



CITY MANAGER'S MONTHLY REPORT

JULY, 2019

200 East Broadway
Hobbs, NM 88240
www.hobbsnm.org



Mayor

Sam D. Cobb

City Commission

Marshall Newman – District 1

Christopher Mills – District 2

Patricia Taylor – District 3

Joseph D. Calderón – District 4

Dwayne Penick – District 5

Don Gerth – District 6

CITY MANAGER

Acting City Manager
Risk Management Dir.

Manny Gomez
Ann Betzen

INFORMATION TECHNOLOGY DEPT.

I.T. Director
Assistant I.T. Director

Ron Roberts
Christa Belyeu

CITY CLERK'S OFFICE

City Clerk
Deputy City Clerk
Public Transportation

Jan Fletcher
Mollie Maldonado
Jacque Pennington

LEGAL DEPARTMENT

City Attorney
Deputy City Attorney
Assistant City Attorney

Efren Cortez
Erik Scramlin
Valerie Chacon

CITY ENGINEER

City Engineer
Planning

Todd Randall
Kevin Robinson

LIBRARY SERVICES

Library Director

Sandy Farrell

COMMUNICATIONS DEPT.

Communications Director
Conv. & Visitors Bureau

Meghan Mooney
Tanya Sanchez

MUNICIPAL COURT

Municipal Judge
Municipal Court Clerk

Benjamin Harrison
Shannon Arguello

COMMUNITY SERVICES DEPT.

Community Svcs. Dir.
Building Official
Code Enforcement
Animal Adoption Center

Raymond Bonilla
Ben Maynes
Art DeLaCruz
Missy Funk

PARKS & OPEN SPACES DEPT.

POSD Director
Cemetery
Golf Course/Trail
Parks
Sports Fields

Bryan Wagner
Monica Mendoza
Matt Hughes
Wade Whitehead
Dusty Corley

FINANCE DEPARTMENT

Finance Director
Assistant Finance Director
Motor Vehicle Dept.

Toby Spears
Deborah Corral
Irene De La Cruz

PARKS & RECREATION DEPT.

Parks & Recreation Director
CORE
Golf Course/PGA Prof.
Recreation
Senior Center

Doug McDaniel
Catherine Vorrasi
Steve Schoch
Michal Hughes
Angela Courter

FIRE DEPARTMENT

Fire Chief
Deputy Fire Chief

Manny Gomez
Barry Young

POLICE DEPARTMENT

Acting Police Chief

Brian Dunlap

GENERAL SERVICES DEPT.

Gen. Svcs. Director
Building Maintenance
Electrician
Garage
Streets

Shelia Baker
Tommy Trevino
Shawn Smith
Matt Berry
Anthony Maldonado

UTILITIES DEPARTMENT

Utilities Director
WWRF Supt.
WWRF Maint. Supt.
Utilities Admin.

Tim Woomer
Bill Griffin
Todd Ray
Kaylyn Lewis

HUMAN RESOURCES DEPT.

H. R. Director
Assistant H.R. Director

Nicholas Goulet
Tracy South

RISK MANAGEMENT/EXECUTIVE ASSISTANT REPORT

July 2019

Reviewed & processed for payment, monthly invoices for Work Comp/Liberty Mutual, General Liability/Travelers and Health/Aon.

Participated in 5 conference calls with Travelers Inc./assigned attorneys to review ongoing claims.

Conducted monthly review of all open claims with city's insurance agent.

Reviewed 20 Incident Reports from various city departments, associated police reports and video footage.

Reviewed and established 3 property damage claims on behalf of the City of Hobbs

Received and reviewed 2 Tort Notices.

Prepared various correspondence for the Mayor and City Manager.

Processed 2 Notary bond applications.

Scheduled 56 meetings for the Mayor and City Manager.

Reviewed and approved 2 Alcohol & Gaming Permit Applications.

Scheduled 17 meetings in staff meeting room.

Review and approve payroll timesheets.

Attended commission meetings on July 1 and 15.

Attended Cyber training July 12th.

Review, approve and post 3 Advisory Board agendas.

Received and assisted over 100 callers to Mayor/City Manager's office requesting assistance, general information/ filing complaint

Prepared agendas for and attended department head staff meetings on July 2, 19 & 30, 2019.



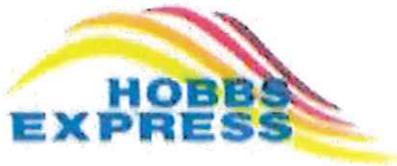
JAN FLETCHER, CMC
City Clerk

OFFICE OF THE CITY CLERK

200 East Broadway
Hobbs, New Mexico 88240
Phone 575-397-9207

**CLERK'S OFFICE MONTHLY REPORT
JULY 2019**

Business Registrations – New	24
Business Registrations - Renewals	7
Total Business Registration Activity for Month	31
Total Active Business Registrations as of 7/31/19	1,956
Firework Permits	1
Junk Yard Licenses	0
Liquor Licenses	2
Mobile Business Licenses	3
Pawnbrokers License	1
Secondhand Dealers License	2
Solicitor's Permits	7
Temporary Vendor's License	0
Cemetery Deeds Issued/Processed	0
Public Documents Notarized	196
Public Records Requests	26
Regular City Commission Meetings 7/1/19 and 7/15/19	2
Special City Commission Meetings	0
City Commission Work Session/Closed Meetings 7/9/19	1
Notices of Potential Quorum	0
Resolutions and Ordinances Attested	17
Other Items Approved	3
Total Number of Transactions on Tyler Cashiering	344
Total Amount	\$539,358.67



Hobbs Express

Monthly Report - JULY 2019

Passenger Activity	<i>Prior Month</i>	<i>Reporting Month</i>
	Jun-19	Jul-19
No. of Elderly Passengers	596	748
No. of Non-Ambulatory Passengers	214	233
No. of Disabled Passengers	274	250
No. of Other Trips	1854	2339
Total Passenger Trips	2938	3570

Bus Route	2429	3025
Rapid Line	201	251
Total Bus Route Trips	2630	3276
Total Demand Response/Paratransit Trips	308	294
Total Passenger Trips	2938	3570

Vehicle Statistics	<i>Prior Month</i>	<i>Reporting Month</i>
	Jun-19	Jul-19
Total Vehicle Hours	891.75	965
Total Vehicle Miles	12,113	13,479

Revenue Collected	<i>Prior Month</i>	<i>Reporting Month</i>
	Jun-19	Jul-19
Total Fares Collected	\$2,287.06	\$987.21



**ENGINEERING / PLANNING
TRAFFIC / GIS-MAPPING DEPARTMENTS
MONTHLY REPORT
July 2019**

Engineering Department

The Engineering Department provides technical support to internal Departments, the public and oversees numerous major / minor capital improvements projects.

Community Programs & Services:

Addressing Assignment: The City provides addressing for habitable structures (permanent address) and non-habitable (temporary address). Non-habitable structure could be a temporary power, water well, industrial plant (power sub-station) or tower. In addition, the City provides this services both inside City Limits and the Greater Hobbs Areas (outside City Limits). This

- Permanent Addresses:
 - Inside City Limits 7
 - Outside City Limits 1
- Temporary / Non-Habitable Structure Addresses:
 - Inside City Limits 3
 - Outside City Limits 1

TRAFFIC DEPT:

The City of Hobbs has 42 traffic signals, 17 school zone flashers, 8 flashing beacons, 4 radar speed signs, 1769 STOP signs, 354 warning signs, 2429 street name signs, and 1771 other regulatory and informational signs to maintain and repair regularly.

After hour Call-outs	0 hrs
Assistance with Street Dept	11 hrs (Hot Asphalt Recycling / Pavement tabs)

Signal / Sign damage:

- No notable damage during the month of June

GIS-MAPPING DIVISION:

The Division manages a Geo-database, which encompasses 1,000's of data features for the various categories. For more information visit <http://hobbsnmgis.com/> The Division is overseeing the Aerial LIDAR / Mobile LIDAR / Aerial Imagery project being performed by BHI (Bohannon Huston Inc.). A technical demonstration of our Mobile Lidar points is being hosted on a third party web-site visit <http://hobbslidar.com> (Note: launch in Google or Firefox web browser)

Lea County Data Exchange: On July 11th a representative from both the GIS division and Engineering departments went to Lovington for our yearly trip to the Lea County Court House to do a data exchange with the Lea County Assessor's Office. During this visit we learned a lot about how the Assessor's Office maintains their dataset and about Eagle View, the County's aerial imagery viewing system. We are working on ways to do more regular (or even real time) data exchanges without requiring additional travel.

