

Commission Meeting Agenda



Mayor

Samuel D. Cobb

City Commission

Marshall R. Newman

Christopher R. Mills

Patricia A. Taylor

Joseph D. Calderón

Dwayne Penick

Don R. Gerth

Acting City Manager

Manny Gomez

September 17, 2018



Hobbs City Commission
Regular Meeting
City Hall, City Commission Chamber
200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico

Monday, September 17, 2018 - 6:00 p.m.

Sam D. Cobb, Mayor

Marshall R. Newman
Commissioner - District 1

Christopher R. Mills
Commissioner - District 2

Patricia A. Taylor
Commissioner - District 3

Joseph D. Calderón
Commissioner - District 4

Dwayne Penick
Commissioner - District 5

Don R. Gerth
Commissioner - District 6

A G E N D A

*City Commission Meetings are
Broadcast Live on KHBX FM 99.3 Radio
and Available via Livestream at www.hobbsnm.org*

CALL TO ORDER AND ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Minutes of the September 4, 2018, Regular Commission Meeting

PROCLAMATIONS AND AWARDS OF MERIT

2. Proclamation Proclaiming the Week of September 24 - 28, 2018, as "Childhood Cancer Awareness Week" (Becca Titus)

3. Recognition of Employee Milestone Service Awards for September, 2018:

- ▶ 5 years - Adam Marinovich, Hobbs Fire Department
- ▶ 5 years - Manuel Huerta, Parks & Recreation Department
- ▶ 5 years - Adrian Navarette, Parks & Recreation Department
- ▶ 5 years - Julie Castillo, Hobbs Express
- ▶ 10 years - Jessie Prieto, Parks & Recreation Department
- ▶ 10 years - Michael Nelson, Hobbs Fire Department
- ▶ 10 years - Anna Villalobos, Motor Vehicle Department
- ▶ 15 years - Steven Butler, Detention Facility
- ▶ 15 years - Rudy Adame, Parks & Recreation Department
- ▶ 20 years - Phillip Whitt, Utilities Department
- ▶ 20 years - Irene De La Cruz, Motor Vehicle Department
- ▶ 25 years - Edward Trevino, General Services Department

PUBLIC COMMENTS *(For non-agenda items.)*

CONSENT AGENDA *(The consent agenda is approved by a single motion. Any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.)*

DISCUSSION

4. 2018 General Obligation Bond D for Higher Education *(Dr. Kelvin Sharp, NMJC President)*

ACTION ITEMS (Ordinances, Resolutions, Public Hearings)

5. Resolution No. 6716 - Authorizing a Professional Services Agreement with the Hobbs Hispano Chamber of Commerce for FY 18-19 *(Efren Cortez, City Attorney)*
6. Resolution No. 6717 - Approving Submission of the FY 2019 Fire Marshal Fire Protection Grant *(Manny Gomez, Fire Chief)*

COMMENTS BY CITY COMMISSIONERS, CITY MANAGER

7. Next Meeting Date:

- ▶ City Commission Regular Meeting
Monday, October 1, 2018, at 6:00 p.m.

ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the above meeting, please contact the City Clerk's Office at (575) 397-9207 at least 72 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: September 17, 2018

SUBJECT: City Commission Meeting Minutes

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: September 13, 2018
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

The following minutes are submitted for approval:

- ▶ Regular Commission Meeting of September 4, 2018

Fiscal Impact:

Reviewed By: _____
Finance Department

N/A

Attachments:

Minutes as referenced under "Summary".

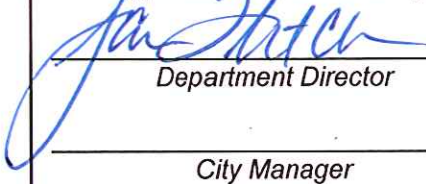
Legal Review:

Approved As To Form: _____
City Attorney

Recommendation:

Motion to approve the minutes as presented.

Approved For Submittal By:



Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

Minutes of the regular meeting of the Hobbs City Commission held on Tuesday, September 4, 2018, in the City Commission Chamber, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico.

Call to Order and Roll Call

Mayor Cobb called the meeting to order at 6:00 p.m. and welcomed everyone in attendance to the meeting. The City Clerk called the roll and the following answered present:

Mayor Sam D. Cobb
Commissioner Marshall R. Newman
Commissioner Christopher Mills
Commissioner Patricia A. Taylor
Commissioner Joseph D. Calderón
Commissioner Dwayne Penick
Commissioner Don Gerth

Also present:

Manny Gomez, Acting City Manager/Fire Chief
Efren Cortez, City Attorney
Erik Scramlin, Deputy City Attorney
Valerie Chacon, Assistant City Attorney
Shane Blevins, Police Captain
Brian Dunlap, Deputy Police Chief
Barry Young, Deputy Fire Chief
Kevin Shearer, Fire Captain
Shelia Baker, General Services Director
Todd Randall, City Engineer
Kevin Robinson, Development Director
Tim Woomer, Utilities Director
Doug McDaniel, Parks and Recreation Director
Michal Hughes, Parks and Recreation Superintendent
Matt Hughes, Golf Superintendent
Wade Whitehead, Parks Superintendent
Dalia Conken, Senior Affairs Coordinator
Raymond Bonilla, Community Services Director
Ron Roberts, Information Technology Director
Meghan Mooney, Communications Director
Shannon Carter-Arguello, Municipal Court Clerk
Toby Spears, Finance Director
Tracy South, Assistant Human Resources Director
Sandy Farrell, Library Director
Ann Betzen, Risk Manager/Executive Assistant
Mollie Maldonado, Deputy City Clerk
Jan Fletcher, City Clerk
22 citizens

Invocation and Pledge of Allegiance

Commissioner Taylor delivered the invocation and Commissioner Gerth led the Pledge of Allegiance.

Approval of Minutes

Commissioner Calderón moved that the minutes of the work session and regular meeting held on August 20, 2018, be approved as presented. Commissioner Taylor seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Perick yes, Gerth yes, Cobb yes. The motion carried.

Proclamations and Awards of Merit

Recognition of Elected Officials - Achievement of Designation of Certified Municipal Official (CMO) from the New Mexico Municipal League, Municipal Officials Leadership Institute.

- ▶ Commissioner Patricia A. Taylor, CMO
- ▶ Commissioner Don R. Gerth, CMO
- ▶ Commissioner Joseph D. Calderón, CMO

Acting City Manager/Fire Chief Manny Gomez stated Certified Municipal Official (CMO) is a voluntary three-tiered program that provides the knowledge and tools necessary for effective and ethical leadership. He stated Commissioners Taylor and Gerth were recognized at the New Mexico Municipal League Annual Conference held in Roswell, New Mexico, last week with the CMO Certification. He stated Commissioner Calderón earned his CMO a few years ago. Each elected official was presented with a certificate of recognition for their certification.

Commissioner Taylor thanked the community for its support in receiving the CMO Certification.

Public Comments

Mr. Kirk Chavez encouraged the Commission to approve a resolution opposing straight-party ticket voting that is being imposed by the New Mexico State of Secretary.

