissioner Newman moved to approve an agreement with the J. F Maddox Foundation for the acceptance of donated public art for display inside the CORE Facility. Commissioner Gerth seconded the motion and the vote was recorded as follows: Newman yes, Cynthia Calderon yes, Taylor yes, Joseph Calderón yes, Gerth yes, Buie yes, Cobb yes. The motion carried. A copy of the supporting documentation is attached and made a part of these minutes.

Resolution No. 6603 - Approving the Renewals of Medical Insurance Coverage, Benefit Value Advisor, Dental, Vision, Teladoc, Life Insurance, Short Term Disability and Long Term Disability.

Mr. Eric Weinstein with AON Insurance introduced himself and also introduced Ms. Charlene Fairchild who will assist in the renewal summary. Mr. Weinstein reviewed the Medical Plan Performance, Self-funded vs. Fully Insured and Medical Vendors comparison.

Mr. Nicholas Goulet, Human Resources Director, stated there are no insurance cost differences in Health, Dental and only a slight increase in the Vision premium. Mr. Goulet reviewed the benefits offered under the City's plan with BCBS as follows:

MEDICAL - BLUE CROSS/BLUE SHIELD

Current employee funding ratios for Medical are as follows :

- Annual salary less than \$30,000: 90% employer/ 10% employee
- Annual salary between \$30,000 - \$70,000: 85% employer/ 15% employee
- Annual salary over \$70,000: 80% employer/ 20% employee

No current cost increase to employer/ employee.

BENEFIT VALUE ADVISOR - BLUE CROSS/BLUE SHIELD

If approved, Benefit Value Advisor will remain 100% City provided for Blue Cross Blue Shield participants for calendar year 2018. Program is used to investigate the best pricing options for our employees. As a self-funded entity, when employee make informed pricing decisions, the City realizes savings due to paid claims. Based on current enrollment as of October 2017 the total cost to the City is \$13,620.

DENTAL - DELTA DENTAL

Staff recommends keeping costs flat to 2017. No increase/ decrease for City or employee.

TELEMEDICINE - TELADOC

If approved, Teladoc will remain a 100% City provided benefit for Blue Cross/Blue Shield participants for calendar year 2018. Current cost is per employee per month is flat to 2017. Estimated cost of Teladoc to the City based on current enrollment is \$26,422.80. Current savings to medical claims by use of the program through September 2017 is \$81,169. Savings are based on the employee using other means for medical treatment. For example, an emergency room or specialty provider.

VSP - VISION INSURANCE

Renewal resulted in a 6.9% increase. 100% of the premium for Vision insurance is paid by the employee. This is the first rate increase since 2008.

SHORT TERM DISABILITY - HARTFORD

If approved, The City provided benefit will continue with the Hartford for the current short term disability plan without a rate increase and a projected cost of \$24,035 for 2018.

LONG TERM DISABILITY - HARTFORD

Long Term Disability with the Hartford will be offered with 100% of the premium paid for by the participant.

LIFE INSURANCE - HARTFORD

Life Insurance renewal resulted in no changes year-over-year.

NEW PROGRAM OFFERINGS - HARTFORD

CRITICAL ILLNESS INSURANCE - 100% of the premium paid for by the participant.

GROUP ACCIDENT INSURANCE PLAN - 100% of the premium paid for by the participant.

FSA FLEXIBLE SPENDING ACCOUNT

Vendor change from Discovery Benefits to Connect Your Care. The change in vendor will result in a fee decrease of approximately \$619 for calendar 2018. Overall cost of the FSA program is dependent on enrollment, enrollee election of funding amount, and realized tax savings. Following 2018 IRS limit of \$2650 (Max Possible)

Commissioner Cynthia Calderon moved to approve Resolution No. 6603 as presented. Commissioner Buie seconded the motion and the vote was recorded as follows: Newman yes, Cynthia Calderon yes, Joseph Calderón yes, Taylor yes, Gerth yes, Buie yes, Cobb yes. The motion carried. A copy of the resolution and supporting documentation are attached and made a part of these minutes.

PUBLIC HEARING: Resolution No. 6604 - Concerning the Application of Tia Juana's Mexican Grille and Cantina, Inc., for the Transfer of Ownership of Liquor License No. 28015 Located at 3510 North Lovington Highway, Hobbs, New Mexico.

Mike Stone was appointed as the Hearing Officer. Ms. Denise Todd, representative for Tia Juana's Mexican Grille and Cantina, Inc., presented testimony in the hearing regarding the application of Tia Juana's Mexican Grille and Cantina, Inc., for the transfer of ownership of Liquor License No. 28015 located at 3510 North Lovington Highway.

In response to Mr. Stone's inquiry, no members of the audience requested to speak in support of the application or against the application transfer of ownership of Liquor License No. 28015 Located at 3510 North Lovington Highway.

Mr. Stone recognized Ms. Todd as the representative from Tia Juana's Mexican Grille and Cantina, Inc. He stated the State of New Mexico, Alcohol and Gaming Division, has granted preliminary approval to the application for transfer of ownership of the liquor license and a public hearing has to be held within 45 days of receipt of the application on whether or not the proposed transfer of ownership of the license should be granted. He further stated the application can be denied for only three reasons which are as follows: (1) if the location is within 300 feet of a church or school, which is not applicable here; (2) if it is in violation of a zoning or other ordinance of the governing body, which is not applicable here; and (3) if the issuance would be detrimental to the public health, safety or morals of the residents of the local option district. He further stated disapproval by the governing body on public health, safety or morals must be based on and supported by substantial evidence pertaining to the specific prospective transferee or locations and a copy of the record must be submitted to the Alcohol and Gaming Division. Ms. Todd stated Tia Juana's Mexican Grille and Cantina, Inc., has not been cited for any alcohol violations. She testified that all the above statements made by Mr. Stone are true and correct to her knowledge.

Proper publication having been made, and there being no discussion, and no comments from the audience, Commissioner Joseph Calderón moved that Resolution No. 6604 be adopted approving the issuance of the license. Commissioner Gerth seconded the motion and the vote was recorded as follows: Newman yes, Cynthia Calderon yes, Joseph Calderón yes, Taylor yes, Gerth yes, Buie yes, Cobb yes. The motion carried. Copies of the resolution and application packet are attached and made a part of these minutes.

Resolution No. 6605 - Authorizing Settlement of a Disputed Claim with the New Mexico State Land Office.

Mr. Stone stated the City is the owner of real property near Nadine that is utilized at times as a drainage area for our wastewater treatment plant. He stated the New Mexico State Land Office (SLO) is the mineral owner of the property. Mr. Stone stated the SLO claims Hobbs exported borrow material (sandy top soil) from the property without authorization from the SLO. He stated both parties have negotiated a proposed settlement whereby Hobbs will pay the sum of \$49,500.00 to the SLO for a complete release for any borrow material exported from the property. Mr. Stone stated the settlement agreement is not an admission of liability, but a compromise to avoid prolonged litigation between the

parties. He further stated from a business perspective it would not be beneficial to fight the case in court as it could be litigated for five years.

Commissioner Buie moved to approve Resolution No. 6605 as presented. Commissioner Gerth seconded the motion and the vote was recorded as follows: Newman yes, Cynthia Calderon yes, Joseph Calderón yes, Taylor yes, Gerth yes, Buie yes, Cobb yes. The motion carried. A copy of the resolution and supporting documentation are attached and made a part of these minutes.

Resolution No. 6606 - Approving the Preliminary and Final Plan for the Gage Subdivision #2 as Recommended by the Planning Board Located Northwest of the Intersection of Campbell and State Highway 132.

Mr. Kevin Robinson, Development Coordinator, explained the resolution and stated the preliminary and final plan for the Gage Subdivision No. 2 is submitted by property owner Mr. Raymond E. Gage. He stated the proposed subdivision is located northwest of the intersection of Campbell and State Highway 132 (Denver City), and within the extra-territorial platting jurisdiction of Hobbs. He stated the proposed subdivision is compliant with Hobbs Municipal Code Title 16 and encompasses +/- 25.14 acres and will contain five tracts. Mr. Robinson stated the Planning Board reviewed this subdivision on October 17, 2017, and voted unanimously to recommend approval from the Commission. He stated preliminary and final plan for the Gage Subdivision No. 2 will also be reviewed by Lea County for approval.

Commissioner Cynthia Calderon moved to approve Resolution No. 6606 as presented. Commissioner Taylor seconded the motion and the vote was recorded as follows: Newman yes, Cynthia Calderon yes, Joseph Calderón yes, Taylor yes, Gerth yes, Buie yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Resolution No. 6607 - Approving the FY 2018 First Quarter Financial Report for the New Mexico Department of Finance and Administration.

Mr. Toby Spears, Finance Director, submitted the FY 2018 first quarter DFA Financial Report for consideration by the Commission. He stated the ending cash balance as of September 30, 2017, is \$99,805,809.46 for all funds (restricted and unrestricted). The City of Hobbs year-to-date actual revenue and expenditures for the period are \$27,607,362.60 and \$34,578,747.83, respectively. Mr. Spears stated he will be attending a conference and will showcase the DFA pilot project to the attendees.

Commissioner Newman moved to approve Resolution No. 6607 as presented. Commissioner Cynthia Calderon seconded the motion and the vote was recorded as follows: Newman yes, Cynthia Calderon yes, Joseph Calderón yes, Taylor yes, Gerth yes, Buie yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Comments by City Commissioners, City Manager

Mayor Cobb stated the next Commission meeting is scheduled for Monday, November 16, 2017.

Acting City Manager/Fire Chief Gomez stated City Department Heads hosted an employee appreciation breakfast on October 31, 2017. He stated 160 employees were served.

Acting City Manager/Fire Chief Gomez stated the City hosted the 4th and final Citywide Clean-up for the calendar year. He stated 29 tons were picked up.

Acting City Manager/Fire Chief Gomez stated the Police Department collected unused and expired prescription pills in conjunction with the Community Drug Coalition on Saturday, November 4, 2017.

Acting City Manager/Fire Chief Gomez stated the City will have a float in the Veterans Days Parade that will be held on Saturday, November 11, 2017. He reminded the Commission that City Offices will be closed on Friday, November 10, 2017, in observance of the Veterans Day Holiday.

Commissioner Gerth thanked everyone for attending the meeting .

Commissioner Taylor encouraged the community to shop locally during the holidays.

Commissioner Buie stated we all need to remember the communities who have suffered tragedies.

Adjournment

There being no further discussion or business, Commissioner Joseph Calderón moved that the meeting adjourn. Commissioner Newman seconded the motion. The vote was recorded as follows: Newman yes, Cynthia Calderon yes, Taylor yes, Joseph Calderón yes, Gerth yes, Cobb yes. The motion carried. The meeting adjourned at 7:15 p.m.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 20, 2017

SUBJECT: AUTHORIZE CONTRACT WITH BUSINESS ENVIRONMENTS FOR PURCHASE OF FURNITURE AT THE CORE FACILITY

DEPT. OF ORIGIN: General Services/Parks & Recreation
DATE SUBMITTED: 11-14-17
SUBMITTED BY: Ronny Choate, General Services Director

Summary:

The City of Hobbs would like to contract with Business Environments for the purchase of furniture for the CORE facility. Business Environments is an authorized distributor outlet in New Mexico for Steelcase, Inc. Business Environments will utilize a GSA contract with Steelcase, Inc. for the majority of the furniture for the CORE facility.

A final quotation has been received by Business Environments. The quote is 127 pages, with only the last 2 pages attached in the commission packet. The final quote includes \$8,000.00 contingency which is not anticipated to be utilized but is included to ensure coming in within the contracted amount.

Multiple meetings have be held with CORE employees, staff and multiple vendors have been vetted carefully. The project is within the Architects original estimated budget for a facility of this size and scope.

Fiscal Impact:

Reviewed By: _____

Finance Department

Estimated Contract Amount: \$428,840.26

Budget Number: 16-4016-43007-00228

FY 18 Budget Amount: \$443,640.96

Attachments:

Last two pages of quotation

Legal Review:

Approved As To Form: _____

City Attorney

Recommendation: Authorize Contract with Business Environments

Approved For Submittal By: _____

Department Director

City Manager

**CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN**

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied: _____
File No. _____



5351 WILSHIRE AVE., NE
 ALBUQUERQUE, NM 87113
 PHONE: (505) 888-4400
 FAX: (505) 889-9146

Quotation

Quote	Quote Date	Customer Order	Customer	Account Representative	Project
129280	11/11/2017		CIT229	VICTORIA GLASS	119819

Line	Quantity	Catalog Number / Description	Unit Price Sell/List/Disc	Extended Amount
		FREIGHT TO SHIP TRASH CANS AND LINERS	0.00 0.00%	
	Tag For	FREIGHT		
			Subsection Sub Total	2,232.53
			N.M. NON-TAXABLE	0.00
			Subsection Total	2,232.53
END	Subsection			
BEG	Subsection	SERVICES		
439	107	HOURS BE	55.41	5,928.87
		SPACEPLANNING AND DESIGN	0.00	
		SIN #711.94	0.00%	
	Tag For	SERVICES		
440	1	FEE BE	8,000.00	8,000.00
		CONTINGENCY FEE	0.00	
		(PENDING PRICE INCREASE/PRODUCT CHANGES)	0.00%	
	Tag For	SERVICES		
441	1	LOT BE	43,825.00	43,825.00
		PHASED INSTALLATION	0.00	
		LABOR TO RECEIVE, INSPECT, DELIVER AND INSTALL DURING NORMAL BUSINESS HOURS, MONDAY-FRIDAY, 8AM-5PM	0.00%	
		SIN #711.95		
	Tag For	SERVICES		
			Subsection Sub Total	57,753.87
			N.M. NON-TAXABLE	0.00
			NM GROSS RECEIPTS TAX / 7.5%	3,731.54
			Subsection Total	61,485.41
END	Subsection			

Accepted by _____ Title _____ Date _____

steelcase inc

September 2016

To our customers in State County and Local Government Offices

Below is a reprint from the State Statute that we believe addresses the subject of purchasing products and services in compliance with procurement codes.

Steelcase and Business Environments, as their authorized distribution outlet in New Mexico, are happy to extend the pricing, terms and conditions for GSA Contract GS-27F-0014V to your Agency. The contract period is 3-13-09 to 3-12-19. In compliance with the terminology of the code below, we will always annotate the contract information on all quotations and correspondence to you. Please use this letter as written "willingness" by both Steelcase and Business Environments to accept our purchase orders.

Please make all purchase orders to:

Business Environments
5351 Wilshire Avenue, NE
Albuquerque, NM 87113

Thank you,



Lynn Kostel
Strategic Account Manager
Steelcase Inc.



Michael Kocurek
Vice President - Furniture Division
Business Environments

13-1-129. Procurement under existing contracts. (1991)

A. Notwithstanding the requirements of Sections 13-1-102 through 13-1-118 NMSA 1978, the state purchasing agent or a central purchasing office may contract for services, construction or items of tangible personal property without the use of competitive sealed bids or competitive sealed proposals as follows:

- (1) at a price equal to or less than the contractor's current federal supply contract price (GSA), providing the contractor has indicated in writing a willingness to extend such contractor pricing, terms and conditions to the state agency or local public body and the purchase order adequately identifies the contract relied upon; or
- (2) with a business which has a current exclusive or nonexclusive price agreement with the state purchasing agent or a central purchasing office for the item, services or construction meeting the same standards and specifications as the items to be procured if the following conditions are met:
 - (a) the quantity purchased does not exceed the quantity which may be purchased under the applicable price agreement; and
 - (b) the purchase order adequately identifies the price agreement relied upon.

B. The central purchasing office shall retain for public inspection and for the use of auditors a copy of each federal supply contractor state purchasing agent price agreement relied upon to make purchases without seeking competitive bids or proposals.

History: Laws 1984, ch. 65, § 102; 1991, ch. 254, § 1.

The 1991 amendment, effective June 14, 1991, in Subsection A, substituted "Sections 13-1-102 through 13-1-118 NMSA 1978" for "Sections 75 through 91 of the Procurement Code" in the introductory paragraph, rewrote Paragraph (1) which read "at a price equal to or less than the federal supply contract price or catalogue price, whichever is lower and the purchase order adequately identifies the contract relied upon", substituted "exclusive or nonexclusive" for "contract or" in the introductory paragraph in Paragraph (2) and substituted "price agreement" for "contract" in Subparagraphs (2) (a) and (b) in Paragraph (2); inserted "federal supply contractor", deleted "contract or current" preceding "price agreement", and added "or proposals" at the end of Subsection B; and deleted the former second and third sentences in Subsection B relating to obtaining copies of price agreements or contracts and the fees therefore.



State of New Mexico
General Services Department
Purchasing Division

Statewide Price Agreement Amendment

Awarded Vendor
0000086114
Steelcase
901 44th Street SE
Grand Rapids, MI 49508

Telephone No. 616-247-3010

Price Agreement Number: 40-000-14-00063

Price Agreement Amendment No.: Three

Term: September 9, 2014 - March 12, 2019

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public bodies
allowed by law.

Procurement Specialist: Angela Martinez *AM*

Telephone No.: (505) 827-0499

Invoice:
As Requested

Title: Furniture - Steelcase

This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof.

This amendment is issued to reflect the following effective immediately.

Move all list pricing to price list PL176 from price list PL17 also increase prices by 2%.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

A handwritten signature in black ink, appearing to be "Oruf", written over a horizontal line.

New Mexico State Purchasing Agent

Date: 08/06/15



State of New Mexico
General Services Department
Purchasing Division

Statewide Price Agreement Amendment

Awarded Vendor
0000086114
Steelcase
901 44th Street SE
Grand Rapids, MI 49508

Telephone No. 616-247-3010

Price Agreement Number: 40-000-14-00063

Price Agreement Amendment No.: Two

Term: September 9, 2014 - March 12, 2019

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public bodies
allowed by law.