Eagle View Training: On July 22 and 23 the GIS division sent its entire staff to training being offered by Lea County on how to use the Eagle View Software. The Eagle View Software is a web based viewer that give the City of Hobbs access to the Lea County's 3" and 6" resolution imagery.



**ENGINEERING / PLANNING
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MONTHLY REPORT
July 2019**

The GIS division and Engineering departments will be using the County's Imagery along with our aerial imagery to help track changes to the Extended Jurisdiction Territory.

ArcGIS Enterprise Server (Update): In July the GIS division continued to get more departments moved over to the new ArcGIS Enterprise Server, along with testing of new automation functionality. In July the Traffic department was moved over to the new ArcGIS Enterprise server for field data collection. New datasets were created for testing purposes for the Parks department, with plans to make them live in August. Finally, tools such as Python and Attribute Assistance were tested as ways to automate some of the repetitive tasks related to GIS data entire.

Hobbs Base Station (Update): The NetR9 is set up and most of the settings have been restored. We are awaiting a few final quotes to get the last items needed to re-establish the base station ordered.

PLANNING DEPARTMENT:

The following is a summary of the historical growth statistics.

City of Hobbs Growth Statistics									
	2011	2012	2013	2014	2015	2016	2017	2018	2019
Land Development									
Annexations (expressed in Acres)	1372.42	3.62	92.89	101.9	1.37	1.31	0	163.23	0
Subdivisions (51)	1	0	5	3	8	1	3	1	1
Lots Gained	11	0	61	92	304	102	13	42	4
Summary Subdivisions (55)			42	43	44	33	42	31	0

Development Agreements:

JULY - The City Commission approved 3 Market Rate Single Family Infrastructure Reimbursement Incentives, 1 Fair Share Development Agreement and 1 - 52 unit residential subdivision.

Planning Board July Summary: The Planning Board in July reviewed and considered action on 3 items, reviewed 2 items and held discussions on 2 item:

- Sideyard setback variance @501 E. Skelly (Granted)
- Sideyard setback variance @1421 W. Lea (Conditionally Granted)
- Recommended Top 10 items for inclusion in the ICIP
- Sketch Plan Review of proposed Mesquite Draw Subdivision
- Sketch Plan Review of proposed Replat of Lots 1,2,3,&4 of the Gale Addition
- Discussed FY 2021-2025 ICIP
- Discussed Updating the Comprehensive Community Development Plan



COMMUNICATIONS DEPARTMENT
Monthly Report
July 2019
Submitted August 15, 2019

GENERAL ACTIONS

The Communications Department distributed 5 press releases and 2 PSAs:

- Firefighter Combat Challenge
- Large Item Pickup Details and Schedule
- Common Code Violations
- Conditional Offer for Chief of Police
- Parks and Open Spaces Director, Bryan Wagner
- LCCA E-9-1-1 Grant
- Large Item Pickup (reminder)
- Mosquito Spraying PSA (numerous)
- Road Construction Notices (numerous)

All public information is regularly shared on social media, on the website, and on the Hootboard kiosk located in the first floor City Hall lobby. We monitor and respond when necessary to likes, comments, messages, reach, and other online communication related to the City of Hobbs.

2020 CENSUS

- Coordinated and held a meeting with the 2020 Census Complete Count Committee on July 8th.
The following topics/tasks were discussed:
 - NMOGA event
 - "Did you know?" clips and hashtags
 - Fair booths
 - Soaring Eagle structure
 - Participating in events the committee could get involved in
 - Formal request letter to PSP
- Coordination with Lea County Correctional Facility Warden to have the prisoners build the Soaring Eagle
 - Communications Director created the drawing
 - The City will need to purchase the materials to build the structure
- Met with videographer concerning videos and commercials to promote and inform about the 2020 Census

RADIO STATION, 99.3 KHBX

City of Hobbs departments and non-profits holding events and programs/activities were contacted and offered to have their announcements included on our radio station. Appointments are set biweekly.

Current Radio Announcements

- Hobbs Summer Guide
- Hiring-Police Lifeguard Rockwind
- City Rental Spaces Available
- Station ID
- Do you know your commissioner?



COMMUNICATIONS DEPARTMENT
Monthly Report
July 2019
Submitted August 15, 2019

- Water Conservation Period
- CORE Lifeguard Hiring
- Rockwind Hiring
- CORE Mixdown fall, adult leagues
- CORE Mixdown fall, youth leagues
- Dog Days Of Summer Ends Sept.6
- Library Story Hour Starts Aug.20
- Movie Under the Stars Ends Aug 23
- HFD Spanish CPR Class
- HFD CPR class
- End of Summer pool schedule
- Hobbs Fire Fighter Combat Challenge
- Back to school traffic
- Fire Dept Spanish CPR Class
- Fire Dept English CPR Class
- CORE MIXDOWN adult league spring 2019
- Boy scouts of America
- General Recruitment Multi-voice-City of Hobbs
- Hobbs express with #2014-01
- Western Heritage Rodin

Executed DJ Alpine contract to continue announcement recordings and edits.

CONVENTION VISITORS BUREAU MAIN FOCUSES

The Convention and Visitors Bureau monthly meeting with hoteliers scheduled for July 16th at 12 p.m.,
The rates and instructions on how to receive the rates shared with the event coordinators.

Listed Events:

- New Mexico Recreation and Parks Association's 2019 Conference – August 2019
- Firefighter Combat Challenge – August 9-10, 2019
- 2020 International Association of Arson Investigators Conference – February 2020
- 2019 Rockwind Pro-Am Golf Tournament– July 13-15 Hotelier Responses

Other

- Planning of the Firefighter Combat Challenge on August 9th and 10th. Planning includes:
 - Reserving band
 - Booking beer garden
 - Assisted with vendor with the
 - Confirming the alcohol permit for the beer garden
 - Creating a site map for the event with Engineering's assistance
 - Booking food vendors



COMMUNICATIONS DEPARTMENT
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- Booking Native Air and finding a safe landing, and take-off area for them
- Confirming advertising through social media, radio, and television
- Creation of commercial
- Miscellaneous
- Further planning of the Tree Lighting Ceremony
- Submissions to New Mexico True
- Contacted New Mexico United professional soccer team about hosting clinics in Hobbs

EVENT PARTICIPATIONS

- Hosted a table/booth at the Energy Plex Conference Annual Conference
 - Distributed different giveaways from other departments
 - Promoted the 2020 Census with flyers and through direct communication with booth visitors

MISCELLANEOUS ACTIONS

- Hosted a booth at NMOGA SENM STEM (NM OSHA joint meeting)
- Participated in the creation of several publications

Livestreamed City Commission Meetings

View Hobbs City Commission Meeting online at www.hobbsnm.org/videos.html.

	Viewers	Total Number of Viewers	Total Minutes
Recorded Viewers	95.9%	327	574
Live Viewers	4.1%	14	568
Total	100%	314	1142

Other continued projects and work include daily holiday announcements on social media, updating documents for hoteliers, conference calls, webinar trainings, etc.

