

Commission Meeting Agenda



Mayor

Samuel D. Cobb

City Commission

Marshall R. Newman

Cynthia D. Calderon

Patricia A. Taylor

Joseph D. Calderón

Garry A. Buie

Don R. Gerth

Acting City Manager

Manny Gomez

October 16, 2017



Hobbs City Commission
Regular Meeting
City Hall, City Commission Chamber
200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico

Monday, October 16, 2017 - 6:00 p.m.

Sam D. Cobb, Mayor

Marshall R. Newman
Commissioner - District 1

Cynthia D. Calderon
Commissioner - District 2

Patricia A. Taylor
Commissioner - District 3

Joseph D. Calderón
Commissioner - District 4

Garry A. Buie
Commissioner - District 5

Don R. Gerth
Commissioner - District 6

A G E N D A

*City Commission Meetings are
Broadcast Live on KHBX FM 99.3 Radio
and Available via Livestream at www.hobbsnm.org*

CALL TO ORDER AND ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Minutes of the October 2, 2017, Regular Commission Meeting

PROCLAMATIONS AND AWARDS OF MERIT

2. Proclamation Proclaiming Wednesday, November 1, 2017, as "Extra Mile Day"

PUBLIC COMMENTS *(For non-agenda items.)*

CONSENT AGENDA *(The consent agenda is approved by a single motion. Any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.)*

None

DISCUSSION

3. Red Skelton's Famous Pledge of Allegiance *(Mayor Pro Tem Joseph Calderón)*

ACTION ITEMS (Ordinances, Resolutions, Public Hearings)

4. **PUBLIC HEARING:** Resolution No. 6594 - Concerning the Issuance of a Restaurant Liquor License to Jaliscos Hobbs, LLC, d/b/a Taqueria Jalisco, 408 West Bender Blvd., Hobbs, New Mexico *(Mike Stone)*
5. Resolution No. 6595 - Authorizing a Lease Agreement with Republic First National Bank for Two (2) 2017 Medix Type III Ambulances *(Deputy Fire Chief Barry Young)*
6. Consideration of Approval of Bid No. 1563-18 to Furnish Medications for the Hobbs Animal Adoption Center and Recommendation to Accept the Bid from MWI Veterinary Supply Co. *(Britt Lusk)*
7. Resolution No. 6596 - Authorizing the Allocation of Lodgers' Tax Funds to Promote Rockwind Community Links *(Toby Spears)*
8. Resolution No. 6597 - Authorizing the Allocation of Lodgers' Tax Funds to Promote the C.O.R.E. *(Toby Spears)*
9. Resolution No. 6598 - Authorizing Budgetary Adjustment #2 for FY 2017-2018 *(Toby Spears)*
10. Consideration of Approval of Bid No. 1557-17 for West Millen Utility Extension Project *(Tim Woomer)*

COMMENTS BY CITY COMMISSIONERS, CITY MANAGER

11. Next Meeting Date:

- ▶ Regular Meeting - **Monday, November 6, 2017**, at 6:00 p.m.

ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the above meeting, please contact the City Clerk's Office at (575) 397-9207 at least 72 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 16, 2017

SUBJECT: City Commission Meeting Minutes

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: October 10, 2017
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

The following minutes are submitted for approval:

- ▶ Regular Commission Meeting of October 2, 2017

Fiscal Impact:

Reviewed By: _____
Finance Department

N/A

Attachments:

Minutes as referenced under "Summary".

Legal Review:

Approved As To Form: _____
City Attorney

Recommendation:

Motion to approve the minutes as presented.

Approved For Submittal By:



Department Director



City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

Minutes of the regular meeting of the Hobbs City Commission held on Monday, October 2, 2017, in the City Commission Chamber, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico.

Call to Order and Roll Call

Mayor Cobb called the meeting to order at 6:00 p.m. and welcomed everyone in attendance to the meeting. The City Clerk called the roll and the following answered present:

Mayor Sam D. Cobb
Commissioner Marshall R. Newman
Commissioner Cynthia Calderon
Commissioner Patricia A. Taylor
Commissioner Joseph D. Calderón
Commissioner Garry A. Buie
Commissioner Don Gerth

Also present:

Manny Gomez, Acting City Manager/Fire Chief
Mike Stone, City Attorney
Efren Cortez, Assistant City Attorney
Michael Walker, Police Captain
Shane Blevins, Police Captain
Barry Young, Deputy Fire Chief
Shawn Williams, Fire Marshal
Mark Ray, Fire Battalion Chief
Shannon Carter, Municipal Court Administrator
Toby Spears, Finance Director
Todd Randall, City Engineer
Kevin Robinson, Development Coordinator
Raymond Bonilla, Community Services Director
Nicholas Goulet, Human Resources Director
Ronny Choate, General Services Director
Britt Lusk, Administrative Services Director
Ron Roberts, Information Technology Director
Doug McDaniel, Parks and Recreation Director
Catherine Vorrasi, C.O.R.E. Facility Director
Matt Hughes, Golf Superintendent
Meghan Mooney, Director of Communications
Sandy Farrell, Library Director
Ann Betzen, Risk Manager/Executive Assistant
Sandra Boltshauser, Clerk Record Specialist
Jan Fletcher, City Clerk
32 citizens

Invocation and Pledge of Allegiance

Commissioner Taylor delivered the invocation and Commissioner Joseph Calderón led the Pledge of Allegiance.

Approval of Minutes

Commissioner Buie moved that the minutes of the regular meeting held on September 18, 2017, be approved as presented. Commissioner Joseph Calderón seconded the motion and the vote was recorded as follows: Newman yes, Cynthia Calderon yes, Joseph Calderón yes, Taylor yes, Buie yes, Gerth yes, Cobb yes. The motion carried.

Closed Session

The City Commission convened in closed executive session on Monday, October 2, 2017, at 5:00 p.m., for the discussion of matters subject to the attorney-client privilege pertaining to threatened or pending litigation in Federal or State Courts in which the City is or may become a participant, specifically the following cases: Lopez vs. City of Hobbs; New Mexico State Land Office vs. City of Hobbs; and Hill vs. City of Hobbs; for discussion of the purchase, acquisition or disposal of real property, specifically the possible acquisition of real property in various areas located in Hobbs, New Mexico; and for discussion of limited personnel matters, specifically the hiring of a City Manager. The matters discussed in the closed meeting were limited only to those specified above. No action was taken during the meeting.

Proclamations and Awards of Merit

Recognition of Fire Inspector Andrew Gonzales as Recipient of the "Fire Investigator of the Year Award" by the New Mexico State Fire Fighters' Association.

Mayor Cobb recognized Fire Investigator Andrew Gonzales as the "Fire Investigator of the Year" as awarded by the State Fire Fighters' Association. Mayor Cobb stated the City is fortunate to have quality fire staff who are recognized by the State.

Fire Chief Manny Gomez recognized Fire Investigator Gonzales' wife, Mrs. Laura Gonzales, daughter, Ms. Jazmyne Gonzales and parents, Mr. Armando Gonzales and Mrs. Juanita Gonzales in the audience. Fire Chief Gomez stated Fire Investigator Gonzales has been employed with the City for 19 years and is a hard worker. He further stated Fire Investigator Gonzales has accomplished his Bachelor and Master Degrees while working full time for the Fire Department.

Fire Investigator Gonzales stated he is honored and humbled to receive the Fire Investigator of the Year Award. He thanked God, his family and the Commission for all of the support he has received.

Proclamation Proclaiming October 6, 2017, as "National Domestic Violence Awareness Day".

Mayor Cobb proclaimed October 6, 2017, as "Domestic Violence Awareness Day". He presented the proclamation to Mr. Robert Guthrie and Ms. Dinora Guthrie of Option, Inc., and members of the Option Board.

Commissioner Gerth thanked everyone in the community for its support in raising awareness about domestic violence.

Proclamation Proclaiming the Week of October 8 - 14, 2017, as "Fire Prevention Week".

Mayor Cobb proclaimed October 8-14, 2017, as "Fire Prevention Week". He presented the proclamation to Fire Marshal Shawn Williams and members of the Hobbs Fire Department. Fire Marshal Williams stated the Hobbs Fire Department will be working at 13 elementary schools this week to educate students on the importance of fire safety.

Public Comments

Mr. Oscar Gonzales with the Hobbs Hispano Chamber of Commerce stated the 8th Annual Fiesta de Septiembre was a very successful event. He expressed his appreciation to the City of Hobbs Parks and Recreation Department, Street Department, and the Hobbs Police Department for all of their assistance at the event. Mr. Gonzales stated Lodgers' Tax funding works for events as a lot of participants and/or spectators lodged in Hobbs.

Ms. Pat Huntley, a/k/a the Crazy Dog Lady, stated the Lea County Humane Society (LCHS) will be hosting its 16th Annual Paws and Claws Gala on Saturday, October 21, 2017. She stated the LCHS would appreciate support from the community as the Gala is the major fundraiser of the year. Mayor Cobb stated he will donate monetarily if he is unable to attend.

Ms. Huntley stated the LCHS is also hosting a Shoe Drive through October 20, 2017. She stated there are several locations to drop off shoes for the event.

Consent Agenda

Mayor Cobb explained the Consent Agenda and the process for removing an item from the Consent Agenda and placing it under Action Items.

Mayor Cobb explained Resolution No. 6591 - Authorizing the Appointment of Larron Fields to the Community Affairs Board and requested Mr. Larron Fields to stand in the audience. Mayor Cobb stated the City is currently working on a marketing plan for the C.O.R.E. and the Community Affairs Board will assist in the development of that plan and be an advocate for the C.O.R.E.

Mr. Fields stated he is honored and privileged to serve on the Board.

Commissioner Joseph Calderón stated Mr. Fields is a good man and welcomed him to the Community Affairs Board.

Commissioner Newman moved for approval of the following Consent Agenda Item(s):

Resolution No. 6591 - Authorizing the Appointment of Larron Fields to the Community Affairs Board.

Commissioner Joseph Calderón seconded the motion and the vote was recorded as follows: Newman yes, Cynthia Calderon yes, Joseph Calderón yes, Taylor yes, Buie yes, Gerth yes, Cobb yes. The motion carried. A copy of the resolution is attached and made a part of these minutes.

Discussion

There were no items presented for discussion.

Action Items

Resolution No. 6592 - Amending the Address Assignment Manual for Addressing Structures Within the Municipal Boundaries and Within the Extra-Territorial Zone as Recommended by the Planning Board.

Mr. Kevin Robinson, Development Coordinator, stated the City issues addresses for structures located within the municipal boundaries. He also stated the City has been granted authority by Lea County to address structures within the Extra-Territorial Jurisdiction (ETJ) of the City of Hobbs. Mr. Robinson stated the current Address Manual provides for consistent and orderly assignment of addresses to protect the safety of the general public by facilitating the finding of individual dwelling and businesses for delivery

of public and private goods and services. He stated the proposed amendment assures the City enforcement of addresses assigned within the ETJ. He stated the County and City staff conducted several meetings in amending the proposed manual. Mr. Robinson further stated the Planning Board reviewed the Address Assignment Manual and recommends approval by the Commission.

Commissioner Buie expressed appreciation to the Planning Board, Mr. Robinson and Mr. Todd Randall, City Engineer, for working in conjunction with Lea County on amending the Address Assignment Manual. He stated the work product is indicative of the great partnership.

There being no further discussion, Commissioner Buie moved to approve Resolution No. 6592 as presented. Commissioner Newman seconded the motion and the vote was recorded as follows: Newman yes, Cynthia Calderon yes, Joseph Calderón yes, Taylor yes, Buie yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Resolution No. 6593 - Authorizing Budgetary Adjustment #1 for FY 2017-2018.

Mr. Toby Spears, Finance Director, stated the budget is prepared prior to the beginning of the fiscal year and it becomes necessary to adjust the budget for items not contemplated at the time of its preparation, or for issues that arise during the fiscal year. He stated the budgetary adjustment includes reclasses to expenditure accounts within their own funds as well as cash transfers between funds. Mr Spears stated the total expenditures increased by \$238,397.92, which is due to a contract with Lea County Communication Authority and expenses for the opening of the C.O.R.E. and the revenues decreased by a total of \$25,000.00.

Mayor Cobb stated the City's expenditures are trending below the budgeted amount. He stated the City is in good shape financially and City staff is carefully observing the budget.

Mr. Spears stated once approved by Department of Finance and Administration (DFA), he will upload the budgetary adjustment into the City's transparency website.

There being no further discussion, Commissioner Taylor moved to approve Resolution No. 6593 as presented. Commissioner Cynthia Calderon seconded the motion and the vote was recorded as follows: Newman yes, Cynthia Calderon yes, Joseph Calderón yes, Taylor yes, Buie yes, Gerth yes, Cobb yes. The motion carried. A copy of the resolution is attached and made a part of these minutes.

Consideration of Approval of Task Order #3 with Molzen Corbin Associates to Provide Professional Engineering Services for Tertiary Filtration Design in the Amount of \$70,205.56 Including NMGRT.

Mr. Randall, substituting for Mr. Tim Woomer, explained Task Order #3 to provide professional engineering services for Tertiary Filtration Design. He stated Molzen Corbin Associates (MCA) has completed a technical memorandum of effluent filtration alternatives for the Hobbs Wastewater Reclamation Facility to produce Class 1A reclaimed water. He stated the City's preference alternative is the pile cloth disc filtration system which is rated highest based upon the following criteria: (1) Operation and Maintenance Requirements; (2) Life Cycle Costs; (3) Media Longevity; (4) Backwash Requirements; (5) Hydraulic Impact; and (6) Staff Ranking.

In reply to Commissioner Newman's question, Mr. Randall stated the professional engineering services for Tertiary Filtration Design project is budgeted under Enterprise Fund 26.

There being no further discussion, Commissioner Buie moved to approve Task Order #3 to provide Professional Engineering Services for Tertiary Filtration Design to Molzen Corbin Associates in the amount of \$70,205.56. Commissioner Newman seconded the motion and the vote was recorded as follows: Newman yes, Cynthia Calderon yes, Taylor yes, Joseph Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried. A copy of the supporting documentation is attached and made a part of these minutes.

Comments by City Commissioners, City Manager

Mayor Cobb stated the next Commission meeting is scheduled for Monday, October 16, 2017.

Acting City Manager Gomez stated the City is approaching its 10-year anniversary for being in this new City Hall building. He stated it was great forward thinking by City leaders with the future in mind as this building accommodates staff and growing technology needs.

Acting City Manager Gomez offered condolences to the victims and families of the mass shooting in Las Vegas, Nevada. He stated three City employees, who are safe, were present at the concert that night.

Commissioner Gerth stated first responders' jobs are so important to our community. He thanked them for all they do.

Commissioner Gerth stated he was in Santa Fe, New Mexico, for MOLI training. He gave a brief report and review of all the topics that were covered during the session.

Commissioner Cynthia Calderon also gave her condolences to the victims and families of the Nevada mass shooting. She encouraged everyone to hug their families every day because tomorrow is not promised.

Commissioner Cynthia Calderon congratulated Fire Inspector Gonzalez for receiving the Fire Investigator of the Year Award.

Commissioner Cynthia Calderon stated she attended the Fiesta de September event which was a great evening. She stated it is the largest event she has seen in Hobbs. Commissioner Cynthia Calderon commended the Hobbs Hispano Chamber of Commerce for the great job in organizing the event, and she stated the Lodgers' Tax money was well spent.

Commissioner Taylor stated she was also in Santa Fe, New Mexico, attending the New Mexico Municipal League MOLI training. She stated she has increased her knowledge by attending the MOLI training. Commissioner Taylor stated government operation is totally different from private sector operation.

Commissioner Taylor thanked Mr. Fields for volunteering to serve as a member of the Community Affairs Board.

Commissioner Taylor also thanked the first responders for all they do to save lives.

Commissioner Joseph Calderón also gave his condolences to the victims and families of the Nevada mass shooting.

Commissioner Joseph Calderón also stated the Hobbs Hispano Chamber of Commerce did a great job organizing the Fiesta de Septiembre event.

Commissioner Buie congratulated Fire Inspector Gonzalez for receiving the Fire Investigator of the Year Award.

Commissioner Buie also gave his condolences to the victims and families of the Nevada mass shooting.

Commissioner Newman recognized the students of Ms. Melissa Doss' class from the Hobbs High School who were in the audience.

Mayor Cobb also thanked everyone for attending the meeting and wished everyone a good evening.

Adjournment

There being no further discussion or business, Commissioner Joseph Calderón moved that the meeting adjourn. Commissioner Newman seconded the motion. The vote was recorded as follows: Newman yes, Cynthia Calderon yes, Taylor yes, Joseph Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried. The meeting adjourned at 7:05 p.m.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

Office of the Mayor
Hobbs, New Mexico

PROCLAMATION

WHEREAS, Hobbs, New Mexico, is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively “go the extra mile” in personal effort, volunteerism, and service; and

WHEREAS, Hobbs, New Mexico, is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

WHEREAS, Hobbs, New Mexico, is a community which chooses to shine a light on and celebrate individuals and organizations within its community who “go the extra mile” in order to make a difference and lift up fellow members of their community; and

WHEREAS, Hobbs, New Mexico, acknowledges the mission of Extra Mile America to create 575 Extra Mile cities in America and is proud to support “Extra Mile Day” on November 1, 2017.

NOW, THEREFORE, I, Sam D. Cobb, Mayor of the City of Hobbs, New Mexico, do hereby proclaim Wednesday, November 1, 2017, as:

“EXTRA MILE DAY”

I urge each individual in the community to take time on this day to not only “go the extra mile” in his or her own life, but to also **acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.**

IN WITNESS WHEREOF, I have hereunto set my hand this 16th day of October, 2017, and cause the seal of the City of Hobbs to be affixed hereto.

SAM D. COBB, Mayor

ATTEST:

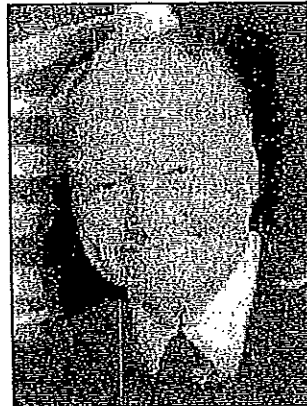


JAN FLETCHER, City Clerk



DISCUSSION

Brother Red Skelton's Famous Pledge of Allegiance



Brother Red Skelton

Recipient of the New York Grand Lodge Distinguished Achievement Award

The following words were spoken by the late Red Skelton on his television program in 1969 as he related the story of his teacher, Mr. Laswell, who felt his students had come to think of the Pledge of Allegiance as mere something to recite in class each day. Now, more than ever, listen to the meaning of these words.

"I've been listening to you boys and girls recite the Pledge of Allegiance all semester and it seems as though it's becoming monotonous to you. If I may, may I recite it and try to explain to you the meaning of each word?"



I -- me, an individual, a committee of one.

Pledge -- dedicate all of my worldly goods to give without self pity.

Allegiance -- my love and my devotion.

To the Flag -- our standard, Old Glory, a symbol of freedom. Wherever she waves, there's respect because your loyalty has given her a dignity that shouts freedom is everybody's job!

United -- that means that we have all come together.

States -- individual communities that have united into 48 great states. Forty-eight individual communities with pride and dignity and purpose; all divided with imaginary boundaries, yet united to a common purpose, and that's love for country.

And to the Republic -- a state in which sovereign power is invested in representatives chosen by the people to govern. And government is

the people and it's from the people to the leaders, not from the leaders to the people.

For which it stands, one nation -- one nation, meaning "so blessed by God"

Indivisible -- incapable of being divided.

With Liberty -- which is freedom -- the right of power to live one's own life without threats, fear or some sort of retaliation.

And Justice -- the principle or quality of dealing fairly with others.

For All -- which means, boys and girls, it's as much your country as it is mine.

Since I was a small boy, two states have been added to our country and two words have been added to the Pledge of Allegiance...

UNDER GOD

Wouldn't it be a pity if someone said that is a prayer and that would be eliminated from schools too?

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Hoffman Lodge No. 412, Free and Accepted Masons, Middletown, NY
www.HoffmanLodge412.org

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ACTION ITEMS



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 16, 2017

SUBJECT: Application of Jaliscos Hobbs, LLC, d/b/a Taqueria Jalisco, 408 West Bender Blvd., Hobbs, New Mexico, 88240, for the Sale of Beer and Wine Only

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: October 10, 2017
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

Jaliscos Hobbs, LLC, d/b/a Taqueria Jalisco has applied to the State of New Mexico, Alcohol and Gaming Division, for the issuance of a restaurant liquor license at 408 West Bender Blvd. for the sale of beer and wine only. This application has received preliminary approval from the State of New Mexico.

This application was received by the City Clerk's Office on September 5, 2017, and a public hearing must be held by the City within forty-five (45) days from receipt of such notice. The City has duly published notice of the hearing and properly notified the applicant of such hearing by certified mail.

Fiscal Impact:

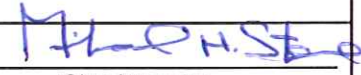
Reviewed By: 
Finance Department

The applicant has paid the required \$250.00 administrative fee to the City.

Attachments:

1. Application packet from State of New Mexico, Alcohol and Gaming Division
2. Area map
3. Survey
4. Affidavit of Publication
5. Resolution concerning approval or denial of the application

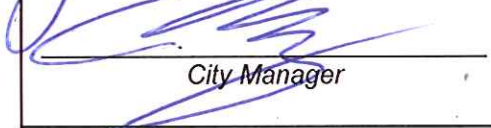
Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

Appoint a Hearing Officer; Motion to approve or deny the request; second; vote.