Procurement Specialist: Angela Martinez *AM*

Telephone No.: (505) 827-0499

Invoice:

As Requested

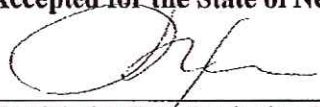
Title: Furniture - Steelcase

This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from March 7, 2015 to March 12, 2019 at the same price, terms and conditions.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico



New Mexico State Purchasing Agent

Date: 02/12/15



State of New Mexico
General Services Department
Purchasing Division

Statewide Price Agreement Amendment

Awarded Vendor
0000086114
Steelcase
901 44th Street SE
Grand Rapids, MI 49508

Telephone No. 616-247-3010

Price Agreement Number: 40-000-14-00063

Price Agreement Amendment No.: One

Term: September 9, 2014 thru March 7, 2015

Ship To:
All State of New Mexico agencies, commissions,
institutions, political subdivisions and local public bodies
allowed by law.

Procurement Specialist: Travis Dutton

Telephone No.: (505) 827-0477

Invoice:

As Requested

Title: Furniture - Steelcase

This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from September 9, 2014 to March 7, 2015 at the same price, terms and conditions.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

New Mexico State Purchasing Agent

Date: 9/3/14



**State of New Mexico
General Services Department
Statewide Price Agreement**

Awarded Vendor

0000086114
Steelcase
901 44th Street SE
Grand Rapids, MI 49508

Telephone No. 616-247-3010

Price Agreement Number: 40-000-14-00063

Payment Terms: See Contract

F.O.B.: See Contract

Delivery: See Contract

Ship To:

All State of New Mexico agencies, commissions, institutions, political subdivisions and local public bodies allowed by law.

Procurement Specialist: Travis Dutton

Telephone No.: 505-827-0477

Invoice:

As Requested

Title: Furniture/Steelcase

Term: March 19, 2014 thru September 8, 2014

This Price Agreement is made subject to the "terms and conditions" shown on the reverse side of this page, and as indicated in this Price Agreement.

Accepted for the State of New Mexico

New Mexico State Purchasing Agent

Date: 3/18/14

Purchasing Division: 1100 St. Francis Drive Santa Fe, NM 87505, PO Box 6850, Santa Fe, NM 87502 (505) 827-0472

State of New Mexico
General Services Department
Purchasing Division
Price Agreement #:

Page-2

Establish a Price Agreement based on GSA Contract # GS-27F-0014V for furniture.

This Price Agreement may be extended if the GSA Contract is extended, upon approval of all parties.

Contract orders shall be issued only to vendor(s) shown under this Price Agreement. Prices shall be equal to or less than the price stipulated under the above listed GSA Contract.

Agencies must verify that items being purchased, rented, etc., are listed on the above referenced GSA. Only those items listed may be placed on contract orders under this Price Agreement. A complete copy of the GSA catalog must be retained by the using agency for auditing purposes. Trade-ins are not allowed under this Price Agreement.

Vendors under this Price Agreement are required to furnish a complete copy of the GSA catalog to the using agency upon request. Vendors must certify upon request that only those products, supplies or services accepted by the federal government are included in GSA price list.

State and local government catalogs are not acceptable.

Note: all terms and conditions established in the referenced GSA and by the New Mexico State Purchasing Agent shall prevail.

The Contractor agrees to provide a utilization report to the agreement administrator in accordance with the following schedule:

<u>Period End</u>	<u>Report Due</u>
September 30	October 31
December 31	January 31
March 31	April 30
June 30	July 31

The periodic report shall include the gross total sales for the period subtotaled by procuring agency name. The report shall be accompanied with a check payable to the State Purchasing Division for an amount equal to three quarters of one percent (0.75%) of the total sales for the period.

This agreement is not intended to be used to procure "Open Market" items.

Item	Approx Qty	Unit	Article and Description	Unit Price
------	------------	------	-------------------------	------------

001 1 Ea. Furniture

*** 1 Item Total ***



SUSANA MARTINEZ
GOVERNOR

ED BURCKLE
CABINET SECRETARY

LAWRENCE O. MAXWELL
DIRECTOR
STATE PURCHASING DIVISION

State of New Mexico
General Services Department

GSD/SPD (Rev. 2/14)

ADMINISTRATIVE SERVICES DIVISION
(505) 827-2000

FACILITIES MANAGEMENT DIVISION
(505) 827-2141

STATE PURCHASING DIVISION
(505) 827-0472

RISK MANAGEMENT DIVISION
(505) 827-0442

STATE PRINTING & GRAPHIC SERVICES BUREAU
(505) 476-1950

TRANSPORTATION SERVICES DIVISION
(505) 827-1958

March 18, 2014

MEMORANDUM

To: Steelcase
From: Mr. Lawrence O. Maxwell, State Purchasing Agent
RE: Price Agreement for 40-000-14-00063 Furniture - Steelcase

Please be advised the State Purchasing Agent is willing to establish a Price Agreement based upon your willingness to extend your GSA pricing, terms and conditions based on Federal Supply Schedule GS-27F-0014V to the State of New Mexico subject to the following requirements:

1. Purchases based on 13-1-129 (A)(1) NMSA 1978 do not reflect actual purchases from a General Services Administration (GSA) contract, the vendor must agree to remit the 0.75% Industrial Funding Fee to the State of New Mexico, State Purchasing Division, on a quarterly basis to offset contract administration costs.
2. Along with submitting the required fee, the vendor must also agree to, and actually supply the State of New Mexico, State Purchasing Division a quarterly usage report broken out, at a minimum, to the state agency and local public body level in accordance with the following schedule:

<u>Period End</u>	<u>Report Due</u>
September 30	October 31
December 31	January 31
March 31	April 30
June 30	July 31

If you agree to the above conditions please sign at the space provided below and email back to travis.dutton-leyda@state.nm.us. If you have any further concerns please contact Travis Dutton 505-827-0477.

By signing this document you are certifying that you have the authorization to bind your company.

Your immediate attention to this matter is greatly appreciated.

Steelcase Inc
Company Name

Brian E. Sanders
Print Name

Brian E. Sanders
Signature

Manager, Pricing and Contracts
Title

3/18/14
Date



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 20, 2017

SUBJECT: Resolution adopting budgetary adjustment #3 for the Fiscal Year 2017-2018
DEPT. OF ORIGIN: Finance Department
DATE SUBMITTED: November 14, 2017
SUBMITTED BY: Deborah Corral, Assistant Finance Director

Summary:

The fiscal budget of the City of Hobbs is adopted by resolution, and reviewed and approved by the Department of Finance & Administration. The budget is prepared prior to the beginning of the fiscal year, and as such, from time to time it becomes necessary to adjust the budget for items not contemplated at the time of its preparation, or for issues that arise during the fiscal year.

Enclosed is a budgetary adjustment #3 for the current year. A summary of the funds adjusted is attached to this resolution. After this adjustment is approved by the Commission, it must be forwarded to the Department of Finance & Administration for their approval.

Fiscal Impact:

Reviewed By: _____

Finance Department

Included in this budget adjustment are increases to expenditure and revenue accounts as well as cash transfers between funds. Total Expenditure increase by \$746,116.31 and total revenues increase by \$59,378.84.

Cash transfers between the General Fund and special revenue funds total \$166,436.17. Transfers within the Enterprise funds total \$940,236.45.

The general fund reserve balance moves from 31% to 30%.

Attachments:

- Budget Cash Balance Sheet
- Budgeted Adjustments Detail
- Resolution approving Budget Adjustment for the fiscal year 2017-2018

Legal Review:

Approved As To Form: _____

City Attorney

Recommendation:

Motion to approve the resolution.

Approved For Submittal By:

Department Director

City Manager

**CITY CLERKS USE ONLY
COMMISSION ACTION TAKEN**

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

CITY OF HOBBS

RESOLUTION NO. 6608

BUDGETARY ADJUSTMENT #3
FOR FISCAL YEAR 2017 – 2018

WHEREAS, the fiscal budget for the City of Hobbs is prepared, reviewed and approved prior to the beginning of the fiscal year; and

WHEREAS, from time to time it becomes necessary to adjust the budget due to items not contemplated at the time it is prepared; and

WHEREAS, included in this budgetary adjustment are increases to expenditure and revenue accounts, cash transfers between funds with a total expenditure increase of \$746,116.31 and total revenue increase by \$59,378.84; and

WHEREAS, cash transfers between the General Fund and Special Revenue Funds total \$166,436.17 and transfers within the Enterprise funds total \$940,236.45; and

WHEREAS, the General Fund reserve balance moves from 31% to 30%; and

WHEREAS, after approval by the City Commission it must be forwarded to the Department of Finance and Administration for approval;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the herein referenced budget adjustments be approved.

BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the budgetary adjustment is subject to the approval of the Director of Public Finance of the State of New Mexico and that a copy of this Resolution be forwarded to his office in Santa Fe, New Mexico for approval.

PASSED, ADOPTED AND APPROVED this 20th day of November, 2017.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

Expense:

						FY18 Revised			
Fund	Org	Object	Project	Dept	DESCRIPTION	Budget	New Request	FY18 New Budget	Comments
Reclassified Funds:									
1	010110	41102		City Mngr	Overtime	-	2,500.00	2,500.00	unbudgeted payroll expense
1	010110	41121		City Mngr	PTO Payout	-	19,812.80	19,812.80	unbudgeted payroll expense
1	010110	41126		City Mngr	Admin Leave	-	500.00	500.00	unbudgeted payroll expense
1	010110	41101		City Mngr	Salaries	462,366.75	(22,812.80)	485,179.55	reclass for unbudgeted payroll expense
1	010130	41126		Clerks	Admin Leave	-	500.00	500.00	unbudgeted payroll expense
1	010130	41101		Clerks	Salaries	271,071.46	(500.00)	270,571.46	reclass for unbudgeted payroll expense
1	010140	41121		Finance	PTO Payout	-	1,500.00	1,500.00	unbudgeted payroll expense
1	010140	41101		Finance	Salaries	554,543.81	(1,500.00)	553,043.81	reclass for unbudgeted payroll expense
1	010181	42222		Insurance	Insurance - Gen. Liability	1,454,019.04	(120,000.00)	1,334,019.04	reclass to claims by others
1	010181	42608		Insurance	Claims by Others	252,000.00	120,000.00	372,000.00	reclass from gen liab. Insurance
1	010190	41116		MVD	Cell Phone Stipend	-	650.00	650.00	unbudgeted payroll expense
1	010190	41101		MVD	Salaries	328,678.27	(650.00)	328,028.27	reclass for unbudgeted payroll expense
1	010201	41126		PD Admin	Admin Leave	-	250.00	250.00	unbudgeted payroll expense
1	010201	41101		PD Admin	Salaries	302,837.18	(250.00)	302,587.18	reclass for unbudgeted payroll expense
1	010202	41108		PD Patrol	Bonus/Incentive Pay	-	100,000.00	100,000.00	unbudgeted payroll expense
1	010202	41120		PD Patrol	Moving/Housing Expense	-	6,100.00	6,100.00	unbudgeted payroll expense
1	010202	41121		PD Patrol	PTO Payout	-	50,000.00	50,000.00	unbudgeted payroll expense
1	010202	41101		PD Patrol	Salaries	4,450,416.67	(156,100.00)	4,294,316.67	reclass for unbudgeted payroll expense
1	010203	41121		PD CID	PTO Payout	-	10,000.00	10,000.00	unbudgeted payroll expense
1	010203	41126		PD CID	Admin Leave	-	1,000.00	1,000.00	unbudgeted payroll expense
1	010203	41101		PD CID	Salaries	1,321,608.29	(11,000.00)	1,310,608.29	reclass for unbudgeted payroll expense
1	010204	41121		PD Support	PTO Payout	-	5,000.00	5,000.00	unbudgeted payroll expense
1	010204	41101		PD Support	Salaries	530,803.10	(5,000.00)	525,803.10	reclass for unbudgeted payroll expense
1	010207	41121		PD Eagle	PTO Payout	-	10,000.00	10,000.00	unbudgeted payroll expense
1	010207	41101		PD Eagle	Salaries	349,639.68	(10,000.00)	339,639.68	reclass for unbudgeted payroll expense

BAR #3 Detail

1	010220	41120	Fire	Moving/Housing Expense	-	5,000.00	5,000.00	unbudgeted payroll expense
1	010220	41126	Fire	Admin Leave	-	7,500.00	7,500.00	unbudgeted payroll expense
1	010220	41101	Fire	Salaries	4,276,300.67	(12,500.00)	4,263,800.67	reclass for unbudgeted payroll expense
1	010220	42501	Fire	Buildings & Grounds	65,000.00	(25,639.90)	39,360.10	transfer for service/maint contract
1	010220	42210	Fire	Service/Maint. Contract	20,000.00	25,639.90	45,639.90	Transfer from buildings and grounds
1	010310	41126	Library	Admin Leave	-	1,000.00	1,000.00	unbudgeted payroll expense
1	010330	41101	Library	Salaries	579,652.94	(1,000.00)	578,652.94	reclass for unbudgeted payroll expense
1	010320	41121	Parks	PTO Payout	-	1,000.00	1,000.00	unbudgeted payroll expense
1	010320	41123	Parks	Comp Time Payout	-	100.00	100.00	unbudgeted payroll expense
1	010320	41126	Parks	Admin Leave	-	2,000.00	2,000.00	unbudgeted payroll expense
1	010320	41101	Parks	Salaries	1,134,796.42	(3,100.00)	1,131,696.42	reclass for unbudgeted payroll expense
1	010330	41106	Recreation	Longevity Pay	-	5,000.00	5,000.00	unbudgeted payroll expense
1	010330	41126	Recreation	Admin Leave	-	500.00	500.00	unbudgeted payroll expense
1	010330	41101	Recreation	Salaries	799,635.41	(5,500.00)	794,135.41	reclass for unbudgeted payroll expense
1	010332	41121	Teen Cntr	PTO Payout	-	300.00	300.00	unbudgeted payroll expense
1	010332	41101	Teen Cntr	Salaries	280,029.98	(300.00)	279,729.98	reclass for unbudgeted payroll expense
1	010335	41106	Pools	Longevity Pay	-	2,150.00	2,150.00	unbudgeted payroll expense
1	010335	41101	Pools	Salaries	465,052.22	(2,150.00)	462,902.22	reclass for unbudgeted payroll expense
1	010340	42601	Environmental	Professional Services	75,000.00	(15,000.00)	60,000.00	reclass to HAAC for surgeries per CM
1	010343	42601	HAAC	Professional Services	75,000.00	15,000.00	90,000.00	did not budget enough for surgeries
1	010410	41121	Engineering	PTO Payout	-	1,000.00	1,000.00	unbudgeted payroll expense
1	010410	41101	Engineering	Salaries	493,855.44	(1,000.00)	492,855.44	reclass for unbudgeted payroll expense
1	010410	42706	Engineering	Equipment under \$5000	1,250.00	3,500.00	4,750.00	rugged laptop for department
1	010410	42601	Engineering	Professional Services	40,000.00	(3,500.00)	36,500.00	transfer for rugged laptop
14	144014	41110	SAFER	Workers Compensation	-	6,000.00	6,000.00	unbudgeted payroll expense
14	144014	41101	SAFER	Salaries	270,710.86	(6,000.00)	264,710.86	reclass for unbudgeted payroll expense
15	154015	41102	COPS	Overtime	-	40,000.00	40,000.00	unbudgeted payroll expense
15	154015	41101	COPS	Salaries	268,636.99	(40,000.00)	228,636.99	reclass for unbudgeted payroll expense

BAR #3 Detail

15	154115	41102		COPS 2	Overtime	-	20,000.00	20,000.00	unbudgeted payroll expense
15	154115	41101		COPS 2	Salaries	262,866.24	(20,000.00)	242,866.24	reclass for unbudgeted payroll expense
16	164016	42302		CORE	Travel, Meals & Schools	1,800.00	400.00	2,200.00	travel account fully expended ytd
16	164016	42324		CORE	Misc & Emergency	1,800.00	(400.00)	1,400.00	transfer to travel acct
18	184315	41121		Golf Mtc	PTO Payout	-	1,000.00	1,000.00	unbudgeted payroll expense
18	184315	41101		Golf Mtc	Salaries	654,433.73	(1,000.00)	653,433.73	reclass for unbudgeted payroll expense
27	274027	41121		Hobbs Express	PTO Payout	-	2,000.00	2,000.00	unbudgeted payroll expense
27	274027	41101		Hobbs Express	Salaries	354,986.11	(2,000.00)	352,986.11	reclass for unbudgeted payroll expense
60	604610	41121		Water Dist	PTO Payout	-	8,000.00	8,000.00	unbudgeted payroll expense
60	604610	41126		Water Dist	Admin Leave	-	500.00	500.00	unbudgeted payroll expense
60	604610	41101		Water Dist	Salaries	853,328.74	(8,500.00)	844,828.74	reclass for unbudgeted payroll expense
61	614061	44901	00216	Jt Utility	Millen Water Line Ext.	714,821.39	300,000.00	1,014,821.39	reclass funds for grant application
61	614061	44901	00094	Jt Utility	Waterline Replacement	2,034,893.14	(300,000.00)	1,734,893.14	reclass funds to proj 216 for grant application
63	634370	41128		Wastewater	FSA Expense	-	60.00	60.00	unbudgeted payroll expense
63	634370	41101		Wastewater	Salaries	624,556.61	(60.00)	624,496.61	reclass for unbudgeted payroll expense
							-		

New Expense Request:

Fund	Org	Object	Project	Dept	DESCRIPTION	FY18 Revised		FY18 New Budget	Comments	
						Budget	New Request			
1	010100	42302		Commission	Travel, Meals & Schools	6,750.00	10,000.00	16,750.00	enhance current travel budget	
1	010131	41101		Clerk Election	Salaries	-	3,500.00	3,500.00	2 seasonal election workers	
1	010313	41111		Clerk Election	FICA	-	267.75	267.75	2 seasonal election workers	
1	010202	42313		PD Patrol	Safety Equipment	-	350.00	350.00	new request (warehouse safety equipment) clean, repair and restore all slides at Heizer and Del Norte pools. All slides have gouges that are a safety hazard.	
1	010335	43006	00168	Pools	Pool Enhancements/Repairs	-	46,000.00	46,000.00	repair pool heater at Del Norte	
1	010335	43006		Pools	Equipment over \$5000	41,000.00	11,000.00	52,000.00	replacement pavement markings	
1	010412	42594		Traffic	Pavement Markings	120,000.00	13,215.00	133,215.00	replacement traffic cabinets	
1	010412	42404		Traffic	Signals and Signs	90,000.00	15,377.00	105,377.00		
1 Total							99,709.75			
12	124012	42324		LEPF	Misc & Emergency	14,739.49	54.00	14,793.49	correction	
12 Total							54.00			
16	164016	41101		Core	Salaries	506,271.90	13,561.20	519,833.10	electrician for CORE	
16	164016	41111		Core	FICA	44,313.26	1,037.43	45,350.69	electrician for CORE	
16	164016	41112		Core	PERA	67,859.05	1,837.54	69,696.59	electrician for CORE	
16	164016	44901	00254	Core	Art for Core (1)	-	75,000.00	75,000.00	Maddox Paid Artwork - revenue offset	
16 Total							91,436.17			
60	604650	42407		Lab	Equipment Mtc		2,954.00	2,954.00	FY17 PO not included in carryover budget	
60 Total							2,954.00			
61	614061	44901	00249	Jt Util Co	Water SCADA Project	1,000,000.00	800,000.00	1,800,000.00	enhance Phase 1 of SCADA upgrade project	
61 Total							800,000.00			
62	624062	44901	00196	WWTP	Severance Tax Bond	248,037.61	(248,037.61)	-	removing grant balance from GL - grant complete	
62 Total							(248,037.61)			
Grand Total								746,116.31		

Revenue:

Fund	Org	Object	Project	Dept	DESCRIPTION	FY18 Revised		FY18 New Budget	Comments
						Budget	New Request		
1	019999	30632		General Fund	Tree Planting Donation	-	(300.00)	(300.00)	unbudgeted revenue
1	019999	30649		General Fund	Subdivision Fees		(1,000.00)	(1,000.00)	unbudgeted revenue
1	019999	30701	00241	General Fund	WIPP Officer Down Grant	-	(9,700.00)	(9,700.00)	unbudgeted revenue
1 Total								(11,000.00)	
16	169999	30708	00254	Core	Art for Core (1)	-	(75,000.00)	(75,000.00)	Maddox Paid Artwork - expense offset
16 Total								(75,000.00)	
18	189999	30310		Golf	Govt Gross Receipts		35,000.00	35,000.00	unbudgeted contra-revenue
18	189999	30437		Golf	Golf Course - School Use		(10,000.00)	(10,000.00)	unbudgeted revenue
18	189999	30438		Golf	Lease - Rockwind Grill		(35,000.00)	(35,000.00)	unbudgeted revenue
18	189999	30611		Golf	Misc. Income - Golf		(1,500.00)	(1,500.00)	unbudgeted revenue
18 Total								(11,500.00)	
28	289999	30601		Fire Protection	Interest		(20,000.00)	(20,000.00)	unbudgeted revenue
28 Total								(20,000.00)	
48	489999	30601		Street Imp	Interest		(20,000.00)	(20,000.00)	unbudgeted revenue
48	489999	30702	00048	Street Imp	Southeast Bypass		(29,000.00)	(29,000.00)	unbudgeted revenue
48 Total								(49,000.00)	
62	629999	30701	00196	WWTP	Severance Tax Bond	(177,801.16)	177,801.16		- removing grant balance from GL - grant complete
62 Total								177,801.16	
66	669999	30601		Jt Utility	Interest		(70,000.00)	(70,000.00)	unbudgeted revenue
66 Total								(70,000.00)	
79	799999	30601		PHMC Trust	Interest		(150.00)	(150.00)	unbudgeted revenue
79 Total								(150.00)	
80	809999	30601		Comm Parks	Interest		(30.00)	(30.00)	unbudgeted revenue
80 Total								(30.00)	
83	839999	30601		Hobbs Beaut.	Interest		(500.00)	(500.00)	unbudgeted revenue
83 Total								(500.00)	
Grand Total								(59,378.84)	

Transfers:	From General Fund (1)	(150,000.00)
	to SAFER Fund (14)	150,000.00
	From General Fund (1)	(16,436.17)
	to CORE Fund (16)	16,436.17
	From Water (60)	(800,000.00)
	to Water (61)	800,000.00
	from WWTP (62)	70,236.45
	to WWTP (63)	70,236.45
	from Water (66)	70,000.00
	to Water (60)	70,000.00



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 20, 2017

SUBJECT: Brushmaster Type 3 Brush Truck

DEPT. OF ORIGIN: Fire Department
DATE SUBMITTED: November 13, 2017
SUBMITTED BY: Barry Young, Deputy Fire Chief

Summary:

The City of Hobbs Fire Department wishes to purchase a Brushmaster Type 3 Brush Truck from Kyrish Government Group utilizing Buy Board Cooperative Purchasing Contract. The City of Hobbs is currently a member of Buy Board. The purchase is budgeted in the FY2018 budget through the Fire Protection Fund. The funding for this purchase has been approved by the State Fire Marshal's Office, and the department would expect delivery of the apparatus 90-120 days from the receipt of all major components to Kyrish Government Group.

A fire department committee sent out specifications to three separate manufacturers. The three companies responded and each of their proposals were reviewed. The recommendation is to purchase the Brushmaster Type 3 Brush Truck from Kyrish Government Group. This apparatus will replace a 2006 Ford F550 Quick Attack.

Fiscal Impact:

Reviewed By: [Signature]
Finance Department

The total cost of the apparatus is \$234,122, which funding would come directly from the Fire Protection Fund. This amount is currently budgeted in the FY18 budget, and approval has been obtained from the State Fire Marshal's Office for this purchase. There will be no impact to the general fund for this purchase.

Attachments:

- 1. Resolution
2. Approval from State Fire Marshal's Office
3. Specifications and Bids from 3 Manufacturers

Legal Review:

Approved As To Form: [Signature]
City Attorney

Recommendation:

Mayor and Commission approve the purchase of a Brushmaster Type 3 Brush Truck from Kyrish Government Group utilizing Fire Protection Fund monies.

Approved For Submittal By:

[Signature]
Department Director
[Signature]
City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 6609

A RESOLUTION AUTHORIZING THE PURCHASE
OF A BRUSHMASTER TYPE 3 BRUSH TRUCK

WHEREAS, the City of Hobbs wishes to purchase a Brushmaster Type 3 Brush Truck from Kyrish Government Group utilizing Buy Board Cooperative Purchasing Contract; and

WHEREAS, the City of Hobbs is currently a member of the Buy Board; and

WHEREAS, the purchase is budgeted in the FY 2018 budget through the Fire Protection Fund and the funding for this purchase has been approved by the State Fire Marshal's Office; and

WHEREAS, a fire department committee has reviewed three proposals and the recommendation is to purchase the Brushmaster Type 3 Brush Truck from Kyrish Government Group

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be and hereby is, authorized and directed to effectuate this Resolution authorizing the purchase of a Brushmaster Type 3 Brush Truck from Kyrish Government Group.

PASSED, ADOPTED AND APPROVED this 20th day of November, 2017.

SAM D. COBB, Mayor

JAN FLETCHER, City Clerk

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL, VICE-CHAIR
DISTRICT 2 PATRICK H. LYONS
DISTRICT 3 VALERIE ESPINOZA
DISTRICT 4 LYNDA LOVEJOY
DISTRICT 5 SANDY JONES, CHAIRMAN



1120 Paseo De Peralta 4th Floor, Rm# 413
P.O. Box 1269
Santa Fe, NM 87504

STATE FIRE MARSHAL DIVISION
1-800-244-6702 or (505) 476-0174

CHIEF OF STAFF

ERNEST D. ARCHULETA, PE.

STATE FIRE SERVICE SUPPORT BUREAU

November 1, 2017

Mark Ray, Battalion Chief
Hobbs Fire Department
301 E. White St.
Hobbs, NM 88240

Dear Mark,

The specifications you submitted on October 4, 2017 on behalf of the Hobbs Fire Department for the purchase of a new Type-3 Brush Apparatus have been reviewed and are approved. The Hobbs Fire Department is authorized to use fire protection Fund monies for the purchase of this vehicle. The Fire Station **shall** have the adequate space needed to properly house this vehicle. ***This Vehicle shall comply with the requirements of NFPA 1906, Standard for Wildland Fire Apparatus, 2016 Edition. This vehicle shall be equipped with all required equipment as per NFPA 1906, at the time it is placed in service.***

"This letter shall serve as approval to expend fire protection fund monies to finance the cost of the New Type-3 Brush Apparatus. The Hobbs Fire Department is currently an ISO classification of 6 with a minimum yearly Fire Protection Fund Allocation of \$385,430.00.

If there are any major changes in the specifications that are made prior to bidding procedures, this office must approve the changes or this authorization of expenditure shall be rendered null and void.

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority {NMFA} at 505-984-1454 to finance the vehicle. A loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

Final Approval and determination of the purchase of this apparatus is incumbent upon the local government to ensure all needs of the fire Department are properly met to ensure full and complete response capabilities in the Fire District.

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL, VICE-CHAIR
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CHIEF OF STAFF

ERNEST D. ARCHULETA, PE.

If you have any questions please do not hesitate to contact me at 505-470-1997

Respectfully,

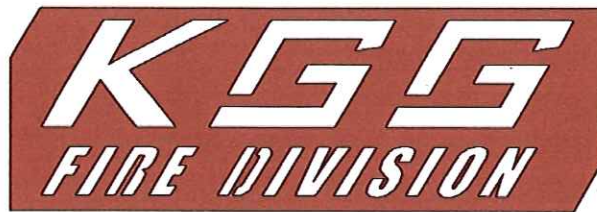
A handwritten signature in blue ink, appearing to read "Rudy F. Padilla".

Rudy F. Padilla
Fire Department Inspector
New Mexico State Fire Marshal Division
Fire Service Support Bureau

XC: Mayor & Council, Hobbs, NM
File

1 888 4 ASK PRC
www.nmprc.state.nm.us

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Contract Name:
Fire Apparatus
Contract#:
491-15
Effective Date:
09/01/2015
Expiration Date:
08/31/2018

Brushmaster Type 3 Specifications BMT3AB-D1000

HOBBS FIRE DEPARTMENT 10/6/2017

CHASSIS

Chassis/cab shall be a 2018 International 7300 Single Cab 37,000 GVWR with bench seat. The chassis will have a rear sliding window. Heavy Duty 4x4, 360 HP Diesel engine, 120" cab to axle, Allison 3000 EVS 6 speed auto transmission, and "super single" tires with one (1) spare tire and wheel, loose mounted. The chassis shall come equipped with NFPA compliant red seatbelts and a 120 decibel back up alarm. The cab color shall be **TWO TONE WHITE ON TOP OF RED**. The fabricated working platform tank, pump unit and equipment will be mounted on the chassis/cab at the manufacturer's facility.

SECTION 1 BED AND BODY

1.1 (CHASSIS MODIFICATIONS)

1. Fuel water separator may need to be moved for installation of body.
2. Exhaust may need to be rerouted for installation of body.
3. Air tanks may need to be relocated for installation of body.
4. Battery box may need to be relocated for installation of body.
5. Kyrish Fire Division mud flaps will be installed on chassis.
6. Exhaust will need to be lengthened for department exhaust system on passenger side.

1.2 (APPARATUS BODY)

The body shall be a flat bed with a 12 GA aluminum plate, (3/16" thickness) floor. The body shall be approximately 177" (includes approx. 5" from cab to body) long by 96" wide, on a 120" cab to axle chassis.

1.2 (SUB-FRAME)

The sub-frame of the body shall be made of 8" structural aluminum channel supporting the body and tank. Sub-frame cross members shall be made of 2" x 2" structural aluminum square tube, welded in place approximately 16" apart. Cross members shall be fully welded at each metal to metal junction with main runners to provide a rugged frame for off road performance. The outside edges of the flat bed shall have reverse "C" channel to help protect the required lights, reflectors and reflective tape. The work platform shall be attached to the chassis frame rails at six (6) points by Grade 8 x 5/8" zinc coated steel bolts with nylon lock nuts, no less than 3 bolts per mount point. The work platform shall be fabricated to support a 1000 gallon polypropylene tank, pumping unit with controls, required personnel, tools, and equipment normally carried on a "Grass/Brush" apparatus.

1.2 (HEADACHE RACK)

The headache rack will be constructed of 4" x 4" structural grade aluminum tubing with 2" x 2" structural grade aluminum tubing cross members for support. 6" oval LED lights will be installed to provide light for night operations. Light bar header plate shall be removable.

1.2 (FIREFIGHTER WALKWAYS)

There will be two walkways for the firefighter to stand and be able to move from side to side. Both walkway areas will have a support rail to attach the firefighter safety harness and allow movement from side to side of the walkway. The front walkways directly behind the cab will have steps built into the bed itself made of 2" aluminum squared tubing. There will be two safety harnesses with lanyard supplied with the apparatus.

1.2 (SAFETY GATES)

Two (2) safety gates made of 2" aluminum tubing, approximately 43" tall will be installed 5" above the floor. There will be one (1) on each side of the fire body. Gates shall open inward and be secured by self-closing gas struts pressing against a welded restraint plate. Safety latches will be installed on each gate. The gate cannot open outward. Grease-able hinges will be installed to secure the gates to the headache rack. There will be two inset steps and grab rails on each side of the bed to allow the firefighter to safely climb to the deck of bed through safety gates. There shall be one rear access drop down gate with chain catches and a spring loaded automatic door latch.

1.2 (REAR SKIRT & BUMPER)

The body shall be reinforced under the rear skirt to act as a bumper. The rear skirt shall be square at the corners to allow for skirts on each side to attach to it. There shall be one tow point on the rear of the apparatus. This tow loop shall be fabricated and attached to the chassis frame just below the fire body for maximum support.

1.3 (REAR SKIRT UNDERBED COMPARTMENT)

There shall be a single door pre-connected hose tray installed in the center of the rear tail drop. The hose tray will accommodate 100 foot of 1" forestry line and be pre-connected with a 1 1/2" swing out fire service valve.

1.4 (SERVICE AREA COATING (LineX))

A coat of black bed liner will be sprayed on the floor of the walkways, and inset steps for a non-slip surface.

1.5 PASSENGER SIDE ALUMINUM DIAMOND PLATE STORAGE COMPARTMENTS.

One (1) aluminum diamond plate storage compartment will be mounted on the passenger side of the fire bed. There will be two flip up doors with D-Ring latches, gas shocks, and LED lighting that will be controlled with automatic on/off switches that turn on when open and off when closed. Turtle Tile rubber matting installed on the compartment floor and the compartment will be vented.

Compartment Approximate Dimensions: (1) 95" L x 18" D x 30" H

1.6 DRIVER SIDE ALUMINUM DIAMOND PLATE STORAGE COMPARTMENTS.

One (1) aluminum diamond plate storage compartment will be mounted on the driver side of the fire bed. There will be one flip up door with D-Ring latch, gas shocks, and LED lighting that will be controlled with automatic on/off switches that turn on when open and off when closed. Turtle Tile rubber matting installed on the compartment floor and the compartment will be vented.

Compartment Approximate Dimensions: (1) 84" L x 18" D x 30" H

1.7 COMPARTMENT (PASSENGER SIDE UNDER BED).

There will be one (1) aluminum diamond plate under bed storage compartments mounted on the passenger side of the bed. The compartment will be located in the side skirt behind the top walkway area. There will be one side swing door with D-Ring latch and LED lighting that will be controlled with automatic on/off switches that turn on when open and off when closed. Turtle Tile rubber matting installed on the compartment floor and the compartment will be vented.

Compartment Approximate Dimensions: (1) 24" L x 24" D x 18" H

1.8 TOP STORAGE TRAYS

There shall be two storage trays with flip up doors installed on the apparatus. One will be installed on top of the driver side compartment and one will be installed on top of the passenger side compartment. Trays shall be same length and width as the compartment they are mounted to. Both will have a 10" depth. Both will have turnbuckle latches and gas shocks.

1.9 BRUSH GUARD BUMPER (HEAVY DUTY)

There shall be a heavy duty brush guard bumper with grill guard installed at the front of the truck to protect the grill and lights. It shall be fabricated to tilt forward and allow access to the engine. Emergency light and speaker will be mounted behind the mesh wire in bumper. There shall be a skid plate mounted to the bottom of the bumper to protect equipment from brush and other objects. There shall be a single tow point installed on the front of the apparatus. The tow loop shall be fabricated and installed between the chassis frame rails below the front bumper for maximum support. A cutout may need to be made in front skid plate to accommodate this tow loop.

1.10 (LETTERING AND STRIPING)

Lettering and striping shall meet the Fire Department specifications as requested and agreed upon by Kyrish Government Group Fire Division. Department decals shall be Gold Leaf material non reflective. An NFPA approved chevron stripe pattern will be applied to the truck tailboard and front bumper.

1.11 SHARKHIDE COATING

All aluminum surfaces shall be coated with Sharkhide Aluminum Sealer for protection against the elements and extend the luster of the material.

SECTION 2 PUMP AND PLUMBING

2.1 (PUMP /ENGINE MOUNTING LOCATION)

The pump unit containing a Hale HPX100 pump and a Kubota 24 HP diesel engine will be mounted below the top of the bed on the driver side. It will be located just behind the walkway area and will be protected from limbs and debris.