City of Hobbs Building Division

Total Type of Construction

for period ending January 01, 2019-July 31, 2019

<u>Type of Construction</u>		<u># of Permits</u>	<u>Valuation</u>	<u>Fee's</u>
Commercial				
CARNIVALS & FAIRS	C	1	1,500.00	25.00
COMM MECHANICAL	C	65	113,500.00	6,407.00
COMM PLUMBING	C	70	115,000.00	5,563.50
COMM SEWER TAP & EXCAVATION	C	13	19,500.00	3,910.00
COMMERCIAL CANOPY	C	1	4,500.00	48.00
COMMERCIAL CARPORT	C	1	4,986.00	48.00
COMMERCIAL DEMOLITION	C	1	15,000.00	120.00
COMMERCIAL ELECTRICAL	C	107	165,500.00	13,228.00
COMMERCIAL FENCE	C	2	2,000.00	20.00
COMMERCIAL FOOTING/FOUNDATION	C	1	7,500.00	60.00
COMMERCIAL GRADING	C	3	301,250.00	950.00
COMMERCIAL REMODEL	C	26	3,671,434.00	9,642.00
COMMERCIAL RE-ROOFING	C	7	362,950.00	1,510.00
COMMERCIAL SIGN	C	13	233,783.00	550.00
COMMERCIAL STORAGE	C	4	538,274.00	1,560.00
COMMERCIAL TOWERS	C	11	421,000.00	2,436.00
FIRE ALARM SYSTEM	C	2	2,500.00	150.00
FIRE EXTINGUISHING SYSTEM	C	1	1,500.00	30.00
INDUSTRIAL EXCAVATION	C	4	6,000.00	4.00
NEW COMMERCIAL	C	13	7,271,186.00	14,629.43
SPRINKLER SYSTEM	C	3	4,500.00	250.00
		<u>349</u>	<u>13,263,363.00</u>	<u>61,140.93</u>
Residential				
PERMITS RENEWED	R	10	0.00	847.50
RES MECHANICAL	R	284	463,084.00	19,236.50
RES PLUMBING	R	248	405,500.00	15,039.50
RES SEWER TAP & EXCAVATION	R	45	67,500.00	14,460.00
RESIDENTIAL ADDITION	R	16	497,759.00	2,180.00
RESIDENTIAL CANOPY	R	4	16,500.00	160.00
RESIDENTIAL CARPORT	R	16	82,300.00	810.00
RESIDENTIAL CURB CUTS	R	4	20,400.00	75.00
RESIDENTIAL DEMOLITION	R	6	10,300.00	140.00
RESIDENTIAL DETACHED GARAGE	R	3	144,119.00	640.00
RESIDENTIAL DRIVEWAY	R	13	51,900.00	265.00
RESIDENTIAL DUPLEX	R	5	632,340.00	1,720.00
RESIDENTIAL ELECTRICAL	R	419	658,000.00	31,276.00
RESIDENTIAL EXCAVATION	R	1	0.00	10.00
RESIDENTIAL FENCE	R	27	28,000.00	270.00
RESIDENTIAL FOOTING/FOUNDATION	R	3	45,800.00	310.00
RESIDENTIAL MANUFACTURED HOME	R	34	1,573,841.00	2,040.00
RESIDENTIAL REMODEL	R	92	1,265,130.00	7,356.00
RESIDENTIAL RE-ROOF	R	110	912,129.00	7,560.00
RESIDENTIAL SINGLE FAMILY	R	115	29,222,273.00	62,145.65
RESIDENTIAL STORAGE	R	18	597,692.00	2,630.00
RESIDENTIAL SWIMMING POOL	R	1	60,000.00	250.00
		<u>1474</u>	<u>36,754,567.00</u>	<u>169,421.15</u>
		<u>1,823</u>	<u>50,017,930.00</u>	<u>230,562.08</u>

Code Enforcement Numbers for July/2019

Code Warnings	581
Code Citations	28
Code Complaints	329
Animal Warnings	291
Animal Citations	25
Animal Complaints	364
Vehicles Towed with PD	12

July/2019 Hobbs Animal Adoption Center Report

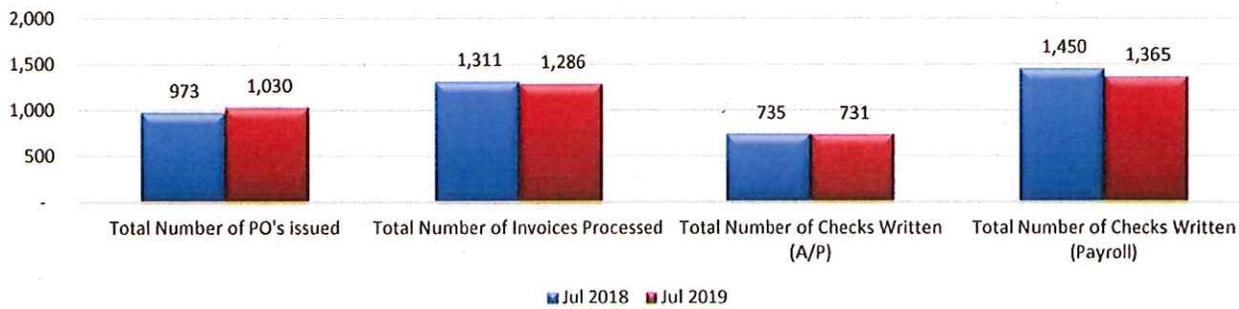
	19-May		Jun-19		Jul-19	
	Cats	Dogs	Cats	Dogs	Cats	Dogs
Intakes:	21	12	25	17	7	12
Dead on Arrival	206	210	174	206	127	276
Stray		2	2			3
Transfer	41	122	83	86	54	71
Unwanted	46	40	34	40	24	48
Low Cost		8		8	2	23
Quarantine						
	314	394	318	357	214	433
Total						
Disposition:	72	85	70	109	65	116
Adopted	16		3	4	8	3
Died at Facility	21	12	25	20	5	10
Dead on Arrival	1		1	2	1	1
Escape trap	36	11	95	33	55	33
Euthanized	76	99	17	133	75	112
Rescued	2	65	1	47		93
Return Owner	46	40	34	40	24	48
Low Cost						
	270	312	246	388	233	416
Total						

**Monthly Measurement
Finance Department
Fiscal Year 2020**

Cash Statistics	Jul 2018	Jul 2019	YTD Total
Beginning Cash Balance	\$ 98,600,331	\$ 122,313,424	
Monthly Cash In (Revenue - all funds)	\$ 10,296,196	\$ 10,117,706	\$ 10,117,706
Monthly Cash Out (Expenditures - all funds)	\$ 8,773,182	\$ 10,478,344	\$ 10,478,344
Ending Cash Balance	\$ 100,123,345	\$ 121,952,786	

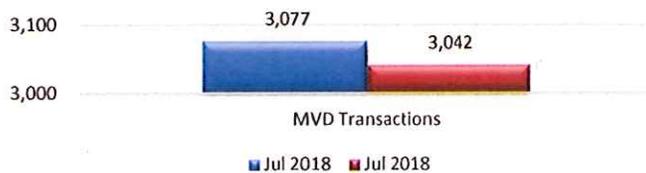
Finance Transaction Statistics	Jul 2018	Jul 2019	YTD Total		
Total Number of PO's issued	973	1,030	1,030	daily average	49.05
Total Number of Invoices Processed	1,311	1,286	1,286	daily average	61.24
Total Number of Checks Written (A/P)	735	731	731	weekly average	182.75
Total Number of Checks Written (Payroll)	1,450	1,365	1,365	bi-weekly average	682.50

Financial Transaction Averages



MVD Statistics	Jul 2018	Jul 2018	YTD Total		
MVD Transactions	3,077	3,042	3,042	daily average	144.86
MVD Fees Received	\$ 413,477	\$ 576,642	\$ 576,642	daily average	\$ 27,459.13

MVD Transaction Averages



MVD Fees Received



FIRE SUPPRESSION/PREVENTION

July 2019

ALARMS

Alarms (City)	64
Alarms (County)	59
Total Alarms	123

ZONES

Zone 1 (NW City) 31	Zone 5 (NW County) 6
Zone 2 (NE City) 9	Zone 6 (NE County) 18
Zone 3 (SE City) 16	Zone 7 (SE County) 5
Zone 4 (SW City) 8	Zone 8 (SW County) 8
Out of District 22	

TURNOUT TIMES (Dispatch to Enroute)

Station 1	1:43
Station 2	1:07
Station 3	0:55
Station 4	2:31
<i>Average</i>	<i>1:34</i>

AVERAGE RESPONSE TIME (Dispatch to Arrival)

Station 1	6:32
Station 2	6:16
Station 3	4:41
Station 4	2:31
<i>Average</i>	<i>5:00</i>

PREVENTION PROGRAMS

Fire Investigations	7
Fire/Safety Inspections	35
Smoke Detectors Installed	4
Public Education Activities	2
Plan Reviews	4
Burn Permits Issued	2
Fire Drills	4

