

# Commission Meeting Agenda



## *Mayor*

Samuel D. Cobb

## *City Commission*

Marshall R. Newman

Christopher R. Mills

Patricia A. Taylor

Joseph D. Calderón

Dwayne Penick

Don R. Gerth

## *Acting City Manager*

Manny Gomez

***March 18, 2019***



**Hobbs City Commission**  
**Regular Meeting**  
**City Hall, City Commission Chamber**  
**200 E. Broadway, 1<sup>st</sup> Floor Annex, Hobbs, New Mexico**

**Monday, March 18, 2019 - 6:00 p.m.**

Sam D. Cobb, Mayor

Marshall R. Newman  
Commissioner - District 1

Christopher R. Mills  
Commissioner - District 2

Patricia A. Taylor  
Commissioner - District 3

Joseph D. Calderón  
Commissioner - District 4

Dwayne Penick  
Commissioner - District 5

Don R. Gerth  
Commissioner - District 6

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**A G E N D A**

*City Commission Meetings are  
Broadcast Live on KHBX FM 99.3 Radio  
and Available via Livestream at [www.hobbsnm.org](http://www.hobbsnm.org)*

**CALL TO ORDER AND ROLL CALL**

**INVOCATION AND PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

1. Minutes of the March 4, 2019, Regular Commission Meeting
2. Minutes of the March 4, 2019, Commission Work Session

**PROCLAMATIONS AND AWARDS OF MERIT**

3. Recognition of Employee Milestone Service Awards for March, 2019:
  - ▶ 5 years - Omar Valenzuela, Streets Dept.
  - ▶ 5 years - Kyle Caskey, Parks Department
  - ▶ 5 years - Robert Hammer, Hobbs Police Department
  - ▶ 10 years - Shaun Siddall, Hobbs Fire Department

4. Recognition of Achievement of Three Employee Certifications by Brandon Roberts, Hobbs Fire Department (*Barry Young, Deputy Fire Chief*)
  - ICC Fire Inspector I
  - Certified Fire and Explosion Investigator
  - Certified Vehicle Fire Investigator

**PUBLIC COMMENTS** (*Citizens who wish to speak must sign the Public Comment Registration Form located in the Commission Chamber prior to the beginning of the meeting.*)

**CONSENT AGENDA** (*The consent agenda is approved by a single motion. Any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.*)

5. Resolution No. 6772 - Authorizing a Special Variance to the City's Noise Ordinance for the Cinco De Mayo Fiesta on May 5, 2019, at Hobbs City Park (*Jan Fletcher, City Clerk*)
6. Resolution No. 6773 - Authorizing Appointments Various City Advisory Boards (*Mayor Sam Cobb*)
7. Resolution No. 6774 - Authorizing the Purchase of Ten (10) Self-Contained Breathing Apparatus (SCBA) in the Amount of \$72,757.60 from Municipal Emergency Services Through HGAC Contract (*Barry Young, Deputy Fire Chief*)
8. Resolution No. 6775 - Supporting the Submission of a COOP Grant Application to the New Mexico Department of Transportation for Various Signalized Intersection Improvements (*Todd Randall, City Engineer*)
9. Resolution No. 6776 - Supporting the Submission of a MAP Grant Application to the New Mexico Department of Transportation for Traffic Signal and Intersection Improvements (*Todd Randall, City Engineer*)

### **DISCUSSION**

10. Plastic Bag Littering Problem (*Mayor Sam Cobb*)

### **ACTION ITEMS** (Ordinances, Resolutions, Public Hearings)

11. Resolution No. 6777 - Acceptance and Approval of the FY 18 Audit (*Farley Vener, CPA, CFA, CGMA, Hinkle + Landers, Certified Public Accountants, via audio conference*)

12. Resolution No. 6778 - Authorizing Budgetary Adjustment #4 for FY 18-19  
*(Toby Spears, Finance Director)*
13. Consideration of Approval of Phase 2 Contract Agreement with Alpha Southwest, Inc., for Potable Water SCADA and Communication System Replacement Project in the Amount of \$1,345,408.00 under RFP No. 483-17  
*(Tim Woomer, Utilities Director)*
14. Consideration of Approval of Bid No. 1573-19 for Renovations at Fire Station #3 and Recommendation to Award Bid to Rhoads Co. in the Amount of \$297,552.92  
*(Shelia Baker, General Services Director)*
15. Resolution No. 6779 - Authorizing the Purchase of a Bus for Hobbs Express in the Amount of \$119,313.00 from Creative Bus Sales through GSA Price Agreement  
*(Jan Fletcher, City Clerk)*
16. Consideration of Approval of Change No. 3 (Final) with CDR, Inc., for City Park Improvements  
*(Todd Randall, City Engineer)*

#### **COMMENTS BY CITY COMMISSIONERS, CITY MANAGER**

17. Next Meeting Date:
  - ▶ City Commission Regular Meeting  
***Monday, April 1, 2019, at 6:00 p.m.***

#### **ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the above meeting, please contact the City Clerk's Office at (575) 397-9207 at least 72 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.



# CITY OF HOBBS

## COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 18, 2019

**SUBJECT:** City Commission Meeting Minutes

**DEPT. OF ORIGIN:** City Clerk's Office  
**DATE SUBMITTED:** March 13, 2019  
**SUBMITTED BY:** Jan Fletcher, City Clerk

**Summary:**

The following minutes are submitted for approval:

- ▶ Regular Commission Meeting of March 4, 2019
- ▶ Commission Work Session of March 4, 2019

**Fiscal Impact:**

**Reviewed By:** \_\_\_\_\_  
Finance Department

N/A

**Attachments:**

Minutes as referenced under "Summary".

**Legal Review:**

**Approved As To Form:** \_\_\_\_\_  
City Attorney

**Recommendation:**

Motion to approve the minutes as presented.

Approved For Submittal By:

  
\_\_\_\_\_  
Department Director  
  
\_\_\_\_\_  
City Manager

**CITY CLERK'S USE ONLY  
COMMISSION ACTION TAKEN**

Resolution No. _____	Continued To: _____
Ordinance No. _____	Referred To: _____
Approved _____	Denied _____
Other _____	File No. _____

Minutes of the regular meeting of the Hobbs City Commission held on Monday, March 4, 2019, in the City Commission Chamber, 200 East Broadway, 1<sup>st</sup> Floor Annex, Hobbs, New Mexico.

**Call to Order and Roll Call**

Mayor Cobb called the meeting to order at 6:00 p.m. and welcomed everyone in attendance to the meeting. The City Clerk called the roll and the following answered present:

Mayor Sam D. Cobb  
Commissioner Marshall R. Newman  
Commissioner Christopher Mills  
Commissioner Patricia A. Taylor  
Commissioner Joseph D. Calderón  
Commissioner Dwayne Penick  
Commissioner Don Gerth

Also present: Manny Gomez, Acting City Manager/Fire Chief  
Efren Cortez, City Attorney  
Erik Scramlin, Deputy City Attorney  
Brian Dunlap, Acting Police Chief  
Chad Wright, Police Captain  
Shane Blevins, Police Lieutenant  
Barry Young, Deputy Fire Chief  
Kevin Shearer, Fire Captain  
Shelia Baker, General Services Director  
Todd Randall, City Engineer  
Kevin Robinson, Development Director  
Doug McDaniel, Parks and Recreation Director  
Meghan Mooney, Communications Director  
Nicholas Goulet, Human Resources Director  
Raymond Bonilla, Community Services Director  
Art Delacruz, Code Enforcement Superintendent  
Shannon Carter-Arguello, Municipal Court Administrator  
Ron Roberts, Information Technology Director  
Toby Spears, Finance Director  
Sandy Farrell, Library Director  
Ann Betzen, Risk Manager/Executive Assistant  
Mollie Maldonado, Deputy City Clerk  
Jan Fletcher, City Clerk  
19 citizens

### **Invocation and Pledge of Allegiance**

Commissioner Penick delivered the invocation and Commissioner Newman led the Pledge of Allegiance.

### **Approval of Minutes**

Mayor Cobb requested the minutes of the regular meeting held on February 25, 2019, be amended to reflect Commissioner Newman's votes regarding the agreements with USSSA were a "no" on both motions on page 7 of the minutes. Commissioner Newman moved that the minutes of the regular meeting held on February 25, 2019, be approved as amended. Commissioner Penick seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried.

### **Proclamations and Awards of Merit**

*Recognition of the City of Hobbs Wastewater Reclamation Facility for Receiving the 2019 Max Summerlot Award and Recognition of the City of Hobbs Water Production Facilities for Receiving the 2019 Good Housekeeping Award.*

Mr. Tim Woomer, Utilities Director, recognized the following staff members from the Wastewater Treatment Plant (WWTP) who are present at tonight's meeting: Mr. Todd Ray, Mr. Ken Brotherton, Mr. Bill Griffin, Mr. Orlando Medina and Mr. Frank Crane.

Mr. Woomer stated the City of Hobbs received high honors at the New Mexico Water and Wastewater Association's 60<sup>th</sup> Annual meeting held January, 30, 2019, in Las Cruces, New Mexico, for both its Wastewater Reclamation Facility and its Water Department Division. He stated the Wastewater Reclamation Facility received the Max Summerlot Award, the State's highest and most respected industry award. He stated the City also received the Max Summerlot Award in 2016. Mr. Woomer continued to state the Max Summerlot Award is named in honor of Max Summerlot who was responsible for developing the State of New Mexico's formal operator training program at New Mexico State University in 1974. He stated, in addition, the City's Water Production Team received the 2019 Good Housekeeping Award. Mr. Woomer stated the Good Housekeeping Award is presented every two years at the State's Water Production Facility which demonstrates the highest level of professionalism and excellence in the operation, maintenance, management and safety of the system and operating facilities. He stated these awards demonstrate the City's wastewater and water system operators are the best in the State. Mr. Woomer stated the City is very fortunate to have a great group of men and women that work at the WWTP.

### **Public Comments**

Ms. Laura Camp with the City of Lovington Public Library stated the Lovington Library will be utilized as Launchpads to promote business and economy. She stated Launchpads is a partnership of the New Mexico State Library and Creative Startups to serve entrepreneurs in nine communities which include Lovington and Hobbs, New Mexico. Ms. Camp stated the program aims to highlight public libraries as information hubs for startups and expand the depth of their entrepreneur services. She stated Launchpads will start up in Hobbs on April 23, 2019. Ms. Camp further stated participants may apply online for the free courses which will be available beginning March 17, 2019. Mayor Cobb stated it is important to get the word out regarding Launchpads at the Hobbs Public Library. Ms. Sandy Farrell, Library Director, stated press releases have been issued.

### **Consent Agenda**

There were no items on the Consent Agenda presented to the Commission.

### **Discussion**

#### **Update by the Economic Development Corporation of Lea County on Gross Receipts Investment Program (GRIP) Ordinance.**

Mr. Steve Vierck, President/CEO of the Economic Development Corporation (EDC) of Lea County, stated EDC was requested, in the fall of 2018, to present recommendations for a proposed retail incentive tool that the City could consider for future use to drive more retail development opportunities to Hobbs and help reduce the substantial leakage of retail spending to other communities. He stated Retail Specialists Catalyst based in Dallas, Texas, was consulted in January, 2019. He further stated based on Catalyst's expertise in retail market analysis, they suggested programs that were vetted for application in our region. Mr. Vierck reviewed the following proposed retail incentive tools:

- ◆ Gross Receipt Incentive Program (GRIP) financing allows the net new increment of the gross receipts generated to be used to fund various public infrastructure projects. This would be an annual reimbursement and be "performance" based.
- ◆ Local Economic Development Grant (LEDA) allows cities to participate up to 1/8 percent of local-option gross receipts to fund public improvements.
- ◆ Public Improvement District (PID) authorizes the self-funding of various public improvements. The PID functions by assessing an additional levy which can be



used to fund infrastructure and also service debt on bonds. PID bonds would be the obligation of the PID and not the State or Hobbs.

- ◆ Tax Increment Development District (TIDD) uses the net new increment created within the district to fund public improvements for service associated debt service of bonds used to fund public improvements. A TIDD can include participation of property and gross receipts.

Mr. Vierck stated there is precedence already in Alamogordo, Las Cruces, and Rio Rancho, New Mexico, for the GRIP program as it is best to use for catalytic projects with no bond or tax increase to the public. He stated the program would likely work well for certain important projects; however, any of these programs reviewed may make sense on a case-by-case basis. Mr. Vierck stated projects should only use incentives if the incentives are required to make the project work. Incentives should be qualified with a market analysis and be used to primarily fund public improvements on catalytic projects. He stated success should be based upon the developer's returns and the economic benefits to the City as well as the return on investment.

Mr. Vierck stated it is the recommendation of the EDC Executive Board and the EDC Board of Directors to promote the GRIP program.

Mr Vierck explained the GRIP program and stated a developer/retailer pays for the cost of public infrastructure improvements such as:

- ◆ Roads
- ◆ Drainage
- ◆ Water and wastewater lines, etc.

Under the program, Mr. Vierck stated the City would refund a percentage of the yearly applicable gross receipts tax (GRT) revenues it receives that are directly attributed to the retail sales of the project, or reimburse impact fees. The City can set a time frame for reimbursement. He stated the amount of GRT payable to the developer can be up to a designated portion, generally  $\frac{1}{2}$  to  $\frac{3}{4}$ , of the City's share of total GRT directly attributable to sales from the new business, less any amount dedicated to other special purposes, received by the City each year for a specified number of years. He stated such payments shall not exceed the actual cost expended for the development of the public infrastructure.

Mr. Vierck stated policy recommendations for the GRIP program as follows:

- ◆ Develop a clear policy on development incentives
- ◆ "But for" test

- ◆ Use for Catalytic projects that meet stringent criteria set by Hobbs
- ◆ Qualify need and validate project meets guidelines and would not advance "but for" public participation.
- ◆ Prioritized based upon economic impact of project \$5m or highly desirable project
- ◆ Focus on infrastructure that can catalyze additional development/projects
- ◆ "Market qualified"
- ◆ Market Analysis that shows need for proposed uses and no transfer of existing sales ("net new")
- ◆ Performance based
- ◆ Majority of new increment from project will cover reimbursement of incentives.

Mayor Cobb stated the GRIP program would be an incentive to bring businesses to Hobbs to create jobs and increase GRT. He stated not only retail businesses would benefit but other businesses such as the oilfield will also benefit from the GRIP program.

Mayor Cobb stated companies that want to utilize the GRIP program would have to disclose their financial statements in order to define tax revenues they receive as a direct result of the retail sales.

Mr. Doss Ross with the EDC stated the City can currently impose the GRIP, LEDA, PID and TIDD programs as State law currently allows municipalities to do so. Mayor Cobb stated he is not interested in the PID or TIDD programs as they require bonding which creates a debt.

There being no further discussion, Mayor Cobb thanked Mr. Vierck and the EDC for its presentation.

### **Action Items**

*PUBLIC HEARING: Resolution No. 6770 - Regarding the Transfer of Ownership and Location of Liquor License No. 0301 from Briody Pohl, GP by Lucille Pohl, PR of the Estate of Clarence W. Pohl, 205 West Broadway, Mountainair, New Mexico, to Wayne Street Entertainment, LLC, d/b/a Wayne Street, 2215 East Seminole Highway, Hobbs, New Mexico, 88240.*

Mr. Efen Cortez, City Attorney, was appointed as the Hearing Officer. Mr. Roy Wayne Richardson, owner of Wayne Street Entertainment, LLC., presented testimony in the hearing regarding the application of transfer of ownership and location of Liquor License No. 0301 from Briody Pohl, GP by Lucille Pohl, PR of the Estate of Clarence W. Pohl, 205 West Broadway, Mountainair, New Mexico, to Wayne Street Entertainment, LLC, d/b/a Wayne Street, 2215 East Seminole Highway, Hobbs, New Mexico, 88240.

In response to Mr. Cortez' inquiry, no members of the audience requested to speak in support of the application or against the application for transfer of ownership and location of Liquor License No. 0301 to be located at 2215 East Seminole Highway. Ms. Jan Fletcher, City Clerk, administered the oath to Mr. Roy Wayne Richardson.

Mr. Cortez stated the State of New Mexico Alcohol and Gaming Division has granted preliminary approval to the application for transfer of ownership and location of the liquor license and a public hearing has to be held within 45 days of receipt of the application on whether or not the proposed transfer of ownership and location of the license should be granted. He further stated the application can be denied for only three reasons which are as follows: (1) if the location is within 300 feet of a church or school, which is not applicable here; (2) if it is in violation of a zoning or other ordinance of the governing body, which is not applicable here; and (3) if the issuance would be detrimental to the public health, safety or morals of the residents of the local option district. He further stated disapproval by the governing body on public health, safety or morals must be based on and supported by substantial evidence pertaining to the specific prospective transferee or locations and a copy of the record must be submitted to the Alcohol and Gaming Division. Mr. Richardson testified that all the above statements made by Mr. Cortez are true and correct to his knowledge. He stated Wayne Street Entertainment, LLC., will open in late April, 2019.

There being no discussion or further comments, Commissioner Calderón moved that Resolution No. 6770 be adopted approving the transfer of ownership and location of Liquor License No. 0301 as presented. Commissioner Gerth seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Calderón yes, Taylor yes, Gerth yes, Penick yes, Cobb yes. The motion carried. Copies of the resolution and application packet are attached and made a part of these minutes.

*Resolution No. 6771 - Determining that Certain Structures are Ruined, Damaged and Dilapidated, are a Menace to Public Comfort, Health and Safety and Requires Removal from the Municipality (212 North Denson, 201 South Turner and 1109 West Sanger).*

Mr. Raymond Bonilla, Community Services Director, stated the City, in its continuing promotion of safety and clean-up efforts in the community, has identified two structures and a vacant lot which present safety and fire hazards and warrant their destruction and/or clean up. These structures are in dire need of repairs. He stated the proposed condemned structures are as follows: 212 North Denson, owner Oscar Jara, 201 South Turner, owner John Knotts, and 1109 West Sanger, owner Sunviews Properties, LLC. Mr. Bonilla stated if the property is deemed condemned by the Commission, the property owner has the opportunity to repair or demolish the property within a certain time period. If nothing is done, the City will hire a company to demolish the property at the owner's expense. Mr. Cortez stated a lien is placed on the property if the owner does not pay the

amount owned for demolishing the property. He continued to state that the City may auction the property if it goes through the foreclosure process.

Commissioner Calderón moved to approve Resolutions No. 6771 as presented. Commissioner Penick seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Gerth yes, Penick yes, Cobb yes. The motion carried. Copies of the resolution and documentation are attached and made a part of these minutes.

**Comments by City Commissioners, City Manager**

Mayor Cobb stated the next regular Commission meeting will be held on Monday, March 18, 2019.

Mayor Cobb stated he received a report today from Mr. Luke Otero, the lobbyist for the City of Hobbs. He stated a bill to build a vocational school on a high school campus passed the Senate by 37-0. Mayor Cobb stated the bill has been forwarded to the House for approval. He stated this bill, if passed, will be a positive impact for students.

Commissioner Penick thanked the EDC for its economic development in Hobbs.

Commissioner Penick stated the City needs to move forward with the Veteran's Memorial in Hobbs. He stated the Commission needs to bring it forward as an agenda item. Commissioner Calderón agreed and stated Mr. Robert Lujan, a local veteran, has been requesting a Veteran's Memorial for quite some time now.

Commissioner Taylor thanked Mr. Woomer and his staff for their hard work at the WWTP.

Commissioner Mills stated a work session was held today at 5:00 p.m. to discuss parking issues by the Hobbs High School, and he commended the Legal Department for its great presentation. He stated some kinks have to be worked out but everyone will work together as a community for a solution.

Commissioner Gerth thanked everyone for their attendance at this meeting.

Acting City Manager/Fire Chief Manny Gomez recognized and expressed his appreciation to Mr. Woomer for his leadership and management as the Utilities Director. He stated this is the third year the WWTP has received awards for its professional operations.

Acting City Manager/Fire Chief Gomez stated the City Manager's Report is now available on the City's website and recommended everyone review it. He thanked the Department Heads and staff for providing great information for the City Manager's Report.

Acting City Manager/Fire Chief Gomez thanked the Human Resources Department for introducing a new health program to City Employees starting today entitled "City on the Move".

Acting City Manager/Fire Chief Gomez reminded everyone of daylight savings in which time springs forward next Sunday.

Acting City Manager/Fire Chief Gomez stated the Census Committee will meet on Thursday, March 14, 2019.

**Adjournment**

There being no further business or comments, Commissioner Newman moved that the meeting adjourn. Commissioner Calderón seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. The meeting adjourned at 7:00 p.m.

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SAM D. COBB, Mayor

ATTEST:

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JAN FLETCHER, City Clerk

Minutes of the work session of the Hobbs City Commission held on Monday, March 4, 2019, at 5:00 p.m. in the City Commission Chamber at City Hall, 200 East Broadway, Hobbs, New Mexico.

Mayor Cobb called the work session to order and welcomed everyone in attendance. The following were present:

Mayor Sam D. Cobb  
Commissioner Marshall Newman  
Commissioner Christopher Mills  
Commissioner Pat Taylor  
Commissioner Joseph D. Calderón  
Commissioner Dwayne Penick  
Commissioner Don Gerth

Also present were Acting City Manager/Fire Chief Manny Gomez, Mr. Efren Cortez, City Attorney, Mr. Erik Scramlin, Deputy City Attorney, Ms. Jan Fletcher, City Clerk and Ms. Mollie Maldonado, Deputy City Clerk. Other staff members and public were also present.

Mayor Cobb recognized Mr. T. J. Parks, Superintendent with the Hobbs Municipal Schools, in the audience.

