# WHITE-CPO PINK-Department

	Account No.		If lowest price i	AWARD TO: _	SPD or GSA cont	CHECK ONE:								1 Tu	QTY	DATE: 1/	FROM: Tr	TO: CPO
WHITE CDO DINK Dancelment	010412-42404	If lowest price is not recommended, please state why (subject to approval by CPO)	s not recommended, please state why (subjec	RT Electric, Inc.	SPD or GSA contracts should be attached or on file in CPO. GSA contracts must have a letter from the contractor indicating a willingness to extend pricing, and all terms to the City of Hobbs.	STATE CONTRACT / GSA CONTRACT	ESTIMATED SHIPPING CHARGES	DELIVERY DATE	TOTAL AMOUNT	NMGRT				Turned a mast arm at the intersection of Lovington Hwy and Millen Rd. that dab been hit by an oversize load	DESCRIPTION ITEM(S) SERVICE TO BE PURCHASED	1/7/2025	Traffic	
	Prepared By: April Hargrove		t to approval by CPO)	POINT OF CONTACT:	contracts must have a letter from the contrac	CONTRACT NO.								Millen Rd. that dab been hit by an oversize load	E TO BE PURCHASED	PHONE/FAX NO:		VENDOR NAME: ADDRESS:
	ove			Shelt	tor indicating				\$14,279.37						UNIT		Las Cruce Phone: (5 Fax: (575)	1) RT Electri 480 N. 17
	Depar			Shelbi Teel	a willingness to				79.37	\$879.37				\$13,400.00	TOTAL PRICE		Las Cruces, NM 88005 Phone: (575) 523-9252 Fax: (575) 541-4261	1) RT Electric, Inc. 480 N. 17th Street
	tment Approv			(If new v	extend pricing	EXPIR/									UNIT			2)
	/al: Cont			endor make s	g, and all terms	EXPIRATION DATE							7		TOTAL PRICE			
	5 Mil			(If new vendor make sure address is on this form	to the City of	to the City of									UNIT			3)
0	<b>V</b>			on this form	Hobbs.										TOTAL PRICE			

# CITY OF HOBBS SOLE SOURCE/EMERGENCY

TO: CPO	
FROM: Anthony Henry	
DATE: <u>1/7/2025</u>	
CHECK ONE: SOLE SOURCE EME	ERGENCY PURCHASE X
ITEM(S)/SEDVICE(S) TO BE DIDCHASED. Turned a most arm at t	ha interportion of Lovington Hussand
ITEM(S)/SERVICE(S) TO BE PURCHASED: <u>Turned a mast arm at t</u> Millen Dr. that had been hit by an oversized load truck.	ne intersection of Lovington Hwy and
Averaged To (15 and a second and a second as a second	DT FL.
Award To (If new vendor make sure address is on this form):	RT Electric, Inc.
	480 N. 17 <sup>th</sup> Street
	Hobbs, NM 88240
	HODDS, NIVI 88240
	575-964-7959
	Phone/Fax No.
	Shelbi Teel
	Point of Contact
	COST: \$13,400.00 x 6.5625% = 14,279.37
JUSTIFICATION FOR SOLE SOURCE OR EMERGENCY PURCHASE:	
Turned a mast arm at the intersection of Lovington Hwy and Mi	llen Dr. that had been hit by an
oversized load truck.	
Account No010412-42404	Prepared By: April Hargrove
CH W	7/1/11/16
Department Approval:	My dux thus

# City of Hobbs Sole Source Procurement Policy

SOLE SOURCE: If, after conducting a good-faith review of available sources, the using department or office make the determination that there is only one source for the required goods, services, or construction, then it is to submit a completed sole source approval form to Purchasing. If approved by the Purchasing Office, a sole-source procurement may be made in accordance with Sec. 13-1-126.

# New Mexico State Statutes 1978 - Annotated Chapter 13 Public Purchases and Property

Section 13-1-126: A contract may be awarded without competitive bids or competitive sealed proposals regardless of the estimated cost when the state purchasing agent or a central purchasing office make a determination, after conducting a good-faith review of available sources and consulting the using agency, that there is only one source for the required service, construction or item of tangible personal property. The state purchasing agent or a central purchasing office shall conduct negotiations, as appropriate, as to price, delivery and quantity in order to obtain the price most advantageous to the state agency or a local public body. A contract for the purchase of research consultant services by institutions of higher learning constitutes a sole source procurement.

# City of Hobbs Emergency Procurement Policy

If the using department of office makes a determination that there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions, the appropriate officer in the purchasing office is to be contacted for verbal authorization. If so approved, the emergency procurement may be made as directed by said officer, but is to be limited to those items of the duty of the using department or office to document emergency purchase approval and maximize such competition as is practicable in the circumstances, and comply with section 13-127.

# New Mexico State Statutes 1978 - Annotated Chapter 13 Public Purchases and Property

# 13-1-127 Emergency Procurements:

- The state purchasing agent, a central purchasing office or a designee of either may make or authorize others to make emergency procurements when there exits a threat to public health, welfare, safety or property requiring procurement under emergency conditions; provided that emergency procurement shall be made with competition as is practicable under the circumstances. A written determination of the basis for the emergency procurement and for the selection of the particular contractor shall be submitted with requisition requesting payment of the related services, etc. Emergency procurements shall not include the purchase or lease purchase of heavy road equipment.
  - An emergency condition is a situation which creates a threat to public health, welfare or safety such as may arise by reason of floods, epidemics, riots, equipment failures or similar events. The existence of the emergency condition creates an immediate and serious need for services, construction, or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:
  - 1. the functioning of government;
  - 2. the preservation or protection of property; or
  - 3. the health or safety of any person



accountspayable@hobbsnm.org City of Hobbs 200 E. Broadway Hobbs, NM 88240 January 7, 2025

## PROPOSAL

# We hereby propose to furnish material and labor necessary for the completion of:

Turn a mast arm at the intersection of Lovington Hwy and Millen Rd.

We exclude Construction and Permanent signing, Traffic control, Staking, Spoil removal, Pavement and concrete cutting, Patching and removal, Water for compaction, Testing (soil & concrete), Roadway striping, Removal of existing foundations, Tax and Performance bonds.

WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

### Thirteen Thousand Four Hundred Dollars 00/xx (\$13,400.00)

We Exclude Performance Bonds and Tax.

Payment to be made as follows: Net 10 days from receipt of invoice.

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.