FIRE RESPONSE BY STATION

Station 1	35
Station 2	25
Station 3	44
Station 4	19

MOST COMMON DAY/TIME

Wednesday: 20:00 – 20:59

FIRE DEATHS/INJURIES

Fire Deaths - 0
Fire Injuries - 0

STRUCTURE FIRES

Structure Fires - 6

FALSE ALARM RESPONSE

False Alarms - 25

TRAINING HOURS

Fire Training	860
EMS Training	57

EMERGENCY MEDICAL SERVICES

July 2019

EMS RUN BREAKDOWN

City Response	584
County Response	62
Total Responses	652

ZONES

Zone 1 (NW City) 268	Zone 5 (NW County) 17
Zone 2 (NE City) 103	Zone 6 (NE County) 29
Zone 3 (SE City) 112	Zone 7 (SE County) 1
Zone 4 (SW City) 101	Zone 8 (SW County) 21

AVERAGE RUN TIMES (in minutes)

Enroute:	1:45
At Scene:	5:15
To Destination:	20:15
Back in Service:	39:45

MOST COMMON DAY/TIME

Monday (1200 – 1159 & 2000 – 2059)

MOST COMMON COMPLAINT

Motor Vehicle Accidents - 51

OUT OF TOWN TRANSFERS

Lubbock	33
Midland	4
Odessa	0
Roswell	7
Carlsbad	1
Seminole	0

CARDIAC ARREST RESPONSES

Cardiac Arrest	7
ROSC	4
ROSC = Return of Spontaneous Circulation	

EMS BILLING

Collected	\$172,372.44
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Highlights for the month of July

- Conducted 2 CPR classes for the public
- Completed in-service on new Scott X3 Pro SCBA air packs
- Completed ISO training requirement for rural water supply
- 3 personnel completed HazMat Awareness & Operations
- Battalion Chief Promotional Process
- Hiring Test completed with 7 applicants taking part; 6 recommendations made for hire
- Union negotiations with the Hobbs Professional Firefighters Association completed

July 2019 General Services – Building Maintenance

Work performed by City Carpenters

4	Ceiling tile replaced
3	Installed roof hatch ladder
8	Door lock repaired
3	Furniture
3	Wall repair
21	Roof inspection /storage room
1	Roof Repair
2	Replaced two restroom doors
13	Removed door closer
32	Work Orders

Location of work performed

2	City Hall
3	Library
8	Police Department
11	Senior Center
1	City Jail
1	D.M.V.
1	Humble park restroom
12	C.O.R.E.
7	Annex
1	Washington Park Restroom
1	Hobbs Express
1	D.A. Building
1	Humble Park Restroom
1	Jefferson Splash Pad
1	City Park Splash Pad
2	Teen Center
4	Crime Lab
1	Station One
1	Station II
1	Station III
1	Station IIII
15	Old Parks & Rec

Work performed by City Electricians

8	Light repairs
30	AC repairs
0	Heater repairs
8	General electrical work
8	CORE work
2	Nonelectrical work

Location of work performed.

8	CORE
6	Library
6	City hall
7	PD
4	Fire stations
5	DA building
6	Rockwind
4	Parks
8	Senior center
4	AAC
1	Streets

July - 2019
General Services - Garage

In July 2019 The City Garage had a total of 227 Repair Orders/Invoices. Of the 227 R.O./Inv., 144 were repair orders completed by the City staff. The monthly total outlay for the garage as well as subcontracted parts and labor totaled \$ 33,354.20 Below is a break-down by categories. The break-down includes all parts and labor.

Work Performed	# of R.O./Inv	Garage Parts \$	Garage Labor \$	Vendor Parts \$	Vndor Labor \$	Total \$
AC/Heater/Vent	13	448.46	858.00	0.00	0.00	1,306.46
Instrument/Gauges	1	0.00	34.00	0.00	0.00	34.00
Complete Wash	3	0.00	102.00	0.00	0.00	102.00
Filters	6	157.96	238.00	9.66	0.00	405.62
Service Calls	25	118.00	1,989.00	0.00	0.00	2,107.00
Miscellaneous Maintenance	53	595.26	1,547.50	5,970.13	2,106.00	10,218.89
Brakes	11	247.14	646.00	579.39	100.00	1,572.53
Suspension	2	0.00	0.00	17.99	169.95	187.94
Tires	36	1,781.04	765.00	1,459.18	983.50	4,988.72
Whls/Hubs/Brgs	1	0.00	0.00	53.39	138.00	191.39
Automatic Transmission	3	206.00	272.00	0.00	0.00	478.00
Charging	13	399.80	595.00	1,140.74	52.00	2,187.53
Lighting	7	62.55	306.00	122.42	1,320.00	1,810.97
Preventive Maintenance	35	1,307.59	1,224.00	1,695.51	334.00	4,561.10
Fuel System	1	0.00	0.00	415.69	1,311.00	1,726.69
Engine	4	0.00	272.00	0.00	0.00	272.00
Hydraulics	7	42.50	459.00	599.85	0.00	1,101.35
Lift Mechanism	1	0.00	102.00	0.00	0.00	102.00
Safety Recall	3	0.00	0.00	0.00	0.00	0.00
Warranty	2	0.00	0.00	0.00	0.00	0.00
Monthly Total	227	5,366.30	9,409.50	12,063.95	6,514.45	33,354.20

	# of R.O./Inv	Parts	Labor	Total
City Garage Staff	144	5,366.30	9,409.50	14,775.80
Vendor	83	12,063.95	6,514.45	18,578.40

July 2019 General Services – Street Dept.

Break down of work performed by the Street Department Crew:

Man Hours	Activity
403 hrs.	Street Sweeping
19 hrs.	Building Brooms
134 hrs.	Cold Mix Patching
32 hrs.	Crack Seal
7	Street Complaints
252 hrs.	Alley Complaints
126.5 hrs.	Storm Sewers & Inlets
51 hrs.	Equipment Maintenance
123 hrs.	Hot asphalt recycling coating
48 hrs.	Maintenance
64 hrs.	Working in the Welding Shop
48 hrs.	Street Grading
22.5 hrs.	Meetings
232 hrs.	Working with contractors (Dustrol)
16 hrs.	Work for warehouse

The total amounts of material hauled or used:

Quantity	Material
332 yds.	Sweepings
8000 gal	Unmetered Water
60 lbs.	Pollex24 3 Rubber
0 yds.	Millings
204 yds.	Alley material
13 yds.	Cold Mix Used ,
876 yds.	Trash Hauled
15 yds.	Hot Mix Used

Calls responded to:

Number	Type
11	Dispatched – accidents, spills, debris
7	Street complaints
7	Block party requests



City of Hobbs
 Human Resource Department
 July 2019 Departmental Re-cap
 City Managers Report

Recruitment:	July 2018	July 2019
• Applications Received/ Reviewed:	345	259
○ Received majority of applications on Tuesdays		
• New Hires:	8	20
• Transfers/ Promotions	5	10
• Re-Hires	2	3

Jobs newly posted in July:

- Golf player services
- Core pump operator
- Fire captain
- Golf mechanic
- Teen rec worker
- Golf operations coordinator
- Seasonal golf course maintenance worker
- Seasonal trail maintenance worker
- Core kids lead specialist
- Guest services coordinator
- Golf course maintenance worker
- It security specialist
- Circulation tech
- Firefighter shift
- Fire academy cadet
- Welder/equipment operator
- Med/hvy diesel technician
- Core attendant
- Equipment operator
- Horticulturist
- Sports specialists
- Ems billing spec.
- Parks specialist
- Trail maintenance worker



Personnel Actions:

July 2018

July 2019

• Performance Reviews	53	29
• Retirements	0	0
• Terminations	70	9
• Other (Certification, Move to Shift, etc.)	23	20
• COLA's processed	547	493

Team Involvement:

- Concluded the Police Chief hiring process
- Interview process training for POSD lead by Jesse Doran
- Critical Incident Debrief coordinated
- Participated in a Safety Stand-down for the CORE

Information Technology Department

Ron Roberts – IT Director

Christa Belyeu – Asst. IT Director

Joe Amador – Webpage Specialist

Jeff Sanford – Comm. Specialist

Daily operations, responsibilities, and policies

➤ Technology Policies

➤ I.T. Equipment (24 City of Hobbs facilities)

- Purchasing
- Installation
- Maintenance
- Training
- Research and Development/Planning

➤ Computer

- Servers (61) (31 physical / 30 virtual)
- Offsite replication
- Desktops (450)
- Laptops (225)
- Tablets (130)
- Point of Sale systems
- Credit Card devices
- Peripherals
 - Printers
 - Scanners/Fax
 - Cameras
- Data backup

➤ Public Safety

- Police
 - 2-way radio communications
 - Emergency Alert System (Radio/TV)
 - Communications interoperability equipment
 - Document Imaging
- Fire
 - 2-way radio communications
 - Paging/Tone out equipment
- Emergency Operations Center
 - Radio communications
 - Logistical Support

➤ Two-way radio equipment (620)

- Administration
- Programming
- Repair
- Installation
- Control Equipment (7 sites)
- Mobile (250 radios)
- Portable (370 radios)

Matt Blandin – Security/Comp. Spec.