Mr. Efren Cortez, City Attorney, and Mr. Erik Scramlin, Deputy City Attorney presented a PowerPoint to the Commission regarding on-street permit parking adjacent to Hobbs High School. Mr. Scramlin stated the purpose of the work session is to find a possible solution to the on-street parking problem near the High School. He stated permit parking is a possible solution. Mr. Scramlin stated the Uniform Traffic Ordinance (UTO) adopted by the Hobbs Commission in 2016 allows the municipality to address issues common to local governments, i.e. parking. He stated the City was recently approached by residents living around Hobbs High School who were complaining of congested parking on streets near the school and residents' right to use and enjoy the property affected. Mr. Scramlin stated permit parking is a possibility and the following process can be used to create "Permit Parking" in the neighborhood:

- ◆ Petition
- ◆ Public hearing
- ◆ Commission action
- ◆ City Implementation; and,
- ◆ Enforcement

Mr. Scramlin stated parking adjacent to school facilities is not a unique problem as Albuquerque, New Mexico, currently enforces "Permit Parking" near school facilities. He stated the City Manager has the authority pursuant to UTO Sections 12-6-6.1

and 12-6-6.7 to restrict parking on streets adjacent to schools. Mr. Scramlin reviewed UTO Sections 12-6-6.1, 12-6-6.7 and 12-6-6.12 in detail.

Mr. Scramlin reviewed the steps on the process of "Permit Parking" if approved as follows:

- ◆ STEP 1: Notice to citizens living in the affected area. Notices will include UTO provisions, petition information, placement of signs, information on how to obtain a permit, and penalties for violation.
- ◆ STEP 2: Placement of signs. Maps of the affected areas were displayed.
- ◆ STEP 3: Permits. Different types of permits were displayed in the PowerPoint.
- ◆ STEP 4: Enforcement.
  1. Under UTO Section 12-6-6.1 - Stop, Standing, Parking Prohibited.
  2. Authority of Hobbs Police Department (HPD) to enforce parking - UTO 12-3-3(A).
  3. Citation only.
  4. \$25.00 fine and \$39.00 court costs for a total amount of \$64.00.
  5. City Attorney's Office will prosecute.
  6. Registered owner of car will be cited.
  7. Presumption created by UTO.
  8. Limited to "on street parking"
  9. Provisions of UTO unenforceable on private property. See City of Las Cruces v. Rogers, 2009-NMSC-042.

Mr. Scramlin stated Municipal Court staff will issue permits which will be issued at no fee. The permit requirements will allow two resident permits per residence, one visitor permit per residence, non transferrable, only issued once per year and additional requirements are driver's license, vehicle registration and proof of ownership. Mr. Scramlin stated a contractor's parking permit will be issued for residents utilizing their services.

Mr. Scramlin stated the game plan is to conduct a work session, circulate letters and petitions to residents in the affected area, conduct a public hearing, Commission action and implementation. He stated the petition must receive the support of 67% of the residents in their neighborhood for permits to be issued and have 10 days to complete. Mr. Scramlin stated the Commission will vote in the form of a resolution

if the petition signatures contain 67% of the required residents. He stated it will not be enforceable until signs are erected.

Mr. Parks confirmed there are plenty of parking spaces available in the Hobbs High School parking lot as well as the Hobbs Freshman School.

Mr. Cortez stated 67% is of the total affected area and not block by block.

Several citizens voiced opinions regarding the unfairness that the resident(s) will have to do all the leg work to get petition signatures when it is the students and parents who are creating the residential parking problem. Residents also stated when they confront parents regarding parking in front of their homes, the parents become defensive and ready to fight. Also, the citizens stated that 10 days, starting tomorrow, is not ample time to get the required signatures.

Commissioner Newman stated it is a parental problem as they allow their children to park in residential areas when they have a school parking permit. He also commented not many residents are present tonight about on-street parking.

Mayor Cobb agreed that the resident(s) need more time to circulate the petition.

Mr. Cortez stated all education materials related to permit parking will be in both English and Spanish.

There being no further discussion, the work session adjourned at 6:00 p.m.

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SAM D. COBB, Mayor

ATTEST:

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JAN FLETCHER, City Clerk



## **March Milestones**

### **10 years**

Shaun Siddall	HFD	03/09/2009
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### **5 years**

Omar Valenzuela	Streets	03/17/2014
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Kyle Caskey	Parks	03/31/2014
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Robert Hammer	HPD	03/31/2014
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# **CONSENT AGENDA**



# CITY OF HOBBS

## COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 18, 2019

**SUBJECT: Resolution Authorizing a Special Variance to the City's Noise Ordinance for the Cinco De Mayo Fiesta on May 5, 2019, at Hobbs City Park**

DEPT. OF ORIGIN: City Clerk  
DATE SUBMITTED: March 11, 2019  
SUBMITTED BY: Jan Fletcher, City Clerk

**Summary:**

Section 8.20.050 of the Hobbs Municipal Code authorizes the City Commission to grant special variances to the City's noise ordinance. Cinco de Mayo is requesting a noise variance for organized activities and concerts during the Cinco de Mayo Fiesta at Hobbs City Park on May 5, 2019, from 11:00 a.m. until 8:00 p.m. Notice of the variance request has been published in the *Hobbs News-Sun* as required by the Hobbs Municipal Code.

**Fiscal Impact:**

No fiscal impact.

Reviewed By: \_\_\_\_\_  
Finance Department

**Attachments:**

Request from Cinco de Mayo  
Affidavit of Publication  
Resolution Granting a Special Variance

**Legal Review:**

Approved As To Form: \_\_\_\_\_  
City Attorney

**Recommendation:**

Motion to approve or disapprove the noise variance resolution.

Approved For Submittal By:

  
\_\_\_\_\_  
Department Director

  
\_\_\_\_\_  
City Manager

CITY CLERK'S USE ONLY  
COMMISSION ACTION TAKEN

Resolution No. _____	Continued To: _____
Ordinance No. _____	Referred To: _____
Approved _____	Denied _____
Other _____	File No. _____

CITY OF HOBBS

RESOLUTION NO. 6772

A RESOLUTION AUTHORIZING THE MAYOR TO  
GRANT A SPECIAL VARIANCE TO THE NOISE  
ORDINANCE PURSUANT TO SECTION 8.20.050 OF  
THE HOBBS MUNICIPAL CODE FOR THE  
CINCO DE MAYO FIESTA ON MAY 5, 2019 AT HOBBS CITY PARK

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS,  
NEW MEXICO, that the Mayor be and hereby is authorized and directed to grant a  
special variance to the noise ordinance of the Hobbs Municipal Code for organized  
activities and live music for the Cinco De Mayo Fiesta on Sunday, May 5, 2019, at  
Hobbs City Park from 11:00 a.m. until 8:00 p.m. for the reason that benefit to the  
community of the activities creating the offending noise are greater than the adverse  
effect of the noise created.

PASSED, ADOPTED AND APPROVED this 18<sup>th</sup> day of March, 2019.

\_\_\_\_\_  
SAM D. COBB, Mayor

ATTEST:

\_\_\_\_\_  
JAN FLETCHER, City Clerk



PHONE (575) 391-9650  
P.O. BOX 457  
HOBBS, NM. 88241  
EMAIL: klmaradio@leaco.net

RECEIVED  
FEB 19 2019

BY: *JB*.....

March 01, 2019

**Cinco de Mayo Fiesta Committee is requesting a noise variance for  
Cinco de Mayo Fiesta to be held at Hobbs City Park on Sunday May the  
5th from 11 AM till 8 PM.**

**This is our 48 annual festival the includes Live Music, Folklore dances,  
Food, Arts and Crafts and much more.**

**This event is attended by anywhere from 5000 to 10 000 people  
throughout the day**

**If you Have any question please do not Hesitate to call me at. 575-318-  
4273.**

**Sincerely.**

**Hermilo Ojeda**

**Cinco de Mayo Fiesta coordinator**

*The Voice of the Hispanic Community*

# Affidavit of Publication

STATE OF NEW MEXICO  
COUNTY OF LEA

I, Daniel Russell, Publisher of the Hobbs News-Sun, a newspaper published at Hobbs, New Mexico, solemnly swear that the clipping attached hereto was published in the regular and entire issue of said newspaper, and not a supplement thereof for a period of 1 issue(s).

Beginning with the issue dated  
February 28, 2019  
and ending with the issue dated  
February 28, 2019.



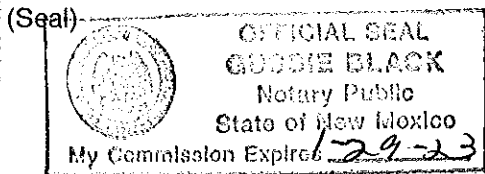
Publisher

Sworn and subscribed to before me this  
28th day of February 2019.



Business Manager

My commission expires  
January 29, 2023



This newspaper is duly qualified to publish legal notices or advertisements within the meaning of Section 3, Chapter 167, Laws of 1937 and payment of fees for said

LEGAL	LEGAL
<b>LEGAL NOTICE FEBRUARY 28, 2019</b>	
NOTICE IS HEREBY GIVEN that on the 18th day of March, 2019, at its regular meeting at 6:00 p.m., in the City Commission Chambers at City Hall, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico, the governing body of the City of Hobbs will consider a noise variance requested by the Cinco de Mayo Fiesta Committee for the Cinco de Mayo Fiesta to be held on Sunday, May 5, 2019, at Hobbs City Park from 11:00 a.m. until 8:00 p.m. The proposed resolution reads as follows:	
<b>A RESOLUTION AUTHORIZING THE MAYOR TO GRANT A SPECIAL VARIANCE TO THE NOISE ORDINANCE PURSUANT TO SECTION 8.20.050 OF THE HOBBS MUNICIPAL CODE FOR THE CINCO DE MAYO FIESTA ON MAY 5, 2019 AT HOBBS CITY PARK</b>	
BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be and hereby is authorized and directed to grant a special variance to the noise ordinance of the Hobbs Municipal Code for organized activities and live music for the Cinco De Mayo Fiesta on Sunday, May 5, 2019, at Hobbs City Park from 11:00 a.m. until 8:00 p.m. for the reason that benefit to the community of the activities creating the offending noise are greater than the adverse effect of the noise created.	
A copy of the proposed resolution is available to interested persons during regular business hours in the office of the City Clerk, City Hall, 200 East Broadway, Hobbs, New Mexico, and available online at <a href="http://www.hobbsnm.org">www.hobbsnm.org</a> .	
/s/ Jan Fletcher JAN FLETCHER, City Clerk	
#33795	

67108146

00225020

CITY OF HOBBS FINANCE DEPT  
200 E. BROADWAY ST  
HOBBS, NM 88240



**CITY OF HOBBS**  
COMMISSION STAFF SUMMARY FORM

MEETING DATE: 3-18-19

SUBJECT: A Resolution Authorizing the Mayor to Make Appointments to City Advisory Boards.

DEPT. OF ORIGIN: Mayor's Office  
DATE SUBMITTED: 3-11-19  
SUBMITTED BY: Ann Betzen

Summary:

The Mayor would like to re-appoint the following members whose terms expire March 31, 2019:

Cemetery Board: Cindy Walker, Joann Zespy and Benny J. Greenlee; to the Community Affairs Board: Cathy Marshall, Kevin Naegele and Pat Duran; to the Library Board: Sarah Reed and Robin Needham; to the Planning Board: Larry Sanderson, Philip Ingram and Guy Kesner; to the Utilities Board: Kerry Romine and Byron Marshall. All appointees to serve a two-year term commencing March 31, 2019.

The Mayor would like to appoint Darrell Powell to the Library Board to fill the position formerly held by Melissa Clark; term will expire March 31, 2021.

The Mayor would like to appoint Ashley Pratt to the Community Affairs Board to fill the position formerly held by Mark Bateman; term will expire March 31, 2021.

The Mayor would like to appoint Fanoy Walters to the Community Affairs Board to fill the unexpired term of Mike Clampitt; term will expire March 31, 2020.

The Mayor would like to appoint Rachael Moon and Haily Hunter to the Lodgers' Tax Board, each to serve a three-year term commencing January 1, 2019.

Fiscal Impact:

There is no effect on the current year budget.


Reviewed By: 

Department

Attachments:

Resolution

Legal Review:

Approved As To Form: 

City Attorney

Recommendation:

Motion to approve Resolution.

Approved For Submittal By:

\_\_\_\_\_  
Department Director

  
\_\_\_\_\_  
City Manager

CITY CLERK'S USE ONLY  
COMMISSION ACTION TAKEN

Resolution No. \_\_\_\_\_  
Ordinance No. \_\_\_\_\_  
Approved \_\_\_\_\_  
Other \_\_\_\_\_

Continued To: \_\_\_\_\_  
Referred To: \_\_\_\_\_  
Denied \_\_\_\_\_  
File No. \_\_\_\_\_

CITY OF HOBBS

RESOLUTION NO. 6773

A RESOLUTION AUTHORIZING THE MAYOR  
TO MAKE APPOINTMENTS TO  
THE CITY OF HOBBS ADVISORY BOARDS

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS,  
NEW MEXICO, that the Mayor be and hereby is authorized to make appointments to  
the following advisory boards, each to serve a two year term commencing March 31,  
2019:

Cemetery Board re-appoint – Cindy Walker  
Cemetery Board re-appoint – Joann Zespy  
Cemetery Board re-appoint – Benny J. Greenlee

Community Affairs Board re-appoint – Cathy Marshall  
Community Affairs Board re-appoint – Kevin Naegele  
Community Affairs Board re-appoint – Pat Duran  
Community Affairs Board – appoint Ashley Pratt

Library Board re-appoint – Sarah Reed  
Library Board re-appoint – Robin Needham  
Library Board - appoint Darrell Powell

Planning Board re-appoint – Larry Sanderson  
Planning Board re-appoint – Philip Ingram  
Planning Board re-appoint – Guy Kesner

Utilities Board re-appoint – Kerry Romine  
Utilities Board re-appoint – Byron Marshall

The Mayor wishes to appoint Fanoy Walters to the Community Affairs Board to fill the unexpired term of Mike Clampitt; term will expire March 31, 2020.



The Mayor also wishes to make the following board appointments to serve  
a three year term commencing January 1, 2019:

Lodgers' Tax Board re-appoint – Rachael Moon representing Tourist Industry  
Lodgers' Tax Board re-appoint - Haily Hunter representing Lodging Industry

PASSED, ADOPTED AND APPROVED this 18<sup>th</sup> day of March, 2019.

---

SAM D. COBB  
Mayor

ATTEST:

---

JAN FLETCHER  
City Clerk



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 18, 2019

SUBJECT: Purchase of Self-Contained Breathing Apparatus (SCBA)

DEPT. OF ORIGIN: Fire Department
DATE SUBMITTED: March 5, 2019
SUBMITTED BY: Barry Young, Deputy Fire Chief

Summary:

The Hobbs Fire Department wishes to purchase 10 Self-Contained Breathing Apparatus (SCBA), which includes the packs and cylinders, from Municipal Emergency Services through HGAC contract. The SCBA are utilized by firefighters when entering into an Immediately Dangerous to Life and Health (IDLH) atmosphere, and supply breathing air during these types of operations. The purchase of these 10 SCBA will allow the fire department to replace airpicks which are out of warranty and are in poor condition; it also ensures airpicks meet the 2018 NFPA standard.

Fiscal Impact:

Reviewed By: [Signature]
Finance Department

The total cost of the 10 SCBA, including packs and cylinders, is \$72,757.60, which will come from funds budgeted this fiscal year in the Fire Protection Fund, specifically the Equipment over \$5,000 line item.

Attachments:

- 1. Resolution
2. Quote
3. HGAC contract

Legal Review:

Approved As To Form: [Signature]
City Attorney

Recommendation:

Mayor and Commission approve the purchase of 10 SCBA at a cost of \$72,757.60.

Approved For Submittal By:

[Signature]
Department Director

[Signature]
City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. \_\_\_\_\_ Continued To: \_\_\_\_\_
Ordinance No. \_\_\_\_\_ Referred To: \_\_\_\_\_
Approved \_\_\_\_\_ Denied \_\_\_\_\_
Other \_\_\_\_\_ File No. \_\_\_\_\_

CITY OF HOBBS

RESOLUTION NO. 6774

A RESOLUTION AUTHORIZING THE PURCHASE  
OF TEN (10) SELF-CONTAINED BREATHING APPARATUS

WHEREAS, the City of Hobbs Fire Department wishes to purchase ten (10) Self-Contained Breathing Apparatus (SCBA) which include the packs and cylinders; and

WHEREAS, the purchase of these 10 SCBA will allow the fire department to replace air packs which are out of warranty and in poor condition; and

WHEREAS, the purchase of these 10 SCBA will ensure that air packs meet the 2018 NFPA standard; and

WHEREAS, the total cost of the 10 SCBA is \$72,757.60 which will come from funds budgeted this fiscal year in the Fire Protection Fund;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be and hereby is, authorized and directed to effectuate this Resolution authorizing the purchase of ten (10) Self-Contained Breathing Apparatus

PASSED, ADOPTED AND APPROVED this 18<sup>th</sup> day of March, 2019.

\_\_\_\_\_  
SAM D. COBB, Mayor

\_\_\_\_\_  
JAN FLETCHER, City Clerk





2330 West University Drive  
 Unit #10  
 Tempe, AZ 85281

# Quote

Date 02/15/2019  
 Quote # QT1192386  
 Expires 02/28/2019  
 Sales Rep Arreola, Hugo A  
 PO #  
 Shipping Method FedEx Ground

**Bill To**  
 City of Hobbs  
 200 E. Broadway St.  
 Hobbs NM 88240  
 United States

**Ship To**  
 Chis Henry  
 City of Hobbs  
 310 E. White  
 Hobbs NM 88240  
 United States

Item	Alt. Item #	Units	Description	QTY	Unit Sales Pri...	Amount
X3614022205A03			SCBA Model : Air-Pak X3 Pro with CGA Harness : Parachute Buckles Pressure : 4500 Belt Type : Standard Escape Rope : No Escape Rope Regulator Type : Quick Connect Hose EBSS : Dual EBSS Airline Option : None Spare Harness : No Console Type : SEMS II Pro Case : No Case Packaging : 1 SCBA Per Box (Black) HGAC priced item. Contract EE08-17. -32% off list price of \$8,925.00	10	6,069.00	60,690.00
804722-01			CYL&VLV ASSY,CARB,45MIN,4500 HGAC priced item. Contract EE08-17. 32% off list price of \$1,507.00	10	1,024.76	10,247.60
8005197			Scott Connect Monitor Software - includes 10 downloads	1	0.00	0.00
8006951			Monitor for X3 PRO	1	0.00	0.00
201088-02			SEMS II, USB GATEWAY	1	1,820.00	1,820.00

**Subtotal** 72,757.60  
**Shipping Cost (FedEx Ground)** 0.00  
**Total** \$72,757.60

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current local tax information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1192386



**CONTRACT PRICING WORKSHEET**  
For Catalog & Price Sheet Type Purchases

Contract No.:

EE08-17

Date Prepared:

2/19/2019

**This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents MUST be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.**

Buying Agency:	City of Hobbs	Contractor:	Municipal Emergency Services
Contact Person:	Chris Henry	Prepared By:	Janet Cardenas
Phone:	575-318-6828	Phone:	1-800-784-0404
Fax:	575-397-9331	Fax:	281-442-9199
Email:	chenry@hobbsnm.org	Email:	jcardenas@mesfire.com

Catalog / Price Sheet Name:	SCOTT
General Description of Product/ Product Code	SCOTT

**A. Catalog / Price Sheet Items being purchased - Itemize Below - Attach Additional Sheet If Necessary**

Quan	Description	Unit Pr	Total
10	X3614022205A03 SCBA Air-Pak X3 Pro with CGA 4500 PRICING 32% OFF LIST \$8925.00	6069	60690
10	804722-01-CYL&VLV ASSY,CARB,45MIN,4500 PRICING PER FORM E	1024.76	10247.6
1	201088-02-SEMS II, USB GATEWAY PRICING PER FORM E	1820	1820
			0
			0
			0
			0
			0
			0
			0
			0
<b>Total From Other Sheets, If Any:</b>			
<b>Subtotal A:</b>			72757.6

**B. Unpublished Options, Accessory or Service items - Itemize Below - Attach Additional Sheet If Necessary**

(Note: Unpublished Items are any which were not submitted and priced in contractor's bid.)

Quan	Description	Unit Pr	Total
			0
			0
			0
			0
<b>Total From Other Sheets, If Any:</b>			
<b>Subtotal B:</b>			0
Check: Total cost of Unpublished Options (B) cannot exceed 25% of the total of the Base Unit Price plus Published Options.		For this transaction the percentage is:	0%

**C. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges**

1-8005197-Scott Connect Monitor Software - includes 10 downloads	0
1-8006951-Monitor for X3 PRO	0
<b>Subtotal C:</b>	

<b>Delivery Date:</b>	<b>Input a Date</b>	<b>D. Total Purchase Price (A+B+C):</b>	72757.6
-----------------------	---------------------	---	---------



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 18, 2019

SUBJECT: APPLICATION FOR LOCAL GOVERNMENT ROAD FUND (COOP) GRANT TO NMDOT FOR TRAFFIC SIGNAL IMPROVEMENTS

DEPT. OF ORIGIN: Engineering Department
DATE SUBMITTED: 3-14-2019
SUBMITTED BY: Todd Randall, City Engineer

Summary:

The NMDOT District Two Engineering Support Division is soliciting applications for the Local Government Road Fund Program for fiscal year 2019/2020. The purpose of the Local Government Road Fund Program is to assist local public agencies in "project development, construction, reconstruction, improvement, maintenance or repair of public highways, streets and public school parking lots, or for the acquisition of rights-of-way therefore or for material for the construction or improvement thereof". Requests are due no later than March 14th.

Staff recommends improvements to street name signs located along State Highways within the City of Hobbs State Route 18 (Lovington Hwy / Bender / Dal Paso), State Route 208 (West County Road), State Route 132 (N. Dal Paso) and US 62/180 (Marland Blvd). The improvements at the signalized intersections would include the installation of an Edge Lit street name signs. This will improve night road safety, appearance and convenience. Artwork for proposed signs is attached. Note, if grant funding is reduced, staff will prioritize strategic intersection to receive improvements.