Mr. Chavez addressed the Commission regarding the contribution of \$25,000.00 to the Eddy-Lea Energy Alliance, LLC. Mayor Cobb stated public comments is for non-agenda items and that he will hear Mr. Chavez' remarks during discussion of that action item.

Consent Agenda

There were no consent agenda items presented.

Discussion

City Park Update and Dedication Ceremony Announcement.

Mr. Doug McDaniel, Parks and Recreation Director, and Mr. Wade Whitehead, Parks Superintendent, presented a PowerPoint to the Commission. Mr. McDaniel stated the Dedication Ceremony for the City Park will be held on Tuesday, September 18, 2018, at 2:00 p.m. Mr. Whitehead reviewed the construction progress of the park in different time frames. He highlighted the areas for the park pavilions, shelters, basketball courts, splash pad, restroom and playground areas. Mr. Whitehead stated the entire City Park will be lighted with LED lighting.

Mayor Cobb thanked Mr. McDaniel and Mr. Whitehead for the presentation.

Presentation by Holtec on the Proposed Interim Storage Facility for Spent Nuclear Fuel.

Mr. Ed Mayer, Program Director for Holtec International, presented a PowerPoint to the Commission. He stated Holtec International provides safe, robust, reliable solutions for managing the back-end of the nuclear power cycle for commercial nuclear power plants. Mr. Mayer stated Holtec provides the entire array of equipment and services required to successfully implement used fuel and non-fuel waste projects, providing custom solutions to address client-specific needs. Designed, engineered, licensed, and fabricated by Holtec, the wet and dry storage and transport systems provide confinement, radiation shielding, structural integrity, criticality control, and heat removal for used nuclear fuel. Mr. Mayer explained the nuclear fuel, Holtec's view of consolidated interim storage, Hi-Store: a Consolidated Interim Storage Facility for used nuclear fuel and high level waste, transportation of spent nuclear fuel along with State and local benefits. He ensured the public that contact with radiation is very minimal and stated a person has more possible exposure with radiation while having a dental x-ray procedure. Mr. Mayer stated train personnel are trained specifically in transporting nuclear fuel. He stated the same safety standards are applied as the military standards when transporting nuclear fuel. Mr. Mayer stated if the storage facility is not built between Hobbs and Carlsbad, New Mexico, it will likely be built five miles from Eunice, New Mexico, on the Texas border.

Following some brief questions and answers, Mayor Cobb thanked Mr. Mayer for his presentation.

Action Items

Resolution No. 6711 - Supporting Holtec International's Effort to Build an Interim Storage Facility for Spent Nuclear Fuel in Southeastern New Mexico and ELEA's Becoming a Party to the NRC Adjudicatory Hearing.

Mayor Cobb stated the City of Hobbs is seeking support of Holtec International to build an interim storage facility for spent nuclear fuel in Southeastern New Mexico. He stated as a local governmental body, the City has a reasonable opportunity to participate in the hearings before the Nuclear Regulatory Commission. Mayor Cobb further stated the City of Hobbs must file a petition with the Nuclear Regulatory Commission and designate one individual to serve as its representative at the hearings.

Commissioner Penick moved to approve Resolution No. 6711 as presented. Commissioner Gerth seconded the motion and the vote was recorded as follows: Newman no, Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Resolution No. 6712 - Authorizing a Contribution of \$25,000.00 to the Eddy-Lea Energy Alliance, LLC.

Mayor Cobb stated the City of Hobbs, Lea County, Eddy County and the City of Carlsbad are members of the Eddy-Lea Energy Alliance (ELEA). ELEA owns property on the Eddy/Lea County line that has been characterized by the Federal Government as a possible temporary storage for nuclear material. The project has potential for significant economic development for the parties. The agreement between the governmental entities states that contributions from funds of the parties may be made to defray costs of ELEA. Each member has been requested to contribute \$25,000.00 for a lobbyist to represent ELEA at the Legislative Session in Santa Fe, New Mexico, for FY 18-19.

Commissioner Calderón moved to approve Resolution No. 6712 as presented. Commissioner Mills seconded the motion and the vote was recorded as follows: Newman no, Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

PUBLIC HEARING: Resolution No. 6713 - Concerning the Issuance of a Restaurant Liquor License to Toreados Taco Grill Located at 205 West Sanger, Hobbs, New Mexico.

Mr. Efren Cortez, City Attorney, was appointed as the Hearing Officer. He recognized Ms. Sylvia Acosta as the representative of the Toreados Taco Grill. In response to Mr. Cortez's inquiry, no members of the audience requested to speak in support of the application or against the application for the issuance of the license. Ms. Jan Fletcher, City Clerk, administered the oath to Ms. Acosta.

Mr. Cortez stated the State of New Mexico, Alcohol and Gaming Division, has granted preliminary approval to the application for issuance of a Restaurant Liquor License and a public hearing has to be held within 45 days of receipt of the application on whether or not the proposed application of a Restaurant Liquor License for the sale of beer and wine should be granted. He further stated the application can be denied for only three reasons which are as follows: (1) if the location is within 300 feet of a church or school, which is not applicable here; (2) if it is in violation of a zoning or other ordinance of the governing body, which is not applicable here; and (3) if the issuance would be detrimental to the public health, safety or morals of the residents of the local option district. He further stated disapproval by the governing body on public health, safety or morals must be based on and supported by substantial evidence pertaining to the specific prospective transferee or locations and a copy of the record must be submitted to the Alcohol and Gaming Division. Ms. Acosta testified that all the above statements made by Mr. Cortez are true and correct to her knowledge.

Proper publication having been made, and there being no discussion, and no comments from the audience, Commissioner Newman moved that Resolution No. 6713 be adopted approving the application of a Restaurant Liquor License for the sale of beer and wine to Toreados Taco Grill located at 205 West Sanger, Hobbs, New Mexico. Commissioner Calderón seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Perick yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and application packet are attached and made a part of these minutes.

Resolution No. 6714 - Approving a Development Agreement with ABS Homes Concerning the Development of Market Rate Single Family Housing Units.

Mr. Kevin Robinson, Development Director, stated ABS Homes has requested a Development Agreement with the City concerning the development of single-family housing units located within the municipal boundaries. The developer proposes to produce market rate single-family units and is requesting infrastructure incentives of \$100,000.00.

Ms. Olivia Steward with ABS Homes stated they have built a total of 200 units which are all occupied.

Commissioner Newman moved that Resolution No. 6714 be approved as presented. Commissioner Calderón seconded the motion and roll call vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documents are attached and made a part of these minutes.

Resolution No. 6715 - Approving a Development Agreement with Sombra Homes, LLC, Concerning the Development of Market Rate Single Family Housing Units.

Mr. Robinson stated Sombra Homes, LLC has requested a Development Agreement with the City concerning the development of single-family housing units located within the municipal boundaries. The developer proposes to produce market rate single-family units and is requesting infrastructure incentives of \$42,000.00

Mr. Daniel Torrez with Sombra Homes, LLC, stated they have built 20 homes and will be building four units in the Broadmoor Park Subdivision.

Commissioner Calderón moved to approve Resolution No. 6715 as presented. Commissioner Penick seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documents are attached and made a part of these minutes.