2.1 (PUMP (ANODIZED))

The Hale HPX 100 pump shall deliver a range of 150 GPM @ 60 PSI to 15 GPM @ 330 PSI, with a prime operating range of 85 GPM @ 200 PSI, 2" suction and 1 ½" discharge. A stainless steel manifold with multiple outlets will be connected to discharge outlet with 1 ½" stainless steel piping. Pump must be able to pull a draft from 12 feet lift.

2.1 (ENGINE)

The engine will be a Kubota Industrial diesel engine D902, 898cc, 3-cylinder naturally aspirated, 24.8HP @ 3600 RPM. The diesel engine will be connected to the truck fuel tank with a 12 volt fuel pump and inline filter. A heat exchanger will be installed on the engine to protect from over heating. The engine air filter will be removed away from the engine compartment to cut down on dirt and debris entering the filter.

2.2 (ENGINE CAGE)

The motor, pump, and plumbing will all be encased in an aluminum housing constructed of 2" x 2" square tube and expanded metal. The front of the cage shall be built to swing out and allow access to the pump/engine compartment. Access panels will be installed where necessary. A heavy duty screen will be in place to protect the radiator and cooling system. The exhaust from the engine will be diverted under the bed and be double wrapped with a heat resistant exhaust wrap for safety.

2.3 (CONTROL PANELS)

All pump controls shall be operated through the Class 1 Ultraview panels. Panels will display water discharge pressure, engine rpm, water level gauge, SCBA bottle level, and will have the necessary start, stop, throttle up, and throttle down controls. A low water pressure or engine temperature shutoff can be programmed in upon customer request.

2.4 (DISCHARGES AND SUCTION PORTS)

1. All stainless steel plumbing
2. All valves will be Fire Service Brass quarter turn full flow ball style valves.
3. One (1) – 2½" tank to pump valve. AKRON
4. One (1) – 2½" suction/draft valve with chrome swivel adapter and plug, w/ 30° chrome turn-down on drivers side. AKRON
5. One (1) – 2½" suction/draft valve with chrome swivel adapter and plug, w/ 30° chrome turn-down on passengers side. AKRON
6. One (1) – 2½" discharge valve with 30° chrome turn-down, 2 ½" x 1 ½" chrome spin on w/ chrome cap and chain on drivers side. AKRON
7. One (1) – 2½" discharge valve with 30° chrome turn-down, 2 ½" x 1 ½" chrome spin on w/ chrome cap and chain on passengers side. AKRON
8. One (1) – 1 1/2" Check valve shall be installed in plumbing to prevent back flow of foam into the tank through the bypass or pump.
9. One (1) 1 ½" Ball valve for emergency cutoff to front bumper supply line. INDUSTRIAL

10. One (1) – 1½” bypass/refill valve. INDUSTRIAL
11. One (1) – 1½” discharge valve with chrome cap and chain. AKRON
12. One (1) – 1½” discharge valve for rear under bed jump line. AKRON
13. Two (2) – 1” discharges valves in walkway areas to support the two (2) 10’ Whip Lines.
INDUSTRIAL
14. One (1) – 1” discharge for ¾” GHT adapter in panel. AKRON
15. Two (2) – 12 volt ¾” Banjo valves for front ground sweep nozzles.

2.5 (WATER TANK - Capacity 1000 U. S. Gallons)

1. Configuration- Rectangular unit.
2. Tank will have a 1000 gallon capacity.
3. Construction- Polypropylene, Series III, **SMOOTH BLACK** in color.
4. Length 108” x Width 58” x Height 44”.
5. Tank will have a 20 gallon foam cell built into it with fill tower, vent, and foam pour spicket with on/off valve installed at the bottom of the cell with easy access to the firefighter in the rear walkway.

FEATURES

1. Heavy duty baffles with interconnecting compartments.
2. One water fill tower 12” x 12” with hinged lid.(front center)
3. Bottom drain 2” NPT.
4. One (1) extended basket on top of tank made of same material as tank (8”tall).
5. Tank will be manufactured by UPF and have a limited life time warranty against defects and workmanship.

2.6 WATER LEVEL GAUGES

All water level gauges shall be displayed on the ES-Key Ultraview touch screen panels.

2.7 (WHIP LINES 1”)

There shall be two (2) whip lines, one mounted in each walkway. Whip lines will be 1” diameter x 10’ long x 800 PSI working pressure. Each whip line assembly will be connected with a full flow brass ball valve and swivel that are bracketed to the top of the tanks extended basket. The swivel and mounting will allow the whip lines to be stored on top of the tanks basket area. There shall be two PAC TRAC 1004 nozzle holder brackets supplied with the whip lines.

2.8 (GROUND SWEEP NOZZLES)

There will be two (2) ground sweep nozzles installed in the front bumper. Nozzles will spray forward and at an angle and cover a full swath overlapping in front of the truck. The pattern will extend past the width of the truck several feet on each side. These nozzles shall be electrically controlled from the cab of the truck so either or both can operated separately or both at the same time. Each nozzle will be 25 gpm @100 psi.

SECTION 3 ELECTRICAL COMPONENTS

3.1 (LIGHTBAR)

Whelen Liberty Lightbar Super LED with flashers, take downs and alleys. Color shall be specified by customer. Red/Blue

3.2 (REMOTE WARNING LIGHTS)

FOUR (4) WHELEN M4 SERIES SUPER LED SPLIT LENS (RED & BLUE).

Mounted on the front bumper grill guard (forward facing).

TWO (2) WHELEN M4 SERIES LED SPLIT LENS (RED & BLUE).

Two (2) mounted side facing, one on each side of bumper.

SIX (6) WHELEN M4 SERIES LED SPILT LENS (RED & BLUE).

Three on each side of bed. One at the front, one at the center, and one at the rear.

FOUR (4) WHELEN M4 SERIES SUPER LED SPLIT LENS (RED & BLUE).

Mounted in the tailboard (rear facing).\

TWO (2) WHELEN M4 SERIES SUPER LED SPLIT LENS (RED & BLUE)

Mounted in the top outer corners of the rear cage.

3.3 (SIREN)

Whelen 295SL SIREN, 100/200 WATT with two Whelen SP123BMC cast siren speakers wired into radio for radio broadcast.

3.4 FRONT DRIVING LIGHT

There will be one RIGID 38" LED Spot Flood Combination light bar installed on the front bumper grille guard of the chassis. LED bar will be activated by an on/off switch on the SPS panel and through the Ultraview Control Panel.

3.5 (DOT BED LIGHTING)

There shall be two (2) Whelen M6 LED Stop/turn/Tail Assemblies installed on the back of the apparatus. There shall be five (5) Trucklite red LED bullet marker lights installed on the back of the apparatus. There shall be two (2) Trucklite red LED bullet marker lights installed on the sides of the apparatus at the lower rear corner of the fire body. There shall be two (2) Trucklite amber LED marker lights installed on the sides of the fire body at the front lower corner.

3.6 (MOBILE RADIO & EQUIPMENT)

Customer furnished radio and antenna. Will be supplied to production when available. Radio and control will be mounted in the over-head compartment.

3.7 (MASTER DISCONNECT SWITCH)

All fire apparatus equipment (except radios) will be wired into a master disconnect switch. This switch will be installed on the driver side floor board between the seat and door.

3.8 (KUSSMAUL CHARGING AND AIR COMPRESSOR SYSTEM)

Battery charging system includes 11 amp charger, super auto-eject, and a 110 vac. air compressor to maintain vehicle air pressure for instant departure. Plug located as requested by fire dept.

3.9 (REVERSE CAMERA)

There shall be a single reverse camera with infrared and sound installed on the rear of the apparatus. The reverse camera feed will be displayed on the Ultraview panels when vehicle reverse is engaged or when selected by switch on screen.

3.10 (UNDER BODY LIGHTING)

All entry, departure, and tailboard areas will have under body lighting. There will be two on each side and one at the rear – refer to drawings.

3.11 (ES-KEY TOTAL BODY CONTROL SYSTEM)

There shall be one Class 1 ES-Key Supernode II full system control unit installed on this apparatus. The control unit will control all OEM installed components of the apparatus allowing for both user and OEM remote diagnostic capability. The system will come with one (1) 4.5” Ultraview touch screen IP67 rated display mounted in the front firefighter walkway on top of the tank at the driver side. There will be one (1) 4.5” Ultraview touch screen IP67 rated display installed inside the cab. Both of these displays will allow for full control of all OEM installed equipment to include emergency lighting, scene lighting, pump controls, water level gauges, SCBA Air System level gauge, pump engine diagnostics/gauges, water discharge gauges, black data recorders, seat belt indicators, open door indicators, and back-up camera feeds. There are additional options that can be configured with this system and are available at customer request. These screens will also allow the user to monitor and view full diagnostics for all apparatus equipment.

SECTION 4 ADDITIONAL EQUIPMENT

4.1 (NOZZLES)

TASK FORCE TIPS

- Three (3) B-BGH 1” Ultimatic Nozzles will be provided.

4.2 (FLASH LIGHTS)

One (1) Stream Light flash light will be installed in the cab of the truck. The lights will be the E-SPOT 12 Volt LED model with charger, orange in color. Power wiring will be installed into Kussmaul charger.

4.3 FIRECOMM WIRELESS INTERCOMM SYSTEM

There shall be one Firecomm wireless intercom system installed on the apparatus. The system will come with charger, hooks, and headsets for three positions.

4.4 5 GALLON WATER CAN WITH MOUNT

There shall be one 5 gallon water can with mount supplied with the apparatus. Can will be installed on the driver side behind the on deck storage compartment.

4.5 LONG TOOL STORAGE AREA ON TOP OF TANK.

There shall be one aluminum long tool storage area on top of the tank opposite the SCBA bottles. This storage area shall consist of one 3/16” smooth aluminum plate bolted to the tank roof with two full length PAC TRAC tool board planks for mounting. This area shall be accessed from the rear of the tank with two – three flip down steps. PAC TRAC brackets shall be supplied by the customer.

SECTION 5 DEPARTMENT REQUESTED LABELS.

5.1 FLUID LABEL

There shall be a permanently mounted label showing all lubricant and fluid types for the chassis and fire equipment mounted in the cab near the driver position.

5.2 SEATING CAPACITY

There shall be a seating capacity placard permanently mounted in the cab in easy view of all occupants.

5.3 SEAT BELT WARNING

A warning label, stating: "Danger – Personnel Must Be Seated and Seat Must Be Fastened While Vehicle Is In Motion or Death Or Serious Injury May Result," shall be mounted in the apparatus cab interior. The label shall be located so it is visible from all seating positions.

5.4 VEHICLE HEIGHT WARNING

A warning label, listing the overall height, width, length and GVWR of the completed apparatus, shall be provided in the apparatus cab interior. This label shall be located so that it is visible from the driver's seated position.

5.5 MANUFACTURERS DATA PLATE

The Manufacturers Data Plate will be installed inside the cab on the side wall of the center console.

5.6 NOISE HAZARD WARNING LABEL

A warning label, stating: "Warning: Noise Hazards Occur During Siren Operation", shall be provided in installed in the apparatus cab interior. This label shall be located so that it is visible from all seating positions.

5.7 DO NOT RIDE WARNING LABEL

One (1) warning plate shall be affixed to the rear of the apparatus body in a conspicuous location. The warning plate shall read "Warning Do Not Ride On Rear Step While Vehicle Is In Motion. Death Or Serious Injury May Result."

5.8 PUMP VALVE CONTROL LABELS

All discharge and intake valve controls shall be labeled 1"x3" red UV resistant labels with white lettering.

PRE PRODUCTION MEETING

There shall be a pre-production meeting held post award at the customer specified location. KGG will cover the cost of lodging if customer comes to the facility for the meeting.

PRE DELIVERY INSPECTION

Hobbs FD members shall conduct a pre delivery inspection at the manufacturer's facility in Killeen, TX prior to acceptance or delivery of the apparatus. Full testing shall be accomplished with the FD personnel and documented. KGG will cover the lodging cost for three Hobbs FD members to come to Killeen for this Inspection.

DELIVERY TIME FRAME

Kyrish Government Group delivery time frame is 90-120 working days from receipt of all major components. KGG cannot be held responsible for delays in manufacturing from other OEMs. Order confirmations for all major components shall be given to the customer to ensure that components were ordered in a timely fashion and not the reason for delays.

TOTAL PRICE: INCLUDES ALL ITEMS LISTED ABOVE AND INSTALLATION OF UNIT, ALL EQUIPMENT AND TRAINING.

TRUCK BODY WITH 1,000 GALLONS	\$ 117,934.00
HOUSTON INTERNATIONAL	\$ 111,160.00

COST FOR AXLE UPGRADE	\$1,500.00
BUYBOARD FEE	\$1,500.00
<hr/>	
TOTAL	\$ 232,094.00
Delivery	\$ 2,028.00
GRAND TOTAL	\$ 234,122.00

ALL TITLE WORK AND INVOICES WILL BE DONE BY INTERNATIONAL TRUCKS OF HOUSTON.

Estimated Overall Length. 27.8 Ft.
 Estimated Overall Weight. 20,828 lbs. dry 31,093 lbs. wet

WARRANTY OVERVIEW – MAJOR COMPONENTS

We warrant, overall, each new piece of Fire Apparatus to be free from defects in material and workmanship under normal use and service for one year. Our obligation under this warranty is limited to repairing or replacing, as the company may elect, any parts thereof which shall be returned to us with transportation charges prepaid, and as to which examination shall disclose to the company's satisfaction to have been defective, provided that such part, or parts shall be returned to us not later than one year after delivery of such vehicle. Such defective part or parts will be repaired or replaced free of charge.

Additionally, we extend OEM warranty coverage to certain critical components such as:

- Stainless Plumbing – 10 Year
- Aluminum Fire Body – 5 Years

CORROSION LIMITED WARRANTY

The body shall be free of rust, and corrosion as a result of a defect in the method of manufacture for a period of ten (10) years starting thirty (30) days after the original invoice.

CERTIFICATIONS

All work shall be completed or supervised by certified professionals. All employees involved in the assembly of the apparatus shall be certified EVT technicians or supervised by certified EVT technicians. All employees involved in the fabrication process of the apparatus shall be CWI certified welders or supervised by CWI certified welders in the material in which they are welding.

By signing this document and attached drawings you approve the specifications and design. Please

be aware that Kyrish Government Group still requires a purchase order to process this order. Any changes that you wish to make after PO is sued must be submitted and approved in writing.

Fire Department Chief or Rep

Kyrish Government Group Rep

Date

Date



October 26, 2017

City of Hobbs, NM
Hobbs Fire Department
301 E. White
Hobbs, NM 88240

RE: Wildland Apparatus Proposal

Dear Sirs:

AAA Firepro of NM, Inc. located at 221 Schepps Blvd, Clovis NM and Danko Emergency Equipment Company of Snyder NE are pleased to submit the following proposal:

One (1) Danko Flatbed Wildland Fire Apparatus, mounted and installed on one (1), IHC 2019 7400 4 x 4 IHC chassis as per the specifications included with this communication, delivered to Hobbs, NM
\$255,933.00

Should the City of Hobbs, NM elect to pay for the chassis upon arrival at Danko in the amount of **\$111,005.00** then **\$3,330.00** may be deducted from the proposal amount.

Should the City of Hobbs, NM elect to pay for the completed apparatus at Danko upon final inspection and acceptance then **\$627.00** may be deducted from the proposal amount.

Net Due 15 days after inspection and acceptance of apparatus at Danko Emergency Equipment Co.

This apparatus is available for purchase utilizing the HGAC (Houston Galveston Area Council of Governments) cooperative purchasing agreement, Catalog FS12-15.



Danko Emergency Equipment Co. will be the prime contractor with AAA Firepro of NM, Inc. being the local sales representative company.

AAA Firepro of NM, Inc. Resident Bidder Certificate #L1683423792

The proposal amount includes a pre-construction conference to be held at Hobbs Fire Department and a final inspection trip to be held at Danko Emergency Equipment, all costs included for two (2) personnel from the Hobbs Fire Department.

AAA Firepro of NM, Inc. and Danko Emergency Equipment Co. look forward to the opportunity to work with the City of Hobbs and the Hobbs Fire Department on this proposal and apparatus.

Glen Ray Williams

A handwritten signature in black ink, appearing to read "Glen Williams", written over a white background.

Sales Representative
AAA Firepro of NM, Inc.

Siddons-Martin Emergency Group

Protecting the Southwest

4214 2nd St NW
Albuquerque, NM 87107
License 3100
EIN 27-4333590

October 17, 2017

Mark Ray, Battalion Chief
Hobbs Fire Dept, City of
Hobbs Fire Department
301 W. White
Hobbs NM 88240

Proposal for Skeeter Type 3 Step-Side Brush Truck

Siddons-Martin Emergency Group, LLC is pleased to provide the following proposal to Hobbs Fire Dept, City of. Unit will comply with all specifications attached and made a part of this proposal. Total price includes delivery FOB Hobbs Fire Dept, City of and training on operation and use of the apparatus.

Description	Amount
No. 2900, Skeeter Type 3 Skeeter, IHC, 2 Door, Skeeter, Step-Side, ISC 330, 1000 gal, Hale HPX300-KB24, 24 Price guaranteed for 60 days. Delivery within 11.5-12.5 months of order date. A warranty term of 12 months is included.	Vehicle Price \$ 258,146.00 SUB TOTAL \$ 258,146.00
	H-GAC FS12-15 Skeeter \$ 1,000.00 TOTAL \$ 259,146.00

Additional. 2 inspection trips for two people included in proposal price

Taxes. Tax is not included in this proposal. In the event that the purchasing organization is not exempt from sales tax or any other applicable taxes and/or the proposed apparatus does not qualify for exempt status, it is the duty of the purchasing organization to pay any and all taxes due. Balance of sale price is due upon acceptance of the apparatus at the factory.