Approved For Submittal By:


Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____	Continued To: _____
Ordinance No. _____	Referred To: _____
Approved _____	Denied _____
Other _____	File No. _____

CITY OF HOBBS

RESOLUTION NO. 6594

A RESOLUTION CONCERNING THE ISSUANCE OF A
RESTAURANT LIQUOR LICENSE TO
JALISCOS HOBBS, LLC, D/B/A TAQUERIA JALISCO,
408 WEST BENDER BLVD., HOBBS, NEW MEXICO

WHEREAS, the City of Hobbs has received the application of Jaliscos Hobbs, LLC, for the issuance of a restaurant liquor license for the sale of beer and wine at Taqueria Jalisco, 408 West Bender Blvd., Hobbs, New Mexico, which application has received preliminary approval from the State of New Mexico, Alcohol and Gaming Division; and

WHEREAS, a public hearing is being held by the governing body of the City of Hobbs on October 16, 2017, on the question of whether or not the proposed restaurant liquor license should be granted for the sale of beer and wine only.

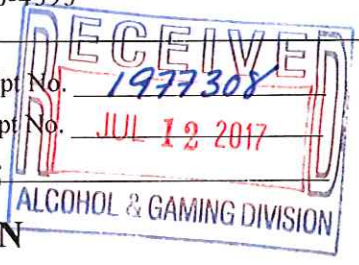
NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the restaurant liquor license application of Jaliscos Hobbs, LLC, d/b/a Taqueria Jalisco, 408 West Bender Blvd., Hobbs, New Mexico, be and is hereby _____ (approved or disapproved) for the sale of beer and wine only.

PASSED, ADOPTED AND APPROVED this 16th day of **October, 2017**.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



AGD USE ONLY: Payment | Application Fee \$ 200 Received on: 7-12-17 Receipt No. 1977308
License Fee \$ _____ Received on: _____ Receipt No. JUL 12 2017
Application # 1056363 Local Option District: Hobbs

RESTAURANT LIQUOR LICENSE APPLICATION

\$200.00 Application Fee, non-refundable.

Check appropriate boxes: Application is for: New Restaurant Liquor License
Applicant is: Individual Limited Liability Company Corporation Partnership (General/Limited)

NAME OF APPLICANT (company or individual) ADDRESS (including city, state, zip) TELEPHONE NUMBER
Jalisco Hobbs LLC

D/B/A Name to be used: Taqueria Jalisco Business Phone #: 575-392-0013

Email Address (required): Luisfernandofec @ outlook.com

Physical location where license is to be used: (Include street number / highway number / state road, city and county, state, and zip code)
408 W Bender Blvd Hobbs NM 88240

Mailing Address: 408 W Bender Blvd Hobbs NM 88240

Agent/Contact Person: Julia Gonzales Phone#: 575 762 3909 Email: julia @ suddenlink.net

Are alcoholic beverages currently being dispensed at the proposed location? Yes No If Yes, License # / Type: 30784 Restaurant beer & wine
8/1/2017 ceased

I, (print name) Luis Fernando Hernandez L, as (title) Member / Manager, being first duly sworn upon oath deposes and says: that he/she is the applicant or is authorized by the applicant to make this application; that he/she has read the same; knows the contents therein contained are true. Applicant(s) agree(s) that if any statements or representations herein are found to be false, the Director may refuse to issue or renew the license or may cause the license to be revoked at any time.

You must sign and date this form before a Notary Public.

Signature of Applicant: Luis Fernando Hernandez L Date: 7-6-2017

NOTARY PUBLIC USE ONLY: (State of New Mexico, County of Curry)

SUBSCRIBED AND SWORN TO before me this 6th day of July, 2017
By: Luis Fernando Hernandez L Notary Public: Julian L... My Commission Expires: 12-31-2019
OFFICIAL SEAL JULIA L. GONZALES NOTARY PUBLIC - STATE OF NEW MEXICO My commission expires: 12-31-2019

FOR LOCAL OPTION DISTRICT USE ONLY: Local Governing Body of: _____ City, County, Village

Public Hearing held on _____, 20____. Check one: Approved Disapproved

Signature and Title of City/County Official: _____

FOR ALCOHOL AND GAMING DIVISION USE ONLY: Approved Disapproved

Signed by Director: _____ Date: _____



New Mexico Regulation and Licensing Department
ALCOHOL AND GAMING DIVISION

P.O. Box 25101 ▪ Santa Fe, New Mexico 87504-5101
(505) 476-4875 ▪ Fax (505) 476-4595 ▪ www.rld.state.nm.us/alcoholandgaming

August 31, 2017

Certified Mail No.: 9171 9690 0935 0079 1722 92

RECEIVED

SEP 05 2017

OFFICE OF THE CITY CLERK
HOBBS, NEW MEXICO

City of Hobbs
Attn: Jan Fletcher
200 East Broadway
Hobbs, NM 88240

Re: Lic. No. /Appl. No.: Application No. 1056363
Name of Applicant: Jaliscos Hobbs, LLC
Doing Business As: Taqueria Jalisco
Proposed Location: 408 W. Bender Blvd, Hobbs, NM 88240

- Susana Martinez
Governor
- Robert "Mike" Unthank
Superintendent
- Alex Sanchez
Deputy Superintendent
- Claudia Armijo
Deputy General Counsel
- Mary Kay Root
Director

Greetings:

The Director of the Alcohol and Gaming Division has reviewed the referenced Application and granted **Preliminary Approval**. It is being forwarded to you for Local Option District approval or disapproval of the Liquor License Application.

While the law states that "within forty-five (45) days after receipt of a Notice from the Alcohol and Gaming Division, the governing body shall hold a Public Hearing in the question of whether the department should approve the proposed issuance or transfer", we recognize the potential for conflict between the requirement for publication of 30 day notice and the 45 day hearing requirement. Should the Local Governing Body be unable to meet one of these requirements, please send a Request for Waiver/Extension by email to the assigned AGD Hearing Officer listed on page 2.

Notice of the Public Hearing required by the Liquor Control Act shall be given by the governing body by publishing a notice of the date, time, and place of the hearing twice during the 30 days prior to the hearing in a newspaper of general circulation within the territorial limits of the governing body. **The first notice must be published at least thirty (30) days before the hearing. Both publications must occur before a hearing can be conducted.** The notice shall include:

- (A) Name and address of the Applicant/Licensee;
- (B) The action proposed to be taken by the Alcohol & Gaming Division;
- (C) The location of the licensed premises.

In addition, if the Local Option District has a website, the Notice shall also be published on the website.

The governing body is required to send notice by certified mail to the Applicant of the date, time, and place of the Public Hearing. The governing body may designate a Hearing Officer to conduct the hearing. A record shall be made of the hearing.

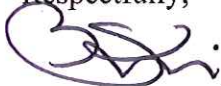
THE APPLICANT IS SEEKING A RESTAURANT BEER/WINE LICENSE WITH ON PREMISE CONSUMPTION ONLY.

- Alcohol and Gaming Division
(505) 476-4875
- Boards and Commissions Division
(505) 476-4600
- Construction Industries Division
(505) 476-4700
- Financial Institutions Division
(505) 476-4885
- Manufactured Housing Division
(505) 476-4770
- Securities Division
(505) 476-4580
- Administrative Services Division
(505) 476-4800

Within thirty (30) days after the Public Hearing, the governing body shall notify the Alcohol and Gaming Division of their decision to approve or disapprove the issuance or transfer of the license by signing the enclosed original Page 1 of the Application. The original Page 1 of the Application must be returned together with the notices of publication. **If the Governing Body fails to either approve or disapprove the issuance or transfer of the license within thirty days after the Public Hearing, the Director may issue the license.**

If the Governing Body disapproves the issuance or transfer of the license, it shall notify the Alcohol and Gaming Division within thirty (30) days setting forth the reasons for the disapproval. A copy of the Minutes of the Public Hearing shall be submitted to the Alcohol and Gaming Division with the Notice of Disapproval (*Page 1 of the Application, noting disapproval*).

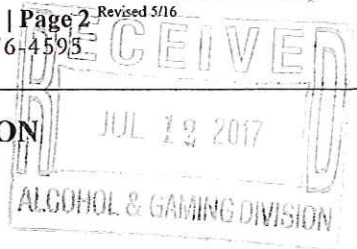
Respectfully,



Beverly Kennedy, Hearing Officer
NM Regulation & Licensing Dept. | Alcohol & Gaming Division
Phone: (505) 476-4548 Fax: (505) 476-4595
Email: beverly.kennedy@state.nm.us

Enclosures:

1. Original Page 1 of the Application (*must be signed and returned w/notices of publication*)
2. Copy of Page 2 of the Application



PREMISES LOCATION, OWNERSHIP, AND DESCRIPTION

NMSA §60-6B-10

1. The land and building which is proposed to be the licensed premises is: (check one)

- Owned by Applicant, copy of deed/document attached Leased by Applicant, copy of lease/document attached
 Other (provide details): _____

2. If the land and building are not owned by Applicant, indicate the following:

- A. Owner(s): Juan Miguel Hernandez
 B. Date and Term of Lease: 5/1/2017 - 4/30/2022

3. Premises location is Zoned (example C-1, see Zoning Statement): no restrictions

Zoning Statement attached, which must be obtained from the Local Government, listing the proposed location by address, Type of Zone, state whether alcoholic beverages are allowed at proposed location, and if applicable, whether packaged sales, patio service and/or manufacturing is allowable. If there is no zoning in the proposed location, attach Statement from the local government, indicating there is no zoning.

4. Distance* from nearest Church: (Property line of church to closest point of licensed premises—shortest distance)

Name of Church: Temple Baptist Church Miles/feet: 1.8 mi
 Address/location of Church: 1113 N Grimes Hobbs NM

5. Distance* from nearest School: (Property line of school to closest point of licensed premises—shortest distance)

Name of School: Sanger Elementary Miles/feet: 1/4 mi
 Address/location of School: 2020 N Adobe Dr Hobbs NM

6. Distance from military installation *(Property line of military installation to closest point of licensed premises—shortest distance.)

Name of Military Installation, ^{circle one:} Kirtland Air Force Base (Albuquerque), White Sands Missile Range (Las Cruces),
 Miles: ~~130~~ 130 Holloman Air Force Base (Alamogordo), Cannon Air Force Base (Clovis)

7. Attach Detailed Floor Plan, must include the Total Square Footage of premises; List nearest cross street; Show which direction is North; Show each level (floor) where alcoholic beverages will be sold or consumed, exterior walls, doors, and interior walls; Patio Area with type of barrier used; Highlight Bonded Areas. The floor plan should be no larger than 8½ x 11 inches and **must be labeled** with designated areas highlighted, which will reflect the proposed Licensed Premises.

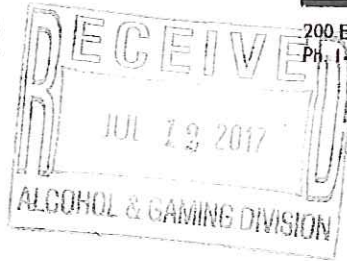
8. Type of Operation: Hotel Lounge Package Grocery Restaurant Racetrack
 Small Brewer Craft Distiller Winery Wholesaler
 Other (specify): _____

*NOTE: If the distance is beyond 300 feet, but less than 400 feet, a Registered Engineer or Licensed Surveyor must complete a Survey Certificate showing the exact distance.

COPY

**PLANNING DEPARTMENT**

200 E. Broadway Street, Hobbs, NM 88240
Ph. 1-505-397-9232 Fax 1-505-397-9227



June 22, 2017

RE: Zoning Certification for a Restaurant located at 408 W. Bender in Hobbs, New Mexico.

Dear Mr. Hernandez:

Pursuant to your request for a current zoning certification for a Restaurant located at 408 W. Bender in Hobbs, in Hobbs, New Mexico, please be advised that the City of Hobbs has not adopted a zoning ordinance to regulate land uses and location of different types of development or specific business uses throughout the City at this time. Consequently, the City of Hobbs has no current regulations which govern zoning districts and/or land uses, or use of buildings or use of vacant land. Therefore, the proposed land use as referred to herein, including a proposed Restaurant, on the above referenced property in Hobbs is considered a use by right as of this date of June 22, 2017. Therefore, the proposed use is in conformance with applicable zoning law as of this date.

Please note that the City does have a Major Thoroughfare Plan, Subdivision Regulations, Flood Zone, Fire Zone, Landscaping Regulations, Building Code, Liquor License and other development regulations that must be followed for improvements and changes in building occupancy types, including yard setback requirements. This letter is in regards to that portion of the above referenced real property that exists within the corporate limits of the City of Hobbs, NM on June 22, 2017. If you have any questions or need further information, please contact me at (575) 397-9232.

Sincerely,

CITY OF HOBBS, NEW MEXICO

A handwritten signature in blue ink that appears to read "Kevin Robinson".

Kevin Robinson
Kevin Robinson - Planning Department

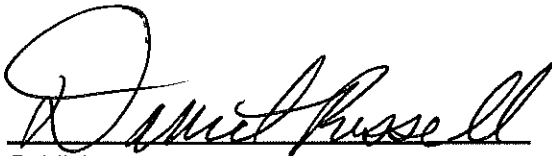
COPY

Affidavit of Publication

STATE OF NEW MEXICO
COUNTY OF LEA


I, Daniel Russell, Publisher of the Hobbs News-Sun, a newspaper published at Hobbs, New Mexico, solemnly swear that the clipping attached hereto was published in the regular and entire issue of said newspaper, and not a supplement thereof for a period of 2 issue(s).

Beginning with the issue dated
September 09, 2017
and ending with the issue dated
September 16, 2017.



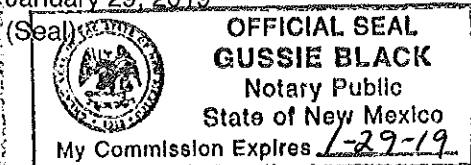
Publisher

Sworn and subscribed to before me this
16th day of September 2017.



Business Manager

~~My commission expires~~
January 29, 2019



This newspaper is duly qualified to publish legal notices or advertisements within the meaning of Section 3, Chapter 167, Laws of 1937 and payment of fees for said

LEGAL	LEGAL
LEGAL NOTICE September 9 and 16, 2017	
NOTICE OF PUBLIC HEARING	
NOTICE is hereby given that the City Commission of the City of Hobbs, New Mexico, will hold a public hearing at 6:00 p.m., on October 16, 2017, in the City Commission Chamber at City Hall, First Floor Annex, 200 East Broadway, Hobbs, New Mexico. The purpose of the hearing will be to determine whether the State of New Mexico Regulation and Licensing Department, Alcohol and Gaming Division, should approve or disapprove the following application:	
APPLICATION FOR RESTAURANT LICENSE FOR THE SALE OF BEER AND WINE	
Applicant:	Jaliscos Hobbs LLC
D/B/A Name:	Taqueria Jalisco
Proposed Address:	408 West Bender Hobbs, NM 88240
DATED this 6th day of September, 2017.	
	/s/ Sam D. Cobb SAM D. COBB, Mayor
#32056	

67108146

00199218

ELDA GONZALEZ
CITY OF HOBBS
200 E. BROADWAY
HOBBS, NM 88240

Jack & Jill Preschod
2324 North Kingsley Drive

309'

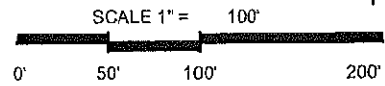
Taqueria Jalisco Restaurant
408 West Bender Boulevard



NORTH

Note:

* Dimensions shown hereon is from face of wall.



INDEXING INFORMATION
FOR COUNTY CLERK

OWNER:

Taqueria Jalisco Restaurant

LOCATION:

Part of SW1/4 of Section 22, T18S, R38E,
N.M.P.M., City of Hobbs, Lea County, New
Mexico.

ALCOHOL LICENSE
SURVEY
OF

TAQUERIA JALISCO

FOR
TAQUERIA JALISCO
RESTAURANT



PETTIGREW
& ASSOCIATES PA

ENGINEERING | SURVEYING | TESTING
DEFINING QUALITY SINCE 1965

1110 North Grimes Street Hobbs New Mexico 88240
T 575 393 9827 F 575 393 1543
Pettigrew.us

REVISIONS

NO.	DATE	DESCRIPTION

PROJECT SURVEYOR:
M. Kneeland

DRAWN BY:
N. Ospina

PROJECT NUMBER:

2012.1157

SHEET

1 of 1

SU - 101

October 13th, 2017

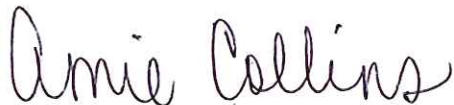
Jack and Jill Preschool
2324 N. Kingsley Dr.
Hobbs, NM 88240

To: New Mexico Regulation and Licensing Department
Alcohol and Gaming Division
2550 Cerrillos Road
Santa Fe, NM 87505

To Whom it May Concern,

As the owner of Jack and Jill Preschool, I have been asked to give my consent for a beer and wine license for Taqueria Jalisco, a full service restaurant in Hobbs, NM. This business is located at 408 W. Bender in Hobbs, NM. The previous owner of this building also requested permission for a alcohol license. I do not believe the restaurant requesting this license would have a negative impact on my business.

Please feel free to contact me if I can be of further assistance.



Amie Collins, Owner

Jack and Jill Preschool

RECEIVED

OCT 13 2017

OFFICE OF THE CITY CLERK
HOBBS, NEW MEXICO



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 16, 2017

SUBJECT: Furnish Two (2) 2017 Medix Type III Ambulances

DEPT. OF ORIGIN: Fire Department
DATE SUBMITTED: October 9, 2017
SUBMITTED BY: Barry Young, Deputy Fire Chief

Summary:

The City of Hobbs Fire Department began leasing ambulances in January of 2002. We currently have five (5) ambulances which are under two separate lease agreements with Republic First National. At this time, the Fire Department is wishing to enter into a lease for two (2) ambulances, as one lease is set to mature in January 2018. These ambulances are available through HGAC contract with Southwest Ambulance Sales. Republic First National Bank will be the leasing institution, and have been so throughout our leasing program. The ambulances would be delivered approximately 120-150 days from the date of the signed production order.

Fiscal Impact:

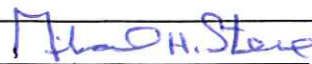
Reviewed By: 
Finance Department

This would be a 4 year lease term with the payment each year being \$74,496.23. There is a guaranteed buyback option from Southwest Ambulance Sales in the amount of \$25,000, which would allow the department to purchase these ambulances outright at the end of the lease term. There would be no fiscal impact to the general fund, as the funds for this expenditure would come from the Fire Protection Fund. We currently have funds available from the Fire Protection Fund, and have been given permission by the State Fire Marshal's Office to utilize funds for this purchase.

Attachments:

1. Resolution
2. Quotes (Republic First National and Southwest Ambulance Sales)
3. Ambulance specifications
4. HGAC Contract
5. Approval from NM State Fire Marshal's Office

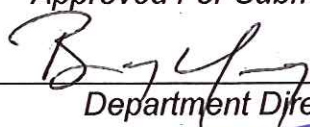
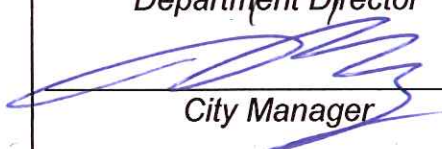
Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

The City Commission authorizes the City to enter into a lease agreement for two (2) ambulances for a period of four (4) years.

Approved For Submittal By:


Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____	Continued To: _____
Ordinance No. _____	Referred To: _____
Approved _____	Denied _____
Other _____	File No. _____

CITY OF HOBBS

RESOLUTION NO. 6595

A RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH
REPUBLIC FIRST NATIONAL FOR TWO 2017 MEDIX TYPE III AMBULANCES

WHEREAS, the City began leasing ambulances in January 2002 and currently have five (5) ambulances under two separate lease agreements; and

WHEREAS, the Hobbs Fire Department would like to enter into a lease for two (2) 2017 Medix Type III Ambulances; and

WHEREAS, this new lease will replace a lease that will mature in January 2018; and

WHEREAS, these ambulances are available through HGAC contract with Southwest Ambulance Sales; and

WHEREAS, Republic First National Bank will be the leasing institution; and

WHEREAS, the ambulances will be delivered approximately 120-150 days from the date of the signed production order, and

WHEREAS, funds are currently available from the Fire Protection Fund and permission has been granted by the State Fire Marshal's Office to utilize fund for this purchase;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be authorized to enter a lease agreement with Republic First National Bank for two (2) 2017 Medix Type III Ambulances.

PASSED, ADOPTED AND APPROVED this 16th day of October, 2017.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



2525 West State Road 114
Rochester, IN 46975
(800) 700-7878
Fax: (800) 865-8517

www.republicfirstnational.com

October 10, 2017

To: Barry Young
Vendor: Southwest Ambulance Sales
From: Angie Deming

Customer: City of Hobbs

Thanks for the opportunity to give you a quote on your latest project!

Equipment: Two (2) 2017 Medix Type III Ambulances

Unit Cost: \$292,766.00
Down Payment: \$0.00
Net Financed: \$292,766.00
Frequency of Payments: Annual

Term: 4
1 Payment @: \$74,496.23 Due April, 2018
1 Payment @: \$74,496.23 Due April, 2019
1 Payment @: \$74,496.23 Due April, 2020
1 Payment @: \$74,496.23 Due April, 2021
Balloon Payment @: \$25,000.00 Due May, 2021 Guaranteed by Southwest Ambulance Sales
APR: 3.85%

Delivery Date: To be determined
First Payment Due: April, 2018

The lease is to be executed within 14 days of the equipment purchase contract. The quote is subject to acceptance of our documentation and credit approval. Payments and rates reflect pre-application of escrow earnings and manufacturer discounts (if any); and are based upon vendor payments being made no earlier than above dates. Rates are subject to change with Treasury Bills of like-maturity prior to funding. The lease must qualify for Federal Income Tax Exempt status for the Lessor.