Comments by City Commissioners, City Manager

Acting City Manager/Fire Chief Gomez stated the Hobbs Fire Department (HFD) conducted a "Fill the Boot" campaign for the Muscular Dystrophy Association Campaign (MDA). He stated a total of \$22,500 was collected, and he thanked the HFD and the community for its support.

Acting City Manager/Fire Chief Gomez stated the Lea County Communication Authority was recognized at the New Mexico Municipal League Annual Conference for its re-accreditation.

Acting City Manager/Fire Chief Gomez and Commissioners Gerth, Mills, Calderón and Commissioner Taylor reviewed information they learned at workshops they attended at the New Mexico Municipal League Annual Conference in Roswell, New Mexico. Everyone stated they benefitted greatly by attending the conference.

Commissioner Penick thanked all of the first responders and military personnel for all they do.

Mayor Cobb stated the next Commission meeting will be held on Monday, September 17, 2018.

Adjournment

Commissioner Calderón moved that the meeting adjourn. Commissioner Newman seconded the motion the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. The meeting adjourned at 7:25 p.m.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

Office of the Mayor
Hobbs, New Mexico

PROCLAMATION

WHEREAS, children are our greatest treasure, and their well-being is integral to a bright future for our community; and

WHEREAS, cancer is the leading cause of death by disease among American children between infancy and age 15; this tragic disease is detected in nearly 16,000 of our country's young people each year; and

WHEREAS, while the causes of childhood cancer are largely unknown, the American Cancer Society reports that advances in treatment have increased the overall five-year survival rate to approximately 80 percent, giving our young people a better chance at having long and successful lives; and

WHEREAS, throughout this month, we remember the children and families whose lives have been forever altered by childhood cancer, as well as the dedicated professionals, organizations, individuals, and communities who support and care for them.

NOW THEREFORE, I, **Sam D. Cobb**, Mayor of the City of Hobbs, do hereby proclaim the week of September 24 -28, 2018, to be


"CHILDHOOD CANCER AWARENESS WEEK"

and encourage all citizens to support cancer patients, survivors, their families, and caregivers; remember the lives of those we have lost; and encourage those who are working to improve survival rates and treatments of these devastating diseases.

IN WITNESS, WHEREOF, I have hereunto set my hand this 17th day of September, 2018, and cause the seal of the City of Hobbs to be affixed hereto.

Sam D. Cobb, Mayor

ATTEST:



Jan Fletcher, City Clerk



September Milestones

25 years

Edward Trevino	General Services	9/7/1993
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20 years

Phillip Whitt	Utilities	9/08/1998
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Irene De La Cruz	MVD	9/8/1998
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15 years

Steven Butler	Detention	9/18/2003
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Rudy Adame	Parks	9/22/2003
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10 years

Jessie Prieto	Parks	9/2/2008
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Michael Nelson	Fire	9/9/2008
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Anna Villalobos	MVD	9/29/2008
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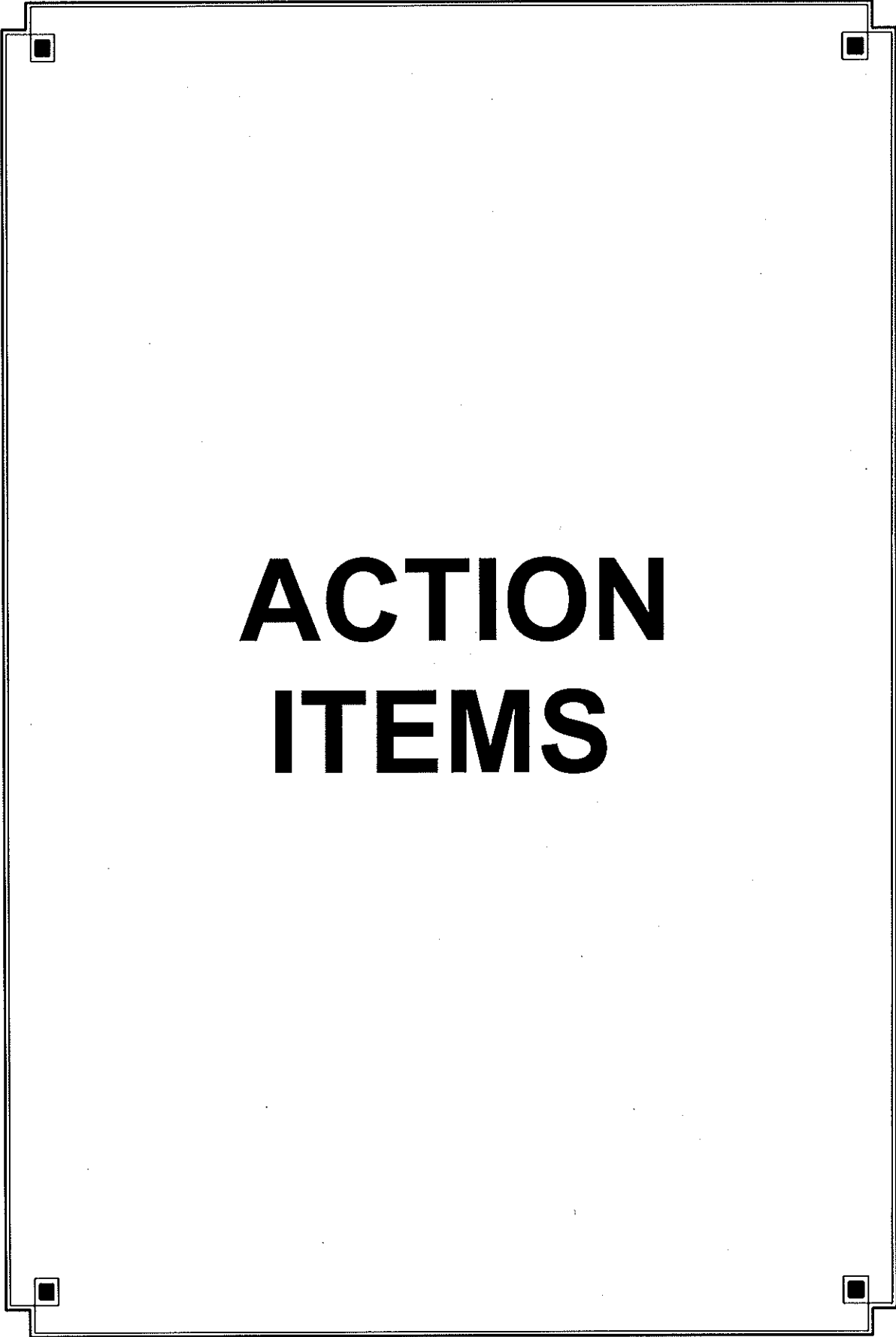
5 years

Adam Marinovich	Fire	9/11/2013
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Manuel Huerta	Parks	9/18/2013
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Adrian Navarette	Parks	9/23/2013
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Julie Castillo	Hobbs Express	9/30/2013
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ACTION ITEMS



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: September 17, 2018

SUBJECT: Resolution Authorizing the Mayor to Execute a Professional Services Agreement with the Hobbs Hispano Chamber of Commerce

DEPT. OF ORIGIN: Mayor's Office
DATE SUBMITTED: September 11, 2018
SUBMITTED BY: Sam D. Cobb, Mayor

Summary:

On June 4, 2018, the Commission adopted Resolution No. 6671 which approved funding for the Hispano Chamber of Commerce in the amount of \$64,000.00. Additionally, the City seeks to provide financial support in the amount of \$25,000.00 for the collecting of information in the 2020 census. The Hobbs Hispano Chamber of Commerce has been identified as the organization that is familiar with the process and requirements and can provide the additional work necessary for the 2020 information gathering. The Parties seek to enter into a single Professional Services Agreement that encompasses both the original funding amount of \$64,000.00 and the \$25,000.00 for the 2020 census work.