Late Fee. A late fee of .033% of the sale price will be charged per day for overdue payments beginning ten (10) days after the payment is due for the first 30 days. The late fee increases to .044% per day until the payment is received. In the event a prepayment is received after the due date, the discount will be reduced by the same percentages above increasing the cost of the apparatus.

Cancellation. In the event this proposal is accepted and a purchase order is issued then cancelled or terminated by Customer before completion, Siddons-Martin Emergency Group may charge a cancellation fee. The following charge schedule based on costs incurred may be applied:

- (A) 10% of the Purchase Price after order is accepted and entered by Manufacturer;
- (B) 20% of the Purchase Price after completion of the approval drawings;
- (C) 30% of the Purchase Price upon any material requisition.

The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. Siddons-Martin Emergency Group endeavors to mitigate any such costs through the sale of such product to another purchaser; however, the customer shall remain liable for the difference between the purchase price and, if applicable, the sale price obtained by Siddons-Martin Emergency Group upon sale of the product to another purchaser, plus any costs incurred by Siddons-Martin to conduct such sale.

Acceptance. In an effort to ensure the above stated terms and conditions are understood and adhered to, Siddons-Martin Emergency Group, LLC requires an authorized individual from the purchasing organization sign and date this proposal and include it with any purchase order. Upon signing of this proposal, the terms and conditions stated herein will be considered binding and accepted by the Customer. The terms and acceptance of this proposal will be governed by the laws of the state of NM. No additional terms or conditions will be binding upon Siddons-Martin Emergency Group, LLC unless agreed to in writing and signed by a duly authorized officer of Siddons-Martin Emergency Group, LLC.

Sincerely,

John Kovach
Siddons-Martin Emergency Group, LLC

I, _____, the authorized representative of Hobbs Fire Dept, City of, agree to purchase the proposed and agree to the terms of this proposal and the specifications attached hereto.

Signature & Date



P.O. Box 10
Hobbs, New Mexico 88241-0010
Phone 575-397-2411 Fax 575-397-1679

Date : 10/10/2017

Battalion Chief Ray
Hobbs Fire Department

All-Wheel Drive, 1000 Gallon Truck Proposal for Hobbs Fire Department

Chassis:

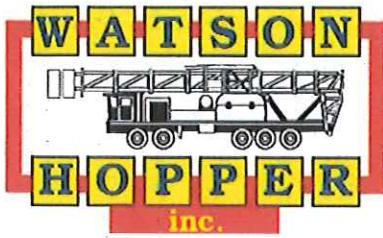
- International 7400 SFA 4x4
 - 300 Hp engine
 - Allison 3500EVS 5-speed automatic transmission
 - 2-speed driver controlled transfer case
 - 13,000 lb. rating driven front axle
 - 23,000 lb. rear axle with driver controlled locking differential
 - 3-person air-conditioned cab with sliding rear glass
 - air ride driver's seat
 - front bumper with foldable grill guard and (2) fixed sweep nozzles

Body:

- Approx. 14.5 ft. long x 8 ft. wide steel construction
- Crossover firefighter cages; front and rear of bed
 - 26" wide x full truck bed width
 - inward opening doors on each side of cage
 - life belt rails in each cage
 - cage floors are expanded metal over smooth metal plate
 - remote pump control panel in front cage
 - collapsible access ladder to each side of the rear cage
- 3 storage bins
 - LH underbody; approx. 24" long x 18" tall x 24" deep
 - LH above floor; approx. 36" long x 30" tall x 12" deep
 - RH above floor; approx. 36" long x 24" tall x 18" deep
- Additional storage space provided on top of the tank
- 10-gallon water cooler secured in metal bracket
- Rear bumper includes a compartment (with door) plumbed for 100 ft. of 1" forestry hose

Water System:

- 1000-gallon poly tank with integral 15-gallon foam cell
 - NFPA compliant baffling
- Water tank level indicator on pump panel and in cab
- Darley 1-1/2AGE24K diesel-fueled pump with diesel supplied from the truck fuel tank
- All valves manufactured by Akron Valve



- Suction:
 - (1) 2-1/2" female swivel LH side [Akron 2" swing out valve]
 - (1) 2-1/2" female swivel RH side [Akron 2" swing out valve]
 - (1) tank suction line [Akron 2" swing out valve]
- Discharge:
 - (1) 2-1/2" male rigid LH side [Akron 2" swing out valve]
 - (1) 1" rear hose lay [Akron 1" swing out valve]
 - (2) 1" whip line connections [Akron 1" swing out valve]
 - (1) front cage
 - (1) rear cage
 - (2) fixed front bumper sweep nozzles (electric controls for individual nozzle on/off located in the cab)
 - (1) 1" tank recirculation / fill line [Akron 1" swing out valve]
 - vent valve at highest point of manifold

Miscellaneous:

- (both cages and driver position)
- (1) LED Streamlight Litebox mounted in the cab
- All emergency warning and scene lighting to be LED
 - includes a total of 6 of the Whelen M6 V-series combination emergency and ground lighting fixtures
- shore power connector (with auto eject) for onboard battery and air system charging.

COST:	COMPLETE UNIT: \$ 258,500.00
	<ul style="list-style-type: none"> • Includes delivery, service manuals, and initial operations training. • Does not include taxes or misc. fees. • Price valid for 90 days

Accepted by:
Hobbs Fire Department

Accepted by: R. Finn Smith,
President Watson Hopper

THANK YOU FOR YOU BUSINESS!



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 20, 2017

SUBJECT: Election Resolution of the City of Hobbs, New Mexico

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: November 13, 2017
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

A regular municipal election will be held on **Tuesday, March 6, 2018**, and persons shall be elected to fill the following elective offices:

- ★ One Commissioner from District 2 for a two-year term
- ★ One Commissioner from District 4 for a four-year term
- ★ One Commissioner from District 5 for a four-year term
- ★ One Commissioner from District 6 for a four-year term
- ★ One Municipal Judge, elected at large, for a four-year term

There are no questions on the ballot for consideration by the voters.

Important dates in the resolution are noted as follows:

- ✓ January 9, 2018 - Candidate Filing Day
- ✓ January 16, 2018 - Write-In Candidate Filing Day
- ✓ January 30, 2018 - First Day for Absentee Voting
- ✓ February 6, 2018 - Voter Registration Closes with the Lea County Clerk @ 5:00 p.m.
- ✓ February 14, 2018 - First Day for Early Voting Using Electronic Vote Tabulators
- ✓ March 2, 2018 - Last Day for Issuance of Absentee Ballots and Early Voting
- ✓ March 6, 2018 - Election Day

All of the precincts have been consolidated and four Voting Convenience Centers (VCC) have been secured for the election as follows:

- ▶ City Hall Annex, 1st Floor, 200 East Broadway
- ▶ Teen Center, 620 West Alto
- ▶ Hobbs Municipal Schools Training Center, 2110 East Sanger
- ▶ Lea County Event Center, 5101 Lovington Highway

- ▶ Absentee - City Clerk's Office, 200 East Broadway
- ▶ Early - City Clerk's Office, 200 East Broadway

Fiscal Impact:

Reviewed By: 
Finance Department

The total operating costs for the election are currently budgeted at \$23,560.00 for poll workers, precinct supplies, printed material, Ballot-on-Demand Computer System and publication of legal notices.

Attachments:

- 1) Election Resolution in both English and Spanish

Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

Motion to adopt Resolution; second; vote

Approved For Submittal By:


Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 6610

RESOLUTION PROCLAIMING A REGULAR MUNICIPAL
ELECTION ON TUESDAY, MARCH 6, 2018

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS,
NEW MEXICO, THAT:

1. A regular municipal election for the election of municipal officers shall be held on Tuesday, March 6, 2018. The polls will open at 7:00 a.m. and close at 7:00 p.m.

2. At the regular municipal election, persons shall be elected to fill the following elective offices:

- a. One Commissioner from District 2, for a two-year term
- b. One Commissioner from District 4, for a four-year term
- c. One Commissioner from District 5, for a four-year term
- d. One Commissioner from District 6, for a four-year term
- e. One Municipal Judge, elected at large, for a four-year term

Any registered qualified elector of the City of Hobbs may be a candidate for the office of Municipal Judge or City Commissioner for the district in which the elector has resided, if that candidate has resided within the City limits of Hobbs and, if applicable, within the appropriate Commission district for a period of at least 180 days prior to the filing of that elector's declaration of candidacy.

3. There are no questions to be submitted to the voters.

4. The following precincts have been consolidated for the regular municipal election:

CP1 Precincts 20, 22, 23, 24, 25, 27, 28, 29, 30, 31, 32,
33, 34, 35, 36, 41, 42, 43, 44, 51, 52, 53, 54, 55, 61, 62

5. The following locations are designated as polling places for the conduct of the regular municipal election:

City Hall Annex, 1st Floor, 200 East Broadway

Teen Center, 620 West Alto

Hobbs Municipal Schools Training Center, 2110 East Sanger

Lea County Event Center, 5101 North Lovington Hwy.

Absentee: City Clerk's Office, 200 East Broadway

Early: City Clerk's Office, 200 East Broadway

6. Absentee Voting. Applications for absentee ballots may be obtained only from the office of the City Clerk. All applications for an absentee ballot must be completed and accepted by the City Clerk prior to 5:00 p.m., March 2, 2018. After 5:00 p.m. on that date, no further absentee ballots will be issued by the Municipal Clerk. The City Clerk will accept completed absentee ballots delivered by mail, or in person by the voter casting the absentee ballot, by a member of the voter's immediate family or by the voter's caregiver, until 7:00 p.m. on March 6, 2018.

Absentee ballots may be marked in person in the office of the City Clerk during the regular hours and days of business, beginning on Tuesday, January 30, 2018, and closing at 5:00 p.m. on Friday, March 2, 2018.

Early Voting. Early voting on paper ballots counted by electronic vote tabulators will be conducted in the office of the Municipal Clerk during the regular hours and days of business, beginning on Wednesday, February 14, 2018, and closing at 5:00 p.m. on Friday, March 2, 2018.

7. Persons desiring to register to vote in the regular municipal election, and who are not currently registered to vote, must register with the County Clerk of Lea County not later than Tuesday, February 6, 2018, at 5:00 p.m., the date on which the Lea County Clerk will close the registration books. Persons desiring to register to vote may do so at the office of the City Clerk, City Hall, 200 East Broadway, Hobbs, New Mexico.

8. All Declarations of Candidacy shall be filed with the Municipal Clerk on Tuesday, January 9, 2018, between the hours of 8:00 a.m. and 5:00 p.m. at the office of the City Clerk, City Hall, 200 East Broadway, Hobbs, New Mexico.

9. All Declarations of Write-In Candidacy shall be filed with the Municipal Clerk on Tuesday, January 16, 2018, between the hours of 8:00 a.m. and 5:00 p.m. at the office of the City Clerk, City Hall, 200 East Broadway, Hobbs, New Mexico.

10. The casting of votes by qualified municipal electors shall be recorded on paper ballots to be counted by electronic vote tabulators.

PASSED, ADOPTED AND APPROVED this 20th day of **November, 2017**.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

MUNICIPIO DE HOBBS

RESOLUCIÓN NO. 6610

RESOLUCIÓN QUE PROCLAMACIÓN UNA ELECCIÓN MUNICIPAL REGULAR
MARTES EL 6 DE MARZO DE 2018

RESUELVE EL CUERPO GOBERNANTE DEL MUNICIPIO DE HOBBS QUE:

1. Se realizará una elección municipal regular con el fin de elegir oficiales municipales martes el 6 de marzo de 2018. Se abrirán las urnas a las 7:00 a.m. y se las cerrarán a las 7:00 p.m.

2. En la elección municipal regular, se elegirán personas a los siguientes puestos electorales:

- a. Un concejal del distrito 2 por un plaza de dos años
- b. Un concejal del distrito 4, por un plazo de cuatro años.
- c. Un concejal del distrito 5, por un plazo de cuatro años.
- d. Un concejal del distrito 6, por un plazo de cuatro años.
- e. Un juez municipal, por elección general, por un plazo de cuatro años.

Puede presentarse como candidato todo elector competente inscrito del municipio de Hobbs a los puestos de juez municipal o concejal, siempre que haya residido el candidato dentro de los confines del municipio de Hobbs y, en el caso de que el puesto sea el de una concejalía, dentro de los confines del distrito correspondiente a la concejalía, por un período como mínimo de 180 días antes de la fecha de la declaración de candidatura.

3. Hay ninguna pregunta a ser sometida a los votantes.

4. Se han combinado los siguientes recintos para la elección regular municipal:

CP1 20, 22, 23, 24, 25, 27, 28, 29, 30, 31, 32, 33, 34,
35, 36, 41, 42, 43, 44, 51, 52, 53, 54, 55, 61, 62

5. Se designan como urnas para la realización de la elección regular los siguientes sitios:

City Hall Annex, 1st Floor, 200 East Broadway

Teen Center, 620 West Alto

Hobbs Municipal Schools Training Center, 2110 East Sanger

Lea County Event Center, 5101 North Lovington Hwy.

Absentee: City Clerk's Office, 200 East Broadway

Early: City Clerk's Office, 200 East Broadway

6. **Votación en Ausencia.** Puede obtenerse la solicitud para la votación en ausencia únicamente de la Secretaría Municipal. Se obliga completar y entregar toda solicitud para la votación en ausencia antes de las 5:00 p.m. del 2 de marzo de 2018. A partir de las 5:00 p.m. de aquel día la Secretaría Municipal no emitirá más papeletas de voto. Aceptará la Secretaría Municipal las papeletas completadas hasta las 7:00 p.m. el 6 de marzo de 2018 por correo o en persona por el elector mismo, por un pariente del núcleo de la familia del elector o por una persona responsable del cuidado del elector.

Puede registrarse el voto por papeleta de votación en ausencia durante días y horas hábiles desde martes el 30 de enero de 2018 hasta las 5:00 p.m. viernes el 2 de marzo de 2018.

Votación Anticipada. Se realizará la votación anticipada mediante papeletas a contarse por tabuladores de voto electrónico en la Secretaría Municipal durante días y horas hábiles desde miércoles el 14 de febrero de 2018 hasta viernes el 2 de marzo de 2018 a las 5:00 p.m.

7. Toda persona no inscrita en el registro electoral que aspira inscribirse para votar en la elección regular municipal debe inscribirse en la oficina del escribano del condado de Lea antes de martes el 6 de febrero de 2018 a las 5:00 p.m. a más tardar, la fecha y hora en las que cerrará el registro el escribano del condado de Lea. Aparte, toda persona que aspira inscribirse en el registro electoral puede realizarlo en la Secretaría Municipal, en el ayuntamiento, 200 Broadway este, Hobbs, New Mexico.

8. Se presentará toda declaración de candidatura martes el 9 de enero de 2018 entre las 8:00 a.m. y las 5:00 p.m. en la Secretaría Municipal, en el ayuntamiento, 200 Broadway este, Hobbs, New Mexico.

9. Se presentará toda declaración de candidatura conforme a nominación en el acto de votar por escrito en un blanco de la papeleta (conocido en inglés como *Declaration of Write-In Candidacy*) martes el 16 de enero de 2018 entre las 8:00 a.m. y las 5:00 p.m. en la Secretaría Municipal, en el ayuntamiento, 200 Broadway este, Hobbs, New Mexico.

10. Se registrará la votación del electorado municipal mediante papeletas a contarse por tabuladores de voto electrónico.

ADOPTADA y APROBADA este día 20 de noviembre de 2017.

SAM D. COBB
Alcalde

DOY FE:

JAN FLETCHER
Secretaria Municipal



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 20th, 2017

**SUBJECT: ANNUAL PAVEMENT AGREEMENT TASK ORDER TO RAMIREZ & SON'S
Apache St. Improvements**

DEPT. OF ORIGIN: Engineering Department
DATE SUBMITTED: 11-13-17
SUBMITTED BY: Todd Randall, City Engineer


Summary:

The project consists of the reconstruction of Apache from Grimes Street and east approximately 850 linear feet. The City entered into a Development Agreement (KASS Investment, LCC) on March 6th, 2017 for the proposed development on the Southeast corner of Grimes and Apache. The Development Agreement includes an Infrastructure Fair Share Fee for roadway, water and sewer improvement along Apache St. The fee of \$45,000 has been collected from the Developer prior to issuance of a building permit in July of 2017.

The estimated cost for all improvements along Apache is approximately \$200,000, which includes extending sewer and roadway improvements beyond the development (total 850 lin. ft.). The extension of improvements is to address City commitment outlined in the Development Agreement and necessary drainage improvement along Apache in order to direct Apache St. run-off to Grimes St. Sewer is proposed to be extended along with the Roadway. Annexation of Apache St. was in 2007 and part of a large annexation of the Navajo corridor. The roadway section is reduced in order to accommodate existing conditions, such as existing utility infrastructure and limited right of way.

Quotes for the Sewer Extension improvements are being obtained at the time of this staff summary and a Purchase Order (PO) will be issued for this work and anticipated to be less than \$60,000. Water currently exists and installed in 2009 as part of the Navajo / Dal Paso Utility Infrastructure improvements. The Roadway portion is being presented under the Annual Paving Agreement with Ramirez & Son's. Any task under the Annual Agreement over \$60,000 shall be approved by the City Commission. There are sufficient funds in Fund 44 for the proposed improvements.