Sincerely,
Republic First National Corporation

Angie Deming
angie@rfnonline.com

"When results matter"



Unit #: XX-XXXX

DEALER: Southwest Ambulance Sales
 CUSTOMER: City of Hobbs Fire Department
 Street or P.O. Box: 301 E White St
 City, State, Zip: Hobbs NM 88240
 Customer Contact: Mark Ray
 Sales Associate: Bobby Davis
 VIN#: MEDIX will assign VIN

Chassis Model Yr		2017
MEDIX Model		Type III-AD 170-MSV II
CHASSIS		Ford E-450 XL Cutaway, 6.8L Gas, 158" WB, 14,500 GVWR
1	STD	Engine hour monitor with read out on front instrument panel
BODY		170"L x 96"W x 72" Interior Headroom
QTY	STD/OPT	Description
1	16-M2-FG	Chassis & Conversion
01-		Flooring & Interior Colors
1	100040	Cabinet Laminate: Gloss Gray
1	STD	Upholstery: (Specify Color & compare to std. countertop color) Color: Black Brand: EVS
1	STD	EVS Cushions & Corner Padding
1	100015	Lonseal- LonDeck (Tic-Tac-Toe) Specify Color:
1	99-1053-B	Dri-Dek in Exterior Compartments- Black- Add to all exterior compartment shelves: a. Compt#2 – Two shelves b. Compt #3 – Two shelves c. Compt #6 – Three little shelves
02-		Body & Chassis
M-2 Standard Configuration		
1	STD	All Exterior compartments coated with a light gray rubberized urethan material.
1	99-0423	Lights: Compartment, TecNiq Flexible LEDs: 9", 27", 36" 45", 54", ILOS compartment lights. Locate: Compartment #1- (1) 45" E41-W010V-1 Locate: Compartment #2- (2) 27" E41-W06V-1 Locate: Compartment #3- (2) 45" E41-W010V-1 Locate: Compartment #4- (1) 36" E41-W08V-1 Locate: Compartment #6- (2) 54" E41-W012V-1 Locate: Compartment #7- (1) 9" E41-W02V-1 (if ordered)
1	200011	Air Horns: Buell dual horns through front bumper, momentary switch PN:MX09102 on front console, compressor, tank, fittings- Ford Only. Make sure to order (1) 10" and (1) 12" airhorn. Note: Extend air inlet 3" away from compressor. Specify Location Horns: Compressor:
1	99-0449	Air Horns: Buell Air Horns- (1) Additional Air Reservoir
1	STD	Compartment #1 SS Forward: Smooth Aluminum body, O2 Universal "M" or "H" cylinder storage for STEEL tank, Door w/gas strut hold-open, Sealed access to paddle handle in door panel. Stainless steel sill protector.

1	STD	Compartment #2 SS Center: Smooth Aluminum body, Open Storage, Double doors w/gas strut hold-opens. (1) Adjustable aluminum shelf w/DA finish. Sealed access to paddle handles in door panel. Stainless steel sill protector.
1	STD	Compartment #3 SS Rear: 3/4 Height, Smooth Aluminum body, Inside/Outside access, (1)-adjustable shelf w/DA finish. Door w/gas strut hold-open. Sealed access to paddle handle in door panel. Stainless steel sill protector.
2	STD	Rear Entry Doors: Dual door system w/exterior/interior, locking paddle handles; fixed glass windows and Cast Grabber hold-opens. Sealed access to paddle handles in door panels. Stainless steel sill protector. Two-piece interior door panel.
1	STD	Compartment #4/5 CS Forward: NO body above floor, ALS Cabinet w/Inside/Outside access, Full height, single Door w/gas strut hold-open. Bottom section aluminum body w/roll-out battery tray for (2) batteries w/removable, latching door. Sealed access to paddle handle in door panel. Stainless steel sill protector.
1	STD	Curbside Entry Door: Single door system w/exterior/interior, locking paddle handles; window w/fixed glass; Gas strut hold-open. Sealed access to paddle handles in door panel. LED Step well light. Stainless steel sill protector. Two-piece interior door panel.
1	STD	Curbside Entry Door Stepwell: One-piece construction; (1) .125" smooth aluminum welded into door opening coated with Herculiner material. Stainless steel threshold trim. Dri-Dek insert on floor.
1	200150	Grab Handle: Exterior, Mounted on curbside wall aft of entry door
1	STD	Compartment #6 CS Rear: Smooth Aluminum body, Vertical backboard storage w/(2) seat belts restraints (1) in upper Backboard section, (1) lower across Backboard and Stair Chair Section. Door w/gas strut hold-open. Sealed access to paddle handles in door panel, Stainless steel sill protector.
1	STD	Divider: Aluminum w/DA finish, vertical in back Board Compartment
		Locate: Compartment #6
1	200100-170	Compartment #7: Aft of curbside wheel well on 170 Type III body only, IATS. Smooth aluminum body w/rubberized urethane coating, Open Storage, single door w/nylon strap hold-open. (1) LED light in ceiling.
1	STD	All Entry Door paddle handle and rotary latching components will include emergency door releases located top and bottom of each door and shall meet the FMVSS 206 30G Test Requirement
1	200200MSV	Power Door Locks: All Entry and Compartment Doors, wired to OEM door lock system. Includes (1) switch by Curbside Entry Door interior in standard 4-position switch panel and (1) at Rear Curbside Wall - MSV II ONLY
1	99-0678A	Power Door Locks: Stealth Switch, Power Door Lock System, Push Button Switch (Grille brackets: Ford 33-102402, GM 33-102397, no bracket req'd on F-series) LOCATION:
1	99-0404	Switching: Momentary Disable for Scene/Load Lights and Power Doors Locks. Locate: (1) horizontal, 2-position Positron panel (MX01538) on Curbside Wall at head of bench and (1) stacked, 2-position Positron switch panel (MX01520) on wall at curbside rear entry door in standardized position.
1	STD	Walk-Thru w/Sliding Door: Slides behind driver's seat, w/positive friction catch, and folding handle. Fluid dam at threshold.
1	STD	Running Boards: Aluminum diamond plate w/splash guards
1	STD	Fender Flares: Stainless Steel
1	STD	Rear Bumper: ADP corner pods w/Dock bumper pads, Center grip-strut flip-up step, powder coated steel frame
2	STD	IV Hangers: (2) Cast black rubber fold-down over knee area of Cot and Squad Bench
3	STD	Mirrors, OEM: (1) each cab door, (1) on interior windshield
4	STD	Wheel Covers: Stainless steel covers w/Valve Extenders

1	OPT	Tire pressure monitor with digital read out on front panel
4	STD	Stone Guards: Lower body corners, ADP
1	STD	Kick Plate, Rear: ADP, below rear doors across to corner posts
1	99-0545	Tow Eyes: Frame-Mounted Through Rear Kick Plate, Ford/Chevy Cutaway. PNs: K2032, BC0013, rear wall & kickplate prints per chassis. (Ford: 33-102334, 34-102145; GM: 33-101759, 34-101744)
1	STD	Rub Rails: C-Channel, tapered ends, Lower Body off-set mount with neoprene spacers.
1	STD	Fuel Fill Bezel: Cast aluminum
1	STD	Fuel Fill Scuff Plate: Stainless steel, below fuel fill bezel
1	STD	Undercoating: Per Ford QVM Guidelines
1	99-0469	Insulation: Spray in place foam, FR 2-Part Spray Foam, CP-1000 Kit 200, applied to curbside entry step well and both rear wheel wells
	03-	Brake, Turn & Back-Up Lights
1	STD	Lights: DOT, Brake/Tail, Turn, Back Up: Whelen 600 Series LED. (Package PNs: 60BTTC, 60A00TAR, 60C00VCR) ILOS
1	STD	DOT Marker Lights: Optronics LED, rubber grommet bezels; (7) MCL11CAB Amber- (5) on front of body as Marker lights, (2) side facing on rear extrusions as Turn Signals; (7) MCL11CRB Red- (5) on rear of Body as Marker lights, (2) side facing as Turn Signals.
	04-	Electrical, Power Distribution, Control Center & Interior Lighting
1	STD	Battery Switch, Automatic: TST CDR-357- Located in Electrical Cabinet.
2	STD	Batteries: OEM, 650 C.C.A. Locate: (1) Under hood, (1) In roll-out tray in Compartment #4/5
1	99-0549	Delete single Battery Roll-out Tray; Add Double Battery Roll-out Tray, cables, studs, connectors and 3rd OEM 650 C.C.A. Battery for Type III-AD MSV II
1	STD	Front Console/ Switch Panel: Formed ABS body attached to engine cover. Switch panel: Engraved black plastic with (12) LED lighted switches for Emergency Master, Primary/Secondary Modes, Light Bar, Siren/Horn, Left, Rear and Right Floods, Back-Up Alarm, Module Disconnect. Siren mounted in engraved panel below switches.
1	STD	"Compartment Open " LED light displayed on front switch panel
2	STD	Antenna, Radio Coax Cables: Terminated behind driver's seat w/Power & Ground for each
1	400010	Antenna: Radio coax w/12VDC Power/Ground IATS Specify Location(s): Terminate behind AA switch panel
1	99-0764	(1) Camera System: ASA Electronics / VCMS104i - (1) Flush Mount Camera/White, VOM73MM - 7" Rear View Mirror Color Monitor w/brightness, contrast and volume adjustment controls, CEC34 - 32ft. Cable e. Locate: (1) Camera mounted off lower RH corner of center rear Amber light; Monitor mounted on cab windshield rear view mirror.
11	99-0522	Lights: Dome, Whelen LED, 18-diodes w/chrome flange MX80EHZA , switched separately with Hi/Lo functions- ILOS
1	STD	Action Area Light: Whelen PSC0ADCR, 12 VDC LED Strip light, 6 diodes and On/Off switch on rear control panel
1	STD	USB Port: Vanner VSS-USB dual port 2Amp mounted on A/A wall
1	99-0617	Shoreline: 125 VAC, 20-Amp, Kussmaul SUPER Auto Eject P/N: 091-55-20-120 side wired w/hinged,yellow, weatherproof cover, Located above Compartment #2 on Streetside. Will have to be mounted on a Kussmaul Stainless Steel E-Z mounting plate P/N: 091-185-009 w/indicator light for ease of access. Mating Connector to be shipped loose. ILOS

2	STD	Switch, Momentary Disable: For Scene/Load Lights. (1) Located on Curbside Wall in 4-position plastic bezel: MX01507. (1) Located on Rear Curbside wall in standardized position, no bezel required, vertical S.S. trim is punched for switch.
1	99-0550	Switch: Momentary, 15-Minute Timer for Dome Lights. Located in Positron switch panel in standardized position on Curbside Wall. (PNs:MX09150 switch, MX09151 Timer, MX01507 for MSVII only; single switch panel MX01511 for the other models).
1	STD	Timer: 5-minute check-out, wired to CS High mode dome lights
1	400160	Inverter: Vanner 20-1050CUL- 1000watt w/battery charger and built in GFI. Remote controlled w/switch in rear panel. (NOTE: this option deletes the GFI in the A/A wall.) Specify Location:
1	STD	Battery Conditioner: Power Source, 45-Amp- Ceiling of Compartment #2
3	STD	12 VDC Outlets: (1) in Action Area, (1) in ALS Cabinet, (1) in 2nd Action Area
3	STD	125 VAC Outlets: Duplex, located (1) in Action Area, (1) in ALS, (1) in 2nd Action Area
3	400100	125 VAC: Duplex Outlet, IATS Specify Location(s): (1) head of bench (1) foot of bench (1) ceiling above head of cot
1	STD	Breaker Box: 125 VAC w/20-Amp Breaker located behind the driver's seat base. GFI receptacle located on the Action Area wall.
1	STD	Spotlight: 400,000 CP handheld, hard wired, w/momentary On/Off switch, located in cab
1	99-0277	Lights: Warning, Door Open, (Qty. 3 for all entry doors): Whelen 2" T0A00FAR 5mm LED Amber w/TGROM2 rubber grommet Locate: (1) on each lower outboard corner of open rear doors; (1) on lower outboard corner of open Curbside Entry door. All three located above the kickplates. Light to flash when door is open.
1	STD	Rear Switch Panel: Engraved black plastic panel with (14) LED lighted switch positions for Dome Lights (3), Vacuum (1), Vent (1), A.A. Light (1), Inverter (1), AC/Heat (1), Fan Speed (1), <u>Spare switches</u> , Thermostat and digital clock w/Mode Buttons. MX01516.
	05-	Warning Lights & Sirens
1	STD	Lights; Warning, Whelen LED EMERGENCY Lighting Package- Ford, Chevy <u>Type I and Type III</u>- MSV-II Models ONLY. NOTE: Does not include LED Scene or Load Lights. DELETE All standard halogen WARNING Lights. All LED lights shall have CLEAR Lenses. All emergency and scene lighting shall have chrome flanges in standard locations.
		Front of Body: Add (7) Whelen 900 Series Super-LEDs- Specify pattern by LED Color (Red or White): _____ Outer (2) lights and (1) Center light flash on K-Spec flasher. Inner (4) flash independently on Light Bar switch on front console.
		Sides of Body: (4) Whelen 900 Series Red Super-LEDs: (2) each side in upper corners
		Rear of Body: (4) Whelen 900 Series Red Super-LEDs: (2) in upper outboard corners, (2) Mid-Body wired as Warning/Brake at the window level; (1) Whelen 900 Series Amber Super-LED in the center position over the rear doors.
		Brake, Turn & Back-Up Lights: Whelen 600 Series LEDs, (60BTT, 60A00TAR, 60C00VCR)
		Lights, Warning, Intersection Lights: (2) Whelen 700 Series Red Super-LEDs on Front Fenders; (2) Whelen 700 Series Red Super-LEDs above rear Wheel Wells- wired to Pri/Sec Modes
2	STD	Lights, Warning, Grille: LINZ6R Red LED w/clear lenses & chrome flanges on center grille bar

4	500127	Lights: Scene/Load, Whelen 900 Series Super-LED 9SC0ENZR Gradient Opti-Scenelight™ with flange included- ILOS Halogen Specify Locations:(2) each side of module
2	500127	Lights: Scene/Load, Whelen 900 Series Super-LED 9SC0ENZR Gradient Opti-Scenelight™ with flange included- ILOS Halogen Specify Locations: Rear
1	STD	Flasher: Dual mode flasher for Warning Light system, Vanner 9860GCPE
2	STD	Siren Speakers: dual 100 Watt drivers mounted through the front bumper
1	STD	Siren- Whelen 295 SLSA1, 200 Watt
	06-	Oxygen, Vacuum & Miscellaneous Items
3	STD	Oxygen Outlets: Quick-connect style, 2-in Action Area, 1-over Squad Bench
1	600100	Oxygen Outlet: OHMEDA Z-QD0101M0 Green Face Plate, IATS Specify Location(s): ceiling above head of cot
1	STD	Electric Oxygen with manual bypass and switch on A/A panel
1	STD	Suction Aspirator System: SSCOR disposable container mounted in recess below Action Area, w/SSCOR gauge and quick-connect in recessed area; GAST vacuum pump mounted on ceiling of Compartment #2.
1	STD	Oxygen Cylinder Retention: Universal for "M" or "H" cylinder, steel w/3-spring buckle straps and top collar, powder-coated Safety Yellow color- in Compartment #1.
1	STD	O2 Regulator: Amvex, 50psi, pre-set
	07-	AC / Heat
1	STD	HVAC System: High capacity Free Blow combination Heat-AC system, multi-speed fan and thermostatic control in Action Area. HVAC unit mounted in Front bulkhead over Walk-Thru.
1	99-0718	HVAC: ACC- Super Tie In "Hot Weather Pkg" w/front wall mounted external condenser mounted on painted 3/16" aluminum shelf bracket for E-450 (Condenser, Pump, Valve, threaded bulkhead connectors) Shelf p/n: 33-102897. Locate: Condenser to be mounted on painted, smooth aluminum shelf bracket on front wall of box ILO skirt mounted condenser. ACC to do install of condenser, not mounting of bracket. NOTE: PAINT WHITE TO MATCH TRUCK!
	08-	Cabinets, Hardware & Miscellaneous Items
1	STD	Main Streetside Wall Cabinets: Specify required configuration-
1	OPT	Cabinet Configuration- CPR Seat w/EVS V-4 seat belt system and 2nd Action Area; includes (1) 125VAC and (1) 12VDC outlet in 2nd Action Area
		Main Wall aisle-facing Cabinets will have (1) adjustable laminated wood shelf in each and sliding Lexan doors with full height extruded handles. Recessed cabinet for suction aspirator container. Stainless steel trim on lower face. See Prints for Configuration.
1	99-0753	Cabinet: Drawer, (1) Aluminum pull-out drawer w/HD slides - below the Action Area countertop w/inside dimensions: 10.25"W x 3"H x 17"D (PN: 33-102898). Will have round Southco non-locking latches. Requires offset in compartment #2 tub (PN: 33-10-2894):. NOTE: TIII MSV-II 170 Models Only
1	STD	Action Area Overhead Cabinet: Full-height and depth aisle-facing cabinet w/sliding Lexan doors and full height extruded handles.
1	STD	Action Area and Switch Panel: Laminated, sealed countertop and vertical panel with Suction system collection cannister, Vacuum gauge, (2) Oxygen outlets, (1) 12VDC Outlet, and (1) 125VAC Outlet. Switch panel includes (14) switch positions, Thermostat and digital clock w/Mode Buttons. MX01516
1	STD	Corian Countertop - 1st / 2nd Action Area, Color: _____ w/ _____ Top and perimeter accent lips. To extend over the edge of cabinet main

1	STD	Cabinet overhead, forward of CPR Seat: Beveled cabinet w/(1) adjustable shelf and (2) hinged 1/2" Acrylic doors w/round SouthCo latches on bevel side.
1	STD	CPR Seat, 2nd Action Area: CPR seat w/hinged, latching lid, storage under seat w/TriMark latch, EVS formed back rest and seat cushion; 2nd Action Area w/(1) 12VDC outlet, (1) 125VAC outlet
1	STD	Cabinet overhead, rear of CPR Seat: Beveled cabinet w/(1) adjustable shelf and (2) hinged 1/2" Acrylic doors w/round SouthCo latches on bevel side.
1	99-0851	Defibrillator Mount: NCE H7000 LifePak 12/15 Inerchangeable monitor mount installed on rear action area shelf w/aluminum backer plate PN:33-10-3043 and Corian spacer for swivel base.
1	STD	Sharps/Waste Tilt-Out Cabinet: Below 2nd Action Area w/round SouthCo latch.
1	STD	Inside/Outside access to Compartment #3: With dual 1/2" Acrylic hinged doors w/round SouthCo latches
1	99-0993	EVS Technician's Seat: EVS 2000RV40 Reclining, Executive Captain's Chair w/V4 Seat Belt and recline feature, ILOS EVS 1780 w/4 point belt.
1	99-1044	EVS Technician's Seat: EVS Series 1900/2000 Arm Rest, Must be ordered with seat.
1	STD	Seat Base: EVS SB-2 Swivel Base for EVS Technician's Seat
2	STD	Front Bulkhead Wall Cabinets: Electrical Cabinet located above Tech Seat w/round SouthCo latching, vented door; HVAC cabinet and filtered air return above Walk-Thru.
1	STD	Bulkhead Cabinets: Upper cabinet- open storage w/hinged, round SouthCo latching door; Lower cabinet open storage w/hinged, round SouthCo latching, vented door.
1	STD	Cabinet Above ALS: Open storage w/dual 1/2" Acrylic doors w/non-locking SouthCo round latches, (1) adjustable shelf.
1	99-0942	ALS Cabinet: MSV-II ALS, DELETE STANDARD slide-out drawer; combine middle and lower sections into one opening with (3) adjustable shelves, tall dual plywood doors with Southco stainless steel NON-LOCKING latches at top of doors only. No latches at bottom of doors per dealer. NOTE: The standard fixed shelf is changed into an adjustable shelf, there will be a total of (3) adj. shelves in this section.
1	STD	Glove Box Holders: (3) w/hinged, powder-coated steel door, in pad above Curbside Entry Door
1	STD	Squad Bench:
	1	Full length hinged lid w/TriMark latch for access to interior storage
	2	Full length upholstered seat cushion
	3	(2) EVS V-4 Belted seating positions w/progressive foam back and head pads and (3) short bottom straps for 2nd Patient restraint
	4	Stainless steel trim on lower face.
1	99-0214	A-Bar: WITH Sharps/Waste Holders, 15" Wide; .250" Mounting plate. Requires squad bench assembly print different than standard.
1	STD	Cabinet, Squad Bench Overhead: w/ (2) flip-up 1/2" Acrylic doors with round SouthCo latches.
1	STD	Cabinet, Rear Overhead: Cabinet over rear door opening w/ (1) flip-up 1/2" Acrylic door w/round SouthCo latch.
1	STD	Assist Rail: 1.25" Stainless steel w/radiused ends, overhead off-set toward Streetside.
1	800057	Assist Rail: 1.25" Stainless w/Radius Ends, Over Squad Bench- IATS
3	STD	Grab handles: 12" x 1.25" dia. stainless steel mounted on each rear entry and curbside entry door
1	99-0660-F	Radio console: With map pocket, located on floor behind ABS console between seats - Use Aluminum Add-On P/N: 44-A11380 On Ford Models
3	STD	Reflective Striping- Alternate Red/White chevron pattern on smooth aluminum kick panel-mounted on each rear entry and curbside entry door
9	STD	Reflective Striping, Door Open Protection: .50" Red reflective striping around interior door pan of all body doors.