Fiscal Impact:

The original contemplated amount of funding in the amount of \$64,000.00 and was approved in the 2018-19 preliminary budget (010100-42601). The additional funding amount of \$25,000.00 to conduct the 2020 census work will require DFA approval.

Reviewed By: _____


Finance Department

Attachments:

Resolution and Professional Services Agreement

Legal Review:

Approved As To Form _____


City Attorney

Recommendation:

The Commission should approve the Resolution.

Approved For Submittal By:

Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 6716

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH THE HOBBS HISPANO CHAMBER OF COMMERCE

WHEREAS, the City of Hobbs previously adopted Resolution No. 6671 which provided funding to the Hobbs Hispano Chamber of Commerce for FY 2018-2019 in the amount of Sixty-Four Thousand Dollars (\$64,000.00) and The City of Hobbs has since identified additional duties that the Hobbs Hispano Chamber of Commerce is suited to perform, namely the collecting of information for the 2020 census; and

WHEREAS, In addition to the amount contemplated by Resolution No. 6671, the City of Hobbs seeks to pay the Hispano Chamber of Commerce an additional Twenty-Five Thousand Dollars (\$25,000.00) for the performance of these additional duties; and

WHEREAS, the Parties seek to enter into a single Professional Services Agreement for FY 2018-2019 that encompasses all amounts; and

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO that the Mayor be and hereby is, authorized and directed to execute on behalf of the City of Hobbs, a Professional Services Agreement with the Hobbs Hispano Chamber of Commerce that encompasses the original amount of Sixty-Four Thousand Dollars (\$64,000.00) and the additional funding of Twenty-Five Thousand Dollars (\$25,000.00) to conduct census work in the Hobbs area for the 2020 census.

PASSED, ADOPTED AND APPROVED this 17th day of September, 2018.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

PROFESSIONAL SERVICES AGREEMENT
CITY OF HOBBS – HOBBS HISPANO CHAMBER OF COMMERCE

FY 2018-2019

This Agreement is made and entered into on the 17th the day of Sept., 2018 to be effective as of July 1, 2018, by and between the CITY OF HOBBS, NEW MEXICO, a municipal corporation, (hereinafter referred to as "CITY") and the HOBBS HISPANO CHAMBER OF COMMERCE, (hereinafter referred to as "CONTRACTOR").

WHEREAS, CONTRACTOR is a duly authorized 501(c)(6) Chamber of Commerce, which is a non-profit membership organization that directs its efforts at promoting the common economic interests of all the commercial enterprises in Hobbs, New Mexico; and

WHEREAS, CONTRACTOR has the technical and professional expertise in the area for which the funds are to be devoted, is properly equipped to perform services, has been performing these services for CITY for many years, and CITY has made a determination that CONTRACTOR is the sole source for this service;

WHEREAS, NMSA 1978, Section 3-17-1, provides that cities are granted those powers necessary and proper to provide for the safety, preserve the health, promote the prosperity and improve the morals, order, comfort and convenience of the City and its inhabitants; and

WHEREAS, the City of Hobbs, through its management staff, and pursuant to NMSA 1978, Section 13-1-126, as amended, has conducted a good faith review of available sources and resources within Lea County and has determined that there is only one source within Lea County for the services needed;

NOW, THEREFORE, the City of Hobbs and the CONTRACTOR hereby do agree as follows:

1.0 SCOPE OF SERVICES

1.1 CONTRACTOR will provide the following services:

1.1.1 Promote the economic development of the cultural diversity and tradition of our area by helping Hobbs entrepreneurs to expand their businesses and increased profitability;

1.1.2 Maximize the potential and ensure the success of minority-owned businesses and strengthen the economy of Hobbs;

1.1.3 Conduct census work in the Hobbs area for the 2020 census.

1.2 All persons retained by CONTRACTOR to provide the services required by this Agreement shall be employees, volunteers or contractors of CONTRACTOR, which shall be solely responsible for their acts and omissions, as well as all compensation, taxes and benefits

associated with their work for CONTRACTOR.

1.3 It is expressly understood and acknowledged that CONTRACTOR is an independent contractor, that it is not an instrumentality, agent or employee of City, and that it will not so represent itself to the public.

1.4 This Agreement shall not preclude funding or other contracts from other sources.

2.0 COMPENSATION

2.1 City shall pay CONTRACTOR a total sum not to exceed SIXTY-FOUR THOUSAND DOLLARS (\$64,000.00) for services rendered under this Agreement that relate to marketing and economic development. The aforesaid amount shall be paid in quarterly installments of \$16,000.00, payable at the end of each quarter after the services contracted for are actually rendered. The first such payment shall be due on or after October 1, 2018; the second shall be due on or after January 1, 2019; the third payment on or after April 1, 2019; and the last payment on or after June 1, 2019. CONTRACTOR shall submit invoices to the City of Hobbs ten (10) days prior to payment dates and shall be sent to City of Hobbs, 200 E. Broadway, Hobbs, NM 88240 Attn: Shelly Raulston.

2.2 As an express condition to payment outlined in Section 2.1 above, CONTRACTOR shall submit written quarterly reports ten (10) days prior to the following anticipated payment dates: October 1, 2018; January 1, 2019; April 1, 2019; and June 1, 2019. The reports shall include an overview of the services CONTRACTOR provided pursuant to the agreement during the previous quarter. Quarterly reports shall be sent to City of Hobbs, 200 E. Broadway, Hobbs, NM 88240 Attn: Ann Betzen. Failure to submit quarterly reports may delay payment under this Agreement.

2.3 In addition to the amounts contemplated by Section 2.1 above, City shall pay CONTRACTOR a one-time payment of TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) for services rendered for the 2020 census information gathering. CONTRACTOR shall submit invoice for work census work completed to City of Hobbs, 200 E. Broadway, Hobbs, NM 88240 Attn: Shelly Raulston. Upon receipt of said invoice, City shall remit payment to CONTRACTOR within fifteen (15) days.

2.4 CONTRACTOR shall make no claim against City for any expense incurred by it in providing the services required by this Agreement. Specifically, CONTRACTOR shall make no claim against City for travel expense, duplication costs, telephone costs, secretarial assistance, office supplies or any other cost not specifically allowed herein.

3.0 TERM AND TERMINATION

3.1 This Agreement for services is to cover City's fiscal year, beginning July 1, 2018, and ending June 30, 2019. CONTRACTOR shall not be entitled to future contracts or other funding in future fiscal years by virtue of entering into this Agreement.