Fiscal Impact:

Reviewed By: [Signature]

Estimated Cost: \$ 220,000
Local Match: \$ 55,000 (25%)
State Match: \$ 165,000 (75%)

Operations Costs: This is an enhancement to the current street names signs. The estimated costs for future replacement is estimated at today's dollars. LED and sign faces would need to be replaced within approximately 7 to 10 years. The frame / housing would be reused and the costs of sign faces and LED replacement is estimated at 70% of the original capital costs or \$18,000 / yr.

Attachments:

Resolution / Map

Legal Review:

Approved As To Form: [Signature]
City Attorney

Recommendation:

To make a motion to approve the Resolution for the Mayor to submit an application for the 2019/2020 COOP funding to the NMDOT

Approved For Submittal By:

[Signature]
Department Director

[Signature]
City Manager

CITY CLERKS USE ONLY
COMMISSION ACTION TAKEN

Resolution No. \_\_\_\_\_ Continued To: \_\_\_\_\_
Ordinance No. \_\_\_\_\_ Referred To: \_\_\_\_\_
Approved \_\_\_\_\_ Denied
Other \_\_\_\_\_ File No. \_\_\_\_\_

CITY OF HOBBS

RESOLUTION NO. 6775

A CONCEPT RESOLUTION OF SUPPORT FOR THE SUBMISSION OF AN APPLICATION TO THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR VARIOUS SIGNALIZED INTERSECTION IMPROVEMENTS IN HOBBS, NEW MEXICO

WHEREAS, the City of Hobbs desires to improve the signalized intersections within the City of Hobbs along SR208, SR18, SR132 and US6/180 in the City of Hobbs; and

WHEREAS, the estimated construction cost of the proposed project is \$220,000 The City of Hobbs proposes to provide \$55,000 and request the state to provide \$165,000; and

WHEREAS, the City of Hobbs verifies that funds, equipment, labor, and materials representing the total cost of the proposed project will be available if the funding is awarded; and

WHEREAS, the City of Hobbs has agreed to fund all on-going maintenance costs for the signal improvements after construction; and

WHEREAS, the City of Hobbs supports this project and desires to receive funding; and

WHEREAS, the City of Hobbs understands two resolutions must be submitted, one at the time of application and another at the time the project is formally under contract with the New Mexico Department of Transportation; and

WHEREAS, this resolution is at the time of an application for the Transportation Roadway funding;



NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be, and hereby is, authorized to submit an application for the COOP Program funding to the New Mexico Department of Transportation for various locations in the City of Hobbs, New Mexico and hereby commits to the concept of such project as specified in the project application.

PASSED, ADOPTED AND APPROVED this 18<sup>th</sup> day of March, 2019.

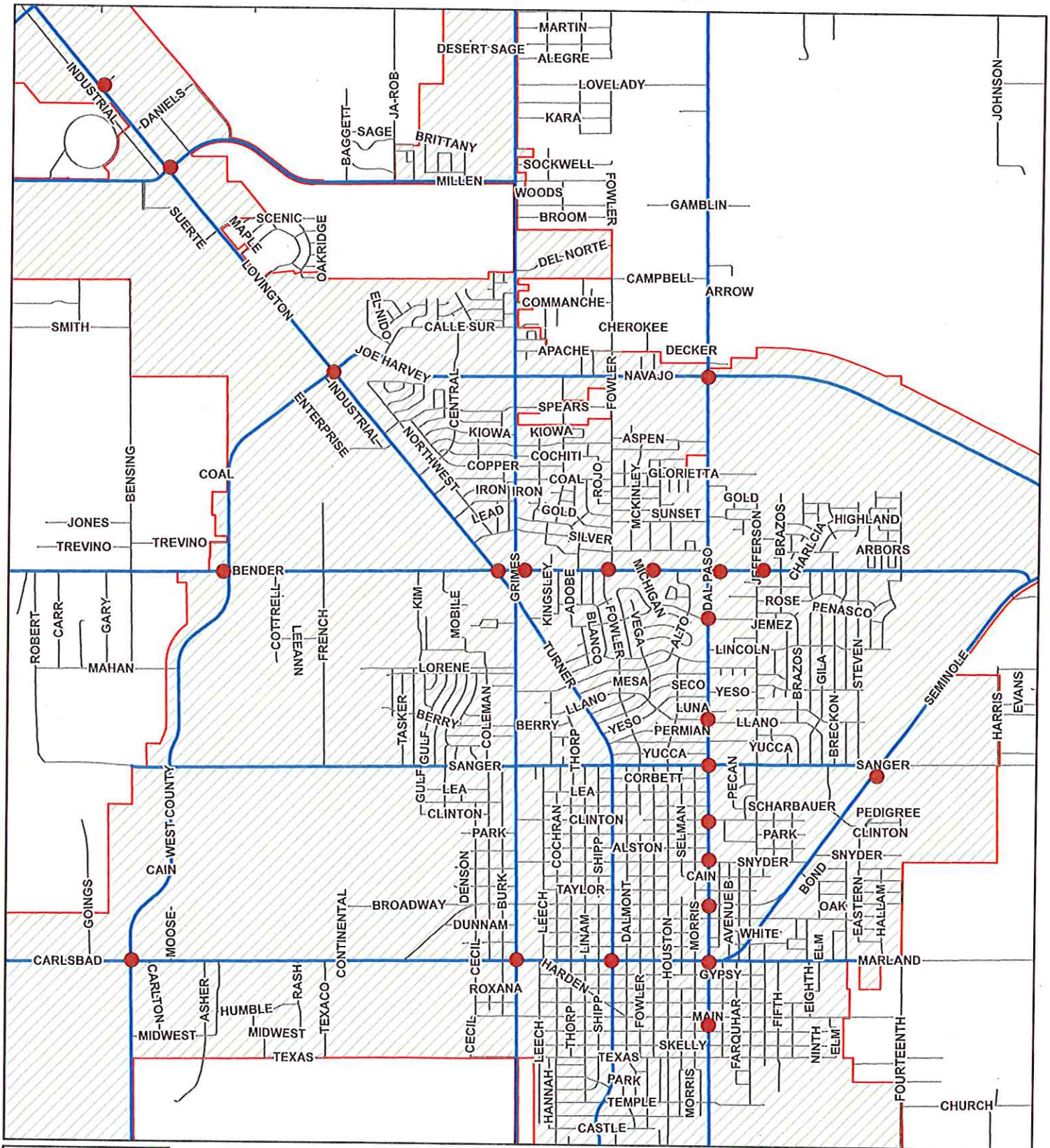
\_\_\_\_\_  
SAM D. COBB, Mayor

ATTEST:

\_\_\_\_\_  
JAN FLETCHER, City Clerk

# 2019-2020 Local Government Road Fund Program (COOP)

## Traffic Signal Improvements Application



- Project Location
- Arterial Roads
- Streets
- City Limits

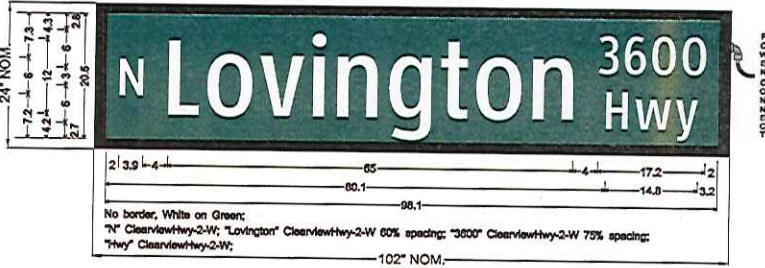


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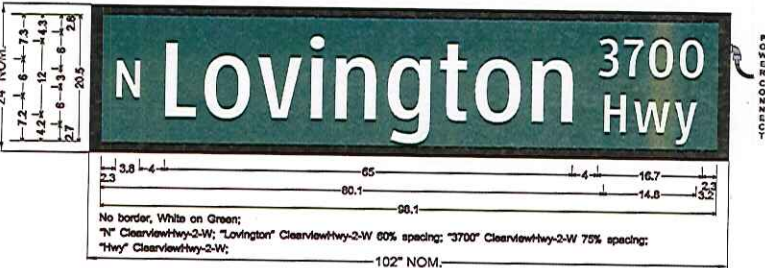
# Customer Artwork for Approval

Hobbs NM

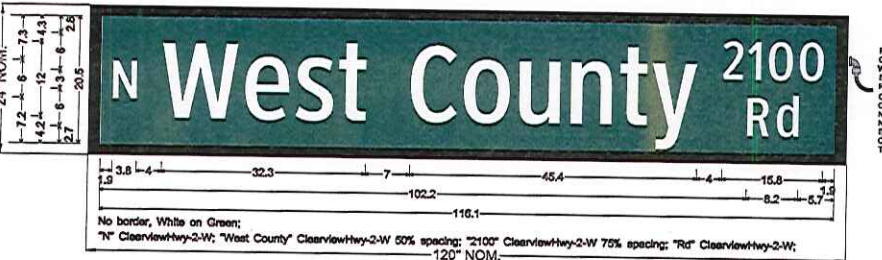
**SIGN A**  
Single Sided  
Qty: 1



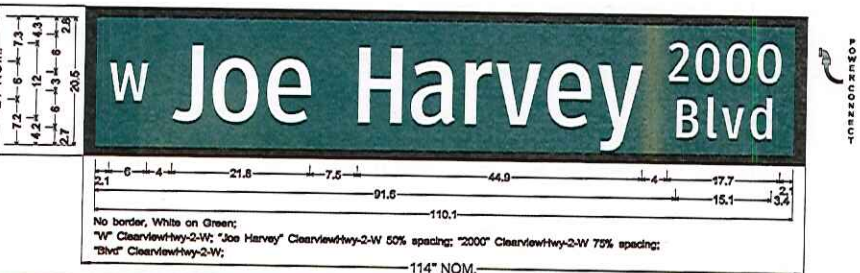
**SIGN B**  
Single Sided  
Qty: 1



**SIGN C**  
Single Sided  
Qty: 1



**SIGN D**  
Single Sided  
Qty: 1

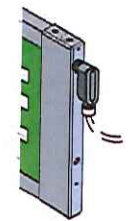
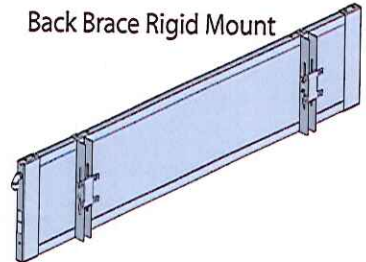


**SIGN FEATURES:**

- White Ultra-brite LED Illumination
- Razor Frame / Silver Powder 49/90500
- Clearview Font
- Letters Height: 12"/9" UC/LC 6" Block and suffix
- Back Brace Mount
- Power Connect Depicts Pole Mount Position
- Logo: N/A

**BACKGROUND COLOR INFORMATION:**  
3M Diamond Grade Reflective Sheeting used with colored 3M Electrocut Film

Color: Green EC Film Series: 1177



Enclosed UL Junction Box w/ Photo Cell

Unless otherwise specified, all letters spacing and width shall be 100% of the U.S. D.O.T. minimum recommendations. Letters shall conform to FHWA's "Standard Alphabets for Highway Signs"; standard spacing is applied to address numerals.



Design: Lovington@Joe Harvey

Date: September 15, 2016

Toll Free: 1.800.633.3221  
Fax: 256.353.4578  
Sales: adrian.baker@temple-inc.com  
www.TempleEdgeLit.com

Client: Gades Sales\_Hobbs, NM

Client PO#: 0000

Temple Sales Rep: Adrian Baker

Designer: B. Knight

Checked By: D. Little

Customer Approval:

Date:

Disclaimer: Any Original artwork is protected under Federal Copyright Laws. No reproduction may be made of original design. This proof is an artist's representation; actual colors may vary slightly due to lighting conditions.



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 18, 2019

SUBJECT: APPLICATION FOR MUNICIPAL ARTERIAL PROGRAM (MAP) TO NMDOT FOR DAL PASO / SANGER, DAL PASO / CLINTON AND DALPASO / SNYDER TRAFFIC SIGNAL AND INTERSECTION IMPROVEMENTS IN HOBBS, NEW MEXICO

DEPT. OF ORIGIN: Engineering Department
DATE SUBMITTED: 3-14-19
SUBMITTED BY: Todd Randall, City Engineer

Summary:

The Programs and Infrastructure Finance Division is soliciting applications for the Department's Municipal Arterial Program (MAP) for fiscal year 2019. The application must be submitted on March 14, 2019. The purpose of the MAP program is to assist municipalities in project development; construction, reconstruction, improvement, maintenance, repair and right-of-way and material acquisition of and for those streets that are principal extensions of rural state highways and of other streets not on the state highway system but determined to qualify under designated criteria.

Staff recommends roadway / traffic signal improvements to the DAL PASO / SANGER, DAL PASO / CLINTON AND DALPASO / SNYDER intersections. Improvements would include the construction of a new traffic signal poles, mast arms and geometric improvements to the intersections. The City is currently within FY20 budgeting process and a portion of the project will be budgeted in anticipation of the award. If this grant application is funded, it will create a new revenue stream reducing the need for Fund 48 dollars.

Fiscal Impact:

Reviewed By: [Signature] Finance Department

Estimated Cost: \$605,506.00
Local Match: \$151,376.50 (Fund 48)
State Match: \$ 454,129.50

Attachments:

Resolution / Map

Legal Review:

Approved As To Form: [Signature] City Attorney

Recommendation:

To make a motion to approve the Resolution for the Mayor to submit an application for the 2019/2020 MAP to the NMDOT

Approved For Submittal By:

[Signature] Department Director
[Signature] City Manager

CITY CLERKS USE ONLY
COMMISSION ACTION TAKEN

Resolution No. \_\_\_\_\_ Continued To: \_\_\_\_\_
Ordinance No. \_\_\_\_\_ Referred To: \_\_\_\_\_
Approved \_\_\_\_\_ Denied
Other \_\_\_\_\_ File No. \_\_\_\_\_

CITY OF HOBBS

RESOLUTION NO. 6776

A CONCEPT RESOLUTION OF SUPPORT FOR THE SUBMISSION OF AN APPLICATION TO THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR DAL PASO / SANGER, DAL PASO / CLINTON AND DALPASO / SNYDER TRAFFIC SIGNALS AND INTERSECTION IMPROVEMENTS IN HOBBS, NEW MEXICO

WHEREAS, the City of Hobbs desires to improve the intersections of Dal Paso / Sanger, Dal Paso / Clinton and Dal Paso / Snyder in the City of Hobbs; and

WHEREAS, the estimated construction cost of the proposed project is \$605,506. The City of Hobbs proposes to provide \$151,376.50 and request the state to provide \$454,129.50; and

WHEREAS, the City of Hobbs verifies that funds, equipment, labor, and materials representing the total cost of the proposed project will be available if the funding is awarded; and

WHEREAS, the City of Hobbs has agreed to fund all on-going maintenance costs for this roadway project after construction; and

WHEREAS, the City of Hobbs supports this project and desires to receive funding; and

WHEREAS, the City of Hobbs understands two resolutions must be submitted, one at the time of application and another at the time the project is formally under contract with the New Mexico Department of Transportation; and

WHEREAS, this resolution is at the time of an application for the Transportation Roadway funding;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be, and hereby is, authorized to submit an application for the Municipal Arterial Program (MAP)

funding to the New Mexico Department of Transportation for of Dal Paso / Sanger, Dal Paso / Clinton and Dal Paso / Snyder; in the City of Hobbs, New Mexico and hereby commits to the concept of such project as specified in the project application.

PASSED, ADOPTED AND APPROVED this 18<sup>th</sup> day of March, 2019.

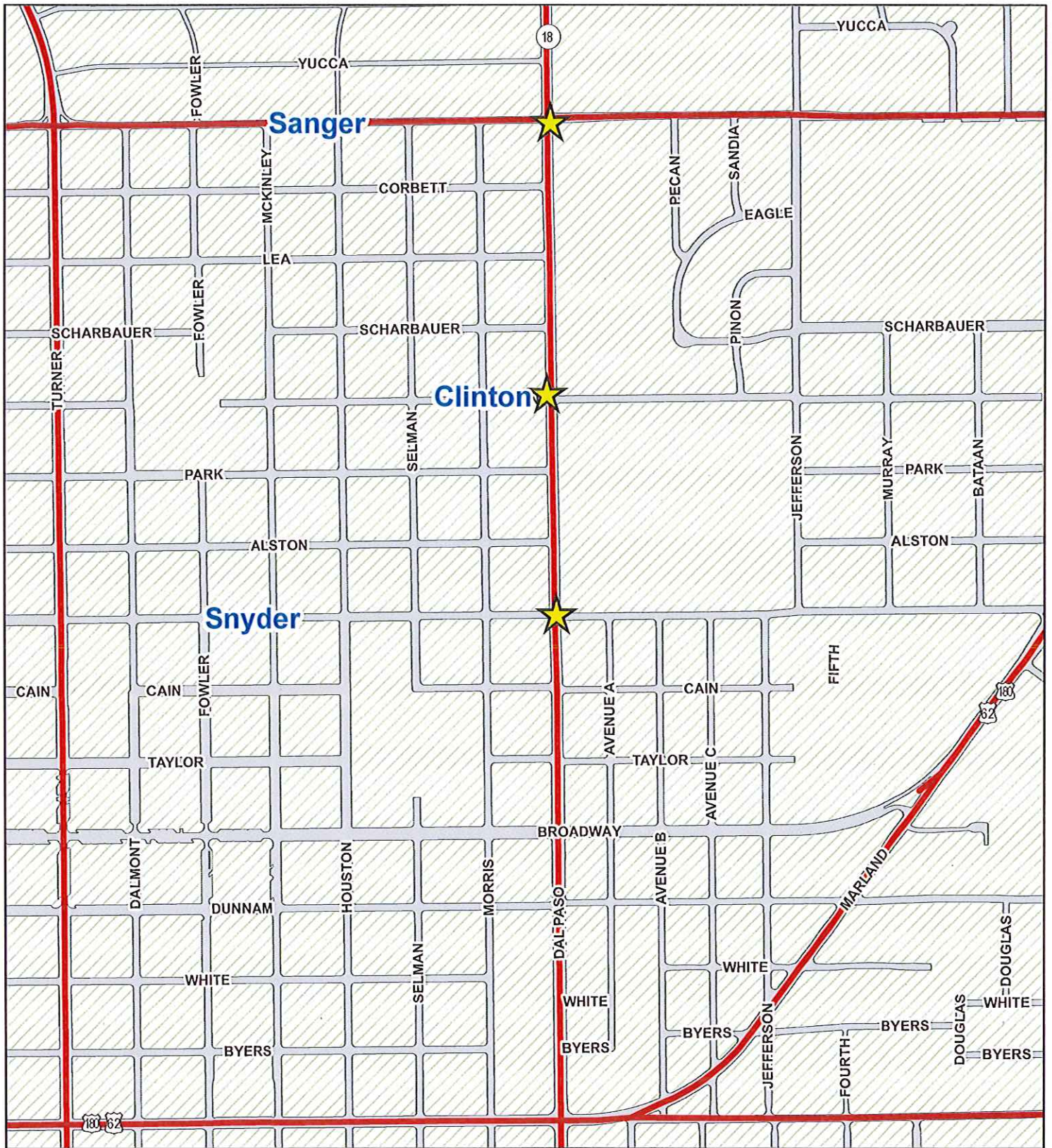
\_\_\_\_\_  
SAM D. COBB, Mayor

ATTEST:

\_\_\_\_\_  
JAN FLETCHER, City Clerk

# 2019-2020 Local Government Road Fund Program (MAP)

## Traffic Signal Improvements Application



-  Project Location
-  Arterial Roads
-  Streets
-  City Limits

City of Hobbs GIS Division



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# **ACTION ITEMS**





**CITY OF HOBBS**  
COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 18, 2019

**SUBJECT:** Resolution accepting and approving the FY2018 Audit.  
**DEPT. OF ORIGIN:** Finance Department  
**DATE SUBMITTED:** 03/12/2019  
**SUBMITTED BY:** Deborah Corral, Assistant Finance Director

**Summary:**

The City of Hobbs is required by statute to contract with an independent auditor to perform the required annual audit. The audit has been completed by Hinkle + Landers, PC and the NM Office of the State Auditor has authorized the release of this audit pre their release letter dated March 7, 2019.

Per NMAC 2.2.2.10 (M) (4), once the report is released and a 5 day waiting period has passed, the audit shall be presented by the independent audit firm to a quorum of the governing authority at a meeting held in accordance with the Open Meetings Act.

This resolution is seeking acceptance and approval of the completed FY18 audit report and findings.

**Fiscal Impact:**

No fiscal impact.

Reviewed By: 

Finance Department

**Attachments:** Resolution

**Legal Review:**

Approved As To Form: 

City Attorney

**Recommendation:**

Approval of resolution.

Approved For Submittal By:

  
Department Director  
  
City Manager

CITY CLERK=S USE ONLY  
COMMISSION ACTION TAKEN

Resolution No. \_\_\_\_\_  
Ordinance No. \_\_\_\_\_  
Approved \_\_\_\_\_  
Other \_\_\_\_\_

Continued To: \_\_\_\_\_  
Referred To: \_\_\_\_\_  
Denied \_\_\_\_\_  
File No. \_\_\_\_\_

CITY OF HOBBS

RESOLUTION NO. 6777

**RESOLUTION OF ACCEPTANCE AND APPROVAL OF THE FY18 AUDIT**

**WHEREAS**, the City of Hobbs is required by statute to contract with an independent auditor to perform the required annual audit or agreed upon procedures for Fiscal Year 2018; and,

**WHEREAS**, the City of Hobbs has directed the accomplishment of the audit for FY18 be completed; and,

**WHEREAS**, this audit has been completed and presented to the Hobbs City Commission per the March 7, 2019 Letter from the Statue Auditor authorizing release of the FY18 audit.