1	OPT	CO2 detector installed in patient compartment
	09-	Cots & Miscellaneous Items
1	99-0878	Cot Mount: Stryker Performance Load (6392EMS001) with inductive charger and floor plate (153, 166 & 170 Only). Mounting Location:
	10-	Paint & Lettering
1	STD	Paint: Body all OEM White
1	1000070	Paint: Mid-Body Down Type 3 Color: Color Code: Configuration: NOTE: Requires Approved Drawings Prior to submitting order. Paint spray samples must be approved prior to scheduling.
1	1000145	Vinyl Graphics: Chevrons, 2-Color: Full Rear, 6" Diamond Grade Reflective Stripes Color #1:Red Color #2:Yellow
1		Graphics per Customer Request
1	1000100	Roof Star ONLY, INSTALLED
		SHIP LOOSE
2	STD	Fire Extinguisher: (2) 5 lb- Ship Loose is Standard
TOTAL ORDER \$146,383.00		

I have reviewed this Order and find it to be acceptable and ready to build.

_____ Date: _____
Dealer Signature

I have reviewed this Order and find it to be acceptable and ready to build with the addition of the attached, approved changes.

_____ Date: _____
Dealer Signature

Due to on-going product improvements and the changing requirements of the ambulance industry, MEDIX Specialty Vehicles, Inc. reserves the right to change product specifications and related products without prior notice and without any obligation to change prior products or parts. ALL PATENTS RIGHTS RESERVED.

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL, VICE-CHAIR
DISTRICT 2 PATRICK H. LYONS
DISTRICT 3 VALERIE ESPINOZA
DISTRICT 4 LYNDA LOVEJOY
DISTRICT 5 SANDY JONES, CHAIRMAN



1120 Paseo De Peralta 4th Floor, Rm# 413
P.O. Box 1269
Santa Fe, NM 87504

STATE FIRE MARSHAL DIVISION
1-800-244-6702 or (505) 476-0174

CHIEF OF STAFF

ERNEST D. ARCHULETA, PE.

STATE FIRE SERVICE SUPPORT BUREAU

November 1, 2016

Barry Young, Deputy Chief
Hobbs Fire Department
301 E. White
Hobbs, NM 88240

Chief Young,

The specifications you submitted on September 26, 2017 on behalf of the Hobbs Fire Department for the lease/purchase of two new Type III Ambulances have been reviewed and are approved. The Hobbs Fire Department is authorized to use fire protection Fund monies for the purchase of these vehicles. The Fire Station **shall** have the adequate space needed to properly house these vehicles. ***This Vehicle shall comply with the requirements of NFPA 1917, Standard for Automotive Ambulances, 2016 Edition. This vehicle shall be equipped with all required equipment as per NFPA 1917, at the time they are placed in service.***

“This letter shall serve as approval to expend fire protection fund monies to finance the cost of the *New Type III Ambulances*. The *Hobbs Fire Department* is currently an ISO classification of *2* with a *minimum* yearly Fire Protection Fund Allocation of *\$385,430.00*.”

If there are any major changes in the specifications that are made prior to bidding procedures, this office must approve the changes or this authorization of expenditure shall be rendered null and void.

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority {NMFA} at 505-984-1454 to finance the vehicle. A loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

Final Approval and determination of the purchase of this apparatus is incumbent upon the local government to ensure all needs of the fire Department are properly met to ensure full and complete response capabilities in the Fire District.

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

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CHIEF OF STAFF

ERNEST D. ARCHULETA, PE.

If you have any questions please do not hesitate to contact me at 505-470-1997

Respectfully,

A handwritten signature in blue ink, appearing to read "Rudy F. Padilla".

Rudy F. Padilla
Fire Department Inspector
New Mexico State Fire Marshal Division
Fire Service Support Bureau

XC: Mayor & Council, Hobbs, NM
Manuel Gomez, Fire Chief/ Hobbs Fire Department
File



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 16, 2017

SUBJECT: Award Bid No 1563-18 TO FURNISH MEDICATIONS FOR HOBBS ANIMAL ADOPTION CENTER

DEPT. OF ORIGIN: HAAC
DATE SUBMITTED: 10/10/2017
SUBMITTED BY: Britt Lusk, Administrative Services Director

Summary:

Bids were opened at 2:00 PM on Tuesday, October 5, 2017 to furnish medications and medical supplies for the Hobbs Animal Adoption Center. The bid consists of medications and supplies used by the Hobbs Animal Adoption Center during spay/neuter surgeries, as well as vaccinations used during the intake of all animals brought to the adoption center. To date we have completed 1990 surgeries and have completed intake procedures on 5567 animals.

Two bids were received by Lambert Vet Supply and MWI Veterinary Supply Co.

The medication indefinite quantity bid process was used since the City of Hobbs budget amounts are exceeding \$60,000 as per procurement ordinance.

Fiscal Impact:

Reviewed By: _____

[Signature]
Finance Department

Budget amount = \$135,000
Indefinite quantity amount is approximately \$75,000
Acct# 010343 42311

Attachments:

Comparative Excel Spreadsheet List of items included in bid
Bid from MWI
Bid from Lambert

Legal Review:


Approved As To Form: _____

[Signature]
City Attorney

Recommendation:

Staff recommends MWI Veterinary Supply Co. for furnishing medications and medical supplies to the HAAC.

Approved For Submittal By:



Department Director



City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

Price Comparisons Lambert and MWI

	MWI		Lambert
#40 Clipper Blades	\$ 18.33		\$ 16.49
.9 Sodium Chloride Fluids	\$ 71.43		
1cc syringe	\$ 12.17		\$ 19.79
12cc syringe	\$ 17.67		\$ 25.19
2 gallon sharps			\$ 4.49
14 qt sharps	\$ 6.19		
18g x 1"	\$ 7.79		\$ 10.79
19g x 1"	\$ 7.79		
20g x 1 1/2	\$ 7.79		\$ 10.79
20g x 1	\$ 7.79		\$ 10.79
22g x 3/4"	\$ 7.79		\$ 10.79
23g x 3/4"	\$ 8.04		\$ 7.19
25g x 5/8"	\$ 7.79		\$ 10.79
3cc Leurlock	\$ 10.63		\$ 8.09
3x3 gauze	\$ 2.19		
6cc leurlock	\$ 8.89		\$ 6.29
Accell (rescue)	\$ 35.79	gallon	
Acepromazine	\$ 16.75		\$ 19.79
Gloves	\$ 9.15		\$ 5.99
Amoxicillin 15ml	\$ 1.33		\$ 7.09
Amoxicillin 250mg/ml			\$ 7.19
Atropine	\$ 6.55		\$ 10.44
Biomox	\$ 6.55		\$ 7.09
Blood Collection Tubes	\$ 16.67		\$ 25.19
Nobivac Intratrac	\$ 106.00		\$ 85.49
Nobivac Feline	\$ 96.50		\$ 80.99
Nobivac Canine	\$ 101.25		\$ 71.99
Nobivac Rabies	\$ 17.60		\$ 10.35
Nobivac 3 Rabies	\$ 19.10		\$ 13.49
Catgut 0 cassette	\$ 80.24		
Chlorhexidine scrub	\$ 19.93		
Elizabethian collars	\$ 1.97		\$ 7.19
ET tubes	\$ 1.38		\$ 6.29
Enterderm	\$ 3.84		
Enrofloxacin 22.7	\$ 62.70		\$ 91.79
Enrofloxacin 68	\$ 79.84		\$ 106.19
Enrofloxacin 136	\$ 114.75		\$ 172.79
EZ scrub brushes	\$ 29.64		
Fecal Loops	\$ 21.52	/100	\$ 4.49 /loop
Granulex Aerosol spray	\$ 20.89		
IV fluid admin kit	\$ 9.95		\$ 2.69
Jorgenson drape	\$ 61.90		

Kennel pads	\$ 29.17	\$ 15.29	(50ct) not same brand
Ketamine	\$ 5.06		
Meloxicam	\$ 17.05	\$ 10.79	
Miltex EZ enzyme	\$ 45.62		
OK Sterilization indicator	\$ 12.00		
Ovitrol Flea and tick	\$ 10.08		
Panacur	\$ 322.57	(gallon)	\$ 350.99
powdered surgical gloves	\$ 31.55		
prevail	\$ 11.70		\$ 25.19
rabies tags	\$ 182.50		
rapid parvo tests			
scalpel blades	\$ 2.02		\$ 13.49
sterile indicator tape	\$ 3.83		\$ 26.99
strongid t	\$ 11.21		\$ 23.40
Surgical skin adhesive	\$ 20.77		\$ 15.29
suture 2/0 and 0	\$ 41.85		
telazol	\$ 63.35		
umbilical tape	\$ 6.95		
vitamin k1 inject	\$ 9.09		\$ 17.99 (out stock)
xylazine	\$ 17.36		\$ 25.19
Zydaclin oral	\$ 2.74		
Frontline	\$ 137.94	(stronger %)	\$ 56.99
Albon Oral	\$ 64.50		\$ 79.19
Albon tablet 250mg	\$ 142.50		\$ 179.10
HW tests	\$ 87.50		
FIV cat tests	\$ 130.00		

INVITATION TO BID

FURNISH MEDICATIONS FOR HOBBS ANIMAL ADOPTION CENTER

Date: 10/4/, 2017

TO: The City of Hobbs, New Mexico

Bid of: Medication for Hobbs Animal Center:

A) A Corporation under the laws of the State of _____; or

B) A partnership consisting of _____; or

C) An individual trading as _____.

The undersigned bidder, pursuant to the foregoing "Notice to Bidders", has carefully examined the instructions to Bidders, this bid form and the Detailed Specifications.

Resident Preference
Certification Number

MWI Animal Health
Company Name

[Signature]
BY:

PAUL S. MERCER
Type or Print Name

3041 W. Pasadena Drive
Address

Number _____ Boise ID 83705 208-955-9404 Telephone
City State Zip

NOTE: To be valid, bid must be signed. The signature of a corporation is its president, or an authorized vice president, attested by the secretary. A signature of a partnership must be a valid partner.

Do Not Return Invitation to Bid Form in Case of a "NO BID"

If applicable - bidder acknowledges receipt of the following AMENDMENT(S):

Amendment No: _____ Dated: _____ Amendment No.: _____ Date: _____
Amendment No: _____ Dated: _____ Amendment No.: _____ Date: _____

INVITATION TO BID
FURNISH MEDICATIONS FOR HOBBS ANIMAL ADOPTION CENTER

Bid of MWI Animal Health Bidders to furnish the following.
 Company
 Name

ITEM NO.	DESCRIPTION	UNIT PRICE
1	#40 CLIPPER BLADES	\$17.63
2	0.9% SODIUM CHLORIDE FLUIDS	\$71.43
3	12cc LEURLOCK SYRINGE	\$17.67
4	14 Qt SHARPS CONTAINERS	\$6.19
5	18G X 1" NEEDLES	\$7.79
6	19G X 1" NEEDLES	\$7.79
6	20G X 1 1/2" NEEDLES	\$7.79
7	20G X 1" NEEDLES	\$7.79
8	22G X 3/4" NEEDLES	\$7.79
9	23G X 3/4" NEEDLES	\$8.04
10	25G X 5/8" NEEDLES	\$7.79
11	3cc LEURLOCK SYRINGE	\$10.63
12	3X3 GAUZE	\$2.19
13	6 cc LEURLOCK SYRRINGE	\$8.89
14	ACCELL CLEANER	
15	ACEPROMAZINE	need more info
16	ALBON ORAL AND TABLETS	need more info
17	ALOETOUCH GLOVES (S,M,L)	MAND
29879 18	AMOXICILLIN SUSPENSION	\$9.15
19	ANTIVENIN	\$1.33 -125MG/5ML 100CC
20	ATROPINE	MAND
32477 21	BIOMOX SUSPENSION	\$6.55
22	BLOOD COLLECTION TUBES	\$4.50 -50mg/ml 15ml
23	BRONCHISHIELD III	\$10.67
24	BRONCHI-SHIELD ORAL	CONTRACT
25	CATGUT O CASSETTE	CONTRACT
		\$80.24
ITEM NO.	DESCRIPTION	UNIT PRICE
26	CHLORHEXIDINE SCRUB	\$19.93
27	CURAMUNE CV-K	CONTRACT
28	DURAMUNE ADULT 3	N/A

	29	DURAMUNE LYME	CONTRACT
	30	DURAMUNE LYME +LEPTOVAX 4	CONTRACT
	31	DURAMUNE LYME+MAX 5-CvK/4L	CONTRACT
	32	DURAMUNE MAX 5	CONTRACT
	33	DURAMUNE MAX 5-CvK	CONTRACT
	34	DURAMUNE MAX 5-CvK/4L	CONTRACT
	35	ELASTIC ADHESIVE BANDAGES	need more info
608006	36	ELIZABETHIAN COLLARS	\$1.97-7.5cm each
	37	ENDOTRACHAEL TUBES VARIOUS SIZES	\$ 1.38
501084	38	ENROFLOXACIN	\$26.43-2.27% 20CC
15584	39	ENTERDERM OINTMENT	\$3.84-7.5ml
	40	EZ SCRUB BRUSH	\$ 29.64
	41	FECAL LOOPS	\$ 21.52
	42	FEL-O-FIV	need more info
	43	FEL-O-GUARD PLUS 3	CONTRACT
	44	FEL-O-GUARD PLUS 3 +LVK	CONTRACT
	45	FEL-O-GUARD PLUS 4	CONTRACT
	46	FEL-O-GUARD PLUS 4 + LVK	CONTRACT
	47	FEL-O-VAX IV + CALICIVAX	CONTRACT
	48	FEL-O-VAX Lv-K	CONTRACT
	49	FEL-O-VAX Lv-K /FIV	need more info
	50	FEL-O-VAX Lv-K III + CALICIVAX	CONTRACT
	51	FEL-O-VAX Lv-K IV + CALICIVAX	CONTRACT
	52	FEL-O-VAX PCT + CALICIVAX	need more info
	53	GRANULEX AEROSOL SPRAY	\$20.89
	54	IV FLUID ADMIN KITS	\$ 9.95
	55	JORGENSON SURGICAL DRAPE	\$61.90
	56	KENNEL PADS	\$29.17
	57	KETAMINE	\$5.06
	58	LAPTOVAX 4/C	need more info
	59	LEPTOVAX 4	CONTRACT
	60	METACAM INJECTABLE SOLUTION	MAND
	61	MILTEX EZ ENZYME	\$45.62
	62	NARAMUNE-2	MAND
4670	63	OK STERILIZATION INDICATOR	\$12.00-4" B250
	64	OVITROL FLEA AND TICK FOR DOGS	\$10.08
	65	PANACUR	MAND
ITEM NO.		DESCRIPTION	UNIT PRICE
	66	POWDERED SURGICAL GLOVES SIZE 6.5	\$31.55
501018	67	PREVAIL	\$11.70-100CC
	68	RABIES TAGS	\$182.50

	69	RABVAC 1	CONTRACT
	70	RABVAC 3	CONTRACT
	71	RAPID PARVO TESTS	CONTRACT
	72	SCALPEL BLADES #10	\$ 22.02
39202	73	STERILE INDICATOR TAPE	\$3.83 - 1/2" X 60YD each
	74	STONGID T	\$ 11.21
64336	75	SUGICAL SKIN ADHESIVE	\$20.77 - 3.5ml each
	76	SURE CHECK STERILE PACKS	\$ 9.98
	77	SUTURE 2/0 AND 0	\$41.85
	78	TELAZOL	MAND
	79	ULTRA DURAMUNE 4L	CONTRACT
	80	ULTRA DURAMUNE DAP	CONTRACT
	81	ULTRA DURAMUNE DAP +4L	CONTRACT
	82	ULTRA DURAMUNE DAP +C/4L	CONTRACT
	83	ULTRA DUURAMUNE DAP +C	CONTRACT
	84	ULTRA FEL-O-VAX DUAL FCV	CONTRACT
	85	ULTRA FEL-O-VAX FELV	CONTRACT
	86	ULTRA FEL-O-VAX FVRCP	CONTRACT
	87	ULTRA FEL-O-VAX FVRCP + FELV	CONTRACT
	88	UMBILICAL TAPE	\$6.95
	89	VITAMIN K1 INJECTABLE	\$9.09
	90	XYLAZINE	\$ 17.30
	91	ZYDACLIN ORAL	\$ 2.74

*****91 TOTAL ITEMS*****

***PLEASE NOTE ANY QUANTITIES TO
SCALE**

INVITATION TO BID

FURNISH MEDICATIONS FOR HOBBS ANIMAL ADOPTION CENTER

Date: 10-3, 2017

TO: The City of Hobbs, New Mexico

Bid of: Animal Supplies

A) A Corporation under the laws of the State of _____; or

B) A partnership consisting of Douglas Lambert; or

C) An individual trading as _____

The undersigned bidder, pursuant to the foregoing "Notice to Bidders", has carefully examined the instructions to Bidders, this bid form and the Detailed Specifications.

Resident Preference
Certification Number

Lambert Vet Supply
Company Name

BY: _____

Douglas Lambert
Type or Print Name

714 5th Street
Address

Number _____

Fairbury, NE 68552
City State Zip

Telephone
402-729-8010

NOTE: To be valid, bid must be signed. The signature of a corporation is its president, or an authorized vice president, attested by the secretary. A signature of a partnership must be a valid partner.

Do Not Return Invitation to Bid Form in Case of a "NO BID"

If applicable - bidder acknowledges receipt of the following AMENDMENT(S):

Amendment No.: _____ Dated: _____ Amendment No.: _____ Date: _____
Amendment No.: _____ Dated: _____ Amendment No.: _____ Date: _____

See Next page

and we will do
10% off full total

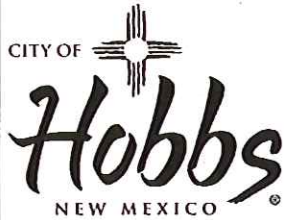
INVITATION TO BID
FURNISH MEDICATIONS FOR HOBBS ANIMAL ADOPTION CENTER

Bid of Animal Medications Bidders to furnish the following.
Company Lambert Vet Supply
Name Shannon Snider

ITEM NO.	DESCRIPTION	UNIT PRICE
1	#40 CLIPPER BLADES	
2	0.9% SODIUM CHLORIDE FLUIDS	
3	12cc LEURLOCK SYRINGE	
4	14 Qt SHARPS CONTAINERS	
5	18G X 1" NEEDLES	
6	19G X 1" NEEDLES	
6	20G X 1 1/2" NEEDLES	
7	20G X 1" NEEDLES	
8	22G X 3/4" NEEDLES	
9	23G X 3/4" NEEDLES	
10	25G X 5/8" NEEDLES	
11	3cc LEURLOCK SYRINGE	
12	3X3 GAUZE	
13	6 cc LEURLOCK SYRRINGE	
14	ACCELL CLEANER	
15	ACEPROMAZINE	
16	ALBON ORAL AND. TABLETS	
17	ALOETOUCH GLOVES (S,M,L)	
18	AMOXICILLIN SUSPENSION	
19	ANTIVENIN	
20	ATROPINE	
21	BIOMOX SUSPENSION	
22	BLOOD COLLECTION TUBES	
23	BRONCHISHIELD III	
24	BRONCHI-SHIELD ORAL	
25	CATGUT O CASSETTE	
ITEM NO.	DESCRIPTION	UNIT PRICE
26	CHLORHEXIDINE SCRUB	
27	CURAMUNE Cv-K	
28	DURAMUNE ADULT 3	