3.2 This Agreement may be terminated, for any reason, by either party with thirty (30) days advanced written notice to the other. In the event of termination, City shall submit payment, for all services rendered up to the final date outlined in the written notice. Partial performance in a given quarter shall not entitle CONTRACTOR to full payment of the quarterly installment outlined in Section 2.1 herein.

4.0 INSURANCE

4.1 CONTRACTOR shall provide the City of Hobbs with a Certificate of Insurance naming the City of Hobbs as an additional insured on all general and/or professional liability, automobile liability, and workers' compensation insurance policies.

5.0 MISCELLANEOUS PROVISIONS

5.1 CONTRACTOR shall timely notify City of any change as to its principal place of business, the identity of all its directors, officers and members, any change of its corporate status, any change of its tax-exempt status with the Internal Revenue Service, any change in programming and any pending litigation or asserted claims or any other matter that might affect the continued rendition of services to City residents under this Agreement.

5.2 CONTRACTOR represents and warrants that the information given to City in support of its request for funding is true and correct; further, that its staff is competent to render the services which are the subject of this Agreement, and finally, that there is no other provider in Lea County of the kind of services contemplated by this Agreement.

5.3 CONTRACTOR agrees to abide by all state and federal rules, regulations and statutes pertaining to equal opportunity. In accordance with these laws and regulations, CONTRACTOR agrees to assure that no person shall, on the grounds of race, color, national origin, sex, age, handicap or medical condition, be excluded from participation in programs and services to be rendered by CONTRACTOR pursuant to this Agreement.

5.4 CONTRACTOR shall give City prompt and timely notice of any claim made or suit instituted against CONTRACTOR which may in any way, directly or indirectly, contingently or otherwise, result in a judgment against City.

5.5 CONTRACTOR agrees to and shall indemnify, defend and hold the City, the City Commission of the City of Hobbs, its individual commissioners, its officers, employees and agents harmless from any and all causes of action, suits, claims, judgments, losses, costs, expenses and liens, of every kind and nature, including but not limited to court costs and reasonable attorneys' fees arising or alleged to have arisen out of performance of CONTRACTOR's rendition of services or failure to render services pursuant to this Agreement or any breach of this Agreement.

5.6 This Agreement shall be construed pursuant to the laws of the State of New Mexico. The parties represent that the requirements of the New Mexico Procurement Code have been met

as a prerequisite for entering into this Agreement. They further agree that any changes or modifications to this Agreement suggested or required by any supervising state entity, such as the New Mexico Attorney General's office or the New Mexico Department of Finance and Administration, shall be made in order to fully comply with the law as such agencies might interpret and define it to the parties.

5.7 If CONTRACTOR obtains an audit or other type of financial review of its affairs, then City shall receive a copy of same. This provision does not otherwise obligate CONTRACTOR to secure such services. City shall be entitled to a detailed current income/expense statement upon written request.

5.8 This is a personal services contract and neither City nor CONTRACTOR may assign this Agreement, or any interest herein, without prior written approval of the other.

5.9 This Agreement reflects all covenants, understandings and agreements between the parties. This Agreement may not be altered except by another writing signed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this _____ day of _____, 2018.

ATTEST:

THE CITY OF HOBBS, NEW MEXICO

By: _____
SAM D. COBB, Mayor

By: _____
JAN FLETCHER, City Clerk

By: _____
TOBY SPEARS, Finance Director

ATTEST:

HOBBS HISPANO CHAMBER OF COMMERCE

By: _____
PERLA ARZATE, Business Adm. Manager

By: _____
ROSA ARANDA, Board President

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

EFREN A. CORTEZ, City Attorney



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: September 17, 2018

SUBJECT: FY2019 NM State Fire Marshal Fire Protection Grant

DEPT. OF ORIGIN: Fire

DATE SUBMITTED: September 10, 2018

SUBMITTED BY: Barry Young, Deputy Fire Chief

Summary: The City of Hobbs Fire Department is eligible to participate in the FY19 NM State Fire Marshal Fire Protection Grant. The grant will award a single applicant a maximum of \$100,000 with a minimum matching funds commitment from the department of 10%.

The Hobbs Fire Department wishes to utilize this grant for the purchase of Personal Protective Equipment (PPE), specifically Self Contained Breathing Apparatus (SCBA). SCBA are vital for firefighters operating in an immediately dangerous to life or health atmosphere. This type of breathing apparatus supplies firefighters with breathing air during firefighting and rescue operations.

Fiscal Impact:

Reviewed By: 

Finance Department

The total amount of the grant is \$109,242.00, of which the city would be responsible for 10% or \$10,924.20. The remaining \$98,317.80 would be covered by funding from this grant if it is awarded by the Fire Protection Grant Council.

Attachments:

Resolution

Grant Application

Legal Review:

Approved As To Form: 

City Attorney

Recommendation:

Approval of the resolution to submit the FY2019 NM State Fire Marshal Fire Protection Grant for the purchase of Personal Protective Equipment.

Approved For Submittal By:


Department Director


City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____

Ordinance No. _____

Approved _____

Other _____

Continued To: _____

Referred To: _____

Denied _____

File No. _____

CITY OF HOBBS

RESOLUTION NO. 6717

A RESOLUTION APPROVING
THE SUBMISSION OF FY2019
NEW MEXICO STATE FIRE MARSHAL FIRE PROTECTION GRANT

WHEREAS, the City of Hobbs Fire Department is eligible to participate in the FY2019 State Fire Marshal Fire Protection Grant: and

WHEREAS, the grant will provide financial assistance with the purchase of Personal Protective Equipment, specifically Self Contained Breathing Apparatus (SCBA), and

WHEREAS, the total amount of the grant is \$109,242.00, of which the City would be responsible for 10% or \$10,924.20 and;

WHEREAS, the grant request would cover the outstanding cost of \$98,3172.80;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be and hereby is authorized and directed to execute on behalf of the City of Hobbs this resolution approving the Grant Application with the New Mexico State Fire Marshal Fire Protection Grant for the purchase of Self Contained Breathing Apparatus (SCBA).

PASSED, APPROVED AND ADOPTED this 17th day of September, 2018.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

APPLICATION FOR FY19 FIRE PROTECTION GRANT
Applications will be accepted from July 20, 2018 to September 20, 2018

Eligibility

All fire departments currently certified and funded by the New Mexico State Fire Marshal's Office are eligible to participate in the fire protection grant process.

Only one grant application per department may be submitted.

Note: Any fire department that is awarded a grant and consequently loses its qualification to participate in the Fire Protection Funding process shall return the apparatus and/or equipment to the State Fire Marshal for redistribution as per 59A-53 NMSA 1978 and Title 10 Chapter 25 Part 10 of the NMAC.

Maximum Award and Matching Funds

The maximum amount awarded to a single applicant will not exceed \$100,000.00 with a minimum matching funds commitment from the department of 10%. Costs exceeding the grant amount shall be the responsibility of the local government. State fire funds may be used for this purpose with proper approval from the New Mexico State Fire Marshal's Office.

Signatures/Commitment of Funds

The fire chief and the fiscal agent for the local government shall sign the application. In addition, the fiscal agent shall sign the Fiscal Agent Commitment Statement indicating a commitment of these funds for the awarded project and a commitment of the 10% matching funds. Applications submitted without both signatures will not be considered.