Frank Porras – Computer Specialist

Gabriel Jurado – Computer Specialist

Wide/Local area networking administration

- Firewalls
- Routers
- Switches
- Security appliances
- Cabling
- Fiber Optic connectivity (*leased and City owned*)
- Network Security

➤ Email

- Account Administration
- SPAM filtering
- Intrusion protection

➤ Internet Access

- Web access and content filtering
- DSL connections
- Remote access

➤ Wireless Networking

- Point to point
- Wi-Fi Access points

➤ Web Page Design (City of Hobbs, Police, Fire, CORE, Library)

➤ Telephone Equipment (all City locations)

- Splash Pad 911 Call boxes

➤ Outdoor Warning Equipment

- Warning Siren/Public Address (33 locations)

➤ Facility alarm systems (all locations)

➤ Copy Machines (35) (all locations)

➤ Outdoor Public Bulletin Boards (3 units)

➤ Audio/Video

- Commission Chambers
 - Livestream regular, special and work session meetings.
- Meeting Rooms
- Portable
- Cable TV
- Video conferencing
- KHBX LP radio station and remotes

Accomplishments for July 2019

- 119 Request for service
- 110 Request completed
- 12 Email related
- 26 hardware related
- 9 network related
- 8 password resets
- 7 phone related
- 1 project related
- 3 radio related
- 26 software related
- 19 User Setup
- 1 Web Page

Special accomplishments:

- Relocated offices for park employees
- Replaced and configured 16 computers.
- Updated Exchange servers



CITY ATTORNEY'S OFFICE

200 East Broadway
Hobbs, New Mexico 88240

575-397-9226
575-391-7876 fax

ATTORNEY/CLIENT PRIVILEGED INFORMATION PURSUANT TO RULE 16-106 NMRA

CITY ATTORNEY'S REPORT

July 2019

Mission Statement:

To zealously represent the City of Hobbs and its departments in all legal matters. To create a culture of adherence to the strictest standards of ethics; and to foster an atmosphere where laws are formulated and enforced equally, with respect and dignity for all people.

Duties Required by Law:

The City Attorney's duties are outlined in Hobbs Municipal Code Section 2.08.070. In compliance with those duties, the City Attorney's Office provided assistance and legal advice both verbally and in writing to the Mayor, City Commission, City Manager, department heads and staff on various legal topics for the month of July. The substance of this advice is not disclosed herein as it likely constitutes "Attorney/Client Privilege" pursuant Rule 16-106 NMRA.

Public Meetings:

In an effort to provide legal guidance to the City Commission and all advisory boards, each attorney with the City Attorney's Office is required to serve as legal advisor to an assigned public body. The role of the assigned attorney is not to conduct the affairs of the public body, rather, it is to ensure compliance with the Open Meetings Act (NMSA 1978, §10-15-1, et seq.) and the various sections of the Hobbs Municipal Code that apply to the given public body.

For the month of July 2019, the public meetings attended by the City Attorney's Office were:

- ❖ Hobbs City Commission – Efren Cortez (7/1 and 7/15)
- ❖ Cemetery Board – (N/A)
- ❖ Community Affairs Board – Valerie Chacon (7/9)
- ❖ Library Board – Valerie Chacon (7/21)
- ❖ Lodger's Tax Board – (N/A)
- ❖ Planning Board – Erik Scramlin (7/16)
- ❖ Utilities Board – Erik Scramlin (7/11)

The contributions to the public meetings by the City Attorney's Office were:

❖ Public Hearings/Presentations	3
❖ Agenda Items drafted	3
❖ Resolutions Drafted	4

The City Attorney's Office is charged with ensuring compliance with New Mexico State Statutes requiring local government compliance. Some of these laws include the Inspection of Public Records Act (NMSA 1978, §14-2-1, et seq.), the Governmental Conduct Act (NMSA 1978, 10-16-1, et seq.), the Procurement Code (NMSA 1978, §13-1-1, et seq.), and the Open Meetings Act (NMSA 1978, §10-15-1, et seq.) The compliance contributions for the month of July by the City Attorney's Office were:

❖ Procurement Review	6
❖ Contract Review	37

Litigation:

The City Attorney's Office engages in litigation both in the criminal and civil settings. Unlike many public law offices, the City Attorney's Office engages in the practice of law in a multitude of legal disciplines. The spectrum of cases handled by the City Attorney's Office requires that each attorney in the office develop and retain a variety of skills and abilities so as to provide competent representation to the organization in any given case.

Legal Assistant, Kathy Lord, is in charge of calendaring all events for the attorneys, gathering all necessary documents for litigation, assisting in the management of the budget, and various other tasks that greatly assist operations for the City Attorney's Office. Assistant City Attorney, Valerie S. Chacon, is primarily tasked with representing the City of Hobbs as "plaintiff" in criminal matters filed in the Hobbs Municipal Court. Deputy City Attorney, Erik M. Scramlin, is primarily tasked with representing the City of Hobbs in civil matters and providing training opportunities to staff. City Attorney, Efen A. Cortez, is primarily in charge of advising management and elected officials on legal issues and also oversees operations of the City Attorney's Office.

For the month of July 2019, the litigation activity of the City Attorney's Office is as follows:

❖ Pretrial Release Hearings:	2
❖ Probation Violations:	1
❖ Pretrials (Pro Se):	104
❖ Pretrials (Attorney):	50
❖ Trials:	57
❖ Dangerous Dogs/Petitions:	2/5
❖ DWI Cases:	4
❖ Appeals in District Court	5
❖ Competency Matters	0
❖ Pleadings	40
❖ Civil Depositions	2
❖ Civil Mediations	1

❖ Arbitrations	0
❖ Demand Letters	12
❖ Misc. Hearings in District Court	1
❖ Trainings	0
❖ Witness Interviews	14
❖ Subpoenas	50
❖ Witness Lists	15
❖ Discovery Submissions	13
❖ Letters/Correspondence	22

Areas of Notoriety:

- ❖ Assistant City Attorney, Valerie S. Chacon, achieved her one-year anniversary with the City of Hobbs. She continues to be a tremendous asset to the organization.
- ❖ Deputy City Attorney, Erik M. Scramlin, served on the City Manager's hiring committee to assist him in hiring the next Police Chief of Hobbs Police Department.

Thank you for your time and consideration regarding the matter. On behalf of the staff of the City Attorney's Office, it is an honor to serve the City of Hobbs as its legal team.

Respectfully,

/s/ Efrén A. Cortez

Efrén A. Cortez

City Attorney

CITY MANAGER'S REPORT

July, 2019

Hobbs Public Library

CIRCULATION: 9,732

CIRCULATION BY MATERIAL TYPE:

Books and Periodicals	5,168
Audio Books & Music	405
DVDs	3,858
E-Books/E-Audio (OverDrive & Gale)	301

CIRCULATION BY PATRON TYPE:

Adult	6,250
Juvenile	1,315
Senior Citizen	1,572
Used in Library	595

Total Children's Items Circulated 3,073

Total Adult Items Circulated 6,659

CIRCULATION WITH OTHER LIBRARIES:

	Borrowed	Loaned
Interlibrary Loans	10	35
ELIN Loans	35	19

Patron Visits 3587

Overdue Notices Sent 402

PROGRAMS & PUBLIC SERVICES:

Programs Provided	0
Attendance	0
Meeting Room Use	20
Board Games	12

Web Site Usage 6368

HPL Database Usage 631

Reference Questions 218

Public Computer Use 895

PATRON PROFILES:

Adult	22,672
Juvenile (Under 18 Years)	4,289
Senior Citizens (62+ Years)	4,237
Temp ELIN	2,155
Total Active Borrowers	33,353

RECEIPTS:

Materials Paid For	\$198.50
Fines & Fees	\$773.43
Copy Machine & Public Printouts	\$589.99
Total	\$1,561.92