008AND-64076	Andis #40 U,Edge clipper Blade -leaves hair 1/100"	\$	18.33
008AND-22585-PROMO	Andis AGC Spr 2 spd clipper Lime Green & FREE NAIL GRIND	\$	151.95
008AND-22215-SET	Clipper,AG2, 2spd w/ FREE 6.25 straight shear and TC1 trimm	\$	130.00
COOLER-TK23	Cooler, TG20	\$	4.00
COOLER-TK16	Cooler, TK16	\$	4.00
COOLER-TK20	Cooler, TK20	\$	4.00
014VIV-20	Dripvet IV set, 20 drops, NOT VENTED-WITH NEEDLE-1 PORT	\$	2.99
001AG-250ML	Duo Pen, 250 ml (Cooler Item)	\$	29.99
095-LSP-KC08121	E-Collar	\$	8.99
095-LSP-CL70300	E-Collar Assorted Colors	\$	7.99
006PFZ01-1	Eradimite, 1 fl oz squeeze bottle	\$	17.99
010ESB-4B	Esbilac Nurser Bottle 4oz	\$	1.99
015ESB01-5LB	Esbilac Powder Puppy 5 lb bag	\$	78.99
014AHS-7865	Forceps, Thumb Dressing Forceps, 5 1/2"	\$	2.49
014012-PW-L	Gloves Latex Powder Free Large, Box 100	\$	8.99
014012-PW-M	Gloves Latex Powder Free, Medium	\$	8.99
014012-L	Gloves Vinyl Large Powder Free (non latex) 100 per box	\$	5.99
014012-MED	Gloves- Vinyl -Medium-Powder free (non-latex) 100 per box	\$	5.99
HANDLING FEE	Handling Fee	\$	1.00
015KMR01-5LB	KMR Kitten Milk Replacer, 5lb powder	\$	73.99
021DEC-GAL	Lime Plus Dip Gallon	\$	89.99
010LXT-BBK2	Lixit Bottle nursing kit, baby animal -2 oz	\$	2.99
014AHS-111205	Mayo-Hegar Needle Holder, 5"	\$	5.99
019DP-MHTWW	Miconahex +Triz Wipes 50ct Jar	\$	8.99
014007-72	Microscope Slides, Clear	\$	5.99
01102MON-22X3-4	Needle, 22 x 3/4 Monoject PH	\$	11.99
003NEO-10	NeoPar, 10 ml vial	\$	28.80
003NEO-10DA2	Neovac DA2, 10 ml	\$	21.20
012SCH-5153-01	Nobivac 1 Rabies, 10 ml vial	\$	11.50
003SCH01-2	Nobivac Canine 1 DA2PPV, 25 x 1	\$	79.99
003MRK-099336	NOBIVAC CANINE DAPPV+L4 (25 X 1)	\$	129.99
007SCH02-1	Nobivac Feline 1 HCPC (Eclipse 4) 25 x 1ml	\$	89.99
003SCH04-25	Nobivac Intra Trac 3 (Intra-Trac 3, 25 x 1ml	\$	94.99
003SCH01-1	Nobivac Intra Trac KC 1 ml x 25 (Intra-Trac II, 1ml x 25)	\$	99.60
012SCH-5152-02	Nobivac Rabies 3 Yr/ Rabdomun 10 ml vials	\$	14.99
004FLS-500ML	ORM-D Frontline Spray, 500ml	\$	56.99
OVERSIZED ITEM	Oversized Item	\$	4.00
014002-P2	Pro Flex 2" x 5 yards	\$	1.49
016COL-32	Pyrantel Pamoate Suspension, COLUMBIA BRAND 32 oz	\$	26.00
095-LSP-BI08128	Repel-35 Flea, Tick And Fly Spray	\$	27.99
012PHX-50MLINJ	Rx Acepromazine Injectable 50 ml	\$	21.99
012PFZ03-016	Rx Albon Oral Suspension 5% x 16 oz	\$	87.99
012PFZ03-250	Rx Albon Tablet, 250 mg x 500	\$	198.99
012029-ORAL150	Rx Amoxicillin Oral Susp, 250mg x150ml	\$	7.99
012176-100	Rx Atropine Injectable 100 ml	\$	11.60
012SCH07-50-100	Rx Banamine Injectable, 50mg x100ml	\$	27.99
012VB-50-15ML	Rx Blomox Suspension 50 mg 15 ml	\$	7.88

012BAY34-50	Rx Droncit #34 x 50 Tablets	\$	249.99
012MER-72407	Rx NexGard, Dog 10.1-24lb, 3 month	\$	49.99
012MER-72410	Rx NexGard, Dog 24.1-60lb, 6 month	\$	104.49
012SCH-5153-01	Rx Nobivac 1 Rabies, 10 ml vial	\$	11.50
012SCH-5152-01	Rx Nobivac 3 / Rabdomun 3 year, 50 x 1	\$	65.00
012SCH-5152-02	Rx Nobivac 3 Rabies, 10 ml vial	\$	14.99
012012-3	Rx Tobramycin, .3%, 5ml	\$	16.99
012097	Rx Triple Ophthalmic Ointment 1/8 oz	\$	11.99
012PHX05-20	Rx Xylazine, 20 mg	\$	27.99
016007-1G	Safeguard Suspension, 10% 1 gallon	\$	389.99
014-4757829	Scalpel #10, Disposable, 10 ct	\$	14.99
014-MEDBS10	Scalpel blades #10 -100 box	\$	29.99
01101INT01-2	Sharps Biohazard Container, 2 GALLON-MEDIUM	\$	4.99
024BRA-13401PK	Simple Solutions Original Training pads- 50 Pad Pack (23" x 2	\$	16.99
014IDX02-15	Snap FELV/FIV/Heart Worm Tests, 15ct (cooler)	\$	409.99
014STETH	Stethoscope, dual head, comes	\$	7.99
01101MON-12LS	Syringe, 12cc LS, Monoject, 80ct	\$	27.99
01101MON-140LS	Syringe, 140cc LS, Monoject	\$	6.99
01101MON-1TB	Syringe, 1cc TB, Monoject, Box 100	\$	21.99
01101MON-3X22X3-4LS	Syringe, 3cc x 22 x 3/4 LS, Monoject	\$	17.99
01101MON-6LL	Syringe, 6cc LL, Monoject, 50ct	\$	14.99
01101MON-6LS	Syringe, 6cc LS, Monoject, 50ct	\$	11.99
01101AT-3X22X3-4LL	Syringe, Air Tite 3cc x 22 x 3/4LL Box 100	\$	8.99
014006	Vetbond 3ml	\$	16.99
095-LSP-FP01641	Wee Wee Pads	\$	64.99



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 16th, 2017

SUBJECT: Authorizing an allocation of Lodgers' Tax funds in the amount of \$66,500 to fund and promote Rockwind Community Links

DEPT. OF ORIGIN: Finance
DATE SUBMITTED: October 11th, 2017
SUBMITTED BY: Toby Spears, Finance Director

Summary:

On October 11th, 2017, the Lodgers' Tax Board met and recommended forwarding to the Commission, the funding of lodgers' tax to promote Rockwind Community Links. **Request for the promotion was \$66,500.** If approved, the Lodgers' Tax Fund will have to be adjusted via a budgeted transfer from the Lodgers' Tax Fund to the Golf Fund (special revenue funds) subject to Commission and DFA approval.

Fiscal Impact:

Reviewed By: 
Finance Department

September 30, 2017 Cash Balance (per Lodgers' Tax ordinance) for the Lodgers' Tax Fund is as follows:

Security and Sanitation (15%)	\$ 0.00
Non-Profit/For Profit/Public Entity (20%)	\$ 16,961.65
City and County (40%)	\$ 188,300.77
Airline (25%)	<u>\$(101,850.16)</u>
TOTAL CASH AVAILABLE	<u>\$ 106,412.26</u>

Attachments:

October 11, 2017 Lodgers' Tax Packet
Resolution

Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

To be determined by City Commission.

Approved For Submittal By:


Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____	Continued To: _____
Ordinance No. _____	Referred To: _____
Approved _____	Denied _____
Other _____	File No. _____

CITY OF HOBBS

RESOLUTION NO. 6596

A RESOLUTION AUTHORIZING ALLOCATION OF
LODGERS' TAX FUNDS TO PROMOTE
ROCKWIND COMMUNITY LINKS

WHEREAS, the Lodgers' Tax Advisory Board met on October 11, 2017 and recommended forwarding the following lodger's tax request to the Commission;

	Amount Requested	Amount Funded	Shall Fund	Shall Not Fund
Rockwind Community Links	\$66,500.00	_____	_____	_____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be and hereby is authorized to allocate Lodgers' Tax Funds in the total amount as specified herein.

PASSED, ADOPTED AND APPROVED this 16th day of October, 2017.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

Lodgers' Tax Agenda



Chairperson

Jack Robertson

Members

Haily Hunter
Dean Miniacci
Rachael Moon
Vacancy

October 11, 2017



**CITY OF HOBBS
LODGERS' TAX BOARD**

DEAN MINIACCI

VACANCY

RACHAEL MOON

JACK ROBERTSON

HAILY HUNTER

A G E N D A

Agenda for the regular meeting of the Lodgers' Tax Board to be held on Wednesday, October 11, 2017, at 3:00 p.m. in the City Commission Chambers, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico.

1. Roll Call

2. Approval of Minutes:

- April 12, 2017

3. Discussion

4. Requests for Funding:

Adjustment of Prior Award

- *City of Hobbs* - Marketing of Rockwind Community Links
- *City of Hobbs* - Marketing of C.O.R.E.

5. Event Summary

- *City of Hobbs* - 2016 Promotion of Events at Veterans Memorial Complex
- *City of Hobbs* - 2016 Hobbs Downtown Slam & Jam Gus Macker Tournament
- *City of Hobbs* - 2017 Hobbs Downtown Slam & Jam Gus Macker Tournament
- *City of Hobbs* - Rockwind Community Links Marketing & Promotion Expenses July 2016 - June 2017

6. Emergency Hearing

7. Communications from Citizens

8. Adjournment

T.S.
MRC

Minutes of the meeting of the Lodgers' Tax Board held on Wednesday, April 12, 2017, at 3:00 p.m. in the Commission Chambers at City Hall, 1st Floor Annex Building, Hobbs, New Mexico.

The following members were present:

Dean Miniacci
Rachael Moon
Haily Hunter
Jack Robertson

Also Present: J.J. Murphy, City Manager
Toby Spears, Finance Director
City Commissioner Garry Buie
Mollie Maldonado, Deputy City Clerk
36 Citizens

Mr. Toby Spears, Finance Director, explained the approved lodgers' tax allocation percentages based on the City current ordinance as follows:

- ▶ 15% for public safety and City incurred sanitation cost;
- ▶ 20% advertising and promotion of events for non-profit and for-profit organizations and public entities with no one event exceeding \$25,000.00;
- ▶ 25% support of Airport Commercial Air Service at the Lea County Airport; and
- ▶ 40% for advertising, promoting, marketing of events for the City of Hobbs and Lea County.

Mr. Spears presented a financial forecast and revenue fund balance report reviewing the allocation percentages based on the City's ordinance and the 2017 proposed revenue projections. He stated Lodgers' Tax cash balance is in the amount of \$115,651.55 as of March 31, 2017. He stated the proposed revenue for FY 18 is \$855,491.05. Mr. Spears stated the requested amount by organizations is \$1,718,530.36 and the City Manager's recommendation is \$940,651.55.

In response to Chairperson Robertson's question, Mr. Spears stated previously awarded funds that are not utilized will flow back into the Cash Balance after June 30, 2017, which is the end of the City's fiscal year. He further stated organizations may request funding on July 12, 2017, which is the next scheduled Lodgers' Tax meeting, as there maybe flow-back funding available.

Presentations were made by the following organizations and recommendations were made by the Board as follows:

City of Hobbs Rockwind Community Links Golf Course - Marketing

Original Request	City Manager Recommendation
\$15,000.00	\$15,000.00
<p>Ms. Haily Hunter moved that the City Manager's recommendation for funding to the City of Hobbs Rockwind Community Links Golf Course be forwarded to the Hobbs City Commission for consideration in the amount of \$15,000.00 for marketing. Mr. Dean Miniacci seconded the motion and the vote was recorded as follows: Miniacci yes, Moon yes, Hunter yes, Robertson yes. The motion carried.</p>	

City of Hobbs C.O.R.E.- Marketing

Original Request	City Manager Recommendation
\$336,260.62	\$336,260.62
<p>Ms. Hunter moved to recommend that the City Manager's recommendation for funding to the City of Hobbs C.O.R.E. be forwarded to the Hobbs City Commission for consideration in the amount of \$336,260.62 for marketing. Mr. Miniacci seconded the motion and the vote was recorded as follows: Miniacci yes, Moon yes, Hunter yes, Robertson yes. The motion carried.</p>	

Mr. J. J. Murphy, City Manager, recommended that the Board may want to consider revising the order of its agenda so that the Board could go ahead and hear communications from citizens before all of the awards are made.

Ms. Moon moved to revise the order of the agenda and now hear Item #7 Communications from Citizens. Chairperson Robertson seconded the motion and the vote was recorded as follows: Miniacci yes, Moon yes, Hunter yes, Robertson yes. The motion carried.

Mr. Robbie Roberts with Hobbs Hotel Management Committee (Committee) presented a letter to the Board. He read the letter stating there is not an event that generates enough lodgers' tax revenue to fully repay the funds requested. Mr. Roberts also stated the Committee supports the funding recommendations made by the City Manager. He further stated the Committee has made its funding recommendation for each organization and would like for the Board to take these into consideration when making its recommendations to the City Commission. Mr. Roberts stated the Committee would like to recognize the Hobbs and Permian Basin USSSA Softball/Baseball, Holiday Tournament and Hobbs Kennel Club for generating large numbers in overnight stays when hosting its events. He stated the funds not recommended for some of the organizations can be distributed to other

deserving entities. Mr. Roberts stated the Committee members would like to express gratitude to the City Commission, the Lodgers' Tax Board and City Manager for keeping open communication lines during the annual process. He stated the focus has been funding those events that bring "heads-in-beds".

Commissioner Bule thanked the members of the Lodgers' Tax Board for volunteering their time to serve on the Board.

Commissioner Bule recommended that the Board also consider the recommendations made by the Hobbs Hotel Management Committee. He also recommended that the Board be diligent on all recommendations being made to the Commission as it may reduce the amounts recommended by the Board.

Commissioner Bule agreed that the Hobbs and Permian Basin USSSA Softball/Baseball and Hobbs Kennel Club do generate events that put heads-in-beds.

Mr. Murphy stated the Board may cut a percentage across the board on all requests if they so wish. He further stated he created three categories when making his recommendations which were as follows: (1) reduce 50% of the funding amounts awarded last year to the Lea County Event Center, Lea County Commission of the Arts, Tuff Hedeman Championship Bull Riding and Cycle City Promotions; (2) reduce 10% of funds funded last year to the Hispano Chamber of Commerce, Southwest Symphony and Western Heritage Museum Complex; and (3) fund additional funds or kept the same funding as last year to the African American Chamber of Commerce, Hobbs Chamber of Commerce, Hobbs Kennel Club and Hobbs USSSA.

Mr. Murphy expressed appreciation to the Board for its volunteer service to the community. He stated he would not be personally offended if the Board did not choose to go by his recommendations.

Economic Development Corporation (EDC) - Airline Subsidy

Original Request	City Manager Recommendation
\$500,000.00	\$235,162.89
In reply to Chalrperson Robertson's inquiry, Mr. Spears stated the EDC Airline Subsidy will automatically go before the Commission for approval as a Professional Agreement.	

Lea County Event Center

Original Request	City Manager Recommendation
\$150,000.00	\$25,000.00
<p>Ms. Hunter moved to recommend the City Manager's recommendation for funding to the Lea County Event Center be forwarded to the Hobbs City Commission for consideration in the amount of \$25,000 to host concerts. Mr. Miniacci seconded the motion and the vote was recorded as follows: Miniacci yes, Moon yes, Hunter yes, Robertson yes. The motion carried.</p>	

Lea County Fair & Rodeo Board

Original Request	City Manager Recommendation
\$170,000.00	\$0.00
<p>Ms. Moon moved to recommend funding for Lea County to the Hobbs City Commission for consideration in the amount of \$170,000.00 for the Lea County Fair & Rodeo Board. The motion died for a lack of a second.</p>	

Juneteenth Committee - Juneteenth Celebration

Original Request	City Manager Recommendation
\$7,432.00	\$0.00
<p>The funding request died for a lack of a motion.</p>	

African American Chamber of Commerce

Original Request	City Manager Recommendation
\$21,100.00	\$4,930.31
<p>Ms. Hunter moved to recommend the City Manager's recommendation for funding to the African American Chamber of Commerce be forwarded to the Hobbs City Commission for consideration in the amount of \$4,930.31 to host three events. Miniacci yes, Moon yes, Hunter yes, Robertson yes. The motion carried.</p>	

Community Players of Hobbs - Community Playhouse

Original Request	City Manager Recommendation
\$21,526.00	\$0.00
The funding request died for a lack of a motion.	

Hobbs Chamber of Commerce - Holiday Tournament/feBREWary Festival

Original Request	City Manager Recommendation
\$19,325.23	\$10,000.00
Ms. Hunter moved to recommend the City Manager's recommendation for funding to the Hobbs Chamber of Commerce be forwarded to the Hobbs City Commission for consideration in the amount of \$10,000.00 for the Hobbs Holiday Tournament and the feBREWary Festival. Mr. Miniacci seconded the motion and the vote was recorded as follows: Miniacci yes, Moon yes, Hunter yes, Robertson yes. The motion carried.	

Hobbs Hispano Chamber of Commerce - Mariachi Christmas

Original Request	City Manager Recommendation
\$20,000.00	\$12,000.00
Mr. Hunter moved to recommend funding for the Hobbs Hispano Chamber of Commerce be forwarded to the Hobbs City Commission for consideration in the amount of \$10,000.00 for the Mariachi Christmas. Mr. Miniacci seconded the motion and the vote was recorded as follows: Miniacci yes, Moon yes, Hunter yes, Robertson yes. The motion carried.	

Hobbs Hispano Chamber of Commerce - Fiestas de Septiembre

Original Request	City Manager Recommendation
\$25,000.00	\$16,000.00
Ms. Miniacci moved to recommend funding for the Hobbs Hispano Chamber of Commerce be forwarded to the Hobbs City Commission for consideration in the amount of \$10,000.00 for the Fiestas de Septiembre. Ms. Moon seconded the motion and the vote was recorded as follows: Miniacci yes, Moon yes, Hunter yes, Robertson yes. The motion carried.	

Hobbs Kennel Club

Original Request	City Manager Recommendation
\$3,200.00	\$3,200.00
<p>Ms. Hunter moved to recommend the City Manager's recommendation for funding for the Hobbs Kennel Club be forwarded to the Hobbs City Commission for consideration in the amount of \$3,200.00 for the Hobbs NM Kennel Club AKC Registered Dog Shows. Mr. Miniacci seconded the motion and the vote was recorded as follows: Miniacci yes, Moon yes, Hunter yes, Robertson yes. The motion carried.</p>	

Lea County Commission for the Arts

Original Request	City Manager Recommendation
\$34,725.00	\$5,000.00
<p>Mr. Miniacci moved to recommend funding to Lea County Commission for the Arts be forwarded to the Hobbs City Commission for consideration in the amount of \$10,000.00 to host five events. Ms. Moon seconded the motion and the vote was recorded as follows: Miniacci yes, Moon yes, Hunter no, Robertson yes. The motion carried.</p>	

Southwest Symphony

Original Request	City Manager Recommendation
\$70,156.28.00	\$22,500.00
<p>Ms. Hunter moved to recommend funding to the Southwest Symphony be forwarded to the Hobbs City Commission for consideration in the amount of \$10,000.00 for the 17-18 Southwest Symphony Season. The motion died for a lack of a second.</p> <p>Mr. Miniacci moved to recommend the City Manager's recommendation for the Southwest Symphony to the Hobbs City Commission for consideration in the amount of \$22,500.00 the 17-18 Southwest Symphony Season. Ms. Moon seconded the motion and the vote was recorded as follows: Miniacci yes, Moon yes, Hunter no, Robertson yes. The motion carried.</p>	

Hobbs and Permian Basin USSSA

Original Request	City Manager Recommendation
\$80,000.00	\$70,000.00
<p>Mr. Miniacci moved to recommend funding for the Hobbs and Permian Basin USSSA to the Hobbs City Commission for consideration in the amount of \$70,000.00 for 2017 Summer Events. Ms. Hunter seconded the motion and the vote was recorded as follows: Miniacci yes, Moon yes, Hunter yes, Robertson yes. The motion carried.</p>	

Western Heritage Museum Complex

Original Request	City Manager Recommendation
\$50,707.50	\$18,000.00
<p>Mr. Miniacci moved to recommend the City Manager's recommendation for funding for the Western Heritage Museum Complex be forwarded to the Hobbs City Commission for consideration in the amount of \$18,000.00 for the Lea County Cowboy Hall of Fame. Ms. Hunter seconded the motion and the vote was recorded as follows: Miniacci yes, Moon yes, Hunter yes, Robertson yes. The motion carried.</p>	

Tuff Hedeman - Championship Bull Riding

Original Request	City Manager Recommendation
\$20,000.00	\$9,000.00
<p>Ms. Hunter moved to recommend funding for Tuff Hedeman to the Hobbs City Commission for consideration in the amount of \$10,000.00 for the Championship Bull Riding. Ms. Moon seconded the motion and the vote was recorded as follows: Miniacci yes, Moon yes, Hunter yes, Robertson yes. The motion carried.</p>	

Cycle City Promotions - Kicker Arenacross/Monster Trucks

Original Request	City Manager Recommendation
\$50,000.00	\$17,500.00
<p>Ms. Hunter moved to recommend the City Manager's recommendation for Cycle City Promotions be forwarded to the Hobbs City Commission for consideration in the amount of \$17,500.00 for the Kicker Arenacross/Monster Trucks. Ms. Hally seconded the motion and the vote was recorded as follows: Miniacci yes, Moon no, Hunter yes, Robertson yes. The motion carried.</p> <p>In response to Mr. Murphy's question, Mr. Tod Hammock with Cycle City Promotions stated he will inquire into having the end-of-the-season tournament in Hobbs as it brings all the drivers to this event.</p>	

It was the consensus of the Lodgers' Tax Board for all organizations to contact Hotel representatives in order to get accurate numbers for heads-in-beds.

There being no further discussion by the Board or communication from citizens, the meeting adjourned at 6:00 p.m.