**WHEREAS**, NMAC 2.2.2.10 (M) (4) provides in pertinent part that “Once the audit report is officially released to the agency by the state auditor (by a release letter) and the required waiting period of five calendar days has passed, unless waived by the agency in writing, the audit report shall be presented by the IPA, to a quorum of the governing authority of the agency at a meeting held in accordance with the Open Meetings Act, if applicable;” and,

**NOW THEREFORE, BE IT RESOLVED**, that the Hobbs City Commission does hereby accept and approve the completed audit report and findings as indicated within this document.

**ACCEPTED AND APPROVED** this 18<sup>th</sup> day of **March, 2019**, in regular session by the Hobbs City Commission, at Hobbs, Lea County, New Mexico.

\_\_\_\_\_  
SAM D. COBB, Mayor

\_\_\_\_\_  
MARSHALL NEWMAN, Commissioner

\_\_\_\_\_  
CHRISTOPHER MILLS, Commissioner

\_\_\_\_\_  
PATRICIA TAYLOR, Commissioner

\_\_\_\_\_  
JOSEPH D. CALDERÓN, Commissioner

\_\_\_\_\_  
DWAYNE PENICK, Commissioner

\_\_\_\_\_  
DON R. GERTH, Commissioner

ATTEST BY:

\_\_\_\_\_  
JAN FLETCHER, City Clerk



# CITY OF HOBBS

## COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 18, 2019

**SUBJECT:** Resolution Adopting Budgetary Adjustment #4 for the Fiscal Year 2018-2019  
**DEPT. OF ORIGIN:** Finance Department  
**DATE SUBMITTED:** March 12, 2019  
**SUBMITTED BY:** Deborah Corral, Assistant Finance Director

**Summary:**

The fiscal budget of the City of Hobbs is adopted by resolution, and reviewed and approved by the Department of Finance & Administration. The budget is prepared prior to the beginning of the fiscal year, and as such, from time to time it becomes necessary to adjust the budget for items not contemplated at the time of its preparation or for issues that arise during the fiscal year.

Enclosed is a budgetary adjustment #4 for the current year. A summary of the funds adjusted is attached to this resolution. After this adjustment is approved by the Commission, it must be forwarded to the Department of Finance & Administration for their approval.

**Fiscal Impact:**

Reviewed By: Deborah Corral

Finance Department

Included in this budget adjustment are increases to expenditure and revenue accounts as well as cash transfers between funds. Total Expenditure increase by \$3,140,800.00 and total revenues increase by \$1,122,333.33. Ending cash balance for all funds decrease from \$58,888,841.27 to \$56,870,374.60 a net decrease of \$2,018,466.67

One transfer is needed in this budget adjustment to CORE from General Fund in the amount of \$51,450.00

The general fund reserve balance decreases from 38% to 34%.

**Attachments:**

- Budget Cash Balance Sheet
- Budgeted Adjustments Detail
- Resolution approving Budget Adjustment for the fiscal year 2018-2019

**Legal Review:**

Approved As To Form: E. A. D.

City Attorney

**Recommendation:**

Motion to approve the resolution.

Approved For Submittal By:

\_\_\_\_\_  
Department Director

[Signature]  
City Manager

CITY CLERKS USE ONLY  
COMMISSION ACTION TAKEN

Resolution No. \_\_\_\_\_  
Ordinance No. \_\_\_\_\_  
Approved \_\_\_\_\_  
Other \_\_\_\_\_

Continued To: \_\_\_\_\_  
Referred To: \_\_\_\_\_  
File No. \_\_\_\_\_ Denied

CITY OF HOBBS

RESOLUTION NO. 6778

BUDGETARY ADJUSTMENT #4

FISCAL YEAR 2018-2019

WHEREAS, the fiscal budget for the City of Hobbs is prepared, reviewed and approved prior to the beginning of the fiscal year; and

WHEREAS, from time to time it becomes necessary to adjust the budget due to items not contemplated at the time it is prepared; and

WHEREAS, included in this budgetary adjustment are increases to expenditures in the amount of \$3,140,800.00, and increases to revenues in the amount of \$1,122,333.33; and

WHEREAS, the ending cash balance for all funds is \$56,870,374.60; and

WHEREAS, the General Fund reserve balance decreases to 34%;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the herein referenced budget adjustments be approved.

BE IT FURTHER RESOLVED BY THE GOVERNING BODY of the City of Hobbs, New Mexico, that the budgetary adjustments be subject to the approval of the Department of Finance and Administration of the State of New Mexico and that a copy of this Resolution be forwarded to their office in Santa Fe, New Mexico, for approval.

PASSED, ADOPTED AND APPROVED this 18<sup>th</sup> day of March, 2019

\_\_\_\_\_  
SAM D. COBB, Mayor

ATTEST:

\_\_\_\_\_  
JAN FLETCHER, City Clerk

**City of Hobbs Budget Adjustment Request #4  
FY19 Fund Summary**

	Beginning Cash 06/30/2018	Total Revenue	Interfund Transfer	Total Expenditures	Ending Cash
1 GENERAL	54,640,045.37	69,147,623.15	(9,335,836.66)	85,182,603.57	29,269,228.29
2 LAND ACQUISITIO	326,192.47	100,000.00	-	325,000.00	101,192.47
<b>General Fund Subtotal</b>	<b>54,966,237.84</b>	<b>69,247,623.15</b>	<b>(9,335,836.66)</b>	<b>85,507,603.57</b>	<b>29,370,420.76</b>
11 LOCAL GOV CORR	559,796.11	280,000.00	-	755,540.01	84,256.10
12 POLICE PROTECTI	87,000.00	79,200.00	-	166,200.00	-
13 P D N (parif, drug,	1,918.75	-	-	-	1,918.75
14 SAFER Grant	1,000.00	409,148.31	110,595.63	519,743.65	1,000.29
15 COPS GRANT	1,000.00	697,584.94	510,095.01	977,947.95	230,732.00
16 RECREATION (COF	75,000.00	8,666,664.78	3,530,355.49	11,656,620.27	615,400.00
17 OLDER AMERICAN	1,000.00	145,647.00	945,203.89	1,090,850.89	1,000.00
18 GOLF	1,000.00	1,000,700.00	3,176,014.40	4,176,714.40	1,000.00
19 CEMETERY	1,000.00	159,200.00	534,135.51	693,335.51	1,000.00
20 AIRPORT	288,518.33	41,000.00	-	110,716.20	218,802.13
23 LODGERS' TAX	1,382,920.55	2,520,000.12	(1,105,455.00)	850,000.00	1,947,465.67
27 PUBLIC TRANSPOR	-	1,070,201.60	319,742.73	1,229,364.33	160,580.00
28 FIRE PROTECTION	444,158.18	503,317.00	-	924,765.00	22,710.18
29 EMER MEDICAL SI	11.27	20,000.00	-	20,000.00	11.27
<b>Special Revenue Subt</b>	<b>2,844,323.19</b>	<b>15,592,663.75</b>	<b>8,020,687.66</b>	<b>23,171,798.21</b>	<b>3,285,876.39</b>
37 COMM DEVE CON	1,000.00	500,000.00	315,149.00	635,149.00	181,000.00
46 BEAUTIFICATION	1,538,849.89	-	-	402,856.00	1,135,993.89
48 STREET IMPROVEI	2,024,650.68	1,201,671.33	-	2,510,576.00	715,746.01
49 CITY COMM. IMPI	512,265.22	2,586,000.04	(1,861,265.22)	116,000.00	1,121,000.04
<b>Capitol Project Subtot</b>	<b>4,076,765.79</b>	<b>4,287,671.37</b>	<b>(1,546,116.22)</b>	<b>3,664,581.00</b>	<b>3,153,739.94</b>
51 UTILITY BOND	-	-	307,004.58	307,004.58	-
53 WASTEWATER BC	1,989,842.96	-	2,105,209.23	2,105,209.23	1,989,842.96
<b>Debt Service Subtotal</b>	<b>1,989,842.96</b>	<b>-</b>	<b>2,412,213.81</b>	<b>2,412,213.81</b>	<b>1,989,842.96</b>
10 SOLID WASTE	1,975,305.24	6,500,000.00	-	6,500,000.04	1,975,305.20
44 JOINT UTILITY EXT	402,868.75	335,000.00	1,206,326.74	1,943,196.00	999.49
60 JOINT UTILITY	5,554,307.33	-	1,001,123.52	5,722,295.87	833,134.98
61 JOINT UTILITY COI	1,000.00	-	5,347,415.00	5,347,415.00	1,000.00
62 WASTE WATER PL	11,548,869.72	7,563,572.00	2,417,386.88	20,821,834.00	707,994.60
63 JOINT UTILTIY - W	1,000.00	-	2,947,799.35	2,947,799.35	1,000.00
65 JOINT UTILTIY INC	1,000.00	6,910,000.08	(6,791,000.08)	60,000.00	60,000.00
66 JOINT UTILITY INC	1,000.00	5,950,000.00	(5,680,000.00)	-	271,000.00
68 METER DEPOSIT R	973,283.94	425,000.04	-	425,000.00	973,283.98
69 INTERNAL SUPPLY	76,262.04	300,000.00	-	300,000.00	76,262.04
<b>Utility Subtotals</b>	<b>20,534,897.02</b>	<b>27,983,572.12</b>	<b>449,051.41</b>	<b>44,067,540.26</b>	<b>4,899,980.29</b>
64 MEDICAL INSURA	3,737,836.73	6,323,720.88	-	6,323,720.88	3,737,836.73
67 WORKERS COMP	1,069,590.48	685,064.36	-	685,064.40	1,069,590.44
<b>Internal Service Subto</b>	<b>4,807,427.21</b>	<b>7,008,785.24</b>	<b>-</b>	<b>7,008,785.28</b>	<b>4,807,427.17</b>
70 MOTOR VEHICLE	22,290.49	4,250,000.00	-	4,250,000.00	22,290.49
71 MUNI JUDGE BON	103,565.84	-	-	-	103,565.84
72 RETIREE HEALTH I	9,000,000.00	1,237,414.32	-	1,237,414.32	9,000,000.00
73 CRIME LAB FUND	72,649.55	121,000.00	-	121,000.00	72,649.55
75 FORECLOSURE TR	71.88	-	-	-	71.88
76 RECREATION TRU	-	-	-	-	-
77 LIBRARY TRUST	5,756.00	1,000.00	-	2,000.00	4,756.00
78 SENIOR CITIZEN T	9,088.18	2,000.00	-	10,000.00	1,088.18
79 PRAIRIE HAVEN M	5,680.71	150.00	-	-	5,830.71
80 COMMUNITY PAR	1,519.50	100.00	-	-	1,619.50
82 EVIDENCE TRUST	131,237.46	1,000.00	-	-	132,237.46
83 HOBBS BEAUTIFU	24,069.53	1,000.00	-	10,000.00	15,069.53
86 CITY AGENCY TRU	4,907.95	1,500.00	-	2,500.00	3,907.95
<b>Trust &amp; Agency Subto</b>	<b>9,380,837.09</b>	<b>5,615,164.32</b>	<b>-</b>	<b>5,632,914.32</b>	<b>9,363,087.09</b>
<b>Grant Total All Funds</b>	<b>98,600,331.10</b>	<b>129,735,479.95</b>	<b>-</b>	<b>171,465,436.45</b>	<b>56,870,374.60</b>
		1,122,333.33		3,140,800.00	

34%

**Expense:**

**New Money:**

Fund	Org	Object	Project	Dept	Description	Current Budget	Budget Request	New Budget	Comments
1	010100	44901	00169	Commission	Affordable Housing	-	1,570,000.00	1,570,000.00	To fund development costs related to Reso 6759 financial support for Yes Housing, Inc.
1	010100	42***		Commission	GRT Admin Fees (General Fund)	-	737,000.00	737,000.00	New DFA Analyst is requesting that we gross up GRT Revenue and and show the Admin fees in our expense budget associated with monthly GRT receipts - COH current practice is to book net of admin fees.
1	010145	42701		IT	Computer/Comp Equipment	245,427.00	102,500.00	347,927.00	New SQL Server Enterprise Edition software and license - upgrades all City Servers (virtual environment) for better reporting and a larger database size
1	010160	42607		Courts	Legal Expense	45,000.00	20,000.00	65,000.00	Additional funds to cover Court Appointed Attorney contract. Additional funds to increase the number of cell phone stipends in patrol
1	010202	41116		PD Patrol	Cell Phone Stipend	600.80	12,000.00	12,600.80	
1	010420	42202		Garage	Communications	500.00	150.00	650.00	to cover expense sfor the remainder of FY19
1	010420	42208		Garage	Fuel	600,000.00	150,000.00	750,000.00	to cover expense sfor the remainder of FY20
1	010420	42305		Garage	Supplies - Medical	2,000.00	200.00	2,200.00	to cover expense sfor the remainder of FY21
1	010420	42315		Garage	Food & Linen	300.00	200.00	500.00	to cover expense sfor the remainder of FY22
1	010420	42706		Garage	Equipment Under \$5000	2,300.00	2,300.00	4,600.00	to purchase equipment - AC recovery machine and alternator/battery load tester
1	010421	42202		Building Mtc	Communications	550.00	1,000.00	1,550.00	to cover expense sfor the remainder of FY20
1	010421	42520		Building Mtc	HVAC Maint	100,000.00	15,000.00	115,000.00	to cover expense sfor the remainder of FY20
1	010423	42201		Street/Hwy	Utilities	8,000.00	2,000.00	10,000.00	to cover expense sfor the remainder of FY20
<b>1 Total</b>							<b>2,612,350.00</b>		
16	164016	41101			Salaries	1,797,160.28	7,800.00	1,804,960.28	Additional funds for Pump Operator for CORE - Salary
16	164016	41111			FICA	186,968.27	600.00	187,568.27	Additional funds for Pump Operator for CORE - Fica
16	164016	41112			PERA	301,254.34	1,050.00	302,304.34	Additional funds for Pump Operator for CORE - PERA
16	164016	42204		CORE	Uniforms	14,700.00	5,000.00	19,700.00	Additional funds for aquatic uniforms and suits due to turnover
16	164016	42222		CORE	Insurance - General Liability	87,773.00	11,000.00	98,773.00	Increase budget - actual cost of insurance at CORE greater than the projected budget.
16	164016	42317		CORE	Pool Chemicals & Supplies	140,000.00	13,000.00	153,000.00	Additional funds to replace and service the UV system

BAR #4 Detail

Fund	Org	Object	Project	Dept	Description	Current Budget	Budget Request	New Budget	Comments
16	164016	42332		CORE	Filters	50,000.00	6,000.00	56,000.00	Increase to budget - Air filters at core to be replaced every 6 weeks rather than the originally budgeted 3 month cycle.
16	164016	42357		CORE	Advertising	35,000.00	5,000.00	40,000.00	Additional funds to advertise for summer employment and new programs
16	164017	42501		CORE	Buildings & Grounds	20,000.00	2,000.00	22,000.00	Additional \$2000 to cover supplies /paint/hardware for minor projects/repairs around facility'
<b>16 Total</b>							<b>51,450.00</b>		
48	484048	44901 00244		Street Imp.	RR Crossing Improvements	200,000.00	100,000.00	300,000.00	to replace funds temporarily transferred to traffic signal coop new request for traffic signal coop grant not previously budgeted - offsetting revenue component included in this budget adjustment
48	484048	44901 00284		Street Imp.	Traffic Signal Coop- Hawk	100,000.00	200,000.00	300,000.00	
<b>48 Total</b>							<b>300,000.00</b>		
49	494049	42***		Comm Imp	GRT Admin Fees (Infrastructure)	-	116,000.00	116,000.00	New DFA Analyst is requesting that we gross up GRT Revenue and show the Admin fees in our expense budget associated with monthly GRT receipts - COH current practice is to book net of admin fees.
<b>49 Total</b>							<b>116,000.00</b>		
65	654065	42***		Jt Util	GRT Admin Fees (Environmental)	-	60,000.00	60,000.00	New DFA Analyst is requesting that we gross up GRT Revenue and show the Admin fees in our expense budget associated with monthly GRT receipts - COH current practice is to book net of admin fees.
<b>65 Total</b>							<b>60,000.00</b>		
86	864086	42324		City Agency	Miscellaneous and Emergency	1,500.00	1,000.00	2,500.00	Increase to expense budget for city retiree parties. City Agency Fund money is collected from vending machine profits. The fund has ample cash to support this budget adjustment
<b>86 Total</b>							<b>1,000.00</b>		
<b>Grand Total</b>							<b>3,140,800.00</b>		

**Reclasses (Misc):**

Fund	Org	Object	Project	Dept	Description	Current Budget	Budget Request	New Budget	Comments
1	010100	42541		Commission	Special Projects	200,000.00	2,000.00	202,000.00	Transfer to Special Projects to cover cost of Senior Bash donation.
1	010100	42601		Commission	Professional Service	2,636,794.00	(2,000.00)	2,634,794.00	

BAR #4 Detail

Fund	Org	Object	Project	Dept	Description	Current Budget	Budget Request	New Budget	Comments
1	010100	44901	00162	Commission	Mkt Rate Incentive (MF Housing)	685,000.00	(223,000.00)	462,000.00	Transfer from Multi Family Housing to Single Family Housing to cover the cost of Development Agreements for Market Rate Single Family Housing with Lemke Development Inc (\$100,000); Property Management Plus (\$23,000); and Black Gold Estates (\$100,000)
1	010100	44901	00170	Commission	Housing Incentive (SF Housing)	1,626,820.00	223,000.00	1,849,820.00	
1	010220	42204		Fire	Uniforms	55,650.00	4,700.00	60,350.00	transfer to uniforms from training supplies - this line item currently has a negative balance and needs budget to cover the overage plus an additional invoice
1	010220	42377		Fire	Training Supplies	8,000.00	(4,700.00)	3,300.00	
1	010220	42501		Fire	Buildings and Grounds	39,000.00	5,000.00	44,000.00	transfer from furniture/appliance to buildings and grounds - this line item is 99% expended and there are ample funds to cover the transfer and anticipated purchases in furniture/appliance
1	010220	42707		Fire	Furniture/Appliance	23,000.00	(5,000.00)	18,000.00	
48	484048	44901	00284	Street Imp.	Traffic Signal Coop- Hawk	-	100,000.00	100,000.00	temp transfer from RR Crossing to Traffic Signal Coop for new grant agreement
48	484048	44901	00244	Street Imp.	RR Crossing Improvements	300,000.00	(100,000.00)	200,000.00	
							-		

**Revenue:**

**New Money:**

Fund	Org	Object	Project	Dept	Description	Current Budget	Budget Request	New Budget	Comments
1	019999	30109		GF Revenue	Gross Receipts 1.25%	(28,000,000.00)	(368,500.00)	(28,368,500.00)	Offsetting revenue adjustment for GRT admin fee Gross up
1	019999	30309		GF Revenue	Gross Receipts 1.225%	(28,000,000.00)	(368,500.00)	(28,368,500.00)	Offsetting revenue adjustment for GRT admin fee Gross up
<b>1 Total</b>							<b>(737,000.00)</b>		
49	499999	30111		CommImpRev	Gross Receipts (Infrastructure)	(2,470,000.04)	(116,000.00)	(2,586,000.04)	Offsetting revenue adjustment for GRT admin fee Gross up
<b>49 Total</b>							<b>(116,000.00)</b>		
65	659999	30112		Jt. Util Rev	Gross Receipts (Environmental)	(1,235,000.08)	(60,000.00)	(1,295,000.08)	Offsetting revenue adjustment for GRT admin fee Gross up
<b>65 Total</b>							<b>(60,000.00)</b>		
48	489999	30701	00284	Street Imp.	Traffic Signal Coop	-	(209,333.33)	(209,333.33)	new traffic signal coop grant not previously budgeted
<b>48 Total</b>							<b>(209,333.33)</b>		
<b>Grand Total</b>							<b>(1,122,333.33)</b>		

**Transfers:**



BAR #4 Detail

Fund	Org	Object	Project	Dept	Description	Current Budget	Budget Request	New Budget	Comments
16	169999	30851		CORE	Transfer from 1	(2,890,105.49)	(51,450.00)	(2,941,555.49)	Transfer from General Fund to Core to cover additional
1	019999			General Fund	Transfer to 16	2,890,105.49	51,450.00	2,941,555.49	expense budget requests



**CITY OF HOBBS**  
**COMMISSION STAFF SUMMARY FORM**

MEETING DATE: March 18, 2019

**SUBJECT:** RFP 483-17; City of Hobbs Potable Water SCADA and Communication System Replacement Project.  
**DEPT. OF ORIGIN:** Utilities  
**DATE SUBMITTED:** March 11, 2019  
**SUBMITTED BY:** Tim Woomer, Utilities Director

**Summary:**

On January 16, 2018, the City Commission awarded RFP 483-17 to Alpha Southwest, Inc., of Albuquerque, New Mexico to provide materials, labor, programming, and all associated engineering services for the Potable Water SCADA and Communication System Replacement Project.

A phase 1 project agreement was executed between the City and Alpha Southwest, Inc., with a complete Scope of Work developed and at a not-to-exceed cost of \$1,800,000.00 to provide materials, labor, programming, and associated engineering services for the Potable Water SCADA and Communication System Replacement Project at the City of Hobbs. Phase 1 of the Project is nearing completion.

The phase 2 Project agreement has been successfully negotiated with Alpha Southwest, Inc., with a complete Scope of Work developed and a not-to-exceed cost proposal of \$1,345,408.00 to provide materials, labor, programming, and associated engineering services to complete the Potable Water SCADA and Communication System Replacement Project at the City of Hobbs. The Scope of Work consists of eighteen (18) deliverable tasks, with individual schedules for completion.