Fiscal Impact:

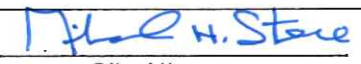
Reviewed By: 

Finance Department

Fund 44-4044-44901-00073: \$403,139.15 (Available Funding)
Ramirez Task Order: \$142,146.87 (includes GRT) – Roadway Improvement
Utility Contract PO: Estimated below \$60,000 – Sewer Improvement

Attachments: Ramirez Work-Order / Location Map & Construction Plans

Legal Review:

Approved As To Form: 

City Attorney

Recommendation:

Consideration for approval of a Task Order to Ramirez & Son's

Approved For Submittal By:


Department Director


City Manager

**CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN**

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
File No. _____
Denied



ENGINEERING DEPARTMENT

200 E. Broadway
Hobbs, NM 88240

575-397-9232 bus
575-397-9227 fax

**2017 Annual Concrete and Pavement Agreement
TASK ORDER**

PROJECT NAME: 2017 APACHE STREET UTILITY EXTENTION
CONTRACT NUMBER: Bid 1531-15 – Annual Agreement
VENDOR NUMBER: 12244
BUDGET LINE ITEM: 44-4044-44901-00073

DATE: November 13, 2017

Scope of Work:

1. Apache Street Utility Extension – \$133,080.75

Estimate Project Cost: \$133,080.75
NMGRT: \$9,066.13

Remove and Dispose of Existing Asphalt Surfacing, Remove and Dispose of Existing Curb & Gutter and Sidewalk.
Install 1069 feet of new curb, approx. 2519 SY of new 3" SP-IV HMA, prime coat, tack coat and base course.

Total Work Order Amount: \$ 142,146.87 including NMGRT.

City of Hobbs

Ramirez & Sons, Inc.

Sam D. Cobb, Mayor

Alonzo Ramirez, III, V.P.

ANNUAL PAVEMENT AND CONCRETE WORK AGREEMENT

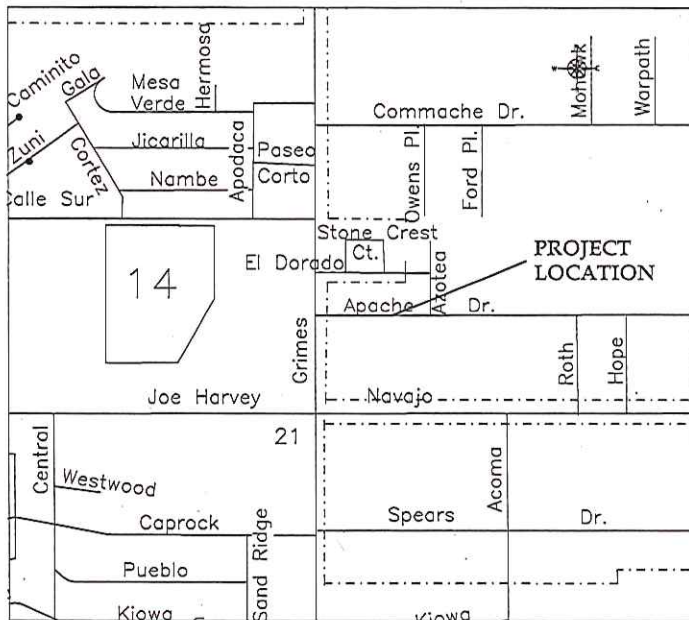
					ESTIMATED	ESTIMATED
ITEM NO.	DESCRIPTION	UNIT	QTY.	UNIT PRICE	QUANTITY	COST
207002	SUBGRADE PREPARATION (1001 - 5000 SY)	S.Y.	1	\$1.15	3000.00	\$3,450.00
303004	STATE BASE COURSE, DELIVERED TO SITE AND INSTALLED. (1001 PLUS TONS)	TON	1	\$16.00	2550.00	\$40,800.00
407001	ASPHALT MATERIAL FOR TACK COAT, COMPLETE IN PLACE	TON	1	\$672.00	0.04	\$27.55
408002	PRIME COAT MATERIAL, COMPLETE IN PLACE (2001 PLUS S.Y.)	S.Y.	1	\$0.65	3000.00	\$1,950.00
423272	2" HOT-MIX ASPHALT SP IV, COMPLETE IN PLACE. (101-1000 SY)	S.Y.	1	\$10.75	412.00	\$4,429.00
423277	3" HOT-MIX ASPHALT SP IV, COMPLETE IN PLACE. (1001-5000 SY)	S.Y.	1	\$15.14	2580.00	\$39,061.20
601114	REMOVAL OF ASPHALT SURFACING GREATER THAN 3" PAVEMENT THICKNESS (501 PLUS S.Y.)	S.Y.	1	\$1.50	2026.00	\$3,039.00
601122	REMOVAL OF 6" CONCRETE DRIVE PAD, SIDEWALK, AND FILLET	S.Y.	1	\$2.50	70.00	\$175.00
608000	FURNISH AND INSTALL CAST IRON DETECTABLE WARNING SURFACE	S.F.	1	\$44.00	18.00	\$792.00
608001	8" CONCRETE SLAB (FILLET) COMPLETE IN PLACE. (0 - 100 S.Y.)	S.Y.	1	\$56.00	40.00	\$2,240.00
608003	CONCRETE SIDEWALK 4" COMPLETE IN PLACE. (0-100 SY)	S.Y.	1	\$40.00	35.00	\$1,400.00
609330	CONCRETE MOUNTABLE CURB AND GUTTER 6"x30" COMPLETE IN PLACE.	L.F.	1	\$17.50	605.00	\$10,587.50
609426	CONCRETE BARRIER CURB & GUTTER, TYPE A, 6" x24" COMPLETE IN PLACE (601 - PLUS L.F.)	L.F.	1	\$15.50	465.00	\$7,207.50
609650	CONCRETE VALLEY GUTTER 8"x60" COMPLETE IN PLACE. (0 - 50 LF)	L.F.	1	\$42.00	41.00	\$1,722.00
662400	ADJUST MANHOLE TO GRADE, COMPLETE IN PLACE	EACH	1	\$700.00	4.00	\$2,800.00
662500	INSTALL OWNER FURNISHED MANHOLE RING AND COVER, COMPLETE IN PLACE	EACH	1	\$300.00	3.00	\$900.00
702800	TRAFFIC CONTROL PLAN, LUMP SUM NEGOTIATED AT TIME OF TASK ORDER	L.S.	1	\$10,000.00	1.00	\$10,000.00
801000	CONSTRUCTION STAKING BY CONTRACTOR, CONTROL POINTS PROVIDED BY THE CITY OF HOBBS, NEGOTIATED AT TIME OF TASK ORDER	L.S.	1	\$2,500.00	1.00	\$2,500.00
TOTAL ESTIMATED COST						\$133,080.75

CITY OF HOBBS, NEW MEXICO

APACHE STREET IMPROVEMENTS

2017

CITY OF HOBBS
LEA COUNTY, NEW MEXICO

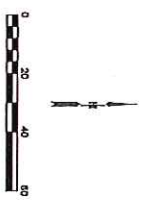
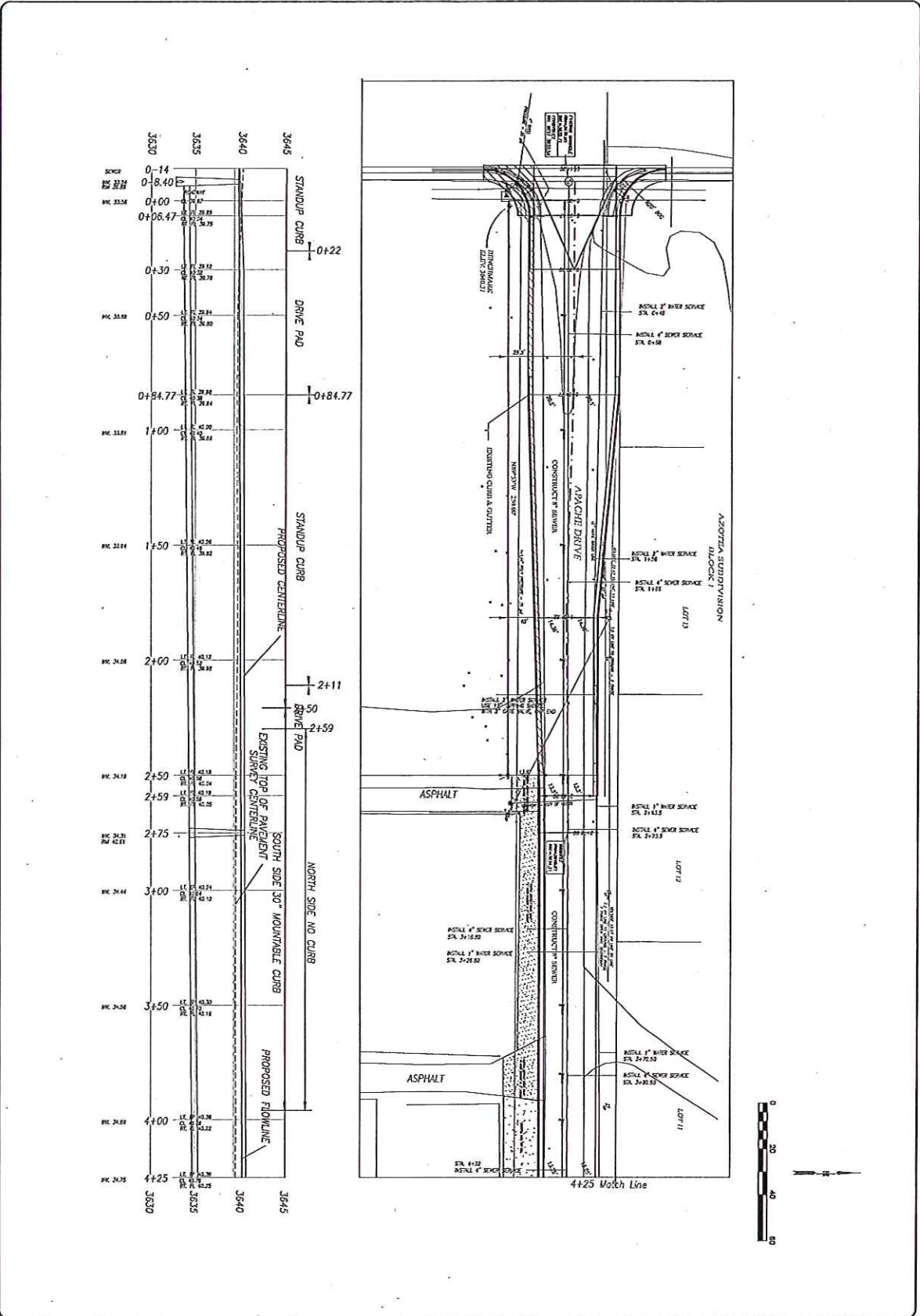


LOCATION MAP

INDEX OF SHEETS

SHEET	DESCRIPTION
1	COVER SHEET, INDEX OF DRAWINGS & LOCATION MAP
2	GENERAL NOTES & MATERIALS SPECIFICATIONS
3	PLAN & PROFILE 1
4	PLAN & PROFILE 2
5	ROADWAY DETAILS
6	WATER & SEWER DETAILS

410 n. dal paso
 hobbs, new mexico 88240
 (575) 392-7918 bus
 (575) 392-9114 fax



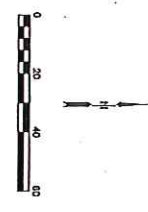
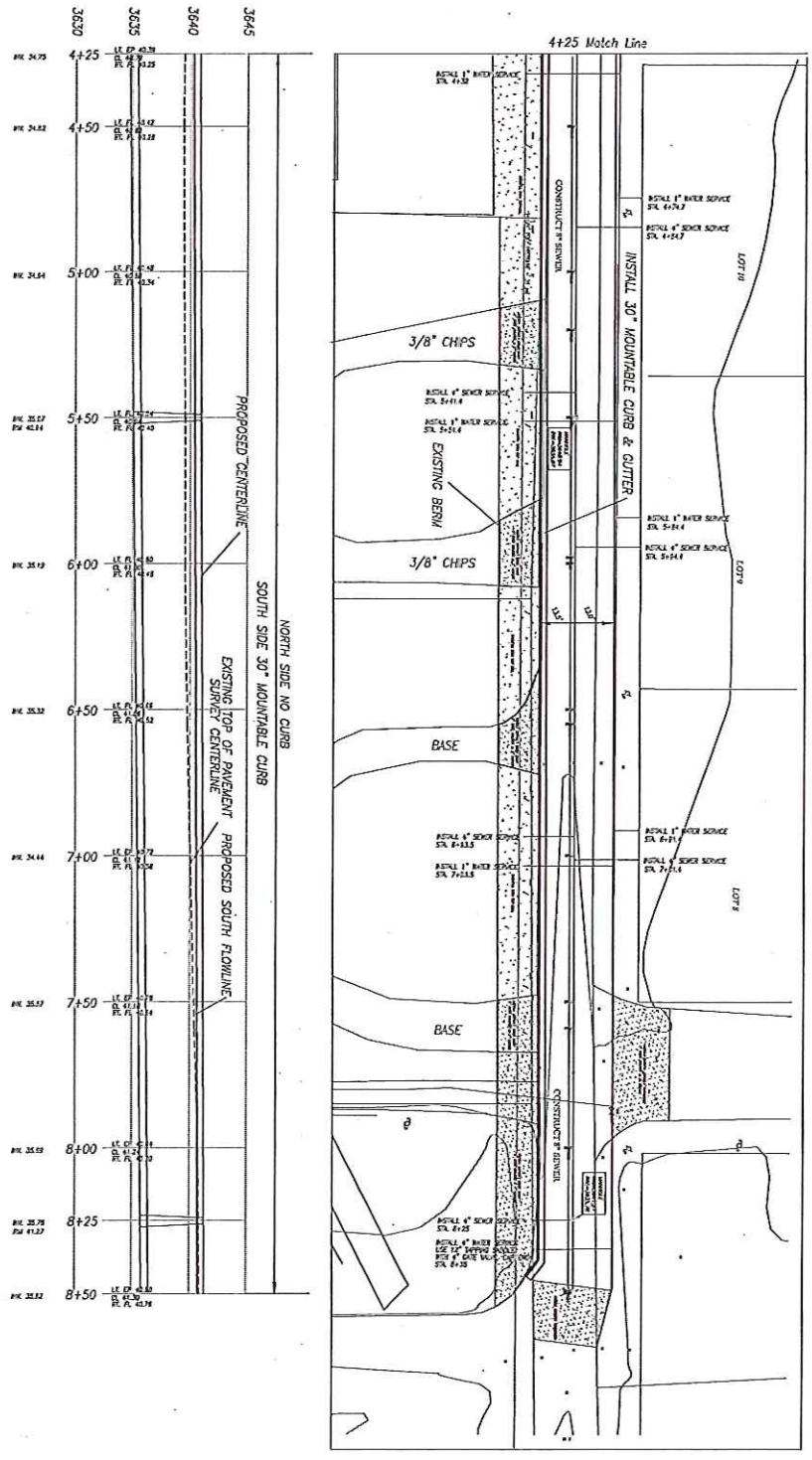
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the ROSS GROUP
 CONSULTING ENGINEERS
 4112 W. GULF BLVD.
 HOBBBS, NEW MEXICO 88240
 (505) 322-7118 TELE.
 (505) 322-5151 FAX

CITY OF HOBBS
APACHE STREET IMPROVEMENTS - 2017
PLAN & PROFILE 1

NO.	DATE	REVISION	BY	CHK	APP.





4	4	4	4
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the ROSS GROUP
 CONSULTING ENGINEERS
 419 W. GAL PASEO
 HOBBBS, NEW MEXICO 88240
 (505) 322-7118 TEL
 (505) 322-2114 FAX

CITY OF HOBBS
 APACHE STREET IMPROVEMENTS - 2017
 PLAN & PROFILE 2

NO.	DATE	REVISIONS	BY	CHK	DRG	APP.





CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 20, 2017

SUBJECT: Ordinance Amending Hobbs Municipal Code 8.28.040, Smoking in City-Owned, City Operated and City-Leased Buildings

DEPT. OF ORIGIN: Legal Department
DATE SUBMITTED: November 14, 2017
SUBMITTED BY: Michael H. Stone, City Attorney

Summary:

This is a proposal to amend Hobbs Municipal Code 8.28.040. The amendment clarifies the ordinance to define the term "Smoke" or "Smoking" to include **any electronic vapor device**. Further, the amendment follows the intent of the state statute (24-16-13, NMSA, 1978 amended) prohibiting smoking, "within twenty (20) feet of all entrances, windows and ventilation systems of all City owned, operated and/or leased buildings." Finally, the amendment adopts the same penalties as the corresponding state statute (24-16-18, NMSA, 1978 amended). The amendment should be appropriately published.

Fiscal Impact:

There is minimal fiscal impact to the proposed ordinance amendment

Reviewed By: 

Finance Department

Attachments:

Proposed amended ordinance

Legal Review:

Approved As To Form: 

City Attorney

Recommendation: The Commission should approve publication of the amended ordinance.

Approved For Submittal By:



Department Director


City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

CITY OF HOBBS

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 8.28.040
OF THE HOBBS MUNICIPAL CODE – SMOKING IN CITY-OWNED,
CITY-OPERATED AND CITY-LEASED BUILDINGS

WHEREAS, THE City Commission finds and declares that the smoking of tobacco, or any other weed or plant, including electronic vaping devices is a positive danger to health and a health hazard to those who are present in enclosed places and in areas in the close vicinity of entrances, windows and ventilation systems of city-owned buildings;

WHEREAS, the City Commission desires to amend its current smoking ordinance to include electronic vaping and similar devices;

WHEREAS, it is the City Commission's desire to protect the public health of its employees and citizens by amending its smoking ordinance to include electronic vaping devices in the smoking ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that Chapter 8.28.040 of the Hobbs Municipal Code is hereby amended to read as follows:

8.28.040 – Smoking in City-owned, City-operated and City-leased buildings

- A. Definitions. For the purpose of this chapter, the following words or phrases shall have the meanings respectively ascribed to them by this section:
1. "City-owned building" means the interior area of any building owned, operated, or leased by the City including, but not limited to hallway, lounge, restroom and entryway airlock areas, in which the City employees occupy all or any portion of the building.
 2. "Smoke" or "smoking" means the carrying or holding of a lighted pipe, cigar or, cigarette of any kind, any electronic vapor device or any other lighted smoking equipment or the lighting or emitting or exhaling the

smoke or vapor of a pipe, cigar or, cigarette of any kind, or any electronic vapor device

B. Smoking Prohibited.

1. It is unlawful for any person to smoke in any City-owned building at any time.

2. Smoking is prohibited within twenty (20) feet of all entrances, windows and ventilation systems of all City-owned, buildings at any time.