Library Patrons Added This Month 88

Computer Patrons Added This Month 107

ITEMS ADDED:

Total Items Added	589
Items Weeded	85

HOLDINGS:

Total Library Holdings 147,508

**City Manager's Report
July 2019
Municipal Court**

Monthly Cases:

Traffic Citations	699
Misdemeanor Citations	56
Environmental Citations	105
Fire Code Violations	0
AGG. DWI	6
DWI – 1 ST	<u>2</u>
Total	868

Courtroom Activity:

Video Arraignments (Jail)	121
Court Appearances – A.M.	204
Court Appearances- P.M.	9
Pretrial Court Appearances – A.M.	37
Pretrial Court Appearances – P.M.	39
Attorney Pretrials	12
Trial Cases	<u>37</u>
Total	459

Other Activity:

Summons issued	897
Warrants issued	<u>820</u>
Total	1717

Fines/Fees Assessed:

Fines	\$111,175
Penalty Assessment Fee	4,330
Automation Fee	3,546
Judicial Education Fee	1,773
Correction Fee	11,820
DWI Prevention Fee	525
DWI Lab Fee	595
Copies/Misc. Fee	<u>0</u>
Total	\$133,764

Fines/Fees Collected:

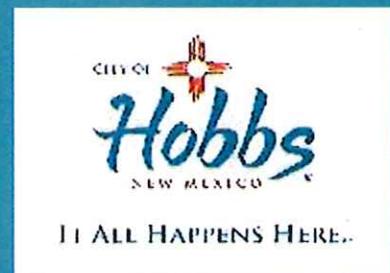
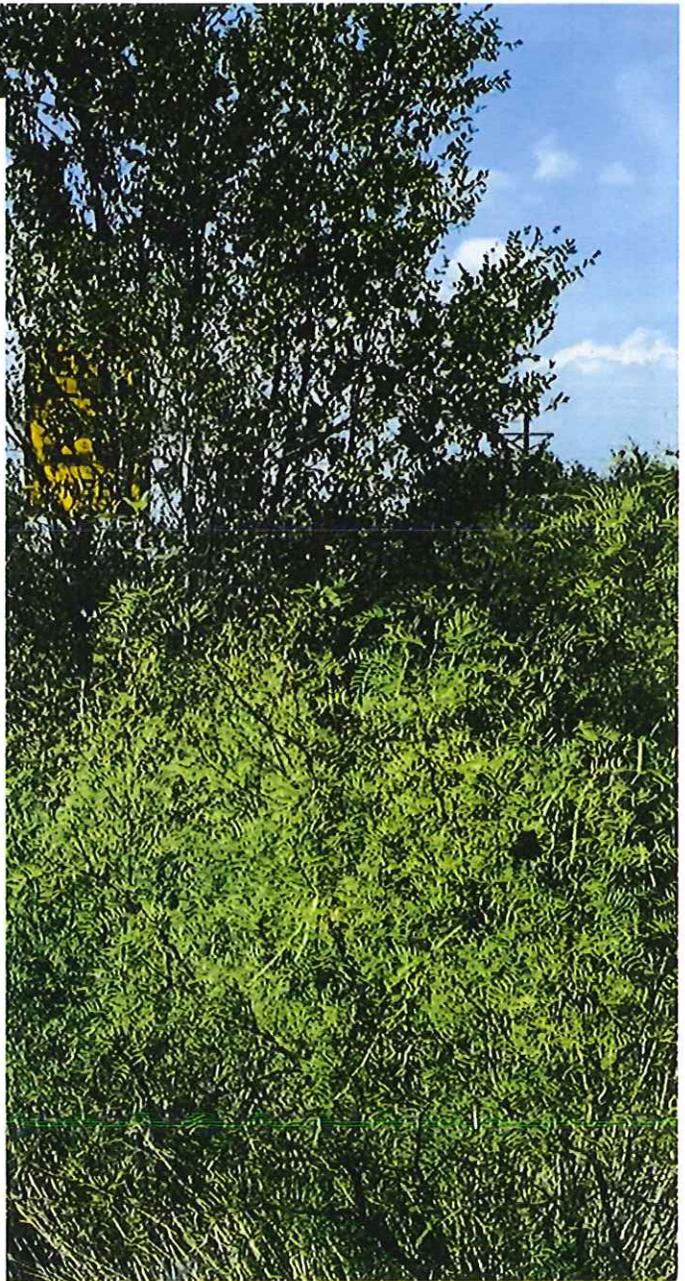
Fines	\$39,276
Penalty Assessment Fee	5,090
Automation Fee	3,664
Judicial Education Fee	1,840
Correction Fee	12,043
DWI Prevention Fee	1,103
DWI Lab Fee	740
Copies/Misc. Fee	0
Restitution	<u>0</u>
Total	\$63,756

City Manager - July Report

2019

1. First Tee hosted Rockwind Pro Am at the golf course this month, tournament was a success
2. Rockwind Golf Maint has two new employees: Izeah Cotton and Ismael Jimenez
3. Staff is addressing major gopher damage to irrigation wiring on the golf course
4. Healthwalk Trail Crew has taken on grounds maintenance at CORE
5. Harry McAdams Crew has joined the Golf/Trail Crews; Areas include, MVD, State Police Building, Green Meadows Park, Fire Station 4, 911 Memorial, McAdams Campground
6. Both lakes stocked with Catfish, Black Bass and Perch this month
7. Cemetery had 17 Interments in July
8. Irrigation issues at the Cemetery is ongoing, however gophers are now losing the game and we are getting back on track
9. Staff is working with contractors for quotes to re-fence Everglades Cemetery
10. Sports Crew resurfaced portable pitching mounds
11. Sports hosted 101 Team USSSA Baseball and a 38 Team USSSA Adult Slowpitch tournaments
12. Ranch View Playground under construction
13. 150 Tree pruned at Del Norte Park

Parks & Open Spaces Department
Authored by: Bryan Wagner





THE CITY OF
HOBBS, NEW MEXICO

200 EAST BROADWAY • HOBBS, NEW MEXICO 88240
 PARKS & RECREATION DEPARTMENT (575) 397-9291 • FAX (575) 391-9940

Parks, Recreation and Community Affairs Department
 Monthly Report - July 2019

Divisions

CORE Rockwind Clubhouse
 Older Americans Seasonal Pools and Splashpads
 Recreation Teen Center

CORE

July 2019 revenue totaled \$224,638, with overall participation of 37,359. The Facility Rentals Division had a strong July as seen by the 49 rental events which generated \$15,398. Guest Services checked-in an average of 1,205 people per day which does not include weekly or monthly passes.

Revenue & Participation

Description	July 1 to July
Fitness Unlimited	174
Day Passes Sold	4,623
Week Passes Sold	49
Month Passes Sold	120
Annual Membership Attendance	1,843
Monthly Membership Attendance	26,849
Month-to-Month Pass Attendance	
Swim Lessons - Sessions	1,028
Kid Watch	1,506
Kid Fit	864
Group Classes (ie: Yoga Fit, UrbanKick, Senior Fit, Power Ride, Power Cuts, Masters Swimming etc.)	303
Total Participants & Visits	37,359
Revenue	224,638.86
DIFFERENCE = prev month - current month	\$ (25,586.63)
PERCENT DIFF = DIFFERENCE / prev month	-0.128542293
% =	-12.85%