**Fiscal Impact:** \$1,345,408.00

Reviewed By: 

Finance Department

The not-to-exceed amount of \$1,345,408.00, not including NMGRT, for completion of phase 2 of the Project and includes materials, labor, programming, and associated engineering services as described more fully in Exhibit A of the Agreement (attached). Funds are allocated for this project in the FY 2019 budget in Fund 614061-44901-00249.

**Attachments:**

Contract Agreement between the City of Hobbs and Alpha Southwest, Inc., of Albuquerque, New Mexico, with attachments.

**Legal Review:**

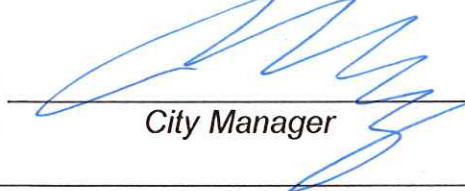
Approved As To Form:   
City Attorney

**Recommendation:**

The RFP evaluation team recommends that the City Commission authorize the Mayor to execute the Phase 2 Contract Agreement with Alpha Southwest, Inc. to provide materials, labor, programming, and associated engineering services for the City of Hobbs Potable Water SCADA and Communication System Replacement Project.

Approved For Submittal By:

  
Department Director

  
City Manager

**CITY CLERK'S USE ONLY  
COMMISSION ACTION TAKEN**

Resolution No. \_\_\_\_\_ Continued To: \_\_\_\_\_  
Ordinance No. \_\_\_\_\_ Referred To: \_\_\_\_\_  
Approved \_\_\_\_\_ Denied \_\_\_\_\_  
Other \_\_\_\_\_ File No. \_\_\_\_\_

## CONTRACT AGREEMENT

### AGREEMENT

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between **City of Hobbs, New Mexico (NM)**, located at 200 E. Broadway St., Hobbs, New Mexico 88240, hereinafter referred to as "Owner," and **Alpha Southwest, Inc.**, a New Mexico Corporation, hereinafter referred to as "Contractor."

### RECITALS

In consideration of the mutual covenants and promises contained herein, both the OWNER and CONTRACTOR mutually agree as follows:

#### 1. DESCRIPTION OF PROJECT WORK

The work and services to be performed under this Agreement are as follows:

CONTRACTOR shall furnish the material work and services (the "Project Work") described by the Contractor's proposal (the "Proposal") which is attached to and made a part of this Agreement as Exhibit A.

#### 2. TERM

The Agreement term will commence upon execution and expire one year from the date of this Agreement, unless the PROPOSAL includes a project schedule that extends beyond one year, the Agreement term is amended, or the Agreement is terminated in accordance with its terms.

#### 3. PAYMENT TERMS AND NOT TO EXCEED AMOUNT

OWNER agrees to pay CONTRACTOR for the Project Work that are actually performed in accordance with this Agreement. To be eligible for payment, Contractor invoices must be submitted not more often than monthly to the Owner and shall be accompanied by a Payment Application listing the schedule of values for the progress of work performed.

In no event will the Owner's obligation to pay the Contractor under this Agreement exceed \$1,345,408.00 (not including NMGRT) unless this Agreement is first modified in accordance with its terms (by way of change order approval).

#### 4. TIME OF COMPLETION

Contractor must commence performance of the Project Work upon receipt of written direction or notice to proceed from Owner. Contractor shall devote such time to the performance of Project Work pursuant to his Agreement as may be reasonably necessary to meet the standard of performance provided in Section 7 below and to satisfy Contractor's obligations hereunder. Contractor will generate and maintain a project schedule with periodic progress updates to the Owner. Any major adjustments to the project schedule shall be coordinated directly with the Owner for Owner's acknowledgement.

## 5. INDEPENDENT CONTRACTOR

Contractor and Owner agree that the Contractor will perform the Project Work as an independent contractor and not as an employee or agent of the Owner. Persons employed or utilized by Contractor in the performance of the Project Work will not be employees or agents of the Owner. Contractor is solely responsible for the payment of employment taxes incurred under this Agreement. Any other applicable taxes are not included in this proposal, and will be added to the final contract amount.

## 6. SUBCONTRACTING

Contractor may subcontract portions of the Project Work upon the prior written approval of the Owner. The Contractor will be solely responsible for payment for such subcontract work. No contractual relationship will exist between any such subcontractors of the Contractor and the Owner.

## 7. STANDARD OF PERFORMANCE

A. Contractor will perform the Project Work in the manner and according to the standards observed by a competent practitioner of the profession in which Contractor is engaged in the geographical area in which Contractor practices its profession and will prepare all work products required by this Agreement in the usual and customary professional manner. Contractor will comply with federal, state and local laws applicable to performance of the Project Work.

B. Contractor shall assign only competent personnel to perform Project Work pursuant to this Agreement. In the event that Owner, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Contractor shall, immediately upon receiving notice from Owner of request, reassign such person or persons.

## 8. OTHER GOVERNMENTAL REGULATIONS

To the extent that the Project Work may be funded by or otherwise subject to the authority of another governmental entity or entities, Contractor and any subcontractors shall comply with all applicable rules and regulations of such other governmental entity or entities.

## 9. USE OF RECYCLED PRODUCTS

Contractor shall endeavor to prepare and submit all reports, written studies, and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.

## 10. INDEMNITY

To the fullest extent permitted by law, Contractor agrees to defend, indemnify and hold harmless the Owner and its officers, officials, employees, agents and volunteers ("Indemnitees") from and against liability, loss, damage, claims, suits, judgements, fines and penalties, expenses and costs (including, reasonable attorney's fees), (collectively "Liability") arising out of the Project Work or Contractor's failure to comply with any of the terms of this Agreement, its negligence, misconduct, or material breach of this Agreement.

## 11. INSURANCE

A. Insurance coverage shall be obtained, at no additional cost to the Owner, per the coverages identified below.

B. Before commencing performance of the Project Work, Contractor, at its own cost and expense, must: (a) procure "occurrence coverage" insurance of the kinds and in the amounts specified below against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the Project Work hereunder by the Contractor or its agents, representatives, employees, or subcontractors; and (b) submit to the Owner certificates of insurance and endorsements evidencing insurance coverage that meets the requirements of this section. Contractor must maintain the insurance policies required by this section throughout the Agreement term. The cost of such insurance must be included in the Contractor's proposal. Contractor may not allow any subcontractor to commence work on the Project Work until Contractor and/or the subcontractor have obtained all insurance required by this Agreement for the subcontractor(s) and submitted certificates of insurance and endorsements evidencing such coverage to the Owner.

C. Contractor must, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Contractor. Workers' Compensation Insurance shall include coverage of Employer's Liability Insurance with limits of not less than ONE MILLION DOLLARS (\$1,000,000.00) per occurrence must be provided, or the minimum statutory limits as required by the State of New Mexico.

D. Contractor, at its own cost and expense, must maintain commercial general and automobile liability insurance for the term of this Agreement in an amount not less than ONE MILLION DOLLARS (\$1,000,000.00) per occurrence, TWO MILLION DOLLARS (\$2,000,000.00) aggregate, and combined single limit coverage for risks associated with Project Work; or minimum statutory limits required by the State of New Mexico. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the Project Work or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include, but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

E. Contractor, at its own cost and expense, must maintain for the period covered by this Agreement professional liability insurance in an amount not less than ONE MILLION DOLLARS (\$1,000,000.00) covering errors and omissions and containing a cross liability or severability of interest clause acceptable to the Owner. Any deductible or self-insured retention under the required professional liability insurance may not exceed \$150,000.00 per claim.

## 12. Payment and Performance Bonds

A. For additional cost the Contractor shall provide payment and performance bonds should the Owner request or require them.

13. NON-DISCRIMINATION

During the performance of this Agreement, Contractor will not discriminate against any employee of the Contractor or applicant for employment because of race, religion, creed, color, national origin, sex, or age. Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, religion, creed, color, national origin, sex or age.

14. TERMINATION AND REMEDIES

Owner may terminate this Agreement for convenience by giving at least 20 days' written notice to Contractor specifying the termination effective date. Upon receipt of such notice, Contractor may continue performance of the Project Work through the date of termination. Owner shall pay Contractor for all Project Work actually performed in accordance with this Agreement through the termination effective date.

15. BINDING EFFECT AND ASSIGNMENT PROHIBITION

This Agreement is binding upon Owner, Contractor, and their successors. Except as otherwise provided herein, neither Owner nor Contractor may assign, sublet or transfer its interest in this Agreement or any part thereof without the prior written consent of the other, and any purported assignment without such consent will be void.

16. REPRESENTATIVES

A. The parties' shall designate representatives that will be the primary contact persons regarding the performance of the Project Work. The parties intend that their designated representatives will cooperate in all matters regarding this Agreement and in such manner so as to achieve performance of the Project Work in a timely and expeditious fashion.

B. Notices:

Any written notice to Owner shall be sent to:

City of Hobbs  
200 E. Broadway St.  
Hobbs, New Mexico 88240

Any written notice to Contractor shall be sent to:

Alpha Southwest, Inc.  
205 Rossmoor Rd. SW  
Albuquerque, New Mexico 87105

ATT. David Yates V.P.

17. ENTIRE AGREEMENT

This Agreement constitutes the whole Agreement between the parties hereto with respect to the subject matter hereof, and neither party nor any of its agents or employees had made any representation except as specifically provided herein. Neither of the parties in executing or performing this Agreement is relying upon any statement or information to whosoever made or given directly or indirectly, verbally or in writing by any individual or corporation except as specifically provided herein by this Agreement or written instrument mutually agreed to and executed as an amendment to this Agreement.

If a discrepancy, disagreement, ambiguity, inconsistency or difference in interpretation of terms arises as between terms or provisions of this Agreement and any exhibit(s) made a part of this Agreement, this Agreement shall control and shall be deemed to reflect the intent of the Parties with respect to the subject matter hereof. This Agreement may only be amended by a writing signed by a representative authorized to bind the Contractor and a representative authorized to bind the Owner.

18. APPLICABLE LAW

This Agreement and all questions related to its validity, interpretation, performance and enforcement (including, without limitation, provisions concerning limitations of actions), shall be governed by and construed in accordance with the laws of the State of New Mexico.

19. RECOVERY OF ATTORNEY'S FEES

If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret any term of this Agreement, the prevailing party will be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

20. SEVERABILITY

If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged will remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.


WITNESSETH

This Agreement and any exhibits or attachments hereto constitute the entire agreement between the parties hereto. No other agreements, covenants, representations or warranties, expressed or implied, oral or written, have been made by the parties concerning this Consulting Agreement.



IN WITNESS HEREOF, the parties have caused their authorized representative to execute this Agreement on the day and year written below:

OWNER: \_\_\_\_\_  
By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

CONTRACTOR: Alpha Southwest, Inc.,  
By:   
Name: DAVID M. YATES  
Title: VICE PRESIDENT  
Date: \_\_\_\_\_

*Exhibits: Exhibit A - Scope of Work Phase 2*

*Exhibit B - Scope of Work VFD Addition*

*Exhibit C - Price Break down*

*Exhibit D - Pricing Schedule*

EXHIBIT A – Scope of Work  
Phase 2

ATTACHMENT(S) – EXHIBIT A

## EXHIBIT - A

### SCOPE OF WORK FOR PHASE 2 POTABLE WATER SCADA & COMMUNICATION SYSTEM PROJECT CITY OF HOBBS, NM

The City of Hobbs, NM (City) has requested this proposal to replace the City's existing potable water SCADA system. This effort will include a complete overhaul and modernization of the potable water process control system, including separation from the existing wastewater SCADA system. This proposal includes the following major components and subsystems:

- New central SCADA system for the potable water system. This subsystem will be located at the Jefferson Reservoir & Booster Pump Station facility. Major components will include redundant SCADA server host machines, a process historian server host machine, multiple connected client nodes, peripheral devices, and a centrally managed network and wireless communication infrastructure to support wide-area-network (WAN) communications to forty-three (43) remotely located programmable logic controllers (PLCs).
- A new wireless RF communication network operating in the 4.9 GHz licensed frequency band. Our proposed configuration will provide the City with a network and communication infrastructure that has ample performance, reliability, and security for many years to come. Additionally, the entire IP-based network infrastructure will be a managed configuration, providing the City with considerable insight into the network for maintenance and advanced diagnostic capabilities.
- A total quantity of forty-three (43) PLC-based industrial control panels, each consisting of a local Siemens S7-1500 series PLC, appropriate wired I/O, an Ethernet network switch, RF communication equipment, appropriate power subsystem components, and other miscellaneous devices, including lightning protection and proper grounding equipment. This effort shall consist of two independent but related project phases. Phase 1 included RTUs for the Hiap and Hydro hydraulic subnetworks only. Phase 2 shall include the remaining RTUs to complete the Jefferson, Del Norte, and Snyder hydraulic subnetworks, as well as the sewer collection system RTUs.

Key objectives include standardization, simplicity, modernization, enhanced functionality, increased reliability, integrated diagnostics, critical points of redundancy, and a vast improvement to the overall user experience. Major enhancements will include virtualization of the core central SCADA system infrastructure, mobility for operations and technical staff, integrated diagnostics, seamless expansion capabilities for the future, comprehensive system documentation that will be centralized and easily accessible to all key stakeholders, and a robust network and communication system infrastructure that can easily accommodate other applications and services, if deemed appropriate and necessary by City staff.

This project will proceed in two phases of construction. Phase 1 included all required planning, engineering, and final selection of key technologies. The overall project has been designated as a collaborative design-build project delivery methodology, which will provide many opportunities for important "value engineering" during the execution of the planning and front-end engineering stages.

The following is a general summarization of the tasks and services that will be performed by our team during the execution of this project.

## **PHASE 2 ACTIVITIES**

Many of the following tasks were completed as part of the Phase 1 work activities. Phase 2 will include the engineering, fabrication, and integration of the remaining subnetworks (the Del Norte, Jefferson, and Snyder hydraulic subsystems). In addition, RTUs for the five sewer lift station facilities, as well as a communication link to the WWTP facility will be part of Phase 2 work activities.

### **Task 1 – Project Initiation (Completed in Phase 1)**

Project initiation will consist of several preliminary steps, including the initial kick-off meeting, initial project planning meeting, and a general pre-design workshop to discuss the overall objectives for the project and to discuss the transition plan. We will also discuss the coordination activities as well as roles and responsibilities of all the various stakeholders, including City of Hobbs, Alpha Southwest, Tesco Controls, Advanced Tower Services, and Siemens technical consultants.

### **Task 2 – Front-End Engineering Services (for remaining Phase 2 facilities)**

TESCO's standard SCADA system architecture and configuration includes many features and functionality that other lesser systems integrators ignore or are unaware of the value that those technologies bring to the overall user experience. Our team will work very closely and collaboratively with your staff to help all stakeholders understand the true value that each component and subsystem contributes to the overall system. Advanced network and RF telemetry system diagnostics, for example, play a key role in the overall ability of the client to troubleshoot and maintain such a system.

The following is a list of engineering activities that are an integral part of our project delivery process. The overall reliability and availability of your system depends heavily on each of these very important topics of interest and they will all be discussed in detail as we go through the front-end engineering process. The following is a list of technical workshop topics that are covered in detail by our technical staff in close collaboration with your staff. The topics covered are as follows:

1. Needs Assessment – Gain an understanding of the City of Hobbs' needs, specific application requirements, and any issues related to the automation technologies utilized, including personal preferences.
2. Initial review of facility geography & topography.
3. Detailed review & digital photographs of all facilities, including existing control panels with exact dimensions and physical mounting and installation constraints noted.
4. Radio frequency propagation modeling and analysis (PATHLOSS RF modeling software).
5. RF spectrum analysis to characterize the wireless environment and to note potential sources of interference, the noise floor in each zone, and to solidify the frequency of transmission selection.
6. RF telemetry equipment selection (RF transceivers, antennas, feedlines, pigtailed, lightning arrestors, grounding, antenna heights, modulation technology, security features, diagnostics, redundancy, routing, etc.)
7. RF field testing & validation.

8. Technical workshops:

- a. Existing SCADA-HMI system review & discussion.
- b. Project management plan.
- c. Central SCADA system architecture discussion (servers, virtualization, SCADA-HMI system clients, engineering workstation, miscellaneous peripheral devices, remote access gateway, catastrophic backup & disaster recovery, cybersecurity & system hardening, maintenance laptop, remote alarm notification systems, etc.).
- d. External interfaces (existing "Harris" mobile communication system interface).
- e. External interfaces (other potential applications & database systems).
- f. Network & communication/telemetry system infrastructure (Ethernet switches, managed vs. unmanaged configurations, network device configurations, firewalls, routers, network security appliances, service & support, etc.).
- g. Integrated redundancy and the impact that has on the overall reliability of the system.
- h. Integrated system-wide diagnostics (system, network, & RF telemetry).
- i. SCADA-HMI system standards (menu/navigation methodologies, graphical objects, tag database and naming standards, application "look-n-feel", colors, fonts, line types, screen organization, alarm & event management, etc.).
- j. Remote alarm notification system options.
- k. Remote access & mobile client device options.
- l. System security (cybersecurity) considerations.
- m. The user experience (operations, technical support staff, engineering, & management).
- n. Process Historian database requirements.
- o. Reporting requirements.
- p. PLC-based industrial control panel (ICP) standards.
- q. PLC-Based industrial control panel design concepts.
- r. Process control strategy review & discussions.
- s. Process control strategy development & refinement process.
- t. PLC programming standards & reuse libraries.
- u. System documentation.
- v. System training.
- w. System maintenance & support (local Alpha Southwest support, remote TESCO support, & supplemental Siemens technical support).
- x. Transition planning & logistics (sequence of installation, shutdown notifications, and required coordination activities).

9. SCADA & Process Control System Design Camp:

- a. Final SCADA system architecture.
- b. Final network & RF communication system details.
- c. Final process graphics standards & user interface.
- d. Process Historian database system.
- e. Tag naming standards.
- f. Reporting requirements.
- g. External interface requirements (Harris and others).
- h. P&IDs and process control narratives.
- i. PLC programming standards & process control strategies.
- j. Remote access solution.
- k. Remote alarm notification system.

### **Task 3 – Development of Engineered Submittals**

1. Final RF tower construction details.
2. RF telemetry system configuration.
3. Network infrastructure (NI), virtualized infrastructure (VI), & central SCADA system architecture.
4. Cybersecurity / system hardening measures.
5. SCADA system standards (SCADA-HMI system & PLC software libraries).
6. Industrial control panels.
7. Field instrumentation (SLS ultrasonic level transmitters).

When task 3 is complete, the City will have a comprehensive set of documentation that will fully define each component, subsystem, application, and configuration item that will collectively define the new SCADA system. As we begin the field deployment activities, this documentation will prove invaluable and will provide a much lower risk for all project participants involved.

### **Task 4 – Central SCADA Equipment & Industrial Control Panel (ICP) Release-to-Production/Fabrication**

1. Equipment procurement.
2. Central SCADA system equipment rack assembly.
3. UL-508A industrial control panel fabrication (Phase 2 PLCs/RTUs).

### **Task 5 – Central SCADA-HMI System Development & Configuration Activities**

This task includes all development, programming, and configuration of the Siemens WinCC application software for the process control system interface. Also included in this task will be the core SCADA and process control system architecture, including setup and configuration of the redundant SCADA servers, the process historian server, (3) operator workstation clients, (2) mobile SCADA clients, the engineering workstation for diagnostic and system development, catastrophic backup and disaster recovery, remote access, external alarm notification, and all other central SCADA system related items.

### **Task 6 – PLC Application Configuration & Programming Activities for Process Control System**

This task includes all development, programming, and configuration of the Siemens S7-1500 series PLC application software for the process control system. TESCO and Siemens, working collaboratively together, will develop all PLC application code for this project. The basic concept includes the development of the following five major base template programs that will be utilized at each of your remote facilities:

1. Reservoir & Booster Pump Station Program.
2. Well Program.
3. Elevated Water Storage Tank / Tower Program.
4. Valve Program.
5. Sewer Lift Station Program.

Each of the above listed template programs will be designed with consistency, standardization, ease-of-maintenance, and extended functionality in mind. Standard features like energy efficiency algorithms, VFD control, flexible lead-lag pump alternation, motor run-time elapsed time meters (ETMs), flow totalization, rotating equipment start/stop counters, alarm enable/disable bits, equipment out-of-service bits, alarm masking and suppression, motor current monitoring for proactive maintenance, and a

host of other features will all be included as standard in the base program templates. Our team will work collaboratively with the City's operations staff to determine the most appropriate programmatic features to be included in the base program templates. In addition, the standard control panel designs will include ample "spare" PLC input/output capacity (minimum 20% wired spares) to provide the City with a clear path for future growth and additional functionality within the process control system itself. Program functionality can be simply enabled when the process equipment and/or control loops are physically added in the future.

#### **Task 7 – Network & Communication System Infrastructure Development & Configuration Activities**

Our team, along with direct technical support from Siemens, will work closely and collaboratively together to develop and install a secure, robust, and highly reliable network and communication system infrastructure for the City of Hobbs Potable Water SCADA System. The City will be provided with integrated communication system diagnostics through the integration of an SNMP-to-OPC gateway software bridge that will facilitate the integration of critical network and communication system asset information directly into the SCADA-HMI system interface.

This task will include the following items:

1. Network and communication system infrastructure design validation.
2. Ethernet switch, router, firewall, and remote access gateway configuration.
3. System and cybersecurity considerations and configuration of network security.
4. RF telemetry equipment configuration and factory testing.
5. Configuration of an SNMP-to-OPC software bridge and integration of important diagnostic information into the SCADA-HMI application interface, including remote alarm notifications.