MINIMUM REQUIREMENTS

NFIRS Reporting

All applicants shall be in compliance with the reporting requirements of the New Mexico State Fire Marshal's Office utilizing the National Fire Incident Reporting System (NFIRS) as per 59A-52 NMSA 1978 and Title 10 Chapter 25 Part 10 of the NMAC. Applicants with delinquent NFIRS reports for the period of July 2015 to June 2016 at the time the application period closes will not be considered.

Pump Testing

All rated fire pumps shall undergo annual pump tests to ensure proper function and firefighter safety; therefore, the New Mexico Fire Protection Grant Council is requiring apparatus pump tests be conducted on each apparatus with rated fire pumps and documented in a Pump Test Data Log and verified by a signed and notarized affidavit.

- All annual pump tests shall be in accordance with NFPA 1901 and the Insurance Service Office (ISO) requirements.
- A Pump Test Data Log (attached) must be completed and uploaded with the application. The electronic Excel Spreadsheet is available on the Grant website.
- An Affidavit of Completed Annual Pump Tests (attached) signed by the Fire Chief and notarized verifying that three years of pump test records exist for each apparatus with a rated fire pump and are on file with the department must be uploaded with the application. A pdf file of the Affidavit is available on the Grant website.

ADDITIONAL INFORMATION

All of the information contained in the application is carefully reviewed and considered. In addition to general information and data provided, thorough and clear narrative responses are critical to helping reviewers understand the needs of the department relative to the request.

The department may request funding for apparatus, PPE, communication equipment or another justified critical need. All apparatus must meet NFPA Standards. Equipment/apparatus specifications are subject to review by the Fire Marshal's Office. The department must have the capability to immediately house apparatus properly. NFPA listed equipment may be included with the purchase of apparatus.

SELECTION CRITERIA

Applications will be placed in consideration categories meeting specific criteria as follows:

Category A

- 1) NFIRS Compliant. NFIRS Compliant (per 59A-52 NMSA 1978 and Title 10 Chapter 25 Part 10 of the NMAC. Each certified fire department shall complete the reporting requirement by the 10th day of each month following the month for which the report is prepared. (e.g., the report of January is due by February 10th).
- 2) Pump Test compliant (in accordance with NFPA 1901 and ISO requirements).
- 3) Request is for a Critical Need (clearly explained in the application)
- 4) Never before received a NM Fire Protection Grant

Category B

- 1) NFIRS Compliant. NFIRS Compliant (per 59A-52 NMSA 1978 and Title 10 Chapter 25 Part 10 of the NMAC. Each certified fire department shall complete the reporting requirement by the 10th day of each month following the month for which the report is prepared. (e.g., the report of January is due by February 10th).
- 2) Pump Test compliant (in accordance with NFPA 1901 and ISO requirements).
- 3) Request is for a Critical Need (clearly explained in the application)
- 4) Previous NM Fire Protection Grant recipient

Category C



- 1) NFIRS Compliant (per 59A-52 NMSA 1978 and Title 10 Chapter 25 Part 10 of the NMAC. Each certified fire department shall complete the reporting requirement by the 10th day of each month following the month for which the report is prepared. (e.g., the report of January is due by February 10th)
- 2) Pump Test compliant (in accordance with NFPA 1901 and ISO requirements).
- 3) Request is not a Critical need
- 4) Previous recipient

Category D

- 1) Non-compliant (will not be considered for a grant)

CRITICAL NEEDS

- o Fire apparatus/equipment
- o PPE (structural, wildland, SCBA)
- o Communications
- o Maintenance, training, water
- o Need that will clearly will have significant impact on ISO Classification

ACKNOWLEDGEMENT/SIGNATURES		
Name of Department/District: Hobbs	County: Lea	
Name of Fire Chief (please print) Manny Gomez	Signature of Fire Chief 	Date 9-6-18
Name/Title of County/Municipal Fiscal Agent (please print) Toby Sparks - Finance Director	Signature of Fiscal Agent 	Date 9-6-18
Mailed, Emailed, or Faxed applications <u>will not</u> be accepted.		

This application may be downloaded from the following website: <http://www.nmprc.state.nm.us/sfm.htm>

**Please answer all questions in this application.
Incomplete applications will not be considered.**

GENERAL INFORMATION	
Fire Department ID Number (using NFIRS identifier)	25013
Fire Department Name	Hobbs
Insurance Services Office (ISO) Rating	2
County	Lea City/Municipality
What kind of organization is your fire department?	Career
How many stations are in your organization?	
Main	4
Substations	0
Admin	1
Type of community your organization serves Based on population density	Urban
Mailing Address	
Address	301 East White St.
City	Hobbs
State	NM
Zip Code	88240
Phone number	(575) 397-9308
Email address	mgomez@hobbsnm.org
Name of Person Completing this application?	Barry Young
Are you a fire department member?	Yes
How many career fire fighters do you have?	70
How many volunteer firefighters do you have?	0
If combined, how many uniformed full-time career fire fighters are at the station at all times?	0
How many are FF-I Certified?	70
How many are FF-II Certified?	70
Do your newly recruited Fire Fighters undergo an entry-level physical and receive immunizations? Describe	Newly hired firefighters undergo a pre-employment medical screening and physical; once hired, they will receive bi-annual medical screenings and physicals. Immunizations are offered to each employee once they are hired.

BUDGET INFORMATION	
What is your fire departments operating budget, including personnel costs, for your current fiscal year?(in dollars)	\$8,723,841.00
What is the current Protection Fire Fund distribution?	\$521,275.00
What is the approved total carryover balance, if any, of Protection Fire Funds maintained by the department?	\$33,635.18
What was the purpose of the approval carryover?	To Be Used For The Purchase Of An Apparatus.
What percentage of your annual operating budget is derived from:	
Taxes?	94%
Grants?	1%
State Fire Marshal Funds?	5%
Donations?	0%
Fund Drives?	0%
Fee For Service?	0%

Others?	0%
Please Explain (For 'Others')	0

COMMUNITY INFORMATION

Name of Community Protected? City of Hobbs	Number of commercial buildings protected in fire district? 1817
--	---

Number of homes protected in fire district? 15500	What is the permanent resident population of the community you serve? 43305
---	---

Do you have formal automatic aid or mutual aid agreements?:
Yes

List adjacent automatic aid fire districts (with written agreements)

S.No	Automatic Aide Fire Districts
1	Mutual aid agreement with the following departments: Jal Fire Dept., Eunice Fire Dept., Monument Fire Dept., Maljamar Fire Dept., Knowles Fire Dept., Lovington Fire Dept., and Tatum Fire Dept.

RESPONSE HISTORY IN THE LAST YEAR

What is your call volume for the past year? (from last year July 1st to this year June 30th)	8631
--	------

How many responses per category?

Structure Fire (IT 110-118, 120-123)	Hazardous Condition (IT 400-482)	Vehicle Fire (IT 130-138)	Service Calls (IT 500-571)	Vegetation Fire (IT 140-143)
102	260	38	51	73
Good Intent Calls (IT 600-671)	EMS (IT 300-323)	False Calls (700-751)	Rescue (IT 331-381)	Other
96	7526	353	48	84

Call Volume/History Support request?

