

CITY OF HOBBS, NM BUILDING PERMIT DEPARTMENT

COMMERCIAL DEVELOPMENT CHECKLIST - ENGINEERING

Name of Development	_____	Date Submitted	_____
Address of Development	_____	Total Valuation	_____
Developer/Owner	_____	Eng./Architect	_____
Address	_____	Proposed Bldg. Use	_____
Phone	_____		
City Limit Status	<input type="checkbox"/> IN <input type="checkbox"/> OUT	Total Development Acreag	_____
Flood Zone Status	<input type="checkbox"/> IN <input type="checkbox"/> OUT	Flood Zone	_____

CHECKLIST KEY

The following items marked with an "X" indicates compliance with city requirements. The following items marked with a number indicates more information is needed or that the submittal is not in compliance. The following items marked "N/A" indicates this item is not applicable. See Comments section on last page for additional information on the numbered items if items are not in compliance.

CHECKLIST SECTIONS TO BE REVIEWED

1. Site Plan Showing the Following:

- | | |
|--|---|
| <input type="checkbox"/> Property Boundaries | <input type="checkbox"/> Parking Layout |
| <input type="checkbox"/> Adj. Street Curb and ROW Line | <input type="checkbox"/> Drainage Facilities to Serve Site |
| <input type="checkbox"/> Building Location | <input type="checkbox"/> Traffic Flow Patterns |
| <input type="checkbox"/> Any Visibility Hindrances | <input type="checkbox"/> Existing Onsite Driveway Locations |
| <input type="checkbox"/> Highway Permit (if required) | <input type="checkbox"/> Proposed or Revised Driveway Locations |
| <input type="checkbox"/> Existing or Proposed Easement Locations | |
| <input type="checkbox"/> Existing Adjacent or Across Street Intersection or Driveway Locations | |

2. Drainage Plan for Sites 3 Acres and Under:

- Onsite and Adjacent Existing Gound Level Elevations
- Proposed Ground Level Spot Elevations and Contours
- Flowline and Top of Curb Elevations of Adjacent and Proposed Streets

3. Drainage Plan for Sites Under 3 Acres in Flood Zone:

- Submit drainage information required in #2 above.
- Show route of existing and proposed 100 year water flow path to verify that onsite and adjacent off-site developments aren't damaged by floodwaters.
- Submit preliminary Elevation Certificate showing floor elevations of proposed building above the Base Flood Elevation (BFE) - (Only if property is in Flood Zone).
- Optional - Show lowest adjacent grade to building above the BFE on the Elevation Certificate
- Recommended - Use of onsite detention to reduce stormwater runoff rates.

4. Drainage Plan for sites over 3 Acres:

- Submit drainage information addressing items in #2 and #3 above.
- Show stormwater runoff rates and locations for the five year design storm.
- Verify combined existing and proposed flows downstream from site in any street, alley, curb, or drainage pipe within 500 feet of the facility will not exceed capacity. If needed, provide on-site detention, additional drainage facilities, downstream improvements, or alternate outlet locations and rates.

5. Post Construction Requirements:

- Submittal of final Post Construction Elevation Certificate (Only if in Flood Zone)
- Submittal of Certification Letter from Engineer/Surveyor that all improvements have been constructed in accordance with the elevations and details of the plans.

6. Comments - City Engineer:

Approved fully if executed below:

Russell Doss
City Engineer
(505) 397-9237

Date