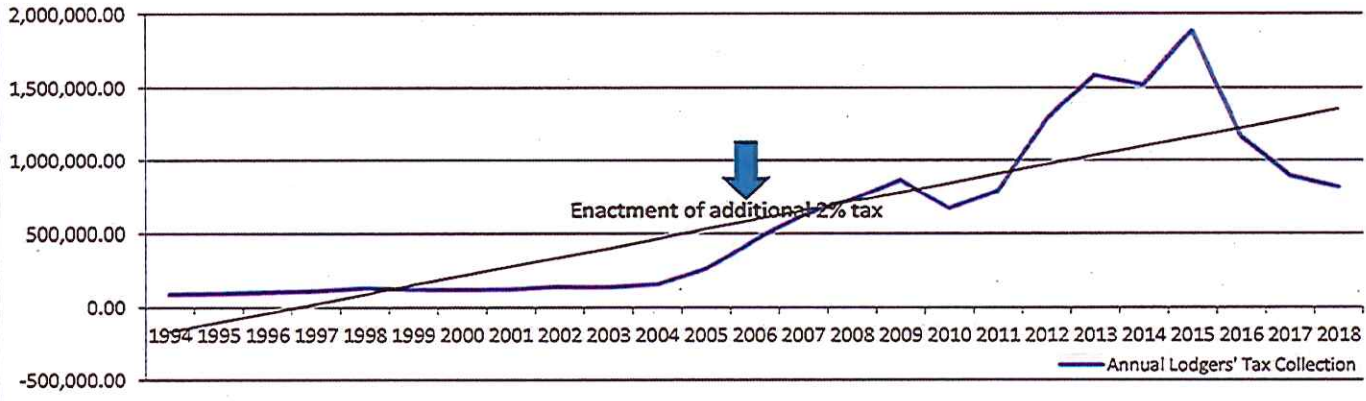
Chairperson

CITY OF HOBBS LODGERS' TAX REPORT

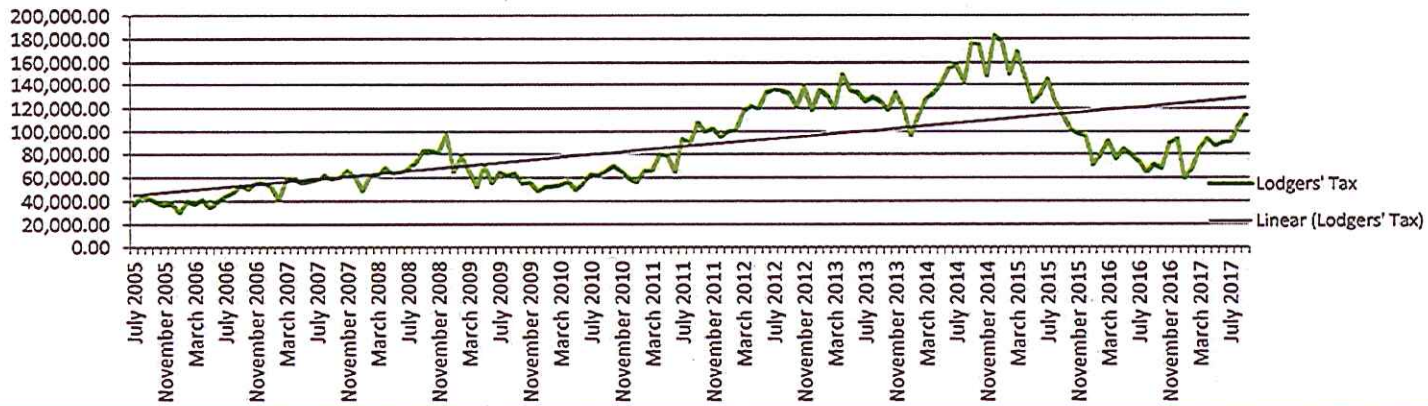
September 30, 2017

		RECEIPTS 239999-				EXPENDITURES			NET CHANGE		Cash
Month	Month	Gross Taxable Revenue	Lodgers' Tax	Other Income	TOTAL	Contract for Services	Advert & Promotion	TOTAL	For Month	YTD	Balance
SUBTOTAL		15,364,272.60	768,213.63	527.46	768,741.09	0.00	762,619.97	762,619.97			
SUBTOTAL		18,028,844.80	901,442.24	973.44	902,415.68	0.00	1,452,826.32	1,452,826.32			
CASH BALANCE	06/30/15	713,543.86	1,885,088.47	1,769.80	1,886,858.27		2,219,502.38	2,219,502.38			
July 2015		2,900,131.40	145,006.57	96.18	145,102.75		8,042.29	8,042.29	137,060.46	137,060.46	850,604.32
August 2015		2,529,784.20	126,489.21	111.19	126,600.40		144,675.09	144,675.09	(18,074.69)	118,985.77	832,529.63
September 2015		2,295,191.20	114,759.56	91.70	114,851.26		156,289.41	156,289.41	(41,438.15)	77,547.62	791,091.48
October 2015		2,048,496.80	102,424.84	125.40	102,550.24		89,784.47	89,784.47	12,765.77	90,313.39	803,857.25
November 2015		1,963,598.60	98,179.93	90.85	98,270.78		67,821.32	67,821.32	30,449.46	120,762.85	834,306.71
December 2015		1,934,861.20	96,743.06	92.58	96,835.64		559,250.02	559,250.02	(462,414.38)	(341,651.53)	371,892.33
SUBTOTAL		13,672,063.40	683,603.17	607.90	684,211.07	0.00	1,025,862.60	1,025,862.60			
January 2016		1,420,170.20	71,008.51	126.28	71,134.79		40,866.67	40,866.67	30,268.12	(311,383.41)	402,160.45
February 2016		1,600,508.40	80,025.42	231.91	80,257.33		228,045.55	228,045.55	(147,788.22)	(459,171.63)	254,372.23
March 2016		1,836,594.80	91,829.74	182.49	92,012.23		204,512.68	204,512.68	(112,500.45)	(571,672.08)	141,871.78
April 2016		1,518,952.60	75,947.63	132.27	76,079.90		94,829.98	94,829.98	(18,750.08)	(590,422.16)	123,121.70
May 2016		1,688,331.80	84,416.59	171.54	84,588.13		25,056.30	25,056.30	59,531.83	(530,890.33)	182,653.53
June 2016		1,591,457.20	79,572.86	185.02	79,757.88		73,456.67	73,456.67	6,301.21	(524,589.12)	188,954.74
SUBTOTAL		9,656,015.00	482,800.75	1,029.51	483,830.26	0.00	666,767.85	666,767.85			
CASH BALANCE	06/30/16	188,954.74	1,166,403.92	1,637.41	1,168,041.33	0.00	1,692,630.45	1,692,630.45			
July 2016		1,483,720.00	74,186.00	174.74	74,360.74		10,000.00	10,000.00	64,360.74	64,360.74	253,315.48
August 2016		1,286,676.40	64,333.82	229.08	64,562.90		35,000.00	35,000.00	29,562.90	93,923.64	262,878.38
September 2016		1,427,108.20	71,355.41	411.72	71,767.13		25,375.27	25,375.27	46,391.86	140,315.50	329,270.24
October 2016		1,363,327.20	68,166.36	508.97	68,675.33		88,717.26	88,717.26	-20,041.93	120,273.57	309,228.31
November 2016		1,783,813.00	89,190.65	574.99	89,765.64		20,000.00	20,000.00	69,765.64	190,039.21	378,993.95
December 2016		1,877,455.00	93,872.75	680.49	94,553.24		15,069.00	15,069.00	79,484.24	269,523.45	458,478.19
SUBTOTAL		9,222,099.80	461,104.99	2,579.99	463,684.98	0.00	194,161.53	194,161.53			
January 2017		1,183,489.00	59,174.45	371.91	59,546.36		291,814.62	291,814.62	-232,268.26	-232,268.26	226,209.93
February 2017		1,357,364.20	67,868.21	421.71	68,289.92		0.00	0.00	68,289.92	68,289.92	294,499.85
March 2017		1,701,876.00	85,083.80		85,083.80		12,391.92	12,391.92	72,691.88	72,691.88	367,191.73
April 2017		1,877,931.00	93,896.55	1,399.24	95,295.79		38,170.00	38,170.00	57,125.79	57,125.79	424,317.52
May 2017		1,745,164.20	87,258.21	1,253.77	88,511.98		1,133.00	1,133.00	87,378.98	87,378.98	511,696.50
June 2017		1,803,806.00	90,180.30	1,457.94	91,638.24		336,083.26	336,083.26	-244,445.02	-244,445.02	267,251.48
SUBTOTAL		9,669,230.40	483,461.52	4,904.57	488,366.09	0.00	679,592.80	679,592.80			
CASH BALANCE		267,251.48	944,566.51	7,484.56			873,754.33				
July 2017		1,815,246.20	90,762.31	976.79	91,739.10		1,372.17	1,372.17	90,366.93	90,366.93	357,618.41
August 2017		2,089,812.80	104,490.64	1,216.90	105,707.54		18,130.31	18,130.31	87,577.23	177,944.16	445,195.64
September 2017		2,291,105.80	114,555.29	0.00	114,555.29		26,500.00	26,500.00	88,055.29	265,999.45	533,250.93
October 2017		0.00			0.00			0.00	0.00	265,999.45	533,250.93
November 2017		0.00			0.00			0.00	0.00	265,999.45	533,250.93
December 2017		0.00			0.00			0.00	0.00	265,999.45	533,250.93
SUBTOTAL		6,196,164.80	309,808.24	2,193.69	312,001.93	0.00	46,002.48	46,002.48			
January 2018		0.00			0.00			0.00	0.00	0.00	533,250.93
February 2018		0.00			0.00			0.00	0.00	0.00	533,250.93
March 2018		0.00			0.00			0.00	0.00	0.00	533,250.93
April 2018		0.00			0.00			0.00	0.00	0.00	533,250.93
May 2018		0.00			0.00			0.00	0.00	0.00	533,250.93
June 2018		0.00			0.00			0.00	0.00	0.00	533,250.93
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00			
CASH BALANCE		533,250.93	309,808.24	2,193.69	312,001.93		46,002.48				

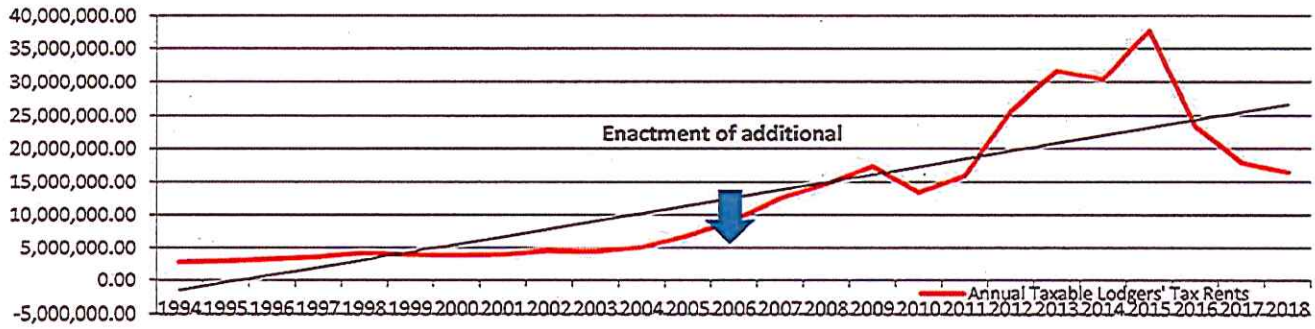
Annual Lodgers' Tax Collection



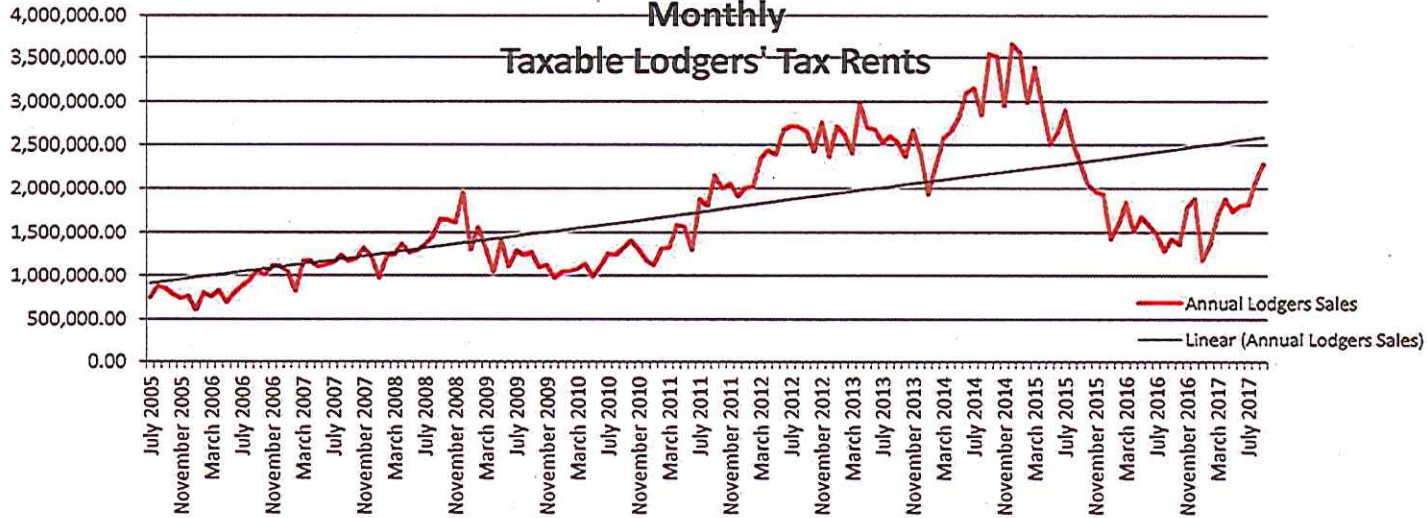
Monthly Lodgers' Tax Collection



Annual Taxable Lodgers' Tax Rents



Monthly Taxable Lodgers' Tax Rents



CITY OF HOBBS LODGERS' TAX PROGRAM					ACTUAL OUTSTANDING GRANT	CATEGORY
9/30/2017	AWARD					
9/30/2017	CASH BALANCE	PROJECT	DATE	AMOUNT	ACTUAL EXPENSE	
Proof of Cash:						
Beginning Cash Available for Profit, Non-Profit, and Public Entities (20%)						124,676.18
16-27	CINCO DE MAYO COMMITTEE (CITY MGR APPROVED)		1/16/2016	10,000.00	4,340.88	5,659.12 NP
17-06	LEA COUNTY COMMISSION OF THE ARTS		4/18/2016	10,000.00	8,872.17	1,127.83 NP
17-08	SOUTHWEST SYMPHONY		4/18/2016	25,000.00	25,000.00	0.00 NP
17-09	HOBBS USSSA		4/18/2016	70,000.00	67,614.27	2,385.73 NP
18-01	JUNETEENTH		4/17/2017	3,716.00	3,700.00	16.00 NP
18-02	NM NATIONAL BLACK CHAMBER OF COMMERCE		4/17/2017	4,930.31	4,930.31	0.00 NP
18-03	HOBBS CHAMBER OF COMMERCE - HOBBS HOLIDAY TOURNEY		4/17/2017	10,000.00	0.00	10,000.00 NP
18-04	HOBBS HISPANO CHAMBER OF COMMERCE-MARACHI CHRISTMA		4/17/2017	10,000.00	0.00	10,000.00 NP
18-05	HOBBS HISPANO CHAMBER OF COMMERCE-FIESTA SEPTIEMBRE		4/17/2017	16,000.00	0.00	16,000.00 NP
18-06	HOBBS KENNEL CLUB		4/17/2017	3,200.00	0.00	3,200.00 NP
18-07	LEA COUNTY COMMISSION OF THE ARTS		4/17/2017	10,000.00	4,000.00	6,000.00 NP
18-08	SOUTHWEST SYMPHONY		4/17/2017	22,500.00	22,500.00	0.00 NP
18-09	HOBBS USSSA 2018		4/17/2017	70,000.00	0.00	70,000.00 NP
18-10	WESTERN HERITAGE MUSEUM COMPLEX		4/17/2017	18,000.00	0.00	18,000.00 NP
18-11	TUFF HEDEMAN CHAMPIONSHIP BULL RIDING		4/17/2017	10,000.00	0.00	10,000.00 P
18-12	CYCLE CITY PROMOTIONS		4/17/2017	17,500.00	0.00	17,500.00 P
TOTAL REMAINING ALLOCATION FOR PROFIT, NON-PROFIT AND PUBLIC ENTITIES				310,846.31	105,827.32	169,888.68
Add:	20% Monthly Tax Revenue (starting April 1st, 2013)					61,981.65
Cash Available for Allocation						16,749.15
Beginning Cash Available for Local Government (City and County) (40%)						88,600.00
18-13	LEA COUNTY EVENT CENTER 2018		4/17/2017	25,000.00	0.00	25,000.00 LOCAL GOV LOCAL GOV
TOTAL REMAINING ALLOCATION FOR LOCAL GOVERNMENT				25,000.00	0.00	25,000.00
Add:	40% Monthly Tax Revenue (starting April 1st, 2013)					124,800.77
Cash Available for Allocation						188,300.77
Beginning Cash Available for Fire, EMS, Sanitation (15%)						
TOTAL REMAINING ALLOCATION FOR CITY OF HOBBS POLICE AND FIRE				46,471.24	0.00	46,471.24
Add:	15% Monthly Tax Revenue (starting April 1st, 2013)			46,471.24		46,471.24
Cash Available for Allocation						(0.00)
Beginning Cash Available for Airline subsidy (25%)						55,860.67
	EDC - 2018 AIRLINE SUBSIDY (\$220,502.38 GENERAL FUND)			235,162.89	0.00	235,162.89
Add:	25% Monthly Tax Revenue (starting April 1st, 2013)					77,452.06
TOTAL REMAINING ALLOCATION FOR AIRLINE SUBSIDY				20,000.00	0.00	0.00
Cash Available for Allocation						(101,850.16)

City of Hobbs

"Marketing of Rockwind Community Links"



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2017 - 06/30/2018

The City of Hobbs and the Hobbs City Commission wish to ensure that your events have the greatest chance of success. The following guidelines have been adopted by the City Commission to outline procedures for the annual expenditures of Lodgers' Tax funds.

1. The City of Hobbs is accountable to the City Commission for Lodgers' Tax Funds and is responsible for the placement of any orders involving expenditures of Lodgers' Tax funds. The table below details eligible & non-eligible expenses per Ordinance # 1052

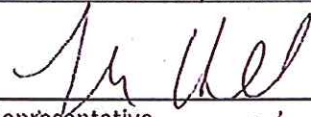
Eligible	Non-Eligible
Professional Performance Fees	Administrative Office Overhead
Sound and Lighting as Related to Performance	Website Costs
Advertising/Promotion	Real Property
Sanitation	Tangible Property

2. The organization requesting Lodgers' Tax funding shall designate a representative to serve in the capacity of spokesperson for that organization. The representative or designee must make all attempts to attend the Lodgers' Tax meeting or City Commission meeting as appropriate when requesting funding to answer questions.
3. All Requests for Proposal's (RFP's) for Lodgers' Tax annual funding must be received by March 10, 2017. (This is to include all events to occur during the period indicated above for which your organization is requesting funding.)
4. A proposed budget must be submitted with the RFP for annual Lodgers' Tax funding explaining how fees and other revenues are to be used and include a detailed list of estimated expenses for any and all events on an annual basis.
5. Event Summaries from prior year funding will be required during the annual presentation process. Event summaries should include the number in attendance, the number of overnight stays and the actual revenue and expenditures. Any unspent funding at the end of the funding cycle (05/01/2017-06/30/2018) will revert back to the City of Hobbs Lodgers' Tax Fund. Expenses will NOT be reimbursed after August 31, 2018.
6. In addition to the above listed criteria, organizations requesting funding may be asked to provide the following information:

- Proof of non-profit status and copy of last years IRS form 990
- Proof of agency good standing with the NM Corporation Commission
- Proof of Workers-Comp or Liability Insurance Coverage

Advertising not included in the initial request for funding is the RESPONSIBILITY AND OBLIGATION OF THE ORGANIZATION PLACING SUCH ORDER.

I have read and fully understand the above guidelines for the Lodgers' Tax Funding.