Our proposed network and communication system infrastructure configuration will provide several different types of critical redundancy that will facilitate multiple routing paths from each of the critical hub sites back to the central SCADA system site at the Jefferson Reservoir and Booster Pump Station operations office. Our team can provide additional details related to this configuration and the enhanced functionality that it can provide to the City of Hobbs during the interview process. As previously stated, the proposed network and communication system infrastructure is quite robust and resilient and provides substantial redundancy for the routing of data packets throughout the network. Key subsystems will include the Reservoir/BPS sites communicating directly to their associated wells, as well as the routing of key process data back to the central SCADA system host site at Jefferson.

#### **Task 8 – Comprehensive System-Wide Factory Testing @ TESCO (Sacramento, CA)**

1. Preliminary checkouts by TESCO staff prior to the actual factory test.
2. Factory testing of the complete SCADA system, including central SCADA equipment, network infrastructure equipment, and each facility PLC control panel.
3. Witnessed component, if desired.

#### **Task 9 – Packing & Shipment of Equipment to Project Site (City of Hobbs, NM)**

#### **Task 10 – Field Installation of Central SCADA System Equipment @ Jefferson RES & BPS Facility (Jointly Performed by Alpha Southwest and TESCO)**

1. Installation of equipment rack at Jefferson.

2. Final terminations @ Central SCADA System.
3. Preliminary testing of all Central SCADA System equipment.

**Task 11 – Field Installation of RF Telemetry System Towers (Performed by Alpha Southwest and Advanced Tower Services during Phase 1 execution)**

1. Installation of a 100' tall tower at Jefferson RES & BPS.
2. Installation of a 60' tall tower at Hiap RES & BPS.
3. Installation of a 60' tall tower at Hydro RES & BPS.
4. Installation of a 60' tall tower at Del Norte RES & BPS.
5. Installation of a 60' tall tower at Snyder RES & BPS.
6. Reconfiguration of RF communications @ WWTP to support the newly reconfigured network and RF telemetry system configuration. Our team will utilize the existing RF tower currently located at the WWTP facility for this reconfiguration.
7. Installation of new antenna mounting structures 2" GRS (masts) approximately 20' to 25' average height at all Phase No.2 remote facilities for the mounting of the remote subscriber units.

**Task 12 – Field Installation of PLC/RTU Enclosures @ Remote Facility SubMaster Sites (Performed by Alpha Southwest during Phase 1 execution)**

1. Jefferson Reservoir & Booster Pump Station.
2. Hiap Reservoir & Booster Pump Station.
3. Hydro Reservoir & Booster Pump Station.
4. Del Norte Reservoir & Booster Pump Station.
5. Snyder Reservoir & Booster Pump Station.

Note – The primary submaster sites will be installed first for each of the five hydraulic subsystems because of the network and RF communication infrastructure required to support each subnetwork/subsystem. This step will form the "backbone" of a complete wide-area wireless communication network infrastructure.

**Task 13 – Turn-Key Field Installation of Phase 2 PLC Enclosures @ Remote Facility Wells (Performed by Alpha Southwest)**

1. Del Norte RES & BPS Hydraulic Subsystem.
2. Jefferson RES & BPS Hydraulic Subsystem.
3. Snyder RES & BPS Hydraulic Subsystem.
4. Sewer Lift Station Collection System Remotes.

**Task 14 – System Commissioning of Phase 2 Facilities (Startup, Calibration, Site Acceptance Testing, & Final System Validation)**

1. Commissioning of the Del Norte RES & BPS subsystem.
2. Commissioning of the Jefferson RES & BPS subsystem.
3. Commissioning of the Snyder RES & BPS subsystem.
4. Commissioning of the Sewer Collection System remotes.



**Task 15 – Existing SCADA System Revisions & Cleanup Activities @ WWTP Facility**

1. Revise existing WWTP SCADA application accordingly to remove all legacy items that relate to the water system facilities that will become part of the new Water SCADA System.
2. Validate existing SCADA application to ensure a seamless and trouble-free transition for City staff.

**Task 16 – System Training**

3. SCADA-HMI system training.
4. PLC application programming training.
5. Complete diagnostic, maintenance, and system support training.

**Task 17 – Final Documentation**

1. Final system testing and validation documentation.
2. System diagrams and related documentation.
3. Final record drawings for all industrial control panels, including installation details.
4. Complete operations and maintenance manuals (O&Ms).

**Task 18 – Project Close-Out, Turnover, & Post-Construction Warranty Support**

Alpha Southwest, Inc. (ASW), in conjunction with Tesco Controls, Inc. (TESCO) and Siemens, will provide all required warranty support during the one-year warranty period. Additionally, ASW and TESCO can provide the City with long-term technical support through our extended maintenance and support contract, if desired by the City.

# EXHIBIT B

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## Scope of Work for Phase 2

### Potable Water & Communication System Project

#### VFD Upgrade at each Production Well and SIMOCODE Upgrade at each Reservoir

At each well site, ASI and TESCO will supply a new Variable Frequency Drive (VFD) control panel to modulate the well pump speed based on demand and to help improve the energy usage efficiency for the distribution of the City's water. Each VFD will be sized according to the motor nameplate data and de-rated for an elevation of 3600' and operating temperature of 50°C. TESCO will supply and manufacture a completely assembled VFD control panel for each well site, and ASI will perform the panel installation and any other associated electrical trade work. The VFDs will be equipped with control units that communicate via PROFINET and hardwired I/O will connect to the accompanying Programmable Logic Controller (PLC) at each site. At a minimum, the hardwired I/O signals will consist of *HOA in Auto, HOA in Hand, PLC Start Command, VFD Ready, VFD Speed Control, VFD Speed Feedback, VFD Running, and VFD Fault.*

For the booster pump stations, TESCO will supply motor management system (SIMOCODE) equipment to be mounted by ASI in the existing motor control center (MCC) panels. The SIMOCODE equipment will provide information related to the individual booster pump motors, such as the current/voltage/power load, motor operating hours/starts, motor temperature, and warnings/faults, which will be used to help improve the power management and control of the City's water distribution system.

For a complete listing of the materials and services to be provided by ASI and TESCO, refer to the *Scope of Supply* below.

#### Project Clarifications

Unless otherwise indicated by the Scope of Work above, the following is **not** included :

- Instrumentation mounting components, brackets, stanchions, sunshields, etc.
- Local control stations and/or remote field mounted disconnects.
- Instrumentation, devices, components, or equipment not specifically identified in the above quotation.
- Fiber optic patch panels, cable, splicing or terminations.
- Networking infrastructure or architecture modifications to existing facilities.
- Any 3<sup>rd</sup> party testing, harmonic testing/analysis, protective device coordination study, short-circuit analysis, or Arc-Flash Risk Assessment (AFRA) services.
- Electrical interconnection diagrams for equipment not furnished under this scope of work.
- ISA process control loop diagrams.
- Signal loop diagrams for equipment not furnished under this scope of work.

#### Terms and Conditions

- TESCO price is FOB factory, full freight allowed.
- TESCO warranties against defect in design, workmanship, and materials for a period of one year from date of installation, and does not exceed 18 months from the date of shipment from the factory.
- TESCO carries liability insurance, with full workers' compensation coverage.
- Terms are net 30 days on approved credit accounts.
- Interest will be applied to all past due invoices.
- All merchandise sold is subject to lien laws.
- Final retention to be paid within 10 days after the project notice of completion.

Scope of Supply

Well Site Upgrades – VFD Control Panels

Item	Qty	Description
1	1	<p><b>Well 29 – VFD Control Panel (15 HP) to include:</b></p> <ul style="list-style-type: none"> <li>▪ Custom Wall Mount NEMA 12 – Powder Coated (ANSI-61 Grey) Galvanized Steel Enclosure (1-Section, External Dimensions: 48”H x 30”W x 20”D)</li> <li>▪ 40-100 Amp Electronic Trip Circuit Breaker with Door Mounted Disconnect Handle Kit</li> <li>▪ Power Distribution Blocks as Required</li> <li>▪ Fuse Blocks / Fuse Disconnects as Required</li> <li>▪ Control Power Transformer (480-120 VAC)</li> <li>▪ Set of Pump Controls to include: <ul style="list-style-type: none"> <li>▫ HOA Switch</li> <li>▫ Indicator Light(s)</li> <li>▫ Push Button(s)</li> <li>▫ Speed Potentiometer</li> <li>▫ Elapsed Time Meter</li> </ul> </li> <li>▪ 15 HP Siemens Sinamics G120 Variable Frequency Drive (VFD) <ul style="list-style-type: none"> <li>▫ Power Module PM240-2 (32 AVT)</li> <li>▫ Control Unit CU230P-2 PROFINET (6-DI, 3-DO, 4-AI, 2-AO)</li> <li>▫ Memory Card SD</li> <li>▫ Intelligent Operator Panel IOP-2</li> <li>▫ Door Mounting Kit IP54 with 5 m Cable</li> </ul> </li> <li>▪ Panel Service Light with Switch</li> <li>▪ Panel Fan Kit with Filtered Louvers</li> <li>▪ Panel Condensation Heater with Thermostat</li> <li>▪ Terminal Blocks, Relays, Wires, Ground Bus Bar, and Nameplates as Required</li> </ul>

Item	Qty	Description
2	1	<p><b>Well 13 – VFD Control Panel (25 HP) to include:</b></p> <ul style="list-style-type: none"> <li>▪ Custom Wall Mount NEMA 12 – Powder Coated (ANSI-61 Grey) Galvanized Steel Enclosure (1-Section, External Dimensions: 48”H x 30”W x 20”D)</li> <li>▪ 40-100 Amp Electronic Trip Circuit Breaker with Door Mounted Disconnect Handle Kit</li> <li>▪ Power Distribution Blocks as Required</li> <li>▪ Fuse Blocks / Fuse Disconnects as Required</li> <li>▪ Control Power Transformer (480-120 VAC)</li> <li>▪ Set of Pump Controls to include:                         <ul style="list-style-type: none"> <li>▫ HOA Switch</li> <li>▫ Indicator Light(s)</li> <li>▫ Push Button(s)</li> <li>▫ Speed Potentiometer</li> <li>▫ Elapsed Time Meter</li> </ul> </li> <li>▪ 25 HP Siemens Sinamics G120 Variable Frequency Drive (VFD)                         <ul style="list-style-type: none"> <li>▫ Power Module PM240-2 (45 AVT)</li> <li>▫ Control Unit CU230P-2 PROFINET (6-DI, 3-DO, 4-AI, 2-AO)</li> <li>▫ Memory Card SD</li> <li>▫ Intelligent Operator Panel IOP-2</li> <li>▫ Door Mounting Kit IP54 with 5 m Cable</li> </ul> </li> <li>▪ Panel Service Light with Switch</li> <li>▪ Panel Fan Kit with Filtered Louvers</li> <li>▪ Panel Condensation Heater with Thermostat</li> <li>▪ Terminal Blocks, Relays, Wires, Ground Bus Bar, and Nameplates as Required</li> </ul>

Item	Qty	Description
3	1	<p><b>Well 24 – VFD Control Panel (40 HP) to include:</b></p> <ul style="list-style-type: none"> <li>▪ Custom Wall Mount NEMA 12 – Powder Coated (ANSI-61 Grey) Galvanized Steel Enclosure (1-Section, External Dimensions: 48”H x 30”W x 20”D)</li> <li>▪ 40-100 Amp Electronic Trip Circuit Breaker with Door Mounted Disconnect Handle Kit</li> <li>▪ Power Distribution Blocks as Required</li> <li>▪ Fuse Blocks / Fuse Disconnects as Required</li> <li>▪ Control Power Transformer (480-120 VAC)</li> <li>▪ Set of Pump Controls to include:                         <ul style="list-style-type: none"> <li>▫ HOA Switch</li> <li>▫ Indicator Light(s)</li> <li>▫ Push Button(s)</li> <li>▫ Speed Potentiometer</li> <li>▫ Elapsed Time Meter</li> </ul> </li> <li>▪ 40 HP Siemens Sinamics G120 Variable Frequency Drive (VFD)                         <ul style="list-style-type: none"> <li>▫ Power Module PM240-2 (75 AVT)</li> <li>▫ Control Unit CU230P-2 PROFINET (6-DI, 3-DO, 4-AI, 2-AO)</li> <li>▫ Memory Card SD</li> <li>▫ Intelligent Operator Panel IOP-2</li> <li>▫ Door Mounting Kit IP54 with 5 m Cable</li> </ul> </li> <li>▪ Panel Service Light with Switch</li> <li>▪ Panel Fan Kit with Filtered Louvers</li> <li>▪ Panel Condensation Heater with Thermostat</li> <li>▪ Terminal Blocks, Relays, Wires, Ground Bus Bar, and Nameplates as Required</li> </ul>

Item	Qty	Description
4	14	<p>Well 2, 3, 4, 6, 7, 8, 9, 18, 20, 21, 22, 25, 26 &amp; 27 – VFD Control Panel (50 HP) to include:</p> <ul style="list-style-type: none"> <li>▪ Custom Wall Mount NEMA 12 – Powder Coated (ANSI-61 Grey) Galvanized Steel Enclosure (1-Section, External Dimensions: 48”H x 30”W x 20”D)</li> <li>▪ 60-150 Amp Electronic Circuit Breaker with Door Mounted Disconnect Handle Kit</li> <li>▪ Power Distribution Blocks as Required</li> <li>▪ Fuse Blocks / Fuse Disconnects as Required</li> <li>▪ Control Power Transformer (480-120 VAC)</li> <li>▪ Set of Pump Controls to include:                         <ul style="list-style-type: none"> <li>▫ HOA Switch</li> <li>▫ Indicator Light(s)</li> <li>▫ Push Button(s)</li> <li>▫ Speed Potentiometer</li> <li>▫ Elapsed Time Meter</li> </ul> </li> <li>▪ 50 HP Siemens Sinamics G120 Variable Frequency Drive (VFD)                         <ul style="list-style-type: none"> <li>▫ Power Module PM240-2 (90 AVT)</li> <li>▫ Control Unit CU230P-2 PROFINET (6-DI, 3-DO, 4-AI, 2-AO)</li> <li>▫ Memory Card SD</li> <li>▫ Intelligent Operator Panel IOP-2</li> <li>▫ Door Mounting Kit IP54 with 5 m Cable</li> </ul> </li> <li>▪ Panel Service Light with Switch</li> <li>▪ Panel Fan Kit with Filtered Louvers</li> <li>▪ Panel Condensation Heater with Thermostat</li> <li>▪ Terminal Blocks, Relays, Wires, Ground Bus Bar, and Nameplates as Required</li> </ul>

Item	Qty	Description
5	1	<p><b>Well 15 – VFD Control Panel (60 HP) to include:</b></p> <ul style="list-style-type: none"> <li>▪ Custom Wall Mount NEMA 12 – Powder Coated (ANSI-61 Grey) Galvanized Steel Enclosure (1-Section, External Dimensions: 48”H x 30”W x 20”D)</li> <li>▪ 60-150 Amp Electronic Trip Circuit Breaker with Door Mounted Disconnect Handle Kit</li> <li>▪ Power Distribution Blocks as Required</li> <li>▪ Fuse Blocks / Fuse Disconnects as Required</li> <li>▪ Control Power Transformer (480-120 VAC)</li> <li>▪ Set of Pump Controls to include: <ul style="list-style-type: none"> <li>▫ HOA Switch</li> <li>▫ Indicator Light(s)</li> <li>▫ Push Button(s)</li> <li>▫ Speed Potentiometer</li> <li>▫ Elapsed Time Meter</li> </ul> </li> <li>▪ 60 HP Siemens Sinamics G120 Variable Frequency Drive (VFD) <ul style="list-style-type: none"> <li>▫ Power Module PM240-2 (110 AVT)</li> <li>▫ Control Unit CU230P-2 PROFINET (6-DI, 3-DO, 4-AI, 2-AO)</li> <li>▫ Memory Card SD</li> <li>▫ Intelligent Operator Panel IOP-2</li> <li>▫ Door Mounting Kit IP54 with 5 m Cable</li> </ul> </li> <li>▪ Panel Service Light with Switch</li> <li>▪ Panel Fan Kit with Filtered Louvers</li> <li>▪ Panel Condensation Heater with Thermostat</li> <li>▪ Terminal Blocks, Relays, Wires, Ground Bus Bar, and Nameplates as Required</li> </ul>

Item	Qty	Description
6	11	<p><b>Well 1, 5, 10, 11, 12, 14, 16, 17, 19, 23, &amp; 28 – VFD Control Panel (75 HP)</b> to include:</p> <ul style="list-style-type: none"> <li>▪ Custom Wall Mount NEMA 12 – Powder Coated (ANSI-61 Grey) Galvanized Steel Enclosure (1-Section, External Dimensions: 48”H x 30”W x 20”D)</li> <li>▪ 100-250 Amp Electronic Trip Circuit Breaker with Door Mounted Disconnect Handle Kit</li> <li>▪ Power Distribution Blocks as Required</li> <li>▪ Fuse Blocks / Fuse Disconnects as Required</li> <li>▪ Control Power Transformer (480-120 VAC)</li> <li>▪ Set of Pump Controls to include: <ul style="list-style-type: none"> <li>▫ HOA Switch</li> <li>▫ Indicator Light(s)</li> <li>▫ Push Button(s)</li> <li>▫ Speed Potentiometer</li> <li>▫ Elapsed Time Meter</li> </ul> </li> <li>▪ 75 HP Siemens Sinamics G120 Variable Frequency Drive (VFD) <ul style="list-style-type: none"> <li>▫ Power Module PM240-2 (145 AVT)</li> <li>▫ Control Unit CU230P-2 PROFINET (6-DI, 3-DO, 4-AI, 2-AO)</li> <li>▫ Memory Card SD</li> <li>▫ Intelligent Operator Panel IOP-2</li> <li>▫ Door Mounting Kit IP54 with 5 m Cable</li> </ul> </li> <li>▪ Panel Service Light with Switch</li> <li>▪ Panel Fan Kit with Filtered Louvers</li> <li>▪ Panel Condensation Heater with Thermostat</li> <li>▪ Terminal Blocks, Relays, Wires, Ground Bus Bar, and Nameplates as Required</li> </ul>
7	Lot	<p><b>TESCO’s Professional Services</b> to include:</p> <ul style="list-style-type: none"> <li>▪ Project Management</li> <li>▪ Engineering – engineered bill-of-materials, equipment schematics, engineered submittals, technical data, as-built documentation, and project records.</li> <li>▪ Product Programming – configuration of the VFD control units for pump speed regulation.</li> <li>▪ Product Support Services – product quality review, factory testing, product function checks, and product startup.</li> </ul>
8	Lot	<p><b>Electrical Trade Work (Performed by Alpha Southwest, Inc.)</b> to include:</p> <ul style="list-style-type: none"> <li>▪ Installation of the VFD control panels at each well site.</li> <li>▪ Supply and route wire/conduit as necessary for integration of the VFD control panels.</li> </ul>



**Booster Pump Station Upgrades – SIMOCODE Motor Management System**

Item	Qty	Description
9	1	<p><b>Hlap Booster Pump Station – SIMOCODE Pro V Equipment to include:</b></p> <ul style="list-style-type: none"> <li>▪ Qty. of 3: SIMOCODE Pro V (120 VAC with PROFINET)</li> <li>▪ Qty. of 3: SIMOCODE Connection Cable (1 m)</li> <li>▪ Qty. of 3: SIMOCODE Memory Module</li> <li>▪ Qty. of 3: SIMOCODE Current/Voltage V2 Measuring Module (20-200 Amp Pass-Through)</li> <li>▪ Qty. of 1: USB PC Cable (for connecting PC to SIMOCODE Pro System Interface)</li> <li>▪ Qty. of 1: PROFINET Industrial Fast Connect Stripping Tool</li> <li>▪ Qty. of 1: PROFINET Industrial Standard Cable (CAT5E 4-Core 2x2)</li> <li>▪ Qty. of 6: PROFINET Industrial Connector (Straight Fast Connect 2x2)</li> <li>▪ Miscellaneous Components: Circuit Breakers, Terminal Blocks, Relays, Wires, and Nameplates as Required</li> </ul>
10	1	<p><b>Hydro Booster Pump Station – SIMOCODE Pro V Equipment to include:</b></p> <ul style="list-style-type: none"> <li>▪ Qty. of 2: SIMOCODE Pro V (120 VAC with PROFINET)</li> <li>▪ Qty. of 2: SIMOCODE Connection Cable (1 m)</li> <li>▪ Qty. of 2: SIMOCODE Memory Module</li> <li>▪ Qty. of 2: SIMOCODE Current/Voltage V2 Measuring Module (20-200 Amp Pass-Through)</li> <li>▪ Qty. of 4: PROFINET Industrial Connector (Straight Fast Connect 2x2)</li> <li>▪ Miscellaneous Components: Circuit Breakers, Terminal Blocks, Relays, Wires, and Nameplates as Required</li> </ul>
11	1	<p><b>Del Norte Booster Pump Station – SIMOCODE Pro V Equipment to include:</b></p> <ul style="list-style-type: none"> <li>▪ Qty. of 3: SIMOCODE Pro V (120 VAC with PROFINET)</li> <li>▪ Qty. of 3: SIMOCODE Connection Cable (1 m)</li> <li>▪ Qty. of 3: SIMOCODE Memory Module</li> <li>▪ Qty. of 1: SIMOCODE Current/Voltage V2 Measuring Module (63-630 Amp Bus Connection)</li> <li>▪ Qty. of 2: SIMOCODE Current/Voltage V2 Measuring Module (20-200 Amp Pass-Through)</li> <li>▪ Qty. of 2: Terminal Lugs (3-Pole for Line or Load Side of SIMOCODE Pro V)</li> <li>▪ Qty. of 2: Terminal Lug Covers (3-Pole for Terminal Lugs)</li> <li>▪ Qty. of 6: PROFINET Industrial Connector (Straight Fast Connect 2x2)</li> <li>▪ Miscellaneous Components: Circuit Breakers, Terminal Blocks, Relays, Wires, and Nameplates as Required</li> </ul>