WATER AVAILABILITY

Community hydrant system ? Yes	Total capacity of available water storage(in gallons) 114,000,000.00	Water storage tank with fire hydrant @ station No
-----------------------------------	---	--

Describe additional water source(s):

S.No	Source	Capacity(in gallons)
1	Green Meadows Lake	22106753
2	Harry McAdams Lake	2361288

TRAINING

Average # of training hours per Firefighter per year : 280

How many training opportunities has this department offered in the last calendar year?

Training Details	Supporting Document
HFD Training (ERS)	ERS 2017.pdf
HFD Training (Capers)	Capers Jan-Mar 2017.pdf
HFD Training (Capers)	Capers April-June 2017.pdf
HFD Training (Capers)	Capers July-Sept 2017.pdf
HFD Training (Capers)	Capers Oct-Dec 2017.pdf

APPARATUS

List class A pumper(s)

Are pump test conducted annually on apparatus?
 Yes

Total number of seated positions :
 30

Copies of most recent pump tests records must be attached (upto 3 years)

Explain if not tested properly:
 All apparatus tested appropriately and according to NFPA 1911.

COMMUNICATION EQUIPMENT

Do you have any of the following?

Handheld radios	100
Base Stations	9
Mobile radios	31
Do you have any apparatus without a mobile radio?	No

List communication equipment by type

Describe your communication equipment and capability (type, qty, range) (if more than zero)	How Many?
Kenwood TK-5430 700 & 800 trunking capability, all of Lea County within 100 miles north and south and 50 miles east and west. All handheld radios are P25 compliant.	100
MaCom base stations with Harris mobiles installed. 700 & 800 trunking capability, all of Lea County within 100 miles north and south and 50 miles east and west. All base stations are P25 compliant.	9
Harris mobiles with 700 & 800 trunking capability, all of Lea County within 100 miles north and south and 50 miles east and west. All mobiles are P25 compliant.	31

Do you have interoperability with any of the following agencies?

Law Enforcement	Yes
Emergency Medical	Yes
Other Fire Departments	Yes
Other (that could not be classified as above)	Yes
Describe (if 'yes' on others)	Street Department, County Fire Departments, Emergency Management, Air Medical
Do you have any areas in your jurisdiction which are NOT covered by a repeater?	No
Describe (if yes for above)	

HAZARDS/THREATS

Describe the threat to the community: (i.e., fuel storage bulk plants, railroads, high hazard occupancies, etc.)

Hazard Type	Hazard Detail
Fuel Storage	Numerous fuel storage bulk plants within the response district
High Hazard Occupancy	Oilfield chemical mixing facility
Oilfield Acid Plants	Numerous acid facilities storing and transporting acids for oilfield fracking jobs
Radioactive	Urenco - Uranium enrichment facility located approximately 20 miles from our jurisdiction; our department is the primary hazardous materials response. There is also radioactive material stored in areas within our jurisdiction for oilfield purposes
Railroad	Railroad which runs through the city limits carrying chemical wastes, LPG, gasoline, crude oil, and PCB's

CURRENT PERSONAL PROTECTIVE EQUIPMENT (PPE)

Are all PPE inspected annually per NFPA 1851?

Yes

1981 STANDARD COMPLIANT PPE		
Qty	Age (years)	Condition
1997 STANDARD COMPLIANT PPE		
Qty	Age (years)	Condition
2002 STANDARD COMPLIANT PPE		
Qty	Age (years)	Condition
2007 STANDARD COMPLIANT PPE		
Qty	Age (years)	Condition
5	8	Poor
2	6	Poor
3	7	Fair
10	6	Fair
9	6	Good
69	4	Good

Do you have your bottle filling capability? :
Yes

Do you have SCBA cylinder filling capability? :
Yes

Describe SCBA cylinder filling capability :
Eagle Air System Raven CFS (cylinder fill system). Contains a unique four cylinder fill capacity which speeds the filling process. Bauer Breathing Air System, mobile system mounted on a rescue apparatus; two cylinder fill capacity.

Pressure :
High

1981 STANDARD COMPLIANT SCBA		
Qty	Age (years)	Condition
1997 STANDARD COMPLIANT SCBA		
Qty	Age (years)	Condition
2002 STANDARD COMPLIANT SCBA		
Qty	Age (years)	Condition
2007 STANDARD COMPLIANT SCBA		
Qty	Age (years)	Condition
15	9	Poor
14	9	Fair
12	5	Good
2	1	Good

EQUIPMENT NEEDS

List in priority order, and explain the equipment needs of your department and the total costs of fulfilling the needs.

Priority Order #	Priority Category Requesting From	Equipment Needed	Quantity	Total Cost of Equipment(\$)
1	SCBA	Regulator	18	\$109,242.00
				Total: \$109,242.00

What (specifically) will you purchase if awarded this grant?:
The Hobbs Fire Department would utilize the grant funds to purchase 18 Scott Air-Pak X3 SCBA. These packs would be purchased to replace packs we currently have which are dated and/or are in poor condition. This would assist the department with meeting and/or exceeding NFPA standards for SCBA.

Will fulfilling this need impact your organization's ISO rating?:
Yes

Please explain:

ISO standards cover all aspects of a fire department, including equipment available for emergency response. Having air packs available on each apparatus is part of the ISO inspection, which requires a specific number of SCBA to be available on the apparatus regardless of the number of personnel seated in the vehicle.

GRANT FUNDING JUSTIFICATION

Financial Need: Give us a financial snapshot of your area. Tell us why you need assistance and describe your department/organization's current funding issues.

The City of Hobbs is located in the southeastern section of New Mexico and relies heavily on the oil and gas industry. This industry can be very volatile, experiencing high peaks and low valleys. The economy in this area had seen a direct impact from the slump in oil prices, with the city seeing a sharp decrease in revenue tied to gross receipt taxes. The City has made it a point to maintain a healthy reserve of general funds; however, with the continued decrease in gross receipts during the downturn, those funds had to be utilized in other areas of the municipality. We are beginning to see an increase in revenue with the rise in oil related services and the increase in the price of oil. Prior to the increase being seen, the fire department had to prepare its budget for the current fiscal year. During this budget process, major projects were scrutinized and most were deferred until further notice. One of those projects for the fire department was the replacement of SCBA. This past year the fire department also took a big hit with respect to funds due to having to make an emergency purchase of a Class A pumper to replace an apparatus which was experiencing mechanical issues and was coming up on 20 years of service. The department is also having to utilize funds for a second emergency purchase of a grass rig to replace one which is also experiencing mechanical issues and the cost repair far exceeds the value of the apparatus. These two emergency purchases were and are important to providing service to our community; however, these purchases will play a major role in the amount of funds available to our department for other capital ventures, including the purchase of SCBA.

Request: Provide a brief description of what the request does, how the dollars will be spent and explain the need.