 Representative
 Linda Howell

City of Hobbs - Rockwind Community Links
 Name of Organization

10/5/17
 date

Received at City Hall:

 (date and time)

**Request for Lodgers' Tax Assistance
Contact Information**

Organization	<u>ROCKWIND COMMUNITY LINKS</u>
Name of Contact	<u>LINDA HOWELL</u>
Address	<u>5001 JACK GOMEZ BLVD</u>
City, State Zip	<u>HOBBS, NM 88240</u>
Phone#/Fax#	<u>575-397-9297</u>
email	<u>LHOWELL@HOBBSNM.ORG</u>

Event Budget

		Event 1	Event 2	Event 3	Event 4	Event 5	Total
Income	Sponsorships						-
	Sales						-
	Donations						-
	Prior Year Carryover						-
	Other (please explain)						-
	Total Income	-	-	-	-	-	-
		Event 1	Event 2	Event 3	Event 4	Event 5	Total
Expense (non- lodgers tax)	Cost of Sales Items						-
	Cost of Awards						-
	Building/Booth Rent						-
	Advertising	27,500.00					27,500.00
	Printing & Mailing						-
	Print Media	-					-
	Electronic Media	-					-
	PR FIRM	30,000.00					30,000.00
	Miscellaneous (Please explain)	New Ads	2,000.00				2,000.00
							-
Total Expense	59,500.00	-	-	-	-	-	59,500.00

Lodgers Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	-	-	-	-	-	-
Print Media		-	-	-	-	-
Electronic Media		-	-	-	-	-
Other		-	-	-	-	-
Total Cost of Event		-	-	-	-	-

**Lodgers Tax Budget - Event Number 1
Event Information**

Name of Event PUBLIC RELATIONS AND MARKETING FOR ROCKWIND COMMUNITY LINKS
 Date 2018
 Location ROCKWIND COMMUNITY LINKS

Description **ROCKWIND IS AN AWARD WINNING FACILITY IN HOBBS AND CONTINUES TO DRAW VISITORS. WE HAVE HAD GREAT SUCCESS THUS FAR IN USING OUR PR TEAM AND MARKETING EFFORTS TO GET THE WORD OUT AND BELIEVE THAT CONTINUED EFFORTS WILL BRING SUBSTANTIALLY MORE VISITORS TO HOBBS. OUR PR TEAM HAS BEEN THE KEY TO CONTINUED MEDIA EXPOSURE AND AWARDS THAT HAVE BROUGHT GREAT NOTORIETY TO THE FACILITY. AS THIS IS STILL A VERY NEW VENUE, CONTINUING TO FOCUS ON ADVERTISING IS VERY PRODUCTIVE BRINGING REVENUE NOT ONLY TO ROCKWIND BUT TO HOTELS, RETAILERS AND RESTAURANTS IN THE CITY.**

Expected Attendance _____ # of Overnighters _____
 Is this an annual event? _____ Is this a new event? _____

Printing					
	Cost	Quantity		Cost	Quantity
Posters (save-the-date)			Flyers		\$0.00
Programs			Tickets		-

Mallings	Date of Mailing	
		-

Print Media				
	Name	# of ads	Cost	
Newspaper			-	\$0.00
			-	\$0.00
	Name	# of ads	Cost	
Magazine/Other	ALB. Magazine	2	2,000.00	\$4,000.00
	NM Magazine	2	2,000.00	
	Golfweek & other golf magazines	3	1,500.00	\$4,500.00

Electronic Media			
	Name	# of spots	Cost
Radio			-
			-
	Name	# of spots	Cost
Television			-
			-

Other Expense				
	Name	#	Cost	
Other	Billboards	6	1,500.00	\$9,000.00
	Airport Banners	1	\$10,000.00	\$10,000.00
	Advertisement Modifications	1	\$2,000.00	\$2,000.00
	PR Firm - On-Course Mktg	1	30,000.00	\$30,000.00

Total Request for Event **\$59,500.00**



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 16th, 2017

SUBJECT: Authorizing an allocation of Lodgers' Tax funds in the amount of \$99,800 to fund and promote the C.O.R.E

DEPT. OF ORIGIN: Finance
DATE SUBMITTED: October 11th, 2017
SUBMITTED BY: Toby Spears, Finance Director

Summary:

On October 11th, 2017, the Lodgers' Tax Board met and recommended forwarding to the Commission, the funding of lodgers' tax to promote the CORE. **Request for the promotion was \$99,800.** If approved, the Lodgers' Tax Fund will have to be adjusted via a budgeted transfer from the Lodgers' Tax Fund to the HWLC Fund (special revenue funds) subject to Commission and DFA approval.

Fiscal Impact:

Reviewed By: 

Finance Department

September 30, 2017 Cash Balance (per Lodgers' Tax ordinance) for the Lodgers' Tax Fund is as follows:

Security and Sanitation (15%)	\$ 0.00
Non-Profit/For Profit/Public Entity (20%)	\$ 16,961.65
City and County (40%)	\$ 188,300.77
Airline (25%)	<u>\$(101,850.16)</u>
TOTAL CASH AVAILABLE	<u>\$ 106,412.26</u>

Attachments:

October 11, 2017 Lodgers' Tax Packet
Resolution

Legal Review:

Approved As To Form: 

City Attorney

Recommendation:

To be determined by City Commission.

Approved For Submittal By:


Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____	Continued To: _____
Ordinance No. _____	Referred To: _____
Approved _____	Denied _____
Other _____	File No. _____

CITY OF HOBBS

RESOLUTION NO. 6597

A RESOLUTION AUTHORIZING ALLOCATION OF
LODGERS' TAX FUNDS TO PROMOTE
C.O.R.E. (CENTER OF RECREATIONAL EXCELLENCE)

WHEREAS, the Lodgers' Tax Advisory Board met on October 11, 2017 and recommended forwarding the following lodger's tax request to the Commission;

	Amount Requested	Amount Funded	Shall Fund	Shall Not Fund
C.O.R.E.	\$99,800.00	_____	_____	_____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be and hereby is authorized to allocate Lodgers' Tax Funds in the total amount as specified herein.

PASSED, ADOPTED AND APPROVED this 16th day of October, 2017.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

City of Hobbs

"Marketing of C.O.R.E."



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2017 - 06/30/2018

The City of Hobbs and the Hobbs City Commission wish to ensure that your events have the greatest chance of success. The following guidelines have been adopted by the City Commission to outline procedures for the annual expenditures of Lodgers' Tax funds.

1. The City of Hobbs is accountable to the City Commission for Lodgers' Tax Funds and is responsible for the placement of any orders involving expenditures of Lodgers' Tax funds. The table below details eligible & non-eligible expenses per Ordinance # 1052

Eligible	Non-Eligible
Professional Performance Fees	Administrative Office Overhead
Sound and Lighting as Related to Performance	Website Costs
Advertising/Promotion	Real Property
Sanitation	Tangible Property

2. The organization requesting Lodgers' Tax funding shall designate a representative to serve in the capacity of spokesperson for that organization. The representative or designee must make all attempts to attend the Lodgers' Tax meeting or City Commission meeting as appropriate when requesting funding to answer questions.
3. All Requests for Proposal's (RFP's) for Lodgers' Tax annual funding must be received by March 10, 2017. (This is to include all events to occur during the period indicated above for which your organization is requesting funding.)
4. A proposed budget must be submitted with the RFP for annual Lodgers' Tax funding explaining how fees and other revenues are to be used and include a detailed list of estimated expenses for any and all events on an annual basis.
5. Event Summaries from prior year funding will be required during the annual presentation process. Event summaries should include the number in attendance, the number of overnight stays and the actual revenue and expenditures. Any unspent funding at the end of the funding cycle (05/01/2017-06/30/2018) will revert back to the City of Hobbs Lodgers' Tax Fund. Expenses will NOT be reimbursed after August 31, 2018.
6. In addition to the above listed criteria, organizations requesting funding may be asked to provide the following information:

- Proof of non-profit status and copy of last years IRS form 990
- Proof of agency good standing with the NM Corporation Commission
- Proof of Workers-Comp or Liability Insurance Coverage

Advertising not included in the initial request for funding is the RESPONSIBILITY AND OBLIGATION OF THE ORGANIZATION PLACING SUCH ORDER.

I have read and fully understand the above guidelines for the Lodgers' Tax Funding.



 Representative

CORE - Center of Recreational Excellence

 Name of Organization

10/5/2017

 date

Received at City Hall: _____

**Request for Lodgers' Tax Assistance
Contact Information**

Organization CORE - Center of Recreational Excellence
 Name of Contact Lindsay Chism McCarter
 Address 200 W. Broadway
 City, State Zip Hobbs, NM 88240
 Phone/Fax# 575-391-4128
 email lichism@hobbsnm.org

Event Budget

		Event 1	Event 2	Event 3	Event 4	Event 5	Total
Income	Sponsorships						-
	Sales						-
	Donations						-
	Prior Year Carryover						-
	Other (please explain)						-
	Total Income	-	-	-	-	-	-
		Event 1	Event 2	Event 3	Event 4	Event 5	Total
Expense (non-lodgers tax)	Cost of Sales Items						-
	Cost of Awards						-
	Building/Booth Rent						-
	Advertising						-
	Printing & Mailing						-
	Print Media						-
	Electronic Media						-
	Miscellaneous (Please explain)						-
Total Expense	-	-	-	-	-	-	

Lodgers Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	41,350.00	-	-	-	-	41,350.00
Print Media	-	-	-	-	-	-
Electronic Media	400.00	-	-	-	-	400.00
Other	58,050.00	-	-	-	-	58,050.00
Total Cost of Event	99,800.00	-	-	-	-	99,800.00

Lodgers Tax Budget - Event Number 1
Event Information

Name of Event Marketing for the CORE
 Date October, 2017 - January 31, 2018
 Location New 160,000 sq.ft. Facility on Lovington Hwy & Millen Dr.

The CORE (Center for Recreational Excellence) is the new 160,000 sq. ft. recreational facility that encompasses state of the art health, fitness, sport and entertainment components in a facility that will have multiple options of use for all demographics and will enhance the quality of life for our residents and visitors of Hobbs and Lea County.

Expected Attendance 30,000/mo # of Overnighters 200/mo

Is this an annual event? On-going Is this a new event? Yes

Printing					
	Cost	Quantity		Cost	Quantity
Posters (save-the-date)	\$7,000.00		Flyers	4,250.00	11,250.00
Programs	30,000.00	2	Tickets		30,000.00
Mailings	100.00	2	Date of Mailing		100.00
					41,350.00

Print Media			
	Name	# of ads	Cost
Newspaper	Local		-
	Regional		-
	Name	# of ads	Cost
Magazine/Other	Local Magazines/Programs		-
	Hotel Publications		-

Electronic Media			
	Name	# of spots	Cost
Radio	Local		-
	Regional		-
	Name	# of spots	Cost
Television	Theater Spot		400.00
			400.00

Other Expense			
	Name	#	Cost
Other	Social Media Ads		1,550.00
	Website & Internet Ads		16,000.00
	Trademark of Logo		500.00
	Grand Opening		40,000.00
	Give Away Promotion Items		3,500.00
			\$58,050.00
Total Request for Event			99,800.00



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 16, 2017

SUBJECT: Resolution adopting budgetary adjustment #2 for the Fiscal Year 2017-2018
DEPT. OF ORIGIN: Finance Department
DATE SUBMITTED: October 11, 2017
SUBMITTED BY: Deborah Corral, Assistant Finance Director

Summary:

The fiscal budget of the City of Hobbs is adopted by resolution, and reviewed and approved by the Department of Finance & Administration. The budget is prepared prior to the beginning of the fiscal year, and as such, from time to time it becomes necessary to adjust the budget for items not contemplated at the time of its preparation, or for issues that arise during the fiscal year.

Enclosed is a budgetary adjustment #2 for the current year. A summary of the funds adjusted is attached to this resolution. After this adjustment is approved by the Commission, it must be forwarded to the Department of Finance & Administration for their approval.

Fiscal Impact:

Reviewed By: 
Finance Department


Included in this budget adjustment are increases to expenditure accounts as well as cash transfers between funds. Total Expenditure increase by \$166,300.00.

Cash transfers between the Lodgers' Tax Fund and special revenue funds total \$166,300.00. The general fund reserve balance remains unchanged at 31%.

Attachments:

- Budget Cash Balance Sheet
- Budgeted Adjustments Detail
- Resolution approving Budget Adjustment for the fiscal year 2017-2018

Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

Motion to approve the resolution.

Approved For Submittal By:


Department Director

City Manager

**CITY CLERKS USE ONLY
COMMISSION ACTION TAKEN**

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied
Other _____ File No. _____

CITY OF HOBBS
RESOLUTION NO. 6598

BUDGETARY ADJUSTMENT #2
FISCAL YEAR 2017-2018

WHEREAS, the City Commission of the City of Hobbs, New Mexico, has found it necessary to amend certain items within the fiscal year budget in order to provide for additional expenditures and transfers not contemplated at the time of the preparation of the 2017-2018 budget.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the items of the 2017-2018 fiscal budget be amended.

BE IT FURTHER RESOLVED BY THE GOVERNING BODY of the City of Hobbs, New Mexico, that the budgetary adjustments be subject to the approval of the Director of Public Finance of the State of New Mexico and that a copy of this Resolution be forwarded to his office in Santa Fe, New Mexico, for approval.

PASSED, ADOPTED AND APPROVED this 16th day of October, 2017

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

**City of Hobbs Final Preliminary Budget
FY18 Fund Summary**

31%

	Beginning Cash	Total Revenue	Interfund Transfer	Total Expenditures	Ending Cash
1 GENERAL	54,866,076.13	52,649,507.50	(5,218,701.67)	78,372,536.77	23,924,345.19
2 LAND ACQUISITION	326,192.47	100,000.00		100,000.00	326,192.47
General Fund Subtotal	55,192,268.60	52,749,507.50	(5,218,701.67)	78,472,536.77	24,250,537.66
11 LOCAL GOV CORR	376,040.01	265,500.00		165,000.00	476,540.01
12 POLICE PROTECTION	101,793.49	87,000.00		101,739.49	87,054.00
13 P D N (parif, drug, narcotics)	1,918.75	-			1,918.75
14 SAFER GRANT	1,000.00	528,704.69	-	507,559.56	22,145.13
15 COPS GRANT	999.80	561,061.78	228,662.40	789,723.98	1,000.00
16 RECREATION	12,596,406.29	23,317,810.61	935,693.99	36,774,910.89	75,000.00
17 OLDER AMERICAN	1,000.00	211,107.00	719,159.01	930,266.01	1,000.00
18 GOLF	1,000.00	820,910.00	2,359,651.32	3,187,561.32	(6,000.00)
19 CEMETERY	1,000.00	153,600.00	362,656.01	516,256.01	1,000.00
20 AIRPORT	292,892.22	38,300.00		34,000.00	297,192.22
23 LODGERS' TAX	267,251.48	830,060.40	(315,397.73)	448,293.20	333,620.95
27 PUBLIC TRANSPORTATION	1,000.00	1,063,578.11	279,276.67	1,342,854.78	1,000.00
28 FIRE PROTECTION	794,917.39	385,000.00		749,800.00	430,117.39
29 EMER MEDICAL SERV	11.00	20,000.00		20,000.00	11.00
Special Revenue Subtotals	14,437,230.43	28,282,632.59	4,569,701.67	45,567,965.24	1,721,599.45
37 COMM DEVE CONST	449.47	500,000.00	649,000.00	1,149,449.47	-
46 BEAUTIFICATION IMPROVEMENT	1,709,055.87			573,061.51	1,135,994.36
48 STREET IMPROVEMENTS	1,483,100.67	1,000,409.00		1,814,908.61	668,601.06
49 CITY COMM. IMPROVEMENTS	49,735.45	2,080,000.00	(2,000,000.00)		129,735.45
Capital Project Subtotals	3,242,341.46	3,580,409.00	(1,351,000.00)	3,537,419.59	1,934,330.87
51 UTILITY BOND	-		307,005.08	307,005.08	-
53 WASTEWATER BOND	1,989,842.96		2,090,817.09	2,090,817.09	1,989,842.96
Debt Service Subtotals	1,989,842.96	-	2,397,822.17	2,397,822.17	1,989,842.96
10 SOLID WASTE	2,014,554.12	6,158,000.00		6,742,341.43	1,430,212.69
44 JOINT UTILITY EXTENSIONS CAPITAL PRI	1,768,906.26	1,335,000.00		3,059,233.00	44,673.26
60 JOINT UTILITY	5,204,120.56		2,457,205.86	5,363,851.57	2,297,474.85
61 JOINT UTILITY CONST	-	215,051.18	4,653,939.56	4,868,990.74	-
62 WASTE WATER PLANT CONST	2,018,982.00	9,704,890.41	9,679,273.17	21,403,145.58	-
63 JOINT UTILITIY - WASTEWATER	7,836,251.47		(5,243,512.76)	2,527,129.76	65,608.95
65 JOINT UTILITIY INCOME - WASTEWATER	136,160.41	5,953,000.00	(6,089,160.41)		-
66 JOINT UTILITY INCOME	170,567.59	5,685,000.00	(5,855,567.59)		-
68 METER DEPOSIT RES	887,837.94	400,000.00		400,000.00	887,837.94
69 INTERNAL SUPPLY	50,022.59	450,000.00		450,000.00	50,022.59
Utility Subtotals	20,087,402.94	29,900,941.59	(397,822.17)	44,814,692.08	4,775,830.28
64 MEDICAL INSURANCE	1,300,527.57	7,093,195.44		7,093,195.44	1,300,527.57
67 WORKERS COMP TRUST	1,019,860.80	550,020.82		550,020.82	1,019,860.80
Internal Service Subtotal	2,320,388.37	7,643,216.26	-	7,643,216.26	2,320,388.37
70 MOTOR VEHICLE	18,524.79	3,200,000.00		3,200,000.00	18,524.79
71 MUNI JUDGE BOND FUND	172,916.84				172,916.84
72 RETIREE HEALTH INSURANCE TRUST FUI	9,000,000.00	1,123,307.04		1,123,307.04	9,000,000.00
73 CRIME LAB FUND	73,849.55	120,000.00		120,000.00	73,849.55
75 FORECLOSURE TRUST FUND	71.88				71.88
76 RECREATION TRUST	111,012.51	1,000.00		1,000.00	111,012.51
77 LIBRARY TRUST	5,717.69	1,000.00		1,000.00	5,717.69
78 SENIOR CITIZEN TRUST	8,465.26	1,500.00		1,500.00	8,465.26
79 PRAIRIE HAVEN MEM	5,468.42				5,468.42
80 COMMUNITY PARK TRUST	1,462.72				1,462.72
82 EVIDENCE TRUST FUND	128,881.81	7,500.00			136,381.81
83 HOBBS BEAUTIFUL	23,170.01				23,170.01
86 CITY AGENCY TRUST	5,822.03	1,500.00		1,500.00	5,822.03
Trust & Agency Subtotals	9,555,363.51	4,455,807.04	-	4,448,307.04	9,562,863.51
Grant Total All Funds	106,824,838.27	126,612,513.98	(0.00)	186,881,959.15	46,555,393.10

166,300.00

Expense:

Fund	Org	Object	Project	Dept	DESCRIPTION	FY17 Revised		FY17 New Budget	Comments	in	
						Budget	New Request			munis?	je number
16	164016	42357	00246	CORE	Lodgers' Tax Advertising	-	99,800.00	99,800.00	Increase based on Lodgers' Tax funding award		
18	184316	42601	00217	Golf	Golf Course Marketing	8,000.00	66,500.00	74,500.00	Increase based on Lodgers' Tax funding award		
							<u>166,300.00</u>				

Transfers:	from Lodgers' Tax (23)	(99,800.00)
	to CORE Fund (16)	99,800.00
	from Lodgers' Tax (23)	(66,500.00)
	to Golf Fund (18)	66,500.00



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: October 16, 2017

SUBJECT: CONSIDERATION OF AWARDING BID No 1557-17 FOR W. MILLEN UTILITY EXTENSION PROJECT
DEPT. OF ORIGIN: Utilities / Engineering Department
DATE SUBMITTED: 10-10-17
SUBMITTED BY: Tim Woormer, Utilities Director / Todd Randall, City Engineer

Summary:

The project consists of four separate Bid Lots for the installation of new water line, fire hydrants, and valves on the south side of Millen Dr. from Adell Dr. to Breanna St., Bid Lots 1 & 2 are for 12 inch looped water line along Millen and Bid Lots 3 & 4 are for 18 inch looped water line along Millen. An option to include additional water line on the east side of Ja-Rob Ln. are in Bid Lots 2 and 4. Completion of the project will provide a looped water line Millen Dr. Fifteen sets of the project documents were distributed to potential bidders. Bids were opened at 2:00 PM on Thursday, October 5, 2017 for the W. Millen Utility Extension Project Bid No. 1557-17.

An advertisement was placed in the local newspaper on September 17, 2017. Four bids were submitted.

<u>Company</u>	<u>Bid Lot 1</u> (12" Millen)	<u>Bid Lot 2</u> (12"Millen / 10"Ja-Rob)	<u>Bid Lot 3</u> (18" Millen)	<u>Bid Lot 4</u> (18"/Millen/10"Ja-Rob)
J&H Services, Inc.	\$437,442.50	\$499,522.50	\$842,035.00	\$904,515.00
Entrench, Inc.	\$454,705.00	\$507,550.00	\$846,655.00	\$900,470.00
Constructors, Inc.	\$769,275.00	\$858,830.00	\$1,296,125.00	\$1,377,180.00
TLC Company, Inc.	\$817,630.00	\$902,170.00	\$1,159,360.00	\$1,244,400.00

J&H Service, Inc. is the lowest bidder for Bid Lot 2, which includes a 12" looped line along Millen. This is within budget to accomplish a looped waterline along Millen and tie into Ja-Rob.

Entrench Inc is the lowest bidder for Bid Lot 4, which includes an 18" looped line along Millen and 10" waterline on Ja-Rob. The 2004 Water System Master plan called for a 12" water along Millen and future 20" water along the College Lane Corridor. The City is moving forward with PVR (pressure regulating valves) to separate the HIAP System from the Hobbs System, which the increase from 12" to 18" would improve the ability to transfer water from the HIAP System to the Hobbs System (18" flows twice the volume as a 12"). Additional phases will be needed to upgrade the Grimes St. waterline and not part of this project.

Fiscal Impact:


Reviewed By: 

Finance Department

- Fund 61 Proj. 216 Budget: \$714,821.39 (\$238,000 Legislative Funds SAP 14-1639-STB)
- Bid Lot 2 Total Cost: \$583,552.47 (includes GRT and estimated Admin Fees)
- Bid Lot 4 Total Costs: \$1,011,814.52 (includes GRT and estimated Admin Fees)
 - Note: To Award Bid Lot 4 a budget reclassification would be necessary in Fund 61 to reduce Waterline Replacement budget by \$300,000.

Attachments: Bid Tabulation Sheet, Location Map

Legal Review:

Approved As To Form: 

City Attorney

Recommendation: Consideration to Award Bid 1557-17 W. Millen Utility Extension Project pending NMED concurrence.