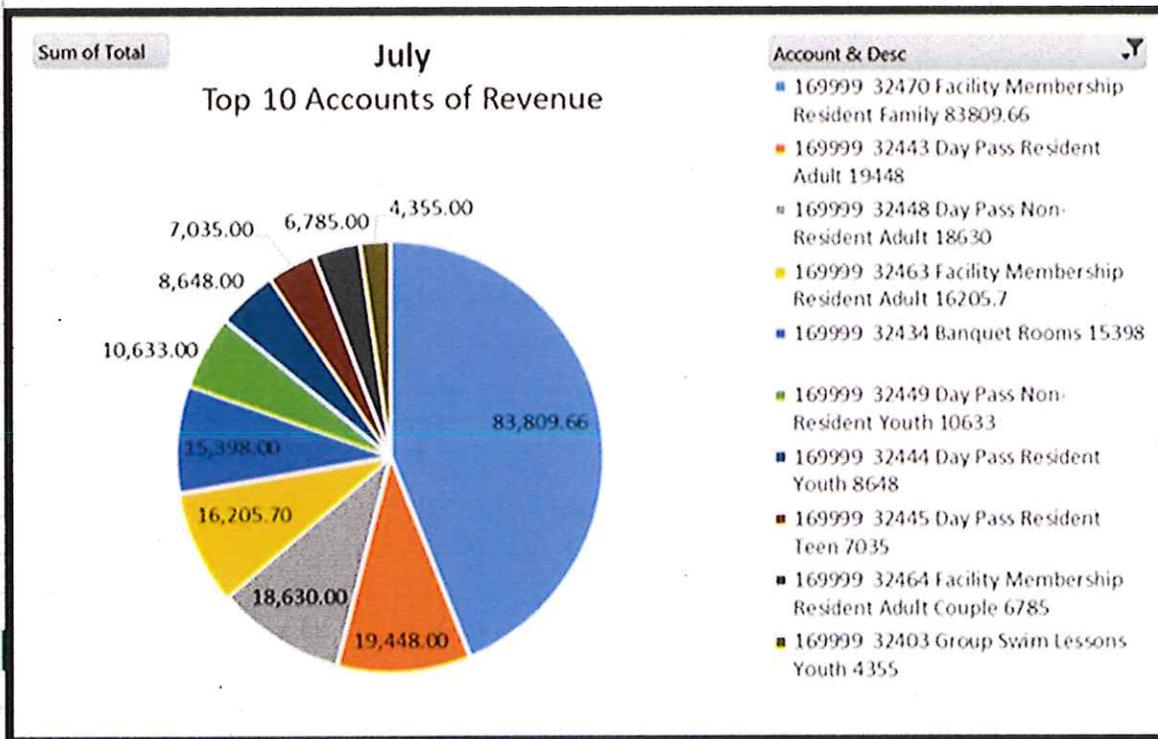
Monthly Membership Re-cap

New Memberships	
Month Ending: Jul-19	
Memberships Sold in Month	383
Membership Counts	
Month Ending: Jul-19	
Family Memberships	1,721
Individual Memberships	333
Total Memberships	2,054
Total Individual Members	8,906

Below is a table and chart showing the Top 10 Revenue Accounts:

Top 10 Accounts of Revenue Collected in July

Account & Desc	Total
169999 32470 Facility Membership Resident Family 83809.66	83,809.66
169999 32443 Day Pass Resident Adult 19448	19,448.00
169999 32448 Day Pass Non-Resident Adult 18630	18,630.00
169999 32463 Facility Membership Resident Adult 16205.7	16,205.70
169999 32434 Banquet Rooms 15398	15,398.00
169999 32449 Day Pass Non-Resident Youth 10633	10,633.00
169999 32444 Day Pass Resident Youth 8648	8,648.00
169999 32445 Day Pass Resident Teen 7035	7,035.00
169999 32464 Facility Membership Resident Adult Couple 6785	6,785.00
169999 32403 Group Swim Lessons Youth 4355	4,355.00
Grand Total	190,947.36



Older Americans

The Senior Center continues the daily task of providing meals to the senior citizens of our community. Totals for July 2019 are below.

Meals:

July 2019 Congregate Meals Served	1,948
July 2019 Home Delivered Meals Served	2,133
Totals	4,081

Meal Donations Received:

\$2,538.03
\$1,268.85
\$3,806.88

Duplicate Recreation Activities: 1,055
Duplicate Exercise Activities: 413
Assessments/Reassessments: 113

These activities include billiards, dominoes, computer lab, exercise equipment use, quilting, knitting, game room activities, card playing, exercise classes, bingo, blood pressure screenings, free hearing test, out of town trips, monthly birthday party, and any holiday celebrations. A new program is being added, Artful Hands. This began on May 1st, and it will continue every Wednesday from 9:00 a.m. - 3:00 p.m. Seniors can work on several different arts and craft projects all month long.

Transportation: 333
Meal Program Transportation: 306
Other Transportation: 27

Daily transportation is provided for our members to attend the daily lunch program. We also give rides for doctor appointments, hair dresser appointments, and grocery store trips, etc.

Renovations: New office furniture has been ordered for the main offices. Floors To Go will be installing new flooring the main offices as well as the Meal Site Kitchen and adjacent rooms.

Recreation

Special Events

- July 4th Community Celebration at McAdams Parks was very well attended and included games for children, vendors, a movie and fireworks.
- There were two Movies Under the Stars events held during July.
- Hooked on Fishing was held on July 20 and had more than 200 participants. The event included a fishing competition and actives with Game Wardens. The Fish and Game Department co-hosted the event and raised over \$7,000 in prizes.

Summer Recess

- Summer Recess averaged 170 participants per day.
- Summer Recess had several special guest speakers from the County, Hobbs Fire Department, and Hobbs Police Department.

Summer Sports

9TH LEAGUE – 6 TEAMS 46 PLAYERS

TWI – LIGHT LEAGUE – 7 TEAMS 57 PLAYERS

G MEN'S LEAGUES – 6 TEAMS 72 PLAYERS

WOMENS LEAGUE – 5 TEAMS 64 PLAYERS

NITE LEAGUE⁴ TEAMS – 10 - 8 TEAMS 75 PLAYERS

Summer Sports Participation

TENNIS	JUNE	JULY	TOTAL
4-7 year old	121	59	180
8-10 year old	195	116	311
11-12 year old	133	94	227
13- Adult	103	162	268
BASKETBALL			
3RD - 5TH	248	91	339
6TH GRADE	211	55	266
7TH GRADE	264	20	284
8TH GRADE	146	15	161
8TH & 9TH	185	40	225
TWI - LITE	466	75	541
NITE LEAGUE	673	248	921
WOMEN LEAGUE	385	75	460
SPECTORS	2480	843	3329
VOLLEYBALL			
ELEMENTARY	113	58	171
JUNIOR HIGH	183	170	353
HIGH SCHOOL	360	95	455
FOOTBALL			
3rd - 10th	523	307	830
SOCCER			
3RD - 8TH	246	148	394
CHEER			
ELEMENTARY	163	123	286
MIDDLE SCHOOL	202	98	300
HIGH SCHOOL	265	115	380

Rockwind Club House

July proved to be a busy month with several outings at the Rockwind Pro-Am which is a fundraiser for the First Tee Program. Hotter temperatures in the afternoons seemed to suppress twilight play during July.

Sales Report by Revenue Departments

Rockwind Community Links

Date Between 7/1/2019 & 7/31/2019

Department	Dept Code	Qty	Retail Value	Discount	Pre-Tax Value	Cost Of Goods	Tax TTL	Extension
Golf Equipment Rentals	31432	86	\$1,123.49	\$0.00	\$1,123.49	\$0.00	\$56.51	\$1,180.00
Driving Range	31430	489	\$2,713.76	\$0.00	\$2,713.76	\$0.00	\$137.24	\$2,851.00
Golf Cart Rental Fees	31431	1812	\$25,429.84	\$0.00	\$25,429.84	\$0.00	\$1,283.20	\$26,713.04
Green Fees	99999	2293	\$27,541.73	\$0.00	\$27,541.73	\$0.00	\$1,416.73	\$28,958.46
Hard Goods Sales	31410		\$12,137.55	(\$144.94)	\$11,992.61	\$8,326.51	\$599.64	\$12,592.25
Membership Fees	31420	5	\$3,238.06	\$0.00	\$3,238.06	\$0.00	\$161.94	\$3,400.00
Soft Goods Sales	31401	546	\$12,093.38	(\$618.22)	\$11,475.16	\$6,871.78	\$574.62	\$12,049.78
Food & Beverage	31441	345	\$512.44	(\$33.38)	\$479.06	\$206.66	\$26.19	\$505.25
Totals for Revenue		6025	\$84,790.25	(\$796.54)	\$83,993.71	\$15,404.95	\$4,256.07	\$88,249.78
Grand Total:		6025	\$84,790.25	(\$796.54)	\$83,993.71	\$15,404.95	\$4,256.07	\$88,249.78

KEY PERFORMANCE INDICATORS**Jul-19**

Total Pre-Tax Revenue	\$83,993.71
Total Rounds	2293
Avg Green Fee plus Cart Fee per Round	\$26.03
Total Merchandise Sales	
Merchandise Sales Per Round	\$10.56
F&B Sales Per Round	\$ 0.22
COGS Hard Goods	69%
COGS Soft Goods	59%
COGS F&B	43%
Rounds w/Carts	79%
Total Revenue per Round	\$ 36.81