This grant request would allow the Hobbs Fire Department to purchase equipment necessary to ensure the safety of our personnel as they respond to emergency events. SCBA are necessary for firefighters who will be entering into environments which are immediately dangerous to life and health. The grant request would give the department the ability to purchase SCBA to help update and/or replace those which are at or nearing their end of life expectancy. These SCBA would also meet and/or exceed the current SCBA standards being followed at this time. These air packs would also have a feature included which would work with the Pak-Tracker, allowing personnel on scene to locate firefighters who are engaged in suppression or rescue activities, or those who may possibly have some type of emergency during suppression or rescue activities. The department currently has air packs which have the feature for the Pak-Tracker; this grant would allow the department to maintain this safety feature throughout all our apparatus.

Problem: Provide a brief description of the problem your department/district is addressing with this grant application.

The department is addressing the need to replace SCBA which are in fair to poor condition and are still being utilized on emergency scenes. The age of the SCBA we are wishing to replace is also an issue; they are approximately 9 years old and with this age comes maintenance issues as well. We have seen an increase in the cost to maintain the SCBA, as well as had some we have had to take completely out of service due to not working appropriately. The purchase of new SCBA and replacement of those in the worst condition would have a great effect on our personnel's safety during emergency situations. As we are all aware, SCBA are vital to the safety of responders when called upon to respond to environments which are immediately dangerous to life and health.

Analysis of Benefits: Provide a brief description of how the department/district this performance will be improved and how this compares to the proposed expenditure.

The benefits of purchasing air packs far outweigh the costs. This type of equipment is a vital part of personal protective equipment necessary for personnel to function and provide the highest level of service possible. This equipment can also be the difference between life and death for a firefighter who may be down, lost, or trapped inside a structure and there is no price which can be put on a human life. Without air packs, firefighters cannot safely perform their duties, which puts themselves and the community at risk. With funding from this grant, the department will be able to ensure personnel are fully capable of responding to emergency events and performing essential functions, all while maintaining safety for themselves as well as the public. Safety of all is the greatest benefit of this grant request.

Community and Your Organization's Relationship: Provide a description of your department/organization's role and relationship within the community and what impact this request will have.

The Hobbs Fire Department is the sole provider of fire protection and EMS services to the City of Hobbs. The department is highly progressive and well respected within the community, and strives to provide the highest level of service it can. In order for the department to successfully provide a high level of service, it must be able to provide the necessary tools and equipment to all personnel. This grant request will make available the tools and equipment necessary for our personnel to continue to provide the highest level of customer service and safety to our community.

Consequences: Provide a brief description of consequences of not funding this grant request. If your department does not receive the requested grant, what will the department do?

If the Hobbs Fire Department does not receive funding from this grant, we will not be able to replace the dated and/or poor conditioned equipment. The department would continue to utilize the equipment on hand, and would have to seek other avenues of funding. Different grant processes would be an option to assist with replacing the dated equipment; however, as is the case with this grant, there are no guarantees the funding will be received by the department. Another avenue the department could take would be to ask for funds from the City's general fund; being that this is a project which was deferred during this budget process, the chances of seeing any funds from the general fund would be small. The department will remain vigilant in seeking other funding opportunities in replacing the dated equipment which impacts the life safety of our personnel as well as the community.

PROJECT BUDGET SHEET

Priority Order #	Priority Category Requesting From	Equipment Needed	Quantity	Total Cost of Equipment(\$)
1	SCBA	Regulator	18	\$109,242.00
				Total: \$109,242.00

Total amount

\$109,242.00

Less matching amount (minimum 10% of the Total amount)	\$10,924.20
SubTotal	\$98,317.80
Grant amount requested (maximum request \$100,000.00)	\$98,317.80
Department is responsible for the amount in excess of \$100,000.00	\$0.00
Total amount the Department is responsible for	\$10,924.20

FISCAL AGENT COMMITMENT STATEMENT

I, as fiscal agent for the CITY OF HOBBS FIRE department, certify that a minimum of 10% in matching funds are committed to the project for which this application is submitted.

Toby Sparks - Finance Director

Name of County/Municipal Fiscal Agent (please print)

Title



Signature of County/Municipal Fiscal Agent

9-6-18

Date

Revision to the application rules for Pump Testing validation.

All rated fire pumps shall undergo annual pump tests to ensure proper function and firefighter safety; therefore, the New Mexico Fire Protection Grant Council is requiring apparatus pump tests be conducted on each apparatus with rated fire pumps with the apparatus pump test form and affidavit completed or the actual pump test records submitted with the application. All annual pump tests shall be in accordance with NFPA 1901 and the Insurance Service Office (ISO) requirements. The Pump Test Data Log may be used in lieu of the actual pump records but the affidavit must be signed, notarized and accompany the application.

Affidavit of Completed Annual Pump Tests

I, the undersigned Fire Chief of the _____ Fire Department, hereby confirm that I have read the foregoing pump test requirements and the pump tests have been completed in accordance with NFPA 1901 and the Insurance Service Office (ISO) requirements. The information attested to, by the Fire Chief, is true and complete and assume the obligation for my qualifications to the New Mexico Fire Protection Grant Council.

Fire Chief Signature: 

Fire Chief Printed Name: Manuel Gomez

Date: 9-6-18

NOTARY

(Signature and seal must be clear and legible)

County of _____

State of _____

Subscribed and sworn to before me this _____ day of _____, 2018 by _____

having proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to within this instrument and acknowledged to me that he/she executed the same in his/her authorized capacity.

WITNESS my hand and official seal

Notary Signature

SEAL

My Commission Expires: _____

FY19 NM Fire Protection Grant Application PUMP TEST DATA LOG

	Apparatus ID	Vehicle Identification #	License Plate #	GPM	Test Date	Pass/Fail	COMMENTS
1	Engine 511	4S7AU2D91CC075238	G85283	1500	3/21/2018	Pass	
2	Engine 511	4S7AU2D91CC075238	G85283	1500	3/22/2017	Pass	
3	Engine 511	4S7AU2D91CC075238	G85283	1500	3/23/2016	Pass	
4	Engine 512	4S7CU2D93GC081458	03995G	1500	7/2/2018	Pass	New Pumper, First Service Test
5	Engine 513	4S7AU2D92HC081847	G99826	1500	3/21/2018	Pass	
6	Engine 513	4S7AU2D92HC081847	G99826	1500	4/6/2017	Pass	New Pumper, First Service Test
7	Engine 514	4S7CU2D97DC076727	G89276	1500	3/21/2018	Pass	
8	Engine 514	4S7CU2D97DC076727	G89276	1500	3/22/2017	Pass	
9	Engine 514	4S7CU2D97DC076727	G89276	1500	3/23/2016	Pass	
10	Engine 515	4P1CE01A85A005106	G65710	1750	3/21/2018	Pass	
11	Engine 515	4P1CE01A85A005106	G65710	1750	3/22/2017	Pass	
12	Engine 515	4P1CE01A85A005106	G65710	1750	3/23/2016	Pass	
13	Ladder 3	1S95181357S936101	G76034	2000	3/21/2018	Pass	
14	Ladder 3	1S95181357S936101	G76034	2000	3/22/2017	Pass	
15	Ladder 3	1S95181357S936101	G76034	2000	3/23/2016	Pass	
16							
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USE ADDITIONAL SHEETS AS NECESSARY