Approved For Submittal By:


Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied: _____
File No. _____

City of Hobbs, New Mexico Millen Utility Extension Project Bid # 1557-17 Bid Opening 10/05/2017, 2:00 pm				Engineer's Estimate		Constructors, Inc.		Entrench		J&H Services		TLC Company Inc.	
Item Bid No.	Description	Unit	Est Qty	Price	Total	Price	Total	Price	Total	Price	Total	Price	Total
BID LOT 1													
0	MOBILIZATION	EA	1	70,491.20	\$ 70,491.20	65,000.00	\$ 65,000.00	4,500.00	\$ 4,500.00	10,000.00	\$ 10,000.00	80,000.00	\$ 80,000.00
1	TRENCH, INSTALL, AND BACKFILL 12" WATERLINE 0'-6" DEPTH	LF	7,250	40.00	\$ 290,000.00	71.00	\$ 514,750.00	42.00	\$ 304,500.00	40.05	\$ 290,362.50	75.00	\$ 543,750.00
2	FIRE HYDRANT ASSEMBLY	EA	6	3,800.00	\$ 22,800.00	5,800.00	\$ 34,800.00	4,200.00	\$ 25,200.00	4,580.00	\$ 27,480.00	5,700.00	\$ 34,200.00
3	COMBINATION AIR RELEASE VALVE	EA	12	3,000.00	\$ 36,000.00	2,500.00	\$ 30,000.00	3,450.00	\$ 41,400.00	1,645.00	\$ 19,740.00	2,200.00	\$ 26,400.00
4	SLICK BORING FOR 12" WATERLINE	LF	250	180.00	\$ 45,000.00	225.00	\$ 56,250.00	125.00	\$ 31,250.00	200.00	\$ 50,000.00	350.00	\$ 87,500.00
5	GATE VALVE-12"	EA	11	3,700.00	\$ 40,700.00	5,500.00	\$ 60,500.00	3,300.00	\$ 36,300.00	3,115.00	\$ 34,265.00	3,600.00	\$ 39,600.00
6	UT-50 SIGNS, WATER PIPE LINE	EA	7	50.00	\$ 350.00	45.00	\$ 315.00	105.00	\$ 735.00	105.00	\$ 735.00	140.00	\$ 980.00
7	UT-51 SIGNS, WATER VALVES AND HORIZONTAL TEES	EA	12	60.00	\$ 720.00	55.00	\$ 660.00	410.00	\$ 4,920.00	110.00	\$ 1,320.00	150.00	\$ 1,800.00
8	CAP AND BLOW-OFF ASSEMBLY - 12"	EA	2	2,500.00	\$ 5,000.00	3,500.00	\$ 7,000.00	2,950.00	\$ 5,900.00	1,770.00	\$ 3,540.00	1,700.00	\$ 3,400.00
SUBTOTAL BID LOT 1						\$ 511,061.20		\$ 769,275.00		\$ 454,705.00		\$ 437,442.50	\$ 817,630.00

City of Hobbs, New Mexico Millen Utility Extension Project Bid # 1557-17 Bid Opening 10/05/2017, 2:00 pm				Engineer's Estimate		Constructors, Inc.		Entrench		J&H Services		TLC Company Inc.	
Item Bid No.	Description	Unit	Est Qty	Price	Total	Price	Total	Price	Total	Price	Total	Price	Total
BID LOT 2													
0	MOBILIZATION	EA	1	78,934.40	\$ 78,934.40	75,000.00	\$ 75,000.00	6,500.00	\$ 6,500.00	10,000.00	\$ 10,000.00	80,000.00	\$ 80,000.00
1	TRENCH, INSTALL, AND BACKFILL 12" WATERLINE 0'-6" DEPTH	LF	7,250	40.00	\$ 290,000.00	71.00	\$ 514,750.00	42.00	\$ 304,500.00	40.05	\$ 290,362.50	75.00	\$ 543,750.00
2	FIRE HYDRANT ASSEMBLY	EA	8	3,800.00	\$ 30,400.00	5,800.00	\$ 46,400.00	4,200.00	\$ 33,600.00	4,580.00	\$ 36,640.00	5,700.00	\$ 45,600.00
3	COMBINATION AIR RELEASE VALVE	EA	12	3,000.00	\$ 36,000.00	2,500.00	\$ 30,000.00	3,450.00	\$ 41,400.00	1,645.00	\$ 19,740.00	2,200.00	\$ 26,400.00
4	SLICK BORING FOR 12" WATERLINE	LF	250	180.00	\$ 45,000.00	225.00	\$ 56,250.00	125.00	\$ 31,250.00	200.00	\$ 50,000.00	350.00	\$ 87,500.00
5	GATE VALVE-12"	EA	11	3,700.00	\$ 40,700.00	5,500.00	\$ 60,500.00	3,300.00	\$ 36,300.00	3,115.00	\$ 34,265.00	3,600.00	\$ 39,600.00
6	UT-50 SIGNS, WATER PIPE LINE	EA	8	50.00	\$ 400.00	45.00	\$ 360.00	105.00	\$ 840.00	105.00	\$ 840.00	140.00	\$ 1,120.00
7	UT-51 SIGNS, WATER VALVES AND HORIZONTAL TEES	EA	14	60.00	\$ 840.00	55.00	\$ 770.00	410.00	\$ 5,740.00	110.00	\$ 1,540.00	150.00	\$ 2,100.00
8	CAP AND BLOW-OFF ASSEMBLY - 12"	EA	2	2,500.00	\$ 5,000.00	3,500.00	\$ 7,000.00	2,850.00	\$ 5,900.00	1,770.00	\$ 3,540.00	1,700.00	\$ 3,400.00
9	HDPE TAPPING SADDLE	EA	1	3,500.00	\$ 3,500.00	5,000.00	\$ 5,000.00	1,920.00	\$ 1,920.00	6,500.00	\$ 6,500.00	3,100.00	\$ 3,100.00
1.1	TRENCH, INSTALL, AND BACKFILL 10" WATERLINE 0'-6" DEPTH	LF	700	35.00	\$ 24,500.00	56.00	\$ 39,200.00	36.00	\$ 25,200.00	35.15	\$ 24,605.00	64.00	\$ 44,800.00
4.1	SLICK BORING FOR 10" WATERLINE	LF	80	150.00	\$ 12,000.00	200.00	\$ 16,000.00	115.00	\$ 9,200.00	200.00	\$ 16,000.00	245.00	\$ 19,600.00
5.1	GATE VALVE-10"	EA	2	2,500.00	\$ 5,000.00	3,800.00	\$ 7,600.00	2,600.00	\$ 5,200.00	2,745.00	\$ 5,490.00	2,600.00	\$ 5,200.00
SUBTOTAL BID LOT 2						\$ 572,274.40		\$ 858,830.00		\$ 507,550.00		\$ 499,522.50	\$ 902,170.00

City of Hobbs, New Mexico Millen Utility Extension Project Bid # 1557-17 Bid Opening 10/05/2017, 2:00 pm				Engineer's Estimate		Constructors, Inc.		Entrench		J&H Services		TLC Company Inc.	
Item Bid No.	Description	Unit	Est Qty	Price	Total	Price	Total	Price	Total	Price	Total	Price	Total
BID LOT 3													
0	MOBILIZATION	EA	1	92,179.20	\$ 92,179.20	100,000.00	\$ 100,000.00	5,500.00	\$ 5,500.00	10,000.00	\$ 10,000.00	80,000.00	\$ 80,000.00
1.2	TRENCH, INSTALL, AND BACKFILL 18" WATERLINE 0'-6" DEPTH	LF	7250	80.00	\$ 580,000.00	121.00	\$ 877,250.00	82.00	\$ 594,500.00	78.80	\$ 571,300.00	102.60	\$ 743,850.00
2	FIRE HYDRANT ASSEMBLY	EA	6	3,800.00	\$ 22,800.00	5,800.00	\$ 34,800.00	4,200.00	\$ 25,200.00	4,580.00	\$ 27,480.00	5,700.00	\$ 34,200.00
3	COMBINATION AIR RELEASE VALVE	EA	12	3,000.00	\$ 36,000.00	2,500.00	\$ 30,000.00	3,950.00	\$ 47,400.00	2,025.00	\$ 24,300.00	2,210.00	\$ 26,520.00
4.2	SLICK BORING FOR 18" WATERLINE*	LF	250	250.00	\$ 62,500.00	300.00	\$ 75,000.00	190.00	\$ 47,500.00	290.00	\$ 72,500.00	573.00	\$ 143,250.00
5.2	GATE VALVE-18"	EA	11	10,000.00	\$ 110,000.00	15,500.00	\$ 170,500.00	10,300.00	\$ 113,300.00	11,800.00	\$ 129,800.00	11,360.00	\$ 124,960.00
6	UT-50 SIGNS, WATER PIPELINE	EA	7	50.00	\$ 350.00	45.00	\$ 315.00	105.00	\$ 735.00	105.00	\$ 735.00	140.00	\$ 980.00
7	UT-51 SIGNS, WATER VALVES AND HORIZONTAL TEES	EA	12	60.00	\$ 720.00	55.00	\$ 660.00	410.00	\$ 4,920.00	110.00	\$ 1,320.00	150.00	\$ 1,800.00
8.1	CAP AND BLOW-OFF ASSEMBLY - 18"	EA	2	3,000.00	\$ 6,000.00	3,800.00	\$ 7,600.00	3,800.00	\$ 7,600.00	2,300.00	\$ 4,600.00	1,900.00	\$ 3,800.00
SUBTOTAL BID LOT 3					\$ 910,549.20	\$ 1,296,125.00	\$ 846,655.00	\$ 842,035.00	\$ 1,159,360.00				

City of Hobbs, New Mexico Millen Utility Extension Project Bid # 1557-17 Bid Opening 10/05/2017, 2:00 pm				Engineer's Estimate		Constructors, Inc.		Entrench		J&H Services		TLC Company Inc.	
Item Bid No.	Description	Unit	Est Qty	Price	Total	Price	Total	Price	Total	Price	Total	Price	Total
BID LOT 4													
0	MOBILIZATION	EA	1	101,582.40	\$ 101,582.40	100,000.00	\$ 100,000.00	7,500.00	\$ 7,500.00	10,000.00	\$ 10,000.00	80,000.00	\$ 80,000.00
1.2	TRENCH, INSTALL, AND BACKFILL 18" WATERLINE 0'-6" DEPTH	LF	7250	80.00	\$ 580,000.00	121.00	\$ 877,250.00	82.00	\$ 594,500.00	78.80	\$ 571,300.00	102.60	\$ 743,850.00
2	FIRE HYDRANT ASSEMBLY	EA	8	3,800.00	\$ 30,400.00	5,800.00	\$ 46,400.00	4,200.00	\$ 33,600.00	4,580.00	\$ 36,640.00	5,700.00	\$ 45,600.00
3	COMBINATION AIR RELEASE VALVE	EA	12	3,000.00	\$ 36,000.00	2,500.00	\$ 30,000.00	3,950.00	\$ 47,400.00	2,025.00	\$ 24,300.00	2,210.00	\$ 26,520.00
4.2	SLICK BORING FOR 18" WATERLINE	LF	250	250.00	\$ 62,500.00	300.00	\$ 75,000.00	190.00	\$ 47,500.00	290.00	\$ 72,500.00	573.00	\$ 143,250.00
5.2	GATE VALVE-18"	EA	11	10,000.00	\$ 110,000.00	15,500.00	\$ 170,500.00	10,300.00	\$ 113,300.00	11,800.00	\$ 129,800.00	11,360.00	\$ 124,960.00
6	UT-50 SIGNS, WATER PIPE LINE	EA	8	50.00	\$ 400.00	45.00	\$ 360.00	105.00	\$ 840.00	105.00	\$ 840.00	140.00	\$ 1,120.00
7	UT-51 SIGNS, WATER VALVES AND HORIZONTAL TEES	EA	14	60.00	\$ 840.00	55.00	\$ 770.00	410.00	\$ 5,740.00	110.00	\$ 1,540.00	150.00	\$ 2,100.00
8.1	CAP AND BLOW-OFF ASSEMBLY - 18"	EA	2	3,000.00	\$ 6,000.00	3,800.00	\$ 7,600.00	3,800.00	\$ 7,600.00	2,300.00	\$ 4,600.00	1,900.00	\$ 3,800.00
9	HDPE TAPPING SADDLE	EA	1	3,500.00	\$ 3,500.00	6,500.00	\$ 6,500.00	2,890.00	\$ 2,890.00	6,900.00	\$ 6,900.00	3,600.00	\$ 3,600.00
1.1	TRENCH, INSTALL, AND BACKFILL 10" WATERLINE 0'-6" DEPTH	LF	700	35.00	\$ 24,500.00	56.00	\$ 39,200.00	36.00	\$ 25,200.00	35.15	\$ 24,605.00	64.00	\$ 44,800.00
4.1	SLICK BORING FOR 10" WATERLINE	LF	80	150.00	\$ 12,000.00	200.00	\$ 16,000.00	115.00	\$ 9,200.00	200.00	\$ 16,000.00	245.00	\$ 19,600.00
5.1	GATE VALVE-10"	EA	2	2,500.00	\$ 5,000.00	3,800.00	\$ 7,600.00	2,600.00	\$ 5,200.00	2,745.00	\$ 5,490.00	2,600.00	\$ 5,200.00
SUBTOTAL BID LOT 4					\$ 972,722.40		\$ 1,377,180.00		\$ 900,470.00		\$ 904,515.00		\$ 1,244,400.00

City of Hobbs, New Mexico Millen Utility Extension Project Bid # 1557-17 Bid Opening 10/05/2017, 2:00 pm		Engineer's Estimate	Constructors, Inc.	Entrench	J&H Services	TLC Company Inc.
	Subtotal Bid Lot 1	\$511,061.20	\$769,275.00	\$454,705.00	\$437,442.50	\$817,630.00
	Subtotal Bid Lot 2	\$572,274.40	\$858,830.00	\$507,550.00	\$499,522.50	\$902,170.00
	Subtotal Bid Lot 3	\$910,549.20	\$1,296,125.00	\$846,655.00	\$842,035.00	\$1,159,360.00
	Subtotal Bid Lot 4	\$972,722.40	\$1,377,180.00	\$900,470.00	\$904,515.00	\$1,244,400.00
	Contractor License No.	N/A	1585	367244	87957	51,429.00
	Resident Contractor Certificate	N/A	L2001170992	L2016664624	L0270714832	L0057474000
	Resident Contractor Preference (5%)	N/A				
	Workforce Solutions Registration No.	N/A	03049620140725	0204392011923	08799200081213	191,742,011,629.00
	Resident Veteran Business Certificate	N/A	N/A	N/A	N/A	N/A
	Resident Veteran Business Credit (5%)	N/A	N/A	N/A	N/A	N/A
	Addendum 1 Acknowledged	N/A	Y-09/29/17	Y-09/28/17	Y-09/29/17	Y-09/29/17
	Addendum 2 Acknowledged	N/A	Y-10/02/17	Y-10/02/17	Y-10/02/17	Y-10/02/17
	Bid Bond	N/A	Western Surety Company	The Cincinnati Insurance Company	International Fidelity Insurance Company	Great American Insurance Company

ENGINEER'S CERTIFICATE:

I Hereby Certify that is TABULATION IS True and Correct.

Jonathan Carey

Jonathan Carey, P.E NM No. 23884





ENGINEERING | SURVEYING | TESTING
DEFINING QUALITY SINCE 1965



October 9, 2017

City of Hobbs
 City Hall
 200 E. Broadway
 Hobbs, NM 88240

RE: Millen Utilities Extension Project
 Funding Source: 14-1639-STB
 City of Hobbs Bid No. 1557-17

Dear City of Hobbs,

Contractor's Bids for construction of work associated with the above-referred project were received and publicly opened at 2:00 p.m. on October 5, 2017 in accordance with the Specifications and Contract Documents. Four bids were received:

1)	Constructors, Inc. Carlsbad, NM	Subtotal Bid Lot 1	\$769,275.00
		Subtotal Bid Lot 2	\$858,830.00
		Subtotal Bid Lot 3	\$1,296,125.00
		Subtotal Bid Lot 4	\$1,377,180.00
2)	Entrench, Inc. Hobbs, NM	Subtotal Bid Lot 1	\$454,705.00
		Subtotal Bid Lot 2	\$507,550.00
		Subtotal Bid Lot 3	\$846,655.00
		Subtotal Bid Lot 4	\$900,470.00
3)	J&H Services, Inc. Albuquerque, NM	Subtotal Bid Lot 1	\$437,442.50
		Subtotal Bid Lot 2	\$499,522.50
		Subtotal Bid Lot 3	\$842,035.00
		Subtotal Bid Lot 4	\$904,515.00
4)	TLC Company, Inc. Albuquerque, NM	Subtotal Bid Lot 1	\$817,630.00
		Subtotal Bid Lot 2	\$902,170.00
		Subtotal Bid Lot 3	\$1,159,360.00
		Subtotal Bid Lot 4	\$1,244,400.00


Bid Lots 1, 2, & 3

J&H Services, Inc. is the low bidder for Bid Lots 1, 2, & 3. For Bid Lots 1 and 2, the bids from J&H Services, Inc. are lower than the Engineer's Estimate by approximately 14.4% and 12.7%, respectively. For Bid Lot 3, the bid from J&H Services, Inc. is lower than the Engineer's Estimate by approximately 7.5%.

Bid Lot 4

Entrench, Inc. is the low bidder for Bid Lot 4. The bid from Entrench, Inc. for Bid Lot 4 is lower than the Engineer's Estimate by approximately 7.4 %.

Bids from J & H Services, Inc. and Entrench, Inc. comply with the prescribed requirements of the Specifications and Contract Documents. No irregularities were found within the bid item pricing. Both Bidders are qualified to perform the work for the City of Hobbs and have exhibited capability and capacity on past City of Hobbs projects.

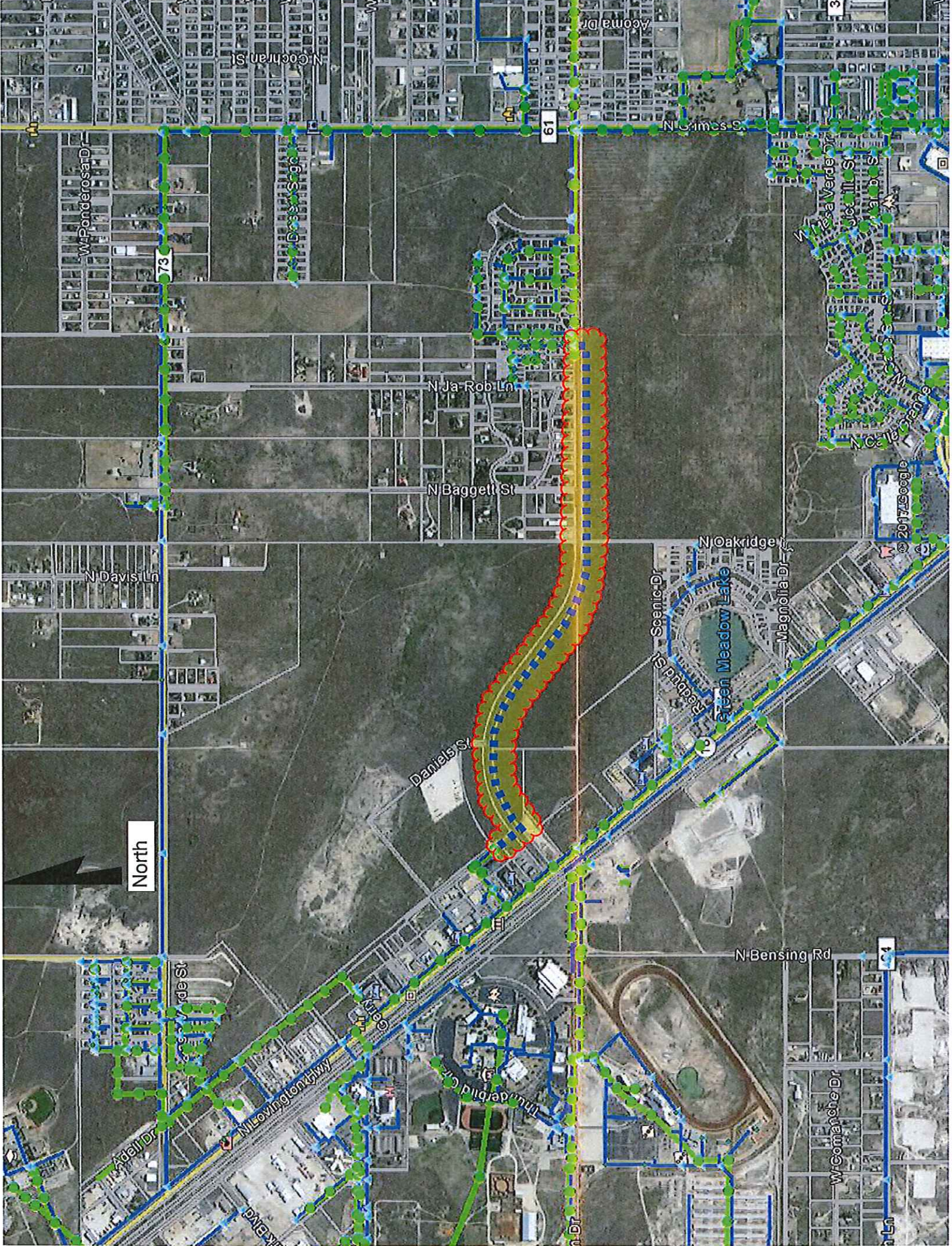
A Certified Bid Tabulation is attached for your review.

Sincerely,

Pettigrew & Associates, P.A.



Jonathan Carey, PE
Project Engineer



North

N Cochran St

61

N Gimes S

3

W Ponderosa Dr

73

Dessa Sage

N Ja Rob Ln

N Baggett St

N Davis Ln

N Oakridge

Daniels St

Scenic Dr

Magnolia Dr

Green Meadow Lake

N Bensing Rd

4

W Apple Dr

Wade St

N Lovington Hwy

Wine St

Thu Debid Cr

W Comanche Dr

Ln