



**VARIANCE APPLICATION**

Application Date: \_\_\_\_\_ Variance for (circle one): front yard / side yard

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Address of proposed structure: \_\_\_\_\_

Subdivision (if known): \_\_\_\_\_ Lot & Block # (if known): \_\_\_\_\_

Type of proposed structure: \_\_\_\_\_ Dimensions of proposed structure: \_\_\_\_\_

Are subdivision covenants and/or deed restrictions available? \_\_\_\_\_ If so, please attach a copy.

The existing front/side setback for the structure at the above address is \_\_\_\_\_ feet. If the variance is approved, the new front/side setback with the front improvement will be \_\_\_\_\_ feet.

\* The Planning Board of the City of Hobbs has established a procedure to require each applicant for a setback variance to notify property owners within 150 feet of the proposed improvement. In addition, front-yard setbacks of less than 10' for buildings (excluding carports) are generally not permitted.

Addresses of existing carports in vicinity (if any):


Please attach the following documents:

- Copy of Building Permit Application.
- Sketch Plan showing dimensions of existing and proposed improvements and distances from proposed improvement to sidewalk, curb, and/or edge of street.
- Copy of Covenants and/or Deed Restrictions, if any.
- Signature Sheet containing signatures of adjacent property owners within 150 feet of above referenced lot.

**Return completed form to:  
City-Hall - Planning Division  
200 E. Broadway St.  
Hobbs, NM 88240  
P: 575-397-9232  
F: 575-397-9227**

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date

**CITY OF HOBBS, NM**  
**PLANNING DIVISION**  
**VARIANCE APPLICATION**  
 (To Front and/or Side Yard Setback Requirement)  
**Adjoining Property Owner Notification**

Note: The Planning Board of the City of Hobbs has established a procedure to require each applicant for a front or side yard setback variance to notify property owners within 150 feet of the proposed improvement. In addition, front-yard setbacks of less than 10' for buildings (excluding carports) are generally not permitted.

Date: \_\_\_\_\_

Applicant: \_\_\_\_\_

Phone: \_\_\_\_\_

**Neighboring Property Owner:**

**For your information, a variance application has been submitted to build a structure in the front or side setback at:**

Applicant address: \_\_\_\_\_

Address of proposed structure: \_\_\_\_\_

Subdivision (if known): \_\_\_\_\_ Lot & Block # (if known): \_\_\_\_\_

Type and dimensions of proposed structure (see attached drawing for details): \_\_\_\_\_

The existing front/side setback for the structure at the above address is \_\_\_\_ feet. If the variance is approved, the new front/side setback with the front/side improvement will be \_\_\_\_ feet.

If any adjoining property owner has questions, please call the Planning Division at 397-9232. The City reserves the right to contact adjacent property owners to verify accuracy of signatures.

**Signatures of adjoining property owners and acknowledgement of request:**

Adjacent Property Owner Name(s)	Address	Signature(s)	Phone #	Do you support request? Y / N

**\*Deed Restrictions, if available, are located in the Planning Division.**