Item	Qty	Description
12	1	<p><b>Jefferson Booster Pump Station – SIMOCODE Pro V Equipment to include:</b></p> <ul style="list-style-type: none"> <li>▪ Qty. of 3: SIMOCODE Pro V (120 VAC with PROFINET)</li> <li>▪ Qty. of 3: SIMOCODE Connection Cable (1 m)</li> <li>▪ Qty. of 3: SIMOCODE Memory Module</li> <li>▪ Qty. of 3: SIMOCODE Current/Voltage V2 Measuring Module (63-630 Amp Bus Connection)</li> <li>▪ Qty. of 6: Terminal Lugs (3-Pole for Line or Load Side of SIMOCODE Pro V)</li> <li>▪ Qty. of 6: Terminal Lug Covers (3-Pole for Terminal Lugs)</li> <li>▪ Qty. of 6: PROFINET Industrial Connector (Straight Fast Connect 2x2)</li> <li>▪ Miscellaneous Components: Circuit Breakers, Terminal Blocks, Relays, Wires, and Nameplates as Required</li> </ul>
13	1	<p><b>Snyder Booster Pump Station – SIMOCODE Pro V Equipment to include:</b></p> <ul style="list-style-type: none"> <li>▪ Qty. of 3: SIMOCODE Pro V (120 VAC with PROFINET)</li> <li>▪ Qty. of 3: SIMOCODE Connection Cable (1 m)</li> <li>▪ Qty. of 3: SIMOCODE Memory Module</li> <li>▪ Qty. of 3: SIMOCODE Current/Voltage V2 Measuring Module (10-115 Amp Pass-Through)</li> <li>▪ Qty. of 6: PROFINET Industrial Connector (Straight Fast Connect 2x2)</li> <li>▪ Miscellaneous Components: Circuit Breakers, Terminal Blocks, Relays, Wires, and Nameplates as Required</li> </ul>
14	Lot	<p><b>TESCO's Professional Services to include:</b></p> <ul style="list-style-type: none"> <li>▪ Project Management</li> <li>▪ Engineering – engineered bill-of-materials, equipment schematics, engineered submittals, technical data, as-built documentation, and project records.</li> <li>▪ PLC Programming – configuration of the SIMOCODE Pro V equipment.</li> <li>▪ Product Support Services – product quality review, factory testing, product function checks, and product startup.</li> </ul>
15	Lot	<p><b>Electrical Trade Work (Performed by Alpha Southwest, Inc.) to include:</b></p> <ul style="list-style-type: none"> <li>▪ Installation of the SIMOCODE equipment in the existing MCCs at each Booster Pump Station.</li> <li>▪ Supply and route wire/conduit as necessary for integration of the SIMOCODE equipment.</li> </ul>

City of Hobbs, New Mexico  
Potable Water SCADA Project

**EXHIBIT C**  
**Price Break down**

<b>Phase 1 Contract Amount (Inclusive of GRT @ 6.8125%)</b>	<b>\$1,800,000</b>
Original Total Contract Amount (Phase 1 + Phase 2 Combined)	\$2,999,482
Negotiated Discount	-\$100,000
Revised Contract Amount	\$2,899,482
GRT Applied @ 6.8125%	\$197,527
<b>Contract Amount for Phase 1 + Phase 2 Combined (Inclusive of GRT @ 6.8125%)</b>	<b>\$3,097,009</b>
<b>Net Amount for Phase 2 Base Contract (\$3,097,009 - \$1,800,000)</b>	<b>\$1,297,009</b>
VFD Additions @ (29) Well Sites	\$423,114
GRT	\$28,825
<b>Total for VFD Additions @ Well Sites (Inclusive of GRT)</b>	<b>\$451,939</b>
Simocode Additions @ (5) Reservoir/BPS Sites	\$48,068
GRT	\$3,275
<b>Total for Simocode Additions @ RES/BPS Sites (Inclusive of GRT)</b>	<b>\$51,343</b>
<b>Total for VFD &amp; Simocode Additions</b>	<b>\$503,281</b>
Utility Company Energy-Efficiency Improvements Rebate	-\$155,430
Special Siemens Investment Program (SCIP) Contribution	-\$247,851
<b>City of Hobbs, NM Net Contribution</b>	<b>\$100,000</b>
Addition of Zia Crossing Sewer Lift Station RTU + Siemens Level Instrument + Install	\$37,500
GRT	\$2,555
<b>Addition of Zia Crossing Sewer Lift Station RTU &amp; Siemens Level Instrument (w/ GRT)</b>	<b>\$40,055</b>
<b>Total Phase 2 (Inclusive of GRT)</b>	<b>\$1,437,064</b>
<b>(Includes Original Base Contract Amount + MC Mods + Zia Crossing SLS)</b>	

City of Hobbs, New Mexico  
Potable Water SCADA Project

Contract Amount for Phase 1 + Phase 2 Combined (Inclusive of GRT @ 6.8125%)	\$3,097,009
Motor Control Modifications (VFDs @ Wells + Simocode Modules @ Booster Pumps)	\$503,281
Zia Crossing SLS Facility	\$40,055
Grand Total (Phase 1 + Phase 2 + Misc. Additions Noted Directly Above)	\$3,640,345

Grand Total (Phase 1 + Phase 2 + Misc. Additions Noted Above)	\$3,640,345
Utility Company Rebate Amount	-\$155,430
Siemens Special Investment Contribution	-\$247,851
Net Amount from City of Hobbs, NM	\$3,237,064

Current Phase 1 Contract Amount (City of Hobbs, NM) - Inclusive of GRT	\$1,800,000
New Phase 2 Contract Amount (City of Hobbs, NM) - Inclusive of GRT	\$1,437,064
Total Phase 1 + Phase 2 Contract Amount w/ City of Hobbs, NM (Inclusive of GRT Amounts)	\$3,237,064

**Exhibit D**  
**Pricing Schedule - Contract 2**

<b>Item</b>	<b>Description</b>	<b>Price</b>
06	Jefferson Subsystem /Subnetwork RTUs	\$ 555,377
07	Del Norte Subsystem /Subnetwork RTUs	\$ 288,750
08	Snyder Subsystem /Subnetwork RTUs	\$ 257,382
09	Sewer Lift Station Facility RTUs	\$ 195,500
10	Net Amount from City for VFDs & Simocode Additions @ Wells & Boosters	\$ 100,000
11	Addition of Zia Crossing SLS	\$ 40,055
<b>Contract 2 - Total including NMGRT:</b>		<b>\$ 1,437,064</b>



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 18, 2019

SUBJECT: AWARD BID No 1573-19 FOR RENOVATIONS AT FIRE STATION #3
DEPT. OF ORIGIN: General Services Dept.
DATE SUBMITTED: 3-12-19
SUBMITTED BY: Shelia Baker, General Services Director

Summary:

Bids were opened at 3:00 PM on Thursday, March 7, 2019 for the Renovations at Fire Station #3 Project. The project consists of remodeling the dorm rooms and restrooms, removing and replacing windows and ceiling tiles throughout the building, installation of an outdoor concrete patio and canopy and installing new light fixtures.

An advertisement was placed in the local newspaper, placed on the City of Hobbs website and was sent to six plan rooms. There were eight general contractors on the plan holders list. Three bids were submitted.

Table with 2 columns: Contractor, Total Bid. Rows include Rhoads Co. (\$278,575.00), Westcon Commercial (\$285,000.00), and CDR Construction, Inc. (\$330,000.00).

The FY19 budget amount allocated for this project is \$350,000.00. It is the recommendation of the General Services Dept. that the total bid for construction of the project be awarded to Rhoads Co., as the low bidder, in the amount of \$278,575.00 (not including tax).

Fiscal Impact:

Reviewed By: [Signature]
Finance Department

Estimated Total Cost: \$297,552.92
FY19 Amount Budgeted: \$350,000.00
Budgeted Line Item: 01-0220-43013

Attachments: Bid Summary Sheet

Legal Review:

Approved As To Form: [Signature]
City Attorney

Recommendation: Staff recommends awarding Bid No. 1573-19 to Rhoads Co.

Approved For Submittal By:

[Signature]
Department Director

[Signature]
City Manager

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COMMISSION ACTION TAKEN

Resolution No. \_\_\_\_\_
Ordinance No. \_\_\_\_\_
Approved \_\_\_\_\_
Other \_\_\_\_\_

Continued To: \_\_\_\_\_
Referred To: \_\_\_\_\_
Denied: \_\_\_\_\_
File No. \_\_\_\_\_

## Bid Summary

BID/PROPOSAL NO. 1573-19

FURNISH RENOVATIONS AT FIRE STATION #3

Bidder	Wustler Commercial	Rhoads CO	CDR Construction	
NM Contractors License No.	CB98-378821	7729	22806	
Bid Bond	✓	✓	✓	
Addendum(s)	✓	✓	✓	
Bid Form	✓	✓	✓	
List of Subcontractors	✓	✓	✓	
Resident Bidders Pref No.	✓	✓	✓	
Veterans Preference	✓	✓	✓	
Campaign Cont. Dis. Form	✓	✓	✓	
Non-Collusion Affidavit	✓	✓	✓	
Related Party Disclosure Form	✓	✓	✓	
Non-Debarment Cert	✓	✓	✓	
Alternate 1				
Alternate 2				
Alternate 3				
Alternate 4				
TOTAL	285,000 <sup>00</sup>	278,575 <sup>00</sup>	330,025 <sup>00</sup>	
Unit Price 1	10 <sup>00</sup>	17 <sup>81</sup>	11 <sup>75</sup>	
Unit Price 2	2 <sup>00</sup>	5 <sup>15</sup>	2 <sup>36</sup>	
Unit Price 3	12 <sup>00</sup>	18 <sup>90</sup>	14 <sup>75</sup>	



# CITY OF HOBBS

## COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 18, 2019

**SUBJECT: RESOLUTION AUTHORIZING THE PURCHASE OF A BUS FOR HOBBS EXPRESS UNDER THE STATE OF NEW MEXICO GSA PRICE AGREEMENT NO. 60-000-15-00015 FROM CREATIVE BUS SALES**

DEPT. OF ORIGIN: City Clerk's Office  
DATE SUBMITTED: March 11, 2019  
SUBMITTED BY: Jan Fletcher, City Clerk

**Summary:**

Hobbs Express is requesting approval to purchase the following items from Creative Bus Sales under the State of New Mexico GSA Price Agreement No. 60-000-15-0015 described as follows:

One bus - Arboc Spirit of Freedom, GM G4500, 26', 14 passengers - \$119,313.00 (including camera)  
This low-floor bus is equipped with a ramp which allows every passenger to use the same entranceway into the bus. Other features include: (1) increases speed of operation (ramp vs. hydraulic lift); improves ride quality (no more loud vibration from the hydraulic lift); (3) controlled temperature - minimizes loss of heating/air conditioning having two doors open on the bus; and (4) safety (easier access for elderly riders; minimizes liability for trips/falls on the steps of the bus)

This is a replacement bus for a 2009 bus with in excess of 215,000 miles.

**Fiscal Impact:**

Reviewed By: Deborah Comal  
Finance Department

- Capital funding is available in Fund 27 for this purchase in the total amount of \$119,313.00. Grant funding is available under the FTA FY 18-19 Memorandum of Agreement with NMDOT. The City will receive 80% reimbursement under the grant in the amount of \$95,450.40 resulting in a net cost to the City of \$23,862.60.

**Attachments:**

- ✓ Resolution and Bus Quote - Creative Bus Sales

**Legal Review:**

Approved As To Form: [Signature]  
City Attorney

**Recommendation:**

Motion to approve the resolution.

Approved For Submittal By:  
[Signature]  
Department Director  
[Signature]  
City Manager

CITY CLERK'S USE ONLY  
COMMISSION ACTION TAKEN

Resolution No. \_\_\_\_\_ Continued To: \_\_\_\_\_  
 Ordinance No. \_\_\_\_\_ Referred To: \_\_\_\_\_  
 Approved \_\_\_\_\_ Denied \_\_\_\_\_  
 Other \_\_\_\_\_ File No. \_\_\_\_\_



CITY OF HOBBS

RESOLUTION NO. 6779

A RESOLUTION AUTHORIZING THE PURCHASE  
OF A 14-PASSENGER BUS FOR HOBBS EXPRESS  
UTILIZING GSA PRICE AGREEMENT NO. 60-000-15-0015  
WITH CREATIVE BUS SALES

WHEREAS, the City of Hobbs Public Transportation Department, Hobbs Express, is in need of purchasing one (1) 14-passenger bus for use in the public transportation fleet; and

WHEREAS, the purchase of such equipment is available to the City of Hobbs utilizing the State of New Mexico GSA Price Agreement No. 60-000-15-0015 with Creative Bus Sales in the amount of \$119,313.00; and

WHEREAS, pursuant to the grant funding under the FY 18-19 Memorandum of Agreement with the New Mexico Department of Transportation, 80% of this expenditure will be reimbursed to the City of Hobbs.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the purchase of one (1) 14-passenger bus for Hobbs Express is approved with Creative Bus Sales utilizing the State of New Mexico GSA Price Agreement No. 60-000-15-0015.

PASSED, ADOPTED AND APPROVED this 18<sup>th</sup> day of March, 2019.

\_\_\_\_\_  
SAM D. COBB, Mayor

ATTEST:

\_\_\_\_\_  
JAN FLETCHER, City Clerk

03/08/2019



Creative Bus Sales

# NMDOT CONTRACT

RFP #

Preparer: Brent Roy

**BASE MODEL**

Unit Price

Arboc SOF 16-2	Base Model Starting Price: \$92,502.00
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Additional Options: \$2,826.75

Published Options: \$24,933.00

Base Model Info:

Vehicle Length	Lift Position	Wheelchair positions	Number of Passenger Seating
317"	Front	2	16

Subtotal: \$117,435.00

Adjusted Model Info:

Vehicle Length	Lift Position	Wheelchair positions	Number of Passenger Seating

Sales Tax: \$0.00

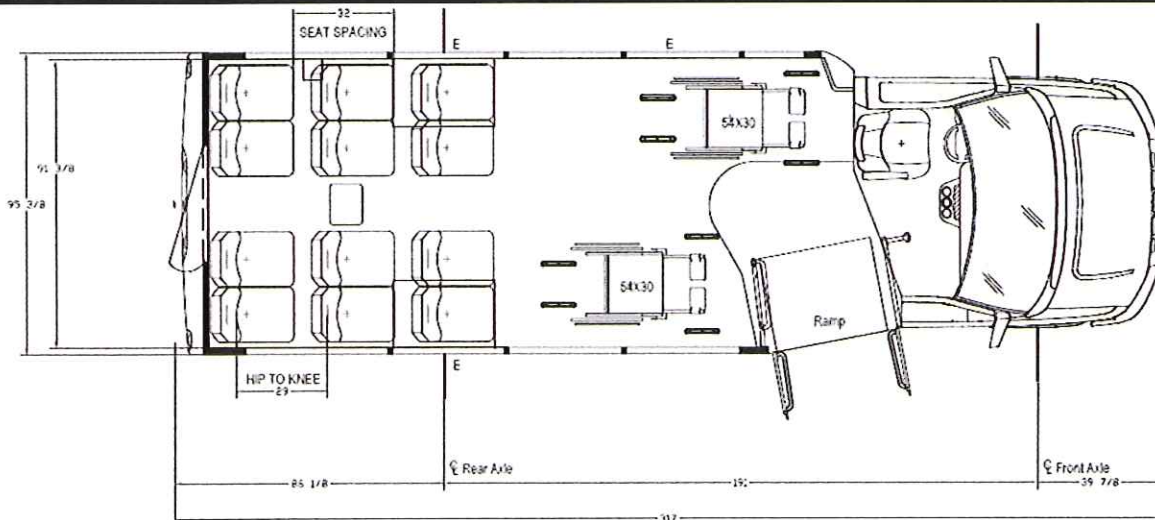
Total per Unit: \$119,313.00

Quantity: 1

Total: \$119,313.00

Proposal For:	City of Hobbs, NM		
Contact:	Jan Fletcher		
Delivery Address:	200 East Broadway	Hobbs, NM	88240
Office:	575-397-9207	Mobile:	
Email:	<a href="mailto:jfletcher@hobbsnm.org">jfletcher@hobbsnm.org</a>		

**Floorplan**





## Included Options

Creative Bus Sales

<b>Arboc SOF 16-2</b>
<b>Chassis - 02</b>
Black Steel Bumper
Driver Side Running Board - 12" w/o wing
Front Mud Flaps
Mor Ryde Suspension System
Dealer Provided Chassis (includes Chassis PDI)
<b>NEED DEALERSHIP RELEASE CODE</b>
<b>Mirrors - 03</b>
Interior Convex Mirror
Manual Velvac Mirrors door mounted
Rear Window Fresnel Lens
<b>Windows - 04</b>
Solid Framed Windows
Rear Window 24 x 60 Egress
Extra Std Egress window front Drvr Side (183", 191", 210" WB) **in addition to std egress windows over wheel well positions in all wheelbases
<b>Exterior - 05</b>
Side Turn Marker Lights
Rear Center Brake Light
Ext Light at entry door
Interior Lights on w/door opening
<b>Door/Hatch/Luggage - 06</b>
Rear door (Outside Key Lock, Inside Manual Locking Lever) w/2 windows and door alarm, exit led light (NO SIDE WINDOWS)
Add'l Side Windows by rear door
REAR DOOR ALARM PACKAGE (Audible & flashing switch on console if door is unlatched or open, will only go out of Park if the door is shut and unlocked)
OH Driver Storage Compartment Box w/key lock door
<b>Electrical - 07</b>
Alarm Backup
Auxiliary Battery, Compartment w/Tray & Door
Rotary Disconnect Switch
Fast Idle
Under Hood Lite (Each)
<b>Audio - 08</b>
AM/FM/CD w/4 Speakers Jensen PA Ready
<b>Interior Environment - 09</b>
ACC - A/C 60,000 BTU TropiCool TC4516 Roof Mount Evaporator / Condenser Combo Unit TM16 compressor
<b>Heaters</b>
65K BTU Heater Low Profile - rear
Engine Block Heater
Aux. Defroster Fan



## Included Options

Creative Bus Sales

<b>Interior - 10</b>
LH Entry Stanchion w/Grab Handle
RH Entry Stanchion w/Grab Handle
Ceiling Grab Rail (2)
Driver Stanchion W/Modesty Panel & Plexiglass
Vinyl Board w/Azdel Ceiling
Vinyl Board w/Azdel Interior Walls
<b>Seating - Driver - 11</b>
Recover Prices for OEM/G2E Evolution Driver's Seat - <b>Fabric Code Required</b>
OEM Driver Seat Recover-Level 2
<b>Seating - Passenger - 12</b>
<b><i>Freedman Seats - Featherweight</i></b>
Mid High Double Seat
<b>Seating - Accessories - 13</b>
Grab Handle at top of seat back-black padded Mid/Low Back Seats
USR Double Under Seat Belt
<b>Seating Trim levels - 14</b>
Seat Cover - Level 1
<b>Safety - 15</b>
Safety Kit, includes 5lb fire extinguisher, 16 Unit First Aid Kit & triangle kit
<b>ADA - 16</b>
<b>Q'Straint Q8300-A-SC3</b> (Slide & Click) 4 Max Retractors (Q8-6209-SC)
Retractable Shoulder Belt Reel (Q5-6415-RET-ASL) Regular lap belt w/ pin connector (Q8-6325)
ADA Decals (included in tiedown kit)
Wheelchair Decal (included in tiedown kit)
Entry Ramp w/Intermotive - Braun 34" x 62"
<b>Dealer Add On Options - 19</b>
Complete Set of Extra Fuses
Freight



Published Options

Qty	Description	Cost	Ext Cost
	<b>(9) Tires and Wheels</b>		
1	B. Extended valve stems on rear wheels	\$150.00	\$150.00
1	C. Spare tire and rim to match other wheels provided	\$910.00	\$910.00
1	E. Optional Wheel Inserts	\$810.00	\$810.00
	<b>(27) Passenger Entrance</b>		
1	D. Exterior key entry	\$160.00	\$160.00
	B. Double foldaway seat		
1	a. Notchback (Split back) Style	\$680.00	\$680.00
	<b>(35) Additional Passenger Seats including Specified Seat Belts</b>		
1	B. Double Passenger Seat - Add or Deduct	\$409.00	\$409.00
2	b. Double Passenger Child Restraint Seat w/one child seat	\$770.00	\$1,540.00
	<b>(36) Passenger Seat Material</b>		
	Level 6		
1	Driver	\$260.00	\$260.00
18	Passenger	\$72.00	\$1,296.00
9	F. Seat arm rest	\$25.00	\$225.00
	<b>(42) Retractable Wheelchair Securements (in lieu of standard)</b>		
2	D. Other securement storage	\$94.00	\$188.00
	<b>(45) Driver Stanchion</b>		
1	B. Driver's partition	\$125.00	\$125.00
	<b>(48) Air Conditioning</b>		
1	A. Air Conditioning in lieu of spec	\$2,215.00	\$2,215.00
1	(65) Body Fluid Clean-up kit	\$60.00	\$60.00
	<b>(70) Mirrors</b>		
1	a. Interior	\$35.00	\$35.00
	<b>(84) Destination Sign</b>		
1	B. Electronic	\$6,500.00	\$6,500.00
	<b>(85) Bus Camera System</b>		
1	Seon System	\$5,445.00	\$5,445.00
	<b>(95) Miscellaneous Not Included in Options - to be completed by Vendor</b>		
1	Remote/Heated Exterior Mirrors	\$540.00	\$540.00
1	Two-way Radio Prep	\$285.00	\$285.00
1	Parcel/Walker Storage Rack	\$395.00	\$395.00
1	Fresnel Lens	\$65.00	\$65.00
1	A. Delivery/freight charge from Bus Manufacturer to Albuquerque, NM.	\$2,000.00	\$2,000.00
320	B. One-way delivery cost, per mlie, from Vendor to Recipient's destination(price should include cost for one	\$2.00	\$640.00
			\$24,933.00



## Additional Options

Creative Bus Sales

Qty	Part #	Description	List Price	Ext Price
1		1.6% PPI	\$1,878.00	\$1,878.00
1	ARB-28	Altro Flooring - Storm Grey (no coving on sides)	\$862.50	\$862.50
1	ARB-38	Rear Window Fresnel Lens	\$40.25	\$40.25
2	ARB-244	Seat Belt Extenders - 12" (USR Seats Only)	\$23.00	\$46.00
				\$2,826.75



State of New Mexico  
General Services Department  
Purchasing Division

Statewide Price Agreement Amendment

Awarded Vendor  
Creative Bus Sales, Inc.  
5760 Pino Ave. NE  
Albuquerque, NM 87109

Telephone No. 866-973-8369

Price Agreement Number: 60-000-15-00015

Price Agreement Amendment No.: Three

Term: April 4, 2016 – April 3, 2019

Ship To:  
All State of New Mexico agencies, commissions,  
institutions, political subdivisions and local public  
bodies allowed by law.