C. No Smoking Signs. On all entrances to City-owned buildings, or in a position where the sign is clearly visible upon entry into a City-owned building, the City shall conspicuously post a sign using the words "no smoking or vaping" or the international no smoking symbol, or both.

D. Penalties. A person eighteen years of age or older who violates a provision of this chapter is subject to:

1. A fine not to exceed one hundred dollars (\$100.00) for the first violation of this chapter;

2. A fine not to exceed two-hundred dollars (\$200.00) for the second violation of this chapter within any consecutive twelve-month period of the first violation; and

3. A fine not to exceed five hundred dollars (\$500.00) for the third and each subsequent violation of this chapter within any consecutive twelve-month period of a previous violation.

PASSED, ADOPTED AND APPROVED this ____ day of _____, 2017.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 20, 2017

SUBJECT: Resolution Regarding the Transfer of Ownership and Location of Liquor License No. 0324 from Pay and Save, Inc., 403 Aztec, Gallup, New Mexico, to Cimarron, Inc., d/b/a Diamond Lil's, 2600 North Dal Paso, Hobbs, New Mexico

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: November 13, 2017
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

Cimarron, Inc., has applied to the State of New Mexico, Alcohol and Gaming Division for transfer of ownership and location of Liquor License No. 0324 as referenced above. The application has received preliminary approval from the State of New Mexico and was received by the City Clerk's Office on October 10, 2017. A public hearing must be held by the City within forty-five (45) days from receipt of such notice. The City has duly published notice of the hearing in the *Hobbs News-Sun* and properly notified the applicant of such hearing by certified mail.

Fiscal Impact:

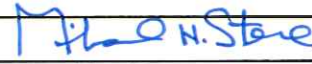
Reviewed By: 
Finance Department

The applicant has paid the required \$250.00 administrative fee to the City.

Attachments:

- 1. Application packet from State of New Mexico, Alcohol and Gaming Division
- 2. Resolution

Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

Motion to approve or disapprove the transfer of ownership and location; second; vote.

Approved For Submittal By:


Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 6611

A RESOLUTION REGARDING THE
TRANSFER OF OWNERSHIP AND LOCATION
OF LIQUOR LICENSE NO. 0324 FROM
PAY AND SAVE, INC., 403 AZTEC, GALLUP, NEW MEXICO,
TO CIMARRON, INC., D/B/A DIAMOND LIL'S,
2600 NORTH DAL PASO, HOBBS, NEW MEXICO.

WHEREAS, the City of Hobbs has received the following application for transfer of ownership and location of Liquor License No. 0324:

Owner of Existing License: Pay and Save, Inc.
Current D/B/A Name: Lowe's 22
Current Premises Address: 403 Aztec
Gallup, NM 87301

Applicant Name: Cimarron, Inc.
Applicant D/B/A Name: Diamond Lil's
Physical Address: 2600 North Dal Paso
Hobbs, NM 88240

WHEREAS, the State of New Mexico, Alcohol and Gaming Division, has granted preliminary approval to the application for transfer of ownership and location of the liquor license as requested and a public hearing is being held by the governing body of the City of Hobbs on November 20, 2017, on the question of whether or not the proposed transfer of ownership and location of the license should be granted.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the transfer of ownership and location of Liquor License No. 0324 from Pay and Save, Inc., to Cimarron, Inc., d/b/a Diamond Lil's, 2600 North Dal Paso, Hobbs, New Mexico, be and is hereby _____ (approved or disapproved).

PASSED, ADOPTED AND APPROVED this 20th day of November, 2017.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

Affidavit of Publication

STATE OF NEW MEXICO
COUNTY OF LEA

I, Daniel Russell, Publisher of the Hobbs News-Sun, a newspaper published at Hobbs, New Mexico, solemnly swear that the clipping attached hereto was published in the regular and entire issue of said newspaper, and not a supplement thereof for a period of 2 issue(s).

Beginning with the issue dated
October 17, 2017
and ending with the issue dated
October 24, 2017.



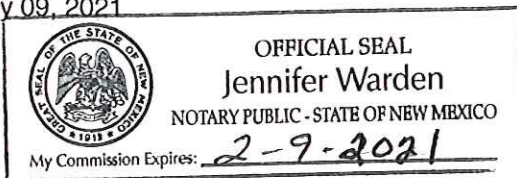
Publisher

Sworn and subscribed to before me this
24th day of October 2017.


Administrative Coordinator

My commission expires
February 09, 2021

(Seal)



This newspaper is duly qualified to publish legal notices or advertisements within the meaning of Section 3, Chapter 167, Laws of 1937 and payment of fees for said

LEGAL NOTICE
October 17 and 24, 2017

NOTICE OF PUBLIC HEARING

NOTICE is hereby given that the City Commission of the City of Hobbs, New Mexico, will hold a public hearing on **Monday, November 20, 2017, at 6:00 p.m.**, in the City Commission Chamber at City Hall, First Floor Annex, 200 East Broadway, Hobbs, New Mexico. The purpose of the hearing will be to determine whether the State of New Mexico Regulation and Licensing Department, Alcohol and Gaming Division, should approve or disapprove the following application:

**APPLICATION FOR TRANSFER OF OWNERSHIP AND LOCATION
OF LIQUOR LICENSE NO. 0324**

Record Owner of Existing License:	Pay and Save, Inc.
D/B/A Name:	Lowe's 22
Current Premises Address:	403 Aztec Gallup, NM 87301
Applicant Name:	Cimarron, Inc.
D/B/A Name:	Diamond Lil's
Proposed Premises Address:	2600 North Dal Paso Hobbs, NM 88240

DATED this 12th day of October, 2017.

/s/ Sam D. Cobb
SAM D. COBB, Mayor

#32162

67108146

00201127

ELDA GONZALEZ
CITY OF HOBBS
200 E. BROADWAY
HOBBS, NM 88240

LEGAL NOTICE

NOTICE OF PUBLIC HEARING

NOTICE is hereby given that the City Commission of the City of Hobbs, New Mexico, will hold a public hearing on **Monday, November 20, 2017, at 6:00 p.m.**, in the City Commission Chamber at City Hall, First Floor Annex, 200 East Broadway, Hobbs, New Mexico. The purpose of the hearing will be to determine whether the State of New Mexico Regulation and Licensing Department, Alcohol and Gaming Division, should approve or disapprove the following application:

APPLICATION FOR TRANSFER OF OWNERSHIP AND LOCATION OF LIQUOR LICENSE NO. 0324

Record Owner of Existing License: Pay and Save, Inc.
D/B/A Name: Lowe's 22
Current Premises Address: 403 Aztec
Gallup, NM 87301

Applicant Name: Cimarron, Inc.
D/B/A Name: Diamond Lil's
Proposed Premises Address: 2600 North Dal Paso
Hobbs, NM 88240

DATED this 12th day of October, 2017.



SAM D. COBB, Mayor



New Mexico Regulation and Licensing Department
ALCOHOL AND GAMING DIVISION
 P.O. Box 25101 ▪ Santa Fe, New Mexico 87504-5101
 (505) 476-4875 ▪ Fax (505) 476-4595 ▪ www.rld.state.nm.us/alcoholandgaming

October 6, 2017

Certified Mail No.: 9171 9690 0935 0079 1723 60

RECEIVED

City of Hobbs
 Attn: Jan Fletcher
 200 East Broadway
 Hobbs, NM 88240

OCT 10 2017

Re: Lic. No. /Appl. No.: License No. 0324
 Name of Applicant: CIMARRON, Inc.
 Doing Business As: DIAMOND LIL'S
 Proposed Location: 2600 N. Dal Paso, Hobbs, NM 88240

**OFFICE OF THE CITY CLERK
 HOBBS, NEW MEXICO**

- Susana Martinez
Governor
- Robert "Mike" Unthank
Superintendent
- Alex Sanchez
Deputy Superintendent
- Claudia Armijo
Deputy General Counsel
- Mary Kay Root
Director

Greetings:

The Director of the Alcohol and Gaming Division has reviewed the referenced Application and granted **Preliminary Approval**. It is being forwarded to you for Local Option District approval or disapproval of the Liquor License Application.

While the law states that "within forty-five (45) days after receipt of a Notice from the Alcohol and Gaming Division, the governing body shall hold a Public Hearing in the question of whether the department should approve the proposed issuance or transfer", we recognize the potential for conflict between the requirement for publication of 30 day notice and the 45 day hearing requirement. Should the Local Governing Body be unable to meet one of these requirements, please send a Request for Waiver/Extension by email to the assigned AGD Hearing Officer listed on page 2.

Notice of the Public Hearing required by the Liquor Control Act shall be given by the governing body by publishing a notice of the date, time, and place of the hearing twice during the 30 days prior to the hearing in a newspaper of general circulation within the territorial limits of the governing body. **The first notice must be published at least thirty (30) days before the hearing. Both publications must occur before a hearing can be conducted.** The notice shall include:

- (A) Name and address of the Applicant/Licensee;
- (B) The action proposed to be taken by the Alcohol & Gaming Division;
- (C) The location of the licensed premises.

In addition, if the Local Option District has a website, **the Notice shall also be published on the website.**

The governing body is required to send notice by certified mail to the Applicant of the date, time, and place of the Public Hearing. The governing body may designate a Hearing Officer to conduct the hearing. **A record shall be made of the hearing.**

THE APPLICANT IS SEEKING A TRANSFER OF OWNERSHIP AND LOCATION OF INTER-LOCAL DISPENSER LIQUOR LICENSE NO. 0324 ON PREMISES CONSUMPTION ONLY.

- Alcohol and Gaming Division
(505) 476-4875
- Boards and Commissions Division
(505) 476-4600
- Construction Industries Division
(505) 476-4700
- Financial Institutions Division
(505) 476-4885
- Manufactured Housing Division
(505) 476-4770
- Securities Division
(505) 476-4580
- Administrative Services Division
(505) 476-4800

Within thirty (30) days after the Public Hearing, the governing body shall notify the Alcohol and Gaming Division of their decision to approve or disapprove the issuance or transfer of the license by signing the enclosed original Page 1 of the Application. The original Page 1 of the Application must be returned together with the notices of publication. **If the Governing Body fails to either approve or disapprove the issuance or transfer of the license within thirty days after the Public Hearing, the Director may issue the license.**

If the Governing Body disapproves the issuance or transfer of the license, it shall notify the Alcohol and Gaming Division within thirty (30) days setting forth the reasons for the disapproval. A copy of the Minutes of the Public Hearing shall be submitted to the Alcohol and Gaming Division with the Notice of Disapproval (*Page 1 of the Application, noting disapproval*).

Respectfully,



Beverly Kennedy, Hearing Officer
NM Regulation & Licensing Dept. | Alcohol & Gaming Division
Phone: (505) 476-4548 Fax: (505) 476-4595
Email: beverly.kennedy@state.nm.us

Enclosures:

1. Original Page 1 of the Application (*must be signed and returned w/notices of publication*)
2. Copy of Page 2 of the Application
3. Copy of Zoning Statement



AGD USE ONLY: Payment | Application Fee \$ 200 Received on: 8-23-17 Receipt No. 1990945
 assigned 8/25/17 Application Number: 1061798 Local Option District: Hobbs - 14005

TRANSFER OF DISPENSER-TYPE LIQUOR LICENSE APPLICATION

\$200.00 Application Fee, non-refundable.

License No. 0324 Type of License: Dispenser > Inter-Local Disp.

Check appropriate boxes:

Application is for: Transfer of Ownership Transfer of Ownership and Location Transfer of Location Only

Record Owner of Existing License: Pay and Save, Inc.

Current D/B/A Name: Lowe's 22

Current Premises Address: 403 Aztec Gallup NM 87301

Current LOD: City of Gallup Is License moving out of Local Option District? Yes No

APPLICANT IS: Individual Limited Liability Company Corporation Partnership (General/Limited)

NAME of Individual/Company: ADDRESS (including city, state, zip)

Cimarron, Inc. 2600 N. Dal Paso, Hobbs 88240

Notice also to: Linda Aikin, 530 B Harkle Road Santa Fe NM 87505 505-982-6224

D/B/A Name to be used: Diamond Lil's Business Phone #: 575-393-9929

Email Address (required): deetsmi@yahoo.com

Physical location where license is to be used: (Include Street # / Highway # / State Road, City, State, and Zip Code)

2600 N. Dal Paso, Hobbs NM 88240

County of: Lea

Mailing Address: 2600 N. Dal Paso Hobbs 88240

Are alcoholic beverages currently being dispensed at the proposed location? Yes No If Yes, License # / Type: 0036

Agent/Contact Person: Linda Aikin Phone#: 982-6224 Email: lla@cybermesa.com

I, (print name) Tommy Smith, as (title) President

being first duly sworn upon oath deposes and says: that he/she is the applicant or is authorized by the applicant to make this application; that he/she has read the same; knows the contents therein contained are true. Applicant(s) agree(s) that if any statements or representations herein are found to be false, the Director may refuse to issue or renew the license or may cause the license to be revoked at any time.

Sign before a Notary Public:

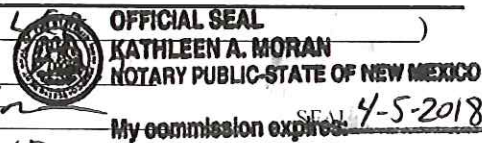
Signature of Applicant: Tommy Smith Date: 8-1-17

NOTARY PUBLIC USE ONLY: (State of NEW MEXICO, County of Lea)

SUBSCRIBED AND SWORN TO before me this 1st day of August

By: Tommy Smith

Notary Public: Kathleen A. Moran
 My Commission Expires: 4-5-2018



FOR LOCAL OPTION DISTRICT USE ONLY: Local Governing Body of: _____ City, County, Village

Public Hearing held on _____, 20____. Check one: Approved Disapproved

Signature and Title of City/County Official: _____

FOR ALCOHOL AND GAMING DIVISION USE ONLY: Approved Disapproved

Signed by Director: _____ Date: _____



PREMISES LOCATION, OWNERSHIP, AND DESCRIPTION
 NMSA §60-6B-10

1. The land and building which is proposed to be the licensed premises is: (check one)

- Owned by Applicant, copy of deed/document attached Leased by Applicant, copy of lease/document attached
 Other (provide details): _____

2. If the land and building are not owned by Applicant, indicate the following:

- A. Owner(s): _____
 B. Date and Term of Lease: _____

3. Premises location is Zoned (example C-1, see Zoning Statement): No zoning

Zoning Statement attached, which must be obtained from the Local Government, listing the proposed location by address, Type of Zone, state whether alcoholic beverages are allowed at proposed location, and if applicable, whether packaged sales, patio service and/or manufacturing is allowable. If there is no zoning in the proposed location, attach Statement from the local government, indicating there is no zoning.

4. Distance* from nearest Church: (Property line of church to closest point of licensed premises—shortest distance)

Name of Church: Bethel Assembly of God Miles/feet: 404.5 FT
 Address/location of Church: 2714 N. DAL PASO

5. Distance* from nearest School: (Property line of school to closest point of licensed premises—shortest distance)

Name of School: HIGHLAND JR. HIGH Miles/feet: 0.2 MILES
 Address/location of School: 2500 N. JEFFERSON

6. Distance from military installation *(Property line of military installation to closest point of licensed premises—shortest distance.)

Name of Military Installation, ^{circle one:} Kirtland Air Force Base (Albuquerque), White Sands Missile Range (Las Cruces),
 Holloman Air Force Base (Alamogordo), Cannon Air Force Base (Clovis)
 Miles: 110 Approx.

7. Attach Detailed Floor Plan, must include the Total Square Footage of premises; List nearest cross street; Show which direction is North; Show each level (floor) where alcoholic beverages will be sold or consumed, exterior walls, doors, and interior walls; Patio Area with type of barrier used; Highlight Bonded Areas. The floor plan should be no larger than 8½ x 11 inches and must be labeled with designated areas highlighted, which will reflect the proposed Licensed Premises.

8. Type of Operation: Hotel Lounge Package Grocery Restaurant Racetrack
 Small Brewer Craft Distiller Winery Wholesaler
 Other (specify): _____

*NOTE: If the distance is beyond 300 feet, but less than 400 feet, a Registered Engineer or Licensed Surveyor must complete a Survey Certificate showing the exact distance.

COPY



PLANNING DEPARTMENT

200 E. Broadway Street, Hobbs, NM 88240
Ph. 1-505-397-9232 Fax 1-505-397-9227

August 2, 2017

RE: Zoning Certification for property addressed as 2600 N. Dal Paso in Hobbs, New Mexico.

Dear Ms. Aikin:

Pursuant to your request for a current zoning certification for property addressed as 2600 N. Dal Paso in Hobbs, New Mexico, please be advised that the City of Hobbs has not adopted a zoning ordinance to regulate land uses and location of different types of development or specific business uses throughout the City at this time. Consequently, the City of Hobbs has no current regulations which govern zoning districts and/or land uses, or use of vacant land. Therefore, land use on the above referenced property in Hobbs is considered a use by right as of this date of August 2, 2017. Therefore, the current use is in conformance with applicable zoning law as of this date.

Please note that the City does have a Major Thoroughfare Plan, Subdivision Regulations, Flood Zone, Fire Zone, Landscaping Regulations, Building Code, Liquor License and other development regulations that must be followed for improvements and changes in building occupancy types, including yard setback requirements. This letter is in regards to that portion of the above referenced real property that exists within the corporate limits of the City of Hobbs, NM on August 2, 2017. If you have any questions or need further information, please contact me at (575) 397-9232.