GREEN FEE BREAKDOWN

EZLinks Prepaid	50	Punch Pass	17
		Summary for Punch Pass	<u>17</u>
Summary for EZLinks Prepaid	<u>50</u>		
		Rain Check	26
Player's Pass 18 Walk	425	Summary for Rain Check	<u>26</u>
Summary for Player's Pass	<u>425</u>		
		Resident 18	721
L'il Rock Adult Resident	163	Resident Junior	22
L'il Rock Adult Non-Resident	0	Resident Senior 18	236
L'il Rock Jr. Comp w/Adult	7	League Fee	0
L'il Rock Junior Resident	0		
L'il Rock Junior Non Resident	0	Complimentary Round	44
L'il Rock Replay	4	Resident Twilight	88
L'il Rock Player's Pass	2	Team Practice Round	21
L'il Rock Team Comp	3	Resident 9	142
FootGolf Adult	5		
FootGolf Junior Comp	7	Marshal/Team Green Fee	5
Summary for Par 3	<u>191</u>	Resident Replay	17
		Summary for Resident	<u>1296</u>
Public 18	238		
Public 9	13	Tournament Fees	1
Public Junior	14	Summary for Tournament - Public	<u>1</u>
Public Senior	60	Grand Total	2344
Public Twilight	4		
Public Replay	3		
Specials	0		
Youth on Course	6		
PGA/GCSAA COMP	0		
Summary for Public	<u>338</u>		

Seasonal Pools and Splash Pads - July 2019 Revenue and Attendance

Del Norte	\$4,534.00	2,709 patrons (13 days of operations)
Heizer	\$ 930.00	1,344 patrons (17 days of operations)
Humble	\$ 766.00	1,276 patrons (17 days of operations)

Pool Parties and Pavilion Rentals

11 pool parties/Del Norte	\$3,250.00	1001 patrons
3 Pavilion Rentals/Del Norte	\$ 150.00	Not available
7 pool parties/Heizer	\$1,600.00	340 patrons
3 pool parties/Humble	\$ 450.00	140 patrons

Total Revenue for June	\$11,680.00
Total Patrons for June	6,810 patrons

Teen Center

- July 2019 total visits: 806
- Teen Center July events included a fishing trip to Green Meadows, a pool party at Del Norte, a trip to local movie theater and the Movies Under The Stars event, field trips to the CORE and Rockwind, and a variety of game/sport tournaments.



HOBBS POLICE DEPARTMENT



300 N. TURNER HOBBS, NM 88240 (575) 397-9265 FAX (575) 397-3867
www.hobbspd.com

Brian Dunlap
Acting Chief of Police

	TOTAL	TOTAL	% CHNG	Year to	Year to	% CHNG
July 2018/2019	RPTS	RPTS		Date	Date	
			2018/2019	2018	2019	
	2018	2019				
REPORTED CRIMES	445	434	-2%	3,582	3020	-16%
CALLS FOR SERVICE	4,251	4,416	4%	27,588	29,123	6%
ARRESTS	321	294	-8%	2,279	2006	-12%
MURDER	0	3	100%	1	4	100%
RAPE	2	3	50%	30	19	-37%
ROBBERY	2	5	150%	15	10	-33%
ASSAULTS AND BATTERY	99	109	10%	667	624	-6%
BURGLARY	34	40	18%	218	220	1%
LARCENY	38	50	32%	272	300	10%
SHOPLIFTING	47	31	-34%	255	221	-13%
AUTO THEFT	11	17	55%	77	103	34%
ARSON	0	0	100%	2	1	-50%
FORGERY	1	1	0%	30	7	-77%
FRAUD	8	7	-13%	58	44	-24%
EMBEZZLEMENT	3	4	33%	16	20	25%
REC. STOLEN PROPERTY	0	1	100%	7	9	29%
VANDALISM	47	55	17%	325	291	-10%
WEAPONS OFFENSES	6	1	-83%	32	22	-31%
DOMESTIC VIOLENCE	48	45	-6%	313	268	-14%
ASSAULTS/BATTERY ON PO	3	6	100%	71	53	-25%
SHOOTING AT/FM MV OR DWELLING	3	6	100%	26	25	-4%
CITATIONS ISSUED	684	1,064	56%	6,102	6,606	8%
DWI	7	12	71%	58	88	52%
TRAFFIC CRASHES	96	103	7%	641	746	16%

UTILITIES DEPARTMENT

WATER DEPARTMENT		2018		2019	
<u>CLASS</u>	<u>ACTIVE ACCOUNTS</u>	<u>Billed gallons July 2018</u>	<u>ACTIVE ACCOUNTS</u>	<u>Billed gallons July 2019</u>	
Residential	11,102	138,062,371	11,390	118,834,512	
Commercial	1,786	55,434,187	1,798	50,436,145	
City Accounts	214	35,240,167	215	24,157,056	
School Accounts	56	10,102,650	56	7,400,735	
Irrigation	252	8,185,363	252	8,940,836	
Effluent Water	4	5,136,500	4	5,894,302	
	13,414	252,161,238	13,715	215,663,586	

DISCONNECTIONS FOR NON PAYMENT

July 2018	327
July 2019	273

LABORATORY

	July 2018	July 2019
Total Drinking Water Tests	0	41
Total Wastewater Tests	743	772
Liquid Waste Received (gallons)	189,917	522,272

WASTEWATER RECLAMATION FACILITY

Influent (Million Gallons)	101.877	104.891
Effluent (Million Gallons)	97.781	104.411
Solids Removed (Dry Pounds)	92,023	257,890

WATER PRODUCTION REPORT

WATER PRODUCED

Total monthly water produced, million gallons	371,467,000
Total monthly water distributed, million gallons	326,130,000

CHLORINE

Monthly chlorine average residual, milligrams/liter	0.55
Monthly chlorine gas dosed to system (lbs)	2,417

MICROBIOLOGY

Bacteria tests, routine	40
Positive results	0

PUBLIC SERVICE

Customer complaints, investigated	0
Customer complaints, resolved	0
Low water / pressure issues	0
Emergency call outs (from 5:00 pm to 7:00 am & weekends)	0

UTILITY MAINTENANCE JULY 2019

WORK DESCRIPTION	QUANTITY
Meter lid replacement	10
Meter box replacement	10
Meter stop / valve replacement	20
Meter leaks	15
Meter change out 3/4"	10
Meter change out 1"	2
Meter change out 2"	2
Meter change out 3"	8
Meter change out 4"	4
Meter change out 6"	0
Meters tested	0
Set new 3/4" meter	40
Set new 1" meter	0
Set new 2" meter	2
Set new 3" meter	0
Set new 4" meter	0
Set new 6" meter	0
Service lateral leaks/repair	35
Service lateral replacement	Qty. 15 - 250 feet
New service lateral	Qty. 14 - 220 feet
Low water pressure investigation	10
Water quality investigations	5
Main line leaks/repair	5
Main line replacement (feet)	10
New main line installed (feet)	0
Valve maintenance	30
Valve new install/replacement	4
Fire hydrant maintenance	60
Fire hydrant repair/replacement	4
Fire hydrant meter maintenance	1
Fire hydrant meter set	8
New fire hydrant installed	2
Vehicle/equipment maintenance hours	20
Unaccounted/unmetered water loss	700,000 gallons
Miscellaneous afterhour calls	5
Emergency call outs (from 5:00pm to 7:00am)	72

WORK DESCRIPTION

QUANTITY

Manhole maintenance	50
Manholes cleaned	49
Sewer main line cleaned	12,620 feet
Sewer stoppages	20
Sewer main line video inspections	0
Odor complaints	0

Sewer pre-treatment additives	30 gallons
Property damage from sewer	0
Sewer main line repair/replacement	3
New sewer main line installation	32 feet
New backflow valve installation	0
Backflow valve maintenance	0
Lift station maintenance	16
Emergency call out (from 5:00 pm to 7:00 am)	12

UTILITIES MONTHLY PLUMBER REPORT JULY 2019

QUANTITY

Sewer stoppages	11
Odor complaints	8
Water leaks	7
Pool maintenance	47
Gas leaks	2
Emergency call outs (from 5:00 pm to 7:00 am)	0
Core	14