

CITY OF HOBBS  
SOLE SOURCE/EMERGENCY

TO: CPO

FROM: Anthony Henry

DATE: 2/5/2026

CHECK ONE: SOLE SOURCE  EMERGENCY PURCHASE

ITEM(S)/SERVICE(S) TO BE PURCHASED: Haul in fresh bedding material and Haul off & dispose of cont. soil- Joe Harvey Blvd.

Award To (If new vendor make sure address is on this form): Entrench, Inc.

1728 W. Bender Blvd.

Hobbs, NM 88240

(575) 492-1914

Phone/Fax No.

Alberto Caballero

Point of Contact

COST: \$138,200.00 x 6.5625% = \$147,269.38

JUSTIFICATION FOR SOLE SOURCE OR EMERGENCY PURCHASE: \_\_\_\_\_

Collapsed sewer line

Account No. 624062-44901-00097 Prepared By: April Hargrove

Department Approval: *Anthony Henry*  
*Brandey Shubin CPO*

CPO: \_\_\_\_\_

See back of form for further information.

### City of Hobbs Sole Source Procurement Policy

**SOLE SOURCE:** If, after conducting a good-faith review of available sources, the using department or office make the determination that there is only one source for the required goods, services, or construction, then it is to submit a completed sole source approval form to Purchasing. If approved by the Purchasing Office, a sole-source procurement may be made in accordance with Sec. 13-1-126.

#### New Mexico State Statutes 1978 - Annotated Chapter 13 Public Purchases and Property

**Section 13-1-126:** A contract may be awarded without competitive bids or competitive sealed proposals regardless of the estimated cost when the state purchasing agent or a central purchasing office make a determination, after conducting a good-faith review of available sources and consulting the using agency, that there is only one source for the required service, construction or item of tangible personal property. The state purchasing agent or a central purchasing office shall conduct negotiations, as appropriate, as to price, delivery and quantity in order to obtain the price most advantageous to the state agency or a local public body. A contract for the purchase of research consultant services by institutions of higher learning constitutes a sole source procurement.

### City of Hobbs Emergency Procurement Policy

If the using department of office makes a determination that there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions, the appropriate officer in the purchasing office is to be contacted for verbal authorization. If so approved, the emergency procurement may be made as directed by said officer, but is to be limited to those items of the duty of the using department or office to document emergency purchase approval and maximize such competition as is practicable in the circumstances, and comply with section 13-1-127.

#### New Mexico State Statutes 1978 - Annotated Chapter 13 Public Purchases and Property

#### 13-1-127 Emergency Procurements:

- A. The state purchasing agent, a central purchasing office or a designee of either may make or authorize others to make emergency procurements when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions; provided that emergency procurement shall be made with competition as is practicable under the circumstances. A written determination of the basis for the emergency procurement and for the selection of the particular contractor shall be submitted with requisition requesting payment of the related services, etc. Emergency procurements shall not include the purchase or lease purchase of heavy road equipment.
- B. An emergency condition is a situation which creates a threat to public health, welfare or safety such as may arise by reason of floods, epidemics, riots, equipment failures or similar events. The existence of the emergency condition creates an immediate and serious need for services, construction, or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:



GC Name City of Hobbs  
Date 2/2/2026

Project name Joe Harvey Blvd  
Location Hobbs, NM

**Expose and secure collapsing sewer line**

Material	Quantity	Description	Unit	Rate	Total
	5	Haul in fresh bedding materials		550.00	2,750.00
	5	Haul off & dispose of cont. soil		450.00	2,250.00
					0.00
					0.00
<b>Material Total</b>					<b>\$5,000.00</b>

Labor	Position/Title	Qty	Rate (includes Labor/Burden/Fringes)			Total
			Hours/days	Rate	Amount	
	L. Moreno- Proj. Mgr	1	160	125.00	20,000.00	20,000.00
	F. Castorena - Site Superintendent	1	160	75.00	12,000.00	12,000.00
	R. Garcia - Equip. Operator	1	160	55.00	8,800.00	8,800.00
	A. Moreno - Asst. Operator	1	160	50.00	8,000.00	8,000.00
	A. Joel- Laborer	1	160	40.00	6,400.00	6,400.00
<b>Labor Total</b>					<b>\$55,200.00</b>	

Equipment	Description (Type/Model)	Unit	Rates			Total
			Hour/days	Rate	Amount	
	Trackhoe	9	120	175.00	21,000.00	21,000.00
	Backhoe	26	120	150.00	18,000.00	18,000.00
	Front End Loader	7	120	125.00	15,000.00	15,000.00
	Large Sheeps foot compactor	11	80	125.00	10,000.00	10,000.00
	Walk behind compactor	20	80	125.00	10,000.00	10,000.00
	Hand Compactor	33	80	50.00	4,000.00	4,000.00
<b>Equipment Total</b>					<b>\$78,000.00</b>	

<b>Material - Labor - Equipment - Sub- Contractor Total</b>		<b>\$138,200.00</b>
Overhead & Profit	15%	
Sub-Total		<b>\$138,200.00</b>
State/Local Sales Tax	6.5625%	<b>\$9,069.38</b>
<b>Amount of Change</b>		<b>\$147,269.38</b>

Signature - Entrench Inc.

Signature -