Sincerely,

CITY OF HOBBS, NEW MEXICO

A handwritten signature in cursive script, appearing to read "Kevin Robinson", is written over a horizontal line.

Kevin Robinson - Planning Department

COPY



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 20, 2017

SUBJECT: Resolution Regarding the Transfer of Ownership and Location of Liquor License No. 0036 from Cimarron, Inc., d/b/a Diamond Lil's, 2600 North Dal Paso, Hobbs, New Mexico, to Allsup's Convenience Stores, Inc., d/b/a Allsup's 144, 100 East Marland, Hobbs, New Mexico

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: November 13, 2017
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

Allsup's Convenience Stores, Inc., has applied to the State of New Mexico, Alcohol and Gaming Division for transfer of ownership and location of Liquor License No. 0036 as referenced above. The application has received preliminary approval from the State of New Mexico and was received by the City Clerk's Office on October 10, 2017. A public hearing must be held by the City within forty-five (45) days from receipt of such notice. The City has duly published notice of the hearing in the *Hobbs News-Sun* and properly notified the applicant of such hearing by certified mail.

Fiscal Impact:

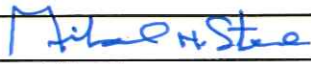
Reviewed By: 
Finance Department

The applicant has paid the required \$250.00 administrative fee to the City.

Attachments:

- 1. Application packet from State of New Mexico, Alcohol and Gaming Division
- 2. Resolution

Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

Motion to approve or disapprove the transfer of ownership and location; second; vote.

Approved For Submittal By:

Department Director

City Manager

CITY CLERK'S USE ONLY COMMISSION ACTION TAKEN	
Resolution No. _____	Continued To: _____
Ordinance No. _____	Referred To: _____
Approved _____	Denied _____
Other _____	File No. _____

CITY OF HOBBS

RESOLUTION NO. 6612

A RESOLUTION REGARDING THE
TRANSFER OF OWNERSHIP AND LOCATION
OF LIQUOR LICENSE NO. 0036 FROM
CIMARRON, INC., D/B/A DIAMOND LIL'S,
2600 NORTH DAL PASO, HOBBS, NEW MEXICO, TO
ALLSUP'S CONVENIENCE STORES, INC., D/B/A ALLSUP'S 144,
100 EAST MARLAND, HOBBS, NEW MEXICO

WHEREAS, the City of Hobbs has received the following application for transfer of ownership and location of Liquor License No. 0036:

Owner of Existing License: Cimarron, Inc.
Current D/B/A Name: Diamond Lil's
Current Premises Address: 2600 North Dal Paso
Hobbs, NM 88240

Applicant Name: Allsup's Convenience Stores, Inc.
Applicant D/B/A Name: Allsup's 144
Physical Address: 100 East Marland
Hobbs, NM 88240

WHEREAS, the State of New Mexico, Alcohol and Gaming Division, has granted preliminary approval to the application for transfer of ownership and location of the liquor license as requested and a public hearing is being held by the governing body of the City of Hobbs on November 20, 2017, on the question of whether or not the proposed transfer of ownership and location of the license should be granted.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the transfer of ownership and location of Liquor License No. 0036 from Cimarron, Inc., d/b/a Diamond Lil's, 2600 North Dal Paso, Hobbs, New Mexico, to Allsup's Convenience Stores, Inc., d/b/a Allsup's 144, 100 East Marland, Hobbs, New Mexico, be and is hereby _____ (approved or disapproved).

PASSED, ADOPTED AND APPROVED this 20th day of November, 2017.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

Affidavit of Publication

STATE OF NEW MEXICO
COUNTY OF LEA

I, Daniel Russell, Publisher of the Hobbs News-Sun, a newspaper published at Hobbs, New Mexico, solemnly swear that the clipping attached hereto was published in the regular and entire issue of said newspaper, and not a supplement thereof for a period of 2 issue(s).

Beginning with the issue dated
October 17, 2017
and ending with the issue dated
October 24, 2017.



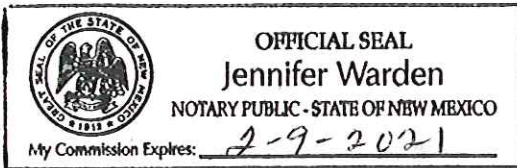
Publisher

Sworn and subscribed to before me this
24th day of October 2017.



Administrative Coordinator

My commission expires
February 09, 2021
(Seal)



LEGAL NOTICE
October 17 and 24, 2017

NOTICE OF PUBLIC HEARING

NOTICE is hereby given that the City Commission of the City of Hobbs, New Mexico, will hold a public hearing on **Monday, November 20, 2017, at 6:00 p.m.**, in the City Commission Chamber at City Hall, First Floor Annex, 200 East Broadway, Hobbs, New Mexico. The purpose of the hearing will be to determine whether the State of New Mexico Regulation and Licensing Department, Alcohol and Gaming Division, should approve or disapprove the following application:

APPLICATION FOR TRANSFER OF OWNERSHIP AND LOCATION OF LIQUOR LICENSE NO. 0036

Record Owner of Existing License: Cimarron, Inc.
D/B/A Name: Diamond Lil's
Current Premises Address: 2600 North Dal Paso
Hobbs, NM 88240

Applicant Name: Allsup's Convenience Stores, Inc.
D/B/A Name: Allsup's 144
Proposed Premises Address: 100 East Marland
Hobbs, NM 88240

DATED this 12th day of October, 2017.

/s/ Sam D. Cobb
SAM D. COBB, Mayor
#32161

67108146

00201126

This newspaper is duly qualified to publish legal notices or advertisements within the meaning of Section 3, Chapter 167, Laws of 1937 and payment of fees for said

ELDA GONZALEZ
CITY OF HOBBS
200 E. BROADWAY
HOBBS, NM 88240

LEGAL NOTICE

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APPLICATION FOR TRANSFER OF OWNERSHIP AND LOCATION OF LIQUOR LICENSE NO. 0036

Record Owner of Existing License: Cimarron, Inc.
D/B/A Name: Diamond Lil's
Current Premises Address: 2600 North Dal Paso
Hobbs, NM 88240

Applicant Name: Allsup's Convenience Stores, Inc.
D/B/A Name: Allsup's 144
Proposed Premises Address: 100 East Marland
Hobbs, NM 88240

DATED this 12th day of October, 2017.



SAM D. COBB, Mayor



New Mexico Regulation and Licensing Department | Alcohol and Gaming Division | Page 1
 PO Box 25101 Santa Fe, NM 87504-5101 | Phone: (505) 476-4875 Fax: (505) 476-4595



AGD USE ONLY: Payment Application Fee \$ 200 Received on: 8-23-17 Receipt No. 1990949
 assigned 8/25/17 Application Number: 1061800 Local Option District: Hobbs - 14005

TRANSFER OF DISPENSER-TYPE LIQUOR LICENSE APPLICATION

\$200.00 Application Fee, non-refundable.

License No. 0036 Type of License: Dispenser

Check appropriate boxes:

Application is for: Transfer of Ownership Transfer of Ownership and Location Transfer of Location Only

Record Owner of Existing License: Cimarron, Inc.

Current D/B/A Name: Diamond Lil's

Current Premises Address: 2600 N. Dal Paso, Hobbs nm 88240

Current LOD: City of Hobbs Is License moving out of Local Option District? Yes No

APPLICANT IS: Individual Limited Liability Company Corporation Partnership (General/Limited)

NAME of Individual/Company: Allsup's Convenience Stores, Inc. ADDRESS (including city, state, zip) P. O. Box 1907 Clovis NM 88102

Notice also to: Linda Aikin, 530 B Harkle Road Santa Fe NM 87505 505-982-6224

D/B/A Name to be used: Allsup's 144 Business Phone #: 575-393-1503

Email Address (required): acsinc@allsup.com

Physical location where license is to be used: (Include Street # / Highway # / State Road, City, State, and Zip Code)
100 E. Marland Hobbs NM 88240

County of: Lea

Mailing Address: P. O. Box 1907 Clovis NM 88102

Are alcoholic beverages currently being dispensed at the proposed location? Yes No If Yes, License # / Type: _____

Agent/Contact Person: Linda Aikin Phone#: 982-6224 Email: lla@cybermesa.com

I, (print name) Barbara Allsup, as (title) Financial Vice President
 being first duly sworn upon oath deposes and says: that he/she is the applicant or is authorized by the applicant to make this application;
 that he/she has read the same; knows the contents therein contained are true. Applicant(s) agree(s) that if any statements or representations
 herein are found to be false, the Director may refuse to issue or renew the license or may cause the license to be revoked at any time.

Sign before a Notary Public:

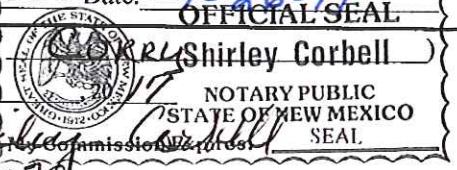
Signature of Applicant: Barbara J Allsup

Date: 7-26-17 OFFICIAL SEAL

NOTARY PUBLIC USE ONLY: (State of New Mexico, County of Lea)

SUBSCRIBED AND SWORN TO before me this 26 day of July

By: Barbara J. Allsup Notary Public: Shirley Corbell My Commission Expires: 8-31-20



FOR LOCAL OPTION DISTRICT USE ONLY: Local Governing Body of: _____ City, County, Village

Public Hearing held on _____, 20____, Check one: Approved Disapproved

Signature and Title of City/County Official: _____

FOR ALCOHOL AND GAMING DIVISION USE ONLY: Approved Disapproved

Signed by Director: _____ Date: _____



PREMISES LOCATION, OWNERSHIP, AND DESCRIPTION

NMSA §60-6B-10

1. The land and building which is proposed to be the licensed premises is: (check one)

- Owned by Applicant, copy of deed/document attached Leased by Applicant, copy of lease/document attached
- Other (provide details): _____

2. If the land and building are not owned by Applicant, indicate the following:

A. Owner(s): High Five Capital, L. P.

B. Date and Term of Lease: January 1, 2016 15 years

3. Premises location is Zoned (example C-1, see Zoning Statement): No zoning

Zoning Statement attached, which must be obtained from the Local Government, listing the proposed location by address, Type of Zone, state whether alcoholic beverages are allowed at proposed location, and if applicable, whether packaged sales, patio service and/or manufacturing is allowable. If there is no zoning in the proposed location, attach Statement from the local government, indicating there is no zoning.

4. Distance* from nearest Church: (Property line of church to closest point of licensed premises—shortest distance)

Name of Church: Kings Gate Church Miles/feet: 780ft

Address/location of Church: 300 E Marland Street, Hobbs, NM 88240

5. Distance* from nearest School: (Property line of school to closest point of licensed premises—shortest distance)

Name of School Edison Elementary School Miles/feet 1200ft

Address/location of School: 501 Gypsy Street, Hobbs, NM 88240

6. Distance from military installation *(Property line of military installation to closest point of licensed premises-shortest distance.)

Name of Military Installation, ^{circle one:} Kirtland Air Force Base (Albuquerque), White Sands Missile Range (Las Cruces),
Miles: 131 miles Holloman Air Force Base (Alamogordo), Cannon Air Force Base (Clovis)

7. Attach Detailed Floor Plan, must include the Total Square Footage of premises; List nearest cross street; Show which direction is North; Show each level (floor) where alcoholic beverages will be sold or consumed, exterior walls, doors, and interior walls; Patio Area with type of barrier used; Highlight Bonded Areas. The floor plan should be no larger than 8½ x 11 inches and **must be labeled** with designated areas highlighted, which will reflect the proposed Licensed Premises.

8. Type of Operation: Hotel Lounge Package Grocery Restaurant Racetrack
- Small Brewer Craft Distiller Winery Wholesaler
- Other (specify): Convenience Store

*NOTE: If the distance is beyond 300 feet, but less than 400 feet, a Registered Engineer or Licensed Surveyor must complete a Survey Certificate showing the exact distance.

COPY



New Mexico Regulation and Licensing Department
ALCOHOL AND GAMING DIVISION
 P.O. Box 25101 ▪ Santa Fe, New Mexico 87504-5101
 (505) 476-4875 ▪ Fax (505) 476-4595 ▪ www.rld.state.nm.us/alcoholandgaming

October 6, 2017

Certified Mail No.: 9171 9690 0935 0079 1723 60

RECEIVED

OCT 10 2017

OFFICE OF THE CITY CLERK
 HOBBS, NEW MEXICO

- Susana Martinez
Governor
- Robert "Mike" Unthank
Superintendent
- Alex Sanchez
Deputy Superintendent
- Claudia Armijo
Deputy General Counsel
- Mary Kay Root
Director

City of Hobbs
 Attn: Jan Fletcher
 200 East Broadway
 Hobbs, NM 88240

Re: Lic. No. /Appl. No.: License No. 0036
 Name of Applicant: Allsup's Convenience Stores, Inc.
 Doing Business As: Allsup's 144
 Proposed Location: 100 E. Marland, Hobbs, NM 88240

Greetings:

The Director of the Alcohol and Gaming Division has reviewed the referenced Application and granted **Preliminary Approval**. It is being forwarded to you for Local Option District approval or disapproval of the Liquor License Application.

While the law states that "within forty-five (45) days after receipt of a Notice from the Alcohol and Gaming Division, the governing body shall hold a Public Hearing in the question of whether the department should approve the proposed issuance or transfer", we recognize the potential for conflict between the requirement for publication of 30 day notice and the 45 day hearing requirement. Should the Local Governing Body be unable to meet one of these requirements, please send a Request for Waiver/Extension by email to the assigned AGD Hearing Officer listed on page 2.

Notice of the Public Hearing required by the Liquor Control Act shall be given by the governing body by publishing a notice of the date, time, and place of the hearing twice during the 30 days prior to the hearing in a newspaper of general circulation within the territorial limits of the governing body. **The first notice must be published at least thirty (30) days before the hearing. Both publications must occur before a hearing can be conducted.** The notice shall include:

- (A) Name and address of the Applicant/Licensee;
- (B) The action proposed to be taken by the Alcohol & Gaming Division;
- (C) The location of the licensed premises.

In addition, if the Local Option District has a website, **the Notice shall also be published on the website.**

The governing body is required to send notice by certified mail to the Applicant of the date, time, and place of the Public Hearing. The governing body may designate a Hearing Officer to conduct the hearing. **A record shall be made of the hearing.**

THE APPLICANT IS SEEKING A TRANSFER OF OWNERSHIP AND LOCATION OF DISPENSER LIQUOR LICENSE NO. 0036 WITH PACKAGE SALES ONLY.

- Alcohol and Gaming Division
(505) 476-4875
- Boards and Commissions Division
(505) 476-4600
- Construction Industries Division
(505) 476-4700
- Financial Institutions Division
(505) 476-4885
- Manufactured Housing Division
(505) 476-4770
- Securities Division
(505) 476-4580
- Administrative Services Division
(505) 476-4800

Within thirty (30) days after the Public Hearing, the governing body shall notify the Alcohol and Gaming Division of their decision to approve or disapprove the issuance or transfer of the license by signing the enclosed original Page 1 of the Application. The original Page 1 of the Application must be returned together with the notices of publication. **If the Governing Body fails to either approve or disapprove the issuance or transfer of the license within thirty days after the Public Hearing, the Director may issue the license.**

If the Governing Body disapproves the issuance or transfer of the license, it shall notify the Alcohol and Gaming Division within thirty (30) days setting forth the reasons for the disapproval. A copy of the Minutes of the Public Hearing shall be submitted to the Alcohol and Gaming Division with the Notice of Disapproval (*Page 1 of the Application, noting disapproval*).

Respectfully,



Beverly Kennedy, Hearing Officer
NM Regulation & Licensing Dept. | Alcohol & Gaming Division
Phone: (505) 476-4548 Fax: (505) 476-4595
Email: beverly.kennedy@state.nm.us

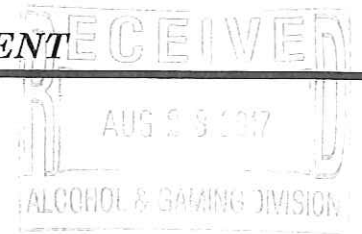
Enclosures:

1. Original Page 1 of the Application (*must be signed and returned w/notices of publication*)
2. Copy of Page 2 of the Application
3. Copy of Zoning Statement



PLANNING DEPARTMENT

200 E. Broadway Street, Hobbs, NM 88240
Ph. 1-505-397-9232 Fax 1-505-397-9227



August 2, 2017

RE: Zoning Certification for property addressed as 100 E. Marland in Hobbs, New Mexico.

Dear Ms. Aikin:

Pursuant to your request for a current zoning certification for property addressed as 100 E. Marland in Hobbs, New Mexico, please be advised that the City of Hobbs has not adopted a zoning ordinance to regulate land uses and location of different types of development or specific business uses throughout the City at this time. Consequently, the City of Hobbs has no current regulations which govern zoning districts and/or land uses, or use of vacant land. Therefore, land use on the above referenced property in Hobbs is considered a use by right as of this date of August 2, 2017. Therefore, the current use is in conformance with applicable zoning law as of this date.

Please note that the City does have a Major Thoroughfare Plan, Subdivision Regulations, Flood Zone, Fire Zone, Landscaping Regulations, Building Code, Liquor License and other development regulations that must be followed for improvements and changes in building occupancy types, including yard setback requirements. This letter is in regards to that portion of the above referenced real property that exists within the corporate limits of the City of Hobbs, NM on August 2, 2017. If you have any questions or need further information, please contact me at (575) 397-9232.

Sincerely,

CITY OF HOBBS, NEW MEXICO

A handwritten signature in cursive script that reads "Kevin Robinson".

Kevin Robinson - Planning Department

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