Procurement Specialist: Susan L. Phillips

Telephone No.: (505) 827-0488

Invoice:  
As Requested


Title: **Transit Vehicles**

This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from April 4, 2018 to April 3, 2019 at the same price, terms and conditions.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

  
New Mexico State Purchasing Agent

Date: 3/14/2018

Purchasing Division, 1100 St. Francis Drive 87505, PO Box 6850, Santa Fe, NM 87502-6850 (505) 827-0472  
LM/slp



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 18th, 2019

SUBJECT: CONSIDERATION OF APPROVAL OF CHANGE ORDER No. 3-Final with CDR, Inc. for CITY PARK IMPROVEMENTS

DEPT. OF ORIGIN: Office of the City Manager / Parks and Recreation / Engineering

DATE SUBMITTED: March 12th, 2019

SUBMITTED BY: Todd Randall, City Engineer

Summary:

July 31st, 2017 - CDR, Inc. was awarded City Park Improvement by the City Commission and joint meeting the Hobbs Municipal Schools.

Construction Description: The City Park Improvements consists of demolition of existing park elements and providing new; site grading, landscaping improvements, lighting, parking areas, playgrounds, covered and lighted basketball court / volleyball court and a splashpad.

During construction, site revisions were requested to address field changes and additions. Major additions included replacement of existing sewer lateral for the existing restrooms, splash pad back flow preventer to meet plumbing code, upgrade of 4" concrete to 6" thickness for Basketball Court and Sidewalks to be accessed by Parks Maintenance equipment. Credits include picnic tables that were purchased by the City, pet waste station and contractor allowance credited back to the City of Hobbs. A field Survey was conducted to establish actual quantities by the City of Hobbs to confirm contractor quantities. The Contract is a unit price contract based on estimated design quantities. Both the City Staff and Contractor have agreed on the final quantities.

Fiscal Impact:

Reviewed By: [Signature] Finance Department

Budget Line: 01-0320-44901-00213
Available: \$125,000
Change Order No. 3 (Final) \$70,624.00 (before tax) Total increase C.O. 1, 2 & 3 (\$140,351.80 or 3.6%)
Orig. Contract: \$4,107,244 (includes GRT)
Revised Contract: \$4,257,158.20 (includes GRT)

Revenue:

J. F Maddox Foundation \$3,740,000 (\$3.5M Construction & \$0.24M Design)
City of Hobbs \$700,000
Hobbs Municipal Schools \$350,000
Total: \$4,790,000

Attachments: Change Order No. 3 (Final) / Project Summary Costs / As-Built Map.

Legal Review:

Approved As To Form [Signature] City Attorney

Recommendation:

Commission consideration and authorization of the Mayor to execute Change Order No. 3 & Final with CDR Inc.

Approved For Submittal By: [Signature] Department Director
[Signature] City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN
Resolution No. \_\_\_\_\_ Continued To: \_\_\_\_\_
Ordinance No. \_\_\_\_\_ Referred To: \_\_\_\_\_
Approved \_\_\_\_\_ Denied \_\_\_\_\_
Other \_\_\_\_\_ File No. \_\_\_\_\_



Date of Issuance: 3-18-19	Effective Date: 3-18-19
Owner: CITY OF HOBBS	Owner's Contract No.: RFQ/RFP 490-17
Contractor: CDR INC	Contractor's Project No.: 71-1154
Engineer: WILSON & COMPANY	Engineer's Project No.:
Project: CITY PARK IMPROVEMENTS	Contract Name:

The Contract is modified as follows upon execution of this Change Order:

**Description:**

Final As-Built quantities based on field survey provided the COH GIS Dept. Includes increased costs and credits for various unit price bid items.

Attached: *Quantity Breakdown (Credits & Additions) / As-built Map*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price:  \$ <u>3,845,284.90</u>	Original Contract Times: Substantial Completion: <u>n/a</u> Ready for Final Payment: <u>n/a</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>2</u> :  \$ <u>69,727.80 (CO. 1 = \$29,227.80 CO. 2 = \$40,500.00)</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>  </u> to No. <u>  </u> : Substantial Completion: <u>n/a</u> Ready for Final Payment: <u>n/a</u> days
Contract Price prior to this Change Order:  \$ <u>3,915,012.70</u>	Contract Times prior to this Change Order: Substantial Completion: <u>n/a</u> Ready for Final Payment: <u>n/a</u> days or dates
[Increase] [Decrease] of this Change Order:  \$ <u>70,624.00 (Total CO 1 to 3 = \$140,351.80)</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>n/a</u> Ready for Final Payment: <u>n/a</u> days or dates
Contract Price incorporating this Change Order:  \$ <u>3,985,636.70</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>n/a</u> Ready for Final Payment: <u>n/a</u> days or dates

<b>RECOMMENDED:</b>	<b>ACCEPTED:</b>	<b>ACCEPTED:</b>
By: _____ Engineer (if required)	By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Title: _____	Title _____	Title _____
Date: _____	Date _____	Date _____

# City Park

## Water, Sewer, Electric, Irrigation, and Pavement



Utility	Installed Linear Ft
Water Main	1214
Water Lateral	364
Irrigation Main	2827
Irrigation Lateral	27621
Sewer Main	731
Sewer Lateral	221
Electrical	15402

Paving	Installed Square Ft
4" Sidewalk	22244
4" Secondary Sidewalk	344
4" ADA Ramp (4)	585
6" Promenade	7040
6" Shelter	1789
6" Sidewalk	517
6" Splash Pad	7026
6" Turndown	10605
Asphalt	26984
Drop-off Brick	604
Drop-off Island	191
Drop-off Wing	1105
Entrance Sidewalk	834
Basketball Court	6991
Volleyball Court	7976
Tower Base	64

Linear Concrete	Installed Linear Ft
Ribbon Curb	1912
Curb (Traffic)	388
Playground	575

Legend	
—	Streets
•	Fire Hydrants
•	Fluvalve
•	Water Valves
•	Water Taps
—	Existing Water Lines
---	City Park Water Lines
---	City Park Water Laterals
---	Irrigation Mains
---	Irrigation Laterals
---	Electrical Lines
•	Sewer Manholes
---	Existing Sewer Lines
---	City Park Sewer Lines
---	City Park Sewer Laterals
---	Streets
---	4" SECONDARY SIDEWALK
---	4" SIDEWALK
---	4" SIDEWALK ADA
---	6" PROMENADE
---	6" SHELTER
---	6" SIDEWALK
---	6" SPLASH PAD
---	6" TURNDOWN
---	ASPHALT
---	DROP-OFF BRICK
---	DROP-OFF ISLAND
---	DROP-OFF WING
---	ENTRANCE SIDEWALK
---	BASKETBALL COURT
---	VOLLEYBALL COURT
---	TOWER BASE



xx

City of Hobbs GIS Division

Date: 12/13/2018 1 Inch = 30 feet Time: 8:37:33 AM

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# CITY PARK PROJECT

\$3,845,284.90 Contract Amount (w/o NMGR)  
6.8125% NMGR

Revision Date: 3/12/2019

	Qty.	units	cost/unit	Proposed Cost	Accepted Costs	Comments
<b>CONTRACT MODIFICATIONS</b>						
<b>STRUCTURES</b>						
Basketball	4. Lamb Engineering Designs Basketball Court & Octagon Shelters	1	LS	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00
	2. Concrete columns 3' to 4' dia.	10	EA	\$ 500.00	\$ 5,000.00	\$ 5,000.00
	3. Add 4' to Each Side of Basketball Court	752	SF	\$ 9.25	\$ 6,956.00	\$ 6,956.00
	15a. Install Metal Ceiling in Basketball Shelter Material	1	LS	\$ 10,344.00	\$ 10,344.00	\$ 10,344.00
	15b. Labor to Install Ceiling at Basketball Shelter	1	LS	\$ 23,750.00	\$ 23,750.00	\$ 23,750.00
	15c. Equipment Rental - Additional Brackets	1	LS	\$ 12,758.00	\$ 12,758.00	\$ 12,758.00
	20. Painting red iron (Columns / beams etc.)	1	LS	\$ 16,950.00	\$ 16,950.00	\$ 16,950.00
	L. Basketball Court Striping (City to perform)	-1	LS	\$ 10,330.00	\$ (10,330.00)	\$ (10,330.00)
Splashpad Playground	New Sewer to Existing Restroom & Valve to Splash Pad		LS	\$ 15,882.72	\$ 15,882.72	\$ 15,882.72
	Dust Control Water Truck Rental		LS	\$ 24,302.00	\$ 24,302.00	\$ 24,302.00
	Paint Seat Walls & Electrical Boxes		LS	\$ 6,450.00	\$ 6,450.00	\$ 6,450.00
	Additional Wood Engineered Fibers		LS	\$ 3,412.00	\$ 3,412.00	\$ 3,412.00
	Seat Wall Cap		LS	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00
	Gravel for Splash pad		LS	\$ 3,519.88	\$ 3,519.88	\$ 3,519.88
Volleyball	1. Add 1,000 sq ft to Volleyball Court	1000	SF	\$ 9.25	\$ 14,628.00	\$ 14,628.00
Large Octagon	F. Volleyball Court Striping (City to perform)	-1	LS	\$ 7,658.00	\$ (7,658.00)	\$ (7,658.00)
Small Shelters	13a. 2- Large Octagon Shelters	1789	SF	\$ 9.25	\$ 16,548.25	\$ 16,548.25
	13b. Labor to Erect and Install Roofing	2	EA	\$ 7,500.00	\$ 15,000.00	\$ 15,000.00
Contract Shelter	14a. 6- Small Shelters: 289sqft each	1,734	SF	\$ (6.15)	\$ (10,664.10)	\$ (10,664.10)
	14b. Labor to Erect	6	EA	\$ 2,800.00	\$ 16,800.00	\$ 16,800.00
	B. 3- Picnic Structures at \$14,000.00ea	-3	EA	\$ 14,000.00	\$ (42,000.00)	\$ (42,000.00)
<b>WATER</b>						
	A. 6" C900 Water Line Including trench & compacted backfill to 4' depth 139lf at \$28.00	139	LF	\$ 28.00	\$ (3,892.00)	\$ (3,892.00)
	B. 3"- SCH 80 PVC Water Line including trench& compacted backfill to 4' depth 20lf at \$20.00	20	LF	\$ 20.00	\$ (400.00)	\$ (400.00)
	E. D.I.P. MJ Fitting 200 at \$10.00	200	EA	\$ 10.00	\$ (2,000.00)	\$ (2,000.00)
	G. 3- 6" Gate Valve C.I.P. at \$1,400.00	3	EA	\$ 1,400.00	\$ (4,200.00)	\$ (4,200.00)
	H. 3- Valve Boxes C.I.P. at \$300.00	3	EA	\$ 300.00	\$ (900.00)	\$ (900.00)
	I. 10- 3" to 6" Mega Lug Restraint Joints at \$75.00	10	EA	\$ 75.00	\$ (750.00)	\$ (750.00)
	J. 14- 3" to 6" Joint Restraint Harnesses Joints	14	EA	\$ 50.00	\$ (700.00)	\$ (700.00)
	L. 3/4" Copper Service Line 200lf at \$20.00	200	LF	\$ 20.00	\$ (4,000.00)	\$ (4,000.00)
	N. 1 1/2" Copper Service Line 85lf at \$30.00	85	LF	\$ 30.00	\$ (2,550.00)	\$ (2,550.00)
	2" Water Line to Restrooms		LS	\$3,502.55	\$ 3,502.55	\$ 3,502.55

	Qty.	units	cost/unit	Proposed Cost	Accepted Costs	Comments
SEWER						
D. 2- 4' Dia. Man Holes at \$7,968.00	-2	EA	\$ 7,968.00	\$ (15,936.00)	\$ (15,936.00)	
K. R&D Existing MH (Jefferson St.)	-1	EA	\$ 5,900.00	\$ (5,900.00)	\$ (5,900.00)	
ELECTRICAL						
A. Feeders & Conduits to Existing Building	1	LS		\$ (2,179.00)	\$ (2,179.00)	
16. VE - provide specified light fixtures	1	LS	\$ 9,780.00	\$ 9,780.00	\$ 9,780.00	CDR No 16
6. APIC Solutions Bonding & Grounding of Splash Pad per attached (NOTE - Need electrical engineer approval)	1	LS	\$ 2,330.00	\$ 2,330.00	\$ 2,330.00	
<del>5. APIC Solutions Add Main Disconnect Switch at Meter Pole Per CID Requirements per attached</del>	<del>4</del>	<del>LS</del>	<del>\$ 1,152.00</del>	<del>\$ 1,152.00</del>		Delete (Meter on Park site)
7. APIC Solutions Add to Re-feed Existing Restroom Demo of Old Equipment Add new Panel per attached (Demo by COH)	1	LS	\$ 5,945.00	\$ 5,945.00	\$ 5,300.00	COH to provide demo - Revised cost taken
8A. APIC Solutions Add Fiber Options to Cameras & Towers per attached	1	LS	\$ 33,927.00	\$ 33,927.00	\$ 33,927.00	
5. APIC Solutions Add Power to Tower	1	LS	\$ 1,895.00	\$ 1,895.00	\$ 1,895.00	
9. APIC Solutions Add 2" Conduits From CHH-17 to Leaco Pole	1	LS	\$ 3,256.00	\$ 3,256.00	\$ 3,256.00	
10. APIC Solutions Add 2" Conduit From CHH-17 to CHH-14 to CHH-7 for the Fiber Backbone per attached	1	LS	\$ 5,394.00	\$ 5,394.00	\$ 5,394.00	
11. APIC Solutions Add 3 each type PGC Poles to South Side Parking Lot per attached	1	LS	\$ 11,960.00	\$ 11,960.00	\$ 11,960.00	Additional Parking Lights
12. APIC Solutions Add 120 Volt Circuit to P1 Poles for GFCI Outlet For Cameras per attached	1	LS	\$ 6,740.00	\$ 6,740.00	\$ 6,740.00	Running wire to P1 cameras
17. New Electrical Pump House	1	LS	\$ 9,986.00	\$ 9,986.00	\$ 9,986.00	New 4-3-18
### Eliminate electrical and lighting for Family Pavilion				\$ -		
### Fiber Road Crossing	1	LS	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	Estimates
Add Media Converters	1	LS	\$ 13,222.00	\$ 13,222.00	\$ 13,222.00	
Change Pump House to Copper Wire	1	LS	\$ 4,032.00	\$ 4,032.00	\$ 4,032.00	
LANDSCAPING						
<b>Turfgrass sod and irrigation elimination</b>						
A. Volleyball Court	-1000	SF	\$ 2.15	\$ (2,150.00)	\$ (2,150.00)	
B. Basketball Court	-725	SF	\$ 2.15	\$ (1,558.75)	\$ (1,558.75)	
C. 2-Large Pavilion	-2312	SF	\$ 2.15	\$ (4,970.80)	\$ (4,970.80)	
D. 6-Small Shelter	-1734	SF	\$ 2.15	\$ (3,728.10)	\$ (3,728.10)	
#. Looping 4" Irrigation (212 ft)	212	LF	\$ 15.00	\$ 3,180.00	\$ 3,180.00	
#. Planting Additions	1	LS	\$ 24,304.00	\$ 24,304.00	\$ 24,304.00	Estimated to increase by \$10,000 (CO 1)
120 Sprinkler Heads at Picnic Shelter	16	EA	\$ 85.00	\$ 1,360.00	\$ 1,360.00	
100 Pro 4's Pop Up Sprinkler Heads Shelters	45	EA	\$ 85.00	\$ 3,825.00	\$ 3,825.00	
CIVIL						
L. Item L Permanent Signage & Striping: includes all Parking lot Striping, ADA Signage & Striping and all Crosswalk Signage & Striping (\$22,000)	-1	EA	\$ 22,000.00	\$ (22,000.00)	\$ (22,000.00)	
K. 6" Raised Pedestrian Crosswalk C.I.P.	-1	EA	\$ 8,800.00	\$ (8,800.00)	\$ (8,800.00)	
V A. 4" Depth PCC Concrete Sidewalk per Detail, C.I.P.	-17,379	SF	\$ 6.15	\$ (106,880.85)	\$ (106,880.85)	Reduction in Qty
IX C. 4" PCC Sidewalk Turndown per Detail C.I.P.	-8245	SF	\$ 6.67	\$ (54,994.15)	\$ (54,994.15)	
IX C2. 6" PCC Sidewalk Turndown per Detail C.I.P.	10605	SF	\$ 9.25	\$ 98,096.25	\$ 98,096.25	Increase in Qty
19. Change Concrete from 3,000 psi to 4,000 psi 1.478yds	1	LS	\$ 6,651.00	\$ 6,651.00	\$ 6,651.00	
D. Eliminate 2 ADA Ramps	-2	EA	\$ 540.00	\$ (1,080.00)	\$ (1,080.00)	

	Qty.	units	cost/unit	Proposed Cost	Accepted Costs	Comments
Add pavement for Island	1	LS	\$ 21,875.28	\$ 21,875.28	\$ 21,875.28	
Add pavement for Well House Ramp	150	SY	\$ (24.36)	\$ (3,654.00)	\$ (3,654.00)	
Surveying- Pettigrew & Associates	1	LS	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	
Credit Curb & Gutter	2530	LF	\$ 19.00	\$ (48,070.00)	\$ (48,070.00)	
Credit Header Curb	-600	LF	\$ 17.00	\$ (10,200.00)	\$ (10,200.00)	
Credit 3' Valley Gutter	-630	LF	\$ 25.30	\$ (15,939.00)	\$ (15,939.00)	
8 x 8 Concrete Edger	140	LF	\$ 18.00	\$ 2,520.00	\$ 2,520.00	
Curb & Gutter	388	LF	\$ 19.00	\$ 7,372.00	\$ 7,372.00	
26 Light Pole Concrete	26	EA	\$ 75.00	\$ 1,950.00	\$ 1,950.00	
Street Header Curb	80	LF	\$ 17.00	\$ 1,360.00	\$ 1,360.00	
Concrete Pump	1	LS	\$ 3,272.00	\$ 3,272.00	\$ 3,272.00	
Credit Record Drawings	1	LS	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	
Playground Header Curb	5	LF	\$ 25.00	\$ 125.00	\$ 125.00	
Sidewalk Entrance	845	SF	\$ 9.25	\$ 7,114.50	\$ 7,114.50	
Sidewalk Entry	517	SF	\$ 4,782.25	\$ 4,782.25	\$ 4,782.25	
Promenade Splash Pad	3458	SF	\$ 9.25	\$ 31,986.50	\$ 31,986.50	
Drop Off Island	191	SF	\$ 9.25	\$ 1,766.75	\$ 1,766.75	
Drop Off Wing	1105	SF	\$ 9.25	\$ 10,221.25	\$ 10,221.25	
Tower Base	64	SF	\$ 9.25	\$ 592.00	\$ 592.00	
Credit Splash Pad Concrete	1	LS	\$ (14,000.00)	\$ (14,000.00)	\$ (14,000.00)	
<b>AMENDITIES</b>						
N. Drinking Fountain 440SM, C.I.P.	-1	EA	\$ 5,000.00	\$ (5,000.00)	\$ (5,000.00)	
<b>MISC</b>						
Credit Concrete Wheel Stops		LS	\$ (2,100.00)	\$ (2,100.00)	\$ (2,100.00)	
Testing Bills Pettigrew & Associates		LS	\$ 3,181.23		\$ 3,181.23	
BBQ Grills	4	EA	\$ 150.00	\$ 600.00	\$ 600.00	
Bench Slabs	17	EA	\$ 500.00	\$ 8,500.00	\$ 8,500.00	
Core Drill Bollards	8	EA	\$ 120.00	\$ 960.00	\$ 960.00	
Bollards	6	EA	\$ (1,000.00)	\$ (6,000.00)	\$ (6,000.00)	
Skate Stoppers		LS	\$ 2,034.85	\$ 2,034.85	\$ 2,034.85	
Wrap Tower in Perforated Metal		LS	\$ 1,900.42	\$ 1,900.42	\$ 1,900.42	
Bond & Insurance 4%		LS	\$ 6,105.21	\$ 6,105.21	\$ 6,105.21	
<b>CONTINGENCY</b>						
Credit Change Order No. 1 Revised Contract Amount					\$ 18,125.66	
Credit Contractor Allowance	1	LS	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)	
Credit Picnic Tables	5	EA	\$ (4,110.00)	\$ (20,550.00)	\$ (20,550.00)	
<b>SUBTOTAL: TOTAL CONTRACT MODIFICATIONS (Change Order 1, 2 &amp; 3)</b>					\$ 140,351.80	
				<b>ORIGINAL CONTRACT</b>	\$ 3,845,284.90	Not including tax
				<b>REVISED CONTRACT</b>	\$ 3,985,636.70